

February 17, 2009

**MINUTES OF A REGULAR JOINT MEETING
OF THE BOARD OF DIRECTORS, EXECUTIVE
COMMITTEE AND USER COMMITTEE**

1. **CALL TO ORDER**

The Board of Directors, Executive Committee and User Committee convened in a regular joint session at 8:26 a.m. on Tuesday, February 17, 2009 in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Councilman Jim Aldinger, City of Manhattan Beach
Mayor Larry Guidi, City of Hawthorne
City Manager Steve Burrell, City of Hermosa Beach
City Manager Mitch Lansdell, City of Gardena
City Manager Jag Pathirana, City of Hawthorne
Chief Scott Ferguson, Manhattan Beach Fire Department
Chief Mike Heffner, Hawthorne Police Department
Chief Ed Medrano, Gardena Police Department
Chief Greg Savelli, Hermosa Beach Police Department
Chief Rod Uyeda, Manhattan Beach Police Department

Absent: Councilman Steve Bradford, City of Gardena
City Manager Geoff Dolan, City of Manhattan Beach
Chief David Lantzer, Hermosa Beach Fire Department

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Technical Services Manager Jose Rivera
Finance Manager Agnes Walker
Mr. Kunle Aderonmu, Legal Counsel for the Authority

2. **PUBLIC DISCUSSION**

None.

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3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – JANUARY 20, 2009**

The minutes of January 20, 2009 were amended as follows:

Page 1, Paragraph 2, “City Manager Jag Pathirana, City of Hawthorne.”

The minutes of January 20, 2009 were approved as amended, absent City Manager Dolan.

3b. **MID-YEAR BUDGET REPORT**

Executive Director Mailloux gave a Power Point presentation on the status of the Authority’s 2008-2009 Budget as of January 31, 2009. He offered information on the Budget projections for year end; the 2008-2009 9-1-1 call statistics; the status of the Infrastructure Upgrade Project; the staff accomplishments during this budget year; the repairs to the Punta Place transmission/receiver site; and the major funding issues for the future.

The 2008-2009 Mid-Year Budget Report was received and filed as written, absent Councilman Bradford.

3c. **RESOLUTION NO. 269 – AMENDMENT TO PERS CONTRACT**

Finance Manager Walker related staff’s recommendation that the Executive Committee adopt Resolution No. 269 authorizing an amendment to the Authority’s contract with the Public Employees’ Retirement System (PERS) to reflect the Teamsters’ memorandum of understanding effective July 1, 2008 through June 30, 2011 to base retirement benefits on one year final compensation. She clarified that the effective date of the amendment will be February 21, 2009.

MOTION: City Manager Lansdell moved to adopt Resolution No. 269. The motion was seconded by City Manager Pathirana and passed by unanimous vote, absent City Manager Dolan.

3d. **EXTENSION OF AUDIT CONTRACT**

Finance Manager Walker stated staff's recommendation to approve the extension of the Authority's contract with Caporicci & Larson for audit services through Fiscal Year 2010-2011 at the current cost of \$13,700 per year and authorize Executive Director Mailloux to sign the letter extending the contract.

MOTION: City Manager Pathirana moved to approve the extension of the Authority's contract with Caporicci & Larson for audit services through Fiscal Year 2010-2011 at a cost of \$13,700 per year and authorize Executive Director Mailloux to sign the letter extending the contract. The motion was seconded by City Manager Lansdell and passed by unanimous vote, absent City Manager Dolan.

3e. **RESOLUTION NO. 270 – DESTRUCTION OF DOCUMENTS**

Executive Director Mailloux related staff's recommendation that, for routine maintenance purposes, the documents listed on the attachment to Resolution No. 270 be destroyed.

Mr. Kunle Aderonmu, Legal Counsel for the Authority, advised that a revised list of documents to be destroyed (distributed at the meeting) deleted documents with a date later than 2006.

MOTION: City Manager Pathirana moved to approve Resolution No. 270. The motion was seconded by City Manager Lansdell and passed by unanimous vote, absent City Manager Dolan.

3f. **EMERGENCY GENERATOR**

Executive Director Mailloux explained the staff recommendation to approve an expenditure of \$16,672.50 for one-half of the quoted cost of \$33,345 to redirect exhaust from the emergency generator on the Authority's property up and over Hawthorne Police Department. He recalled that, at the last meeting, the Executive Committee agreed that the Authority and the City of Hawthorne should share the cost.

Noting that this issue involves the health and welfare of those working at Hawthorne Police Department, Mayor Guidi offered the following motion:

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MOTION: Mayor Guidi moved to approve an expenditure of \$16,672.50 for one-half of the quoted cost of \$33,345 to United Power Generation to redirect exhaust from the emergency generator on the Authority's property up and over Hawthorne Police Department. The motion was seconded by Councilman Aldinger, absent Councilman Bradford.

3g. **AUCTION OF SURPLUS EQUIPMENT**

Executive Director Mailloux related staff's recommendation that Authority staff be authorized to auction obsolete equipment currently in storage, as included on the list attached to the staff report, and delete it from the Authority's inventory. He confirmed for Mayor Guidi that none of the equipment to be auctioned would allow for unauthorized monitoring of the Authority's communications systems.

Technical Services Manager Rivera explained why Property Room was chosen by the Authority to sell the obsolete equipment.

MOTION: Councilman Aldinger moved to authorize Authority staff to auction obsolete equipment currently in storage as shown on the list attached to the staff report and delete the equipment from the Authority's inventory. The motion was seconded by Mayor Guidi and passed by unanimous vote, absent Councilman Bradford.

4. **EXECUTIVE DIRECTOR'S REPORT**

4a. Executive Director Mailloux related staff's recommendation for the member cities to sign the Los Angeles Regional Interoperable Communications System (LA-RICS) memorandum of understanding (MOU) to allow for the possibility of future participation if the System is actually developed. He related the opinion of the Authority's legal counsel that the member cities should each state their agreement with the MOU and pointed out that, in addition, the Authority could express agreement with the MOU on the cities' behalf. Mr. Mailloux verified that signing the MOU would not lead to a monetary commitment.

Chief Medrano encouraged the member cities to sign the MOU in that its purpose is to change the structure of the LA-RICS Steering Committee, and it contains no requirements.

Chief Ferguson related his understanding that, because the Authority is apparently not currently recognized by LA-RICS, the member cities should address this without the assistance of the Authority. He pointed out that interoperability in Los Angeles County could improve and that LA-RICS seems like a good idea in principle, but will be difficult to achieve. Chief Ferguson commented on the difficulty of obtaining the cooperation of surrounding agencies for fire incidents in Manhattan Beach.

Chief Uyeda voiced his impression that signing the MOU would be non-committal and a very low risk at this point.

The Board of Directors and Executive Committee agreed that many of the interoperability problems in Manhattan Beach are political/relationship issues, which will be addressed by Mayor Guidi and Councilman Aldinger.

Chief Savelli and Executive Director Mailloux recalled previous discussions with the City of El Segundo about the idea of the Authority providing their dispatching services.

At the request of Chief Ferguson, Executive Director Mailloux explained the potential of the automatic vehicle location (AVL) system. He noted that approximately \$193,000 in the 2008-2009 Budget was set aside for mobile data computer (MDC) licenses and software/hardware upgrades, such as the AVL system.

5. **COMMENDATIONS**

None.

6. **NEW BUSINESS**

None.

7. **ADJOURNMENT**

The meeting was adjourned at 9:11 a.m.