

**MINUTES OF A REGULAR JOINT MEETING  
OF THE EXECUTIVE COMMITTEE AND  
THE USER COMMITTEE**

June 16, 2009

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular session at 2:05 p.m. in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: City Manager Geoff Dolan, City of Manhattan Beach  
City Manager Mitch Lansdell, City of Gardena  
City Manager Jag Pathirana, City of Hawthorne  
Chief Scott Ferguson, Manhattan Beach Fire Department  
Chief Mike Heffner, Hawthorne Police Department  
Chief Greg Savelli, Hermosa Beach Police Department

Absent: City Manager Steve Burrell, City of Hermosa Beach  
Chief David Lantzer, Hermosa Beach Fire Department  
Chief Ed Medrano, Gardena Police Department

Also Present: Executive Director Ralph Mailloux  
Administration Manager Bonnie Agee  
Operations Manager Shannon Kauffman  
Technical Services Manager Jose Rivera  
Finance Manager Agnes Walker  
Mr. Kunle Aderonmu, Legal Counsel for the Authority

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – MAY 19, 2009**

**MOTION:** City Manager Dolan moved to approve the May 19, 2009 minutes as written. The motion was seconded by City Manager Lansdell and passed by unanimous vote.

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3b. **BUDGET PERFORMANCE REPORT – MAY 31, 2009**

Finance Manager Walker related staff's recommendation to receive and file the Budget Performance Report as of May 31, 2009. She anticipated a budgetary savings of approximately \$250,000 for Fiscal Year 2008-2009. Finance Manager Walker related staff's additional recommendation to forego the Budget Performance Report as of June 30, 2009 at the next meeting in that it will be year end and there will be many accruals that are not yet recorded.

The Executive Committee agreed to forego the Budget Performance Report as of June 30, 2009 at the next meeting.

The Budget Performance Report as of May 31, 2009 was received and filed as written.

3c. **SALE OF STOCKS WITH STANCORP FINANCIAL GROUP, INC.**

Finance Manager Walker advised that the Authority received approximately \$18,000 for the sale of Stancorp Financial Group stocks, which is additional reserve available for future appropriation. She related staff's recommendation to receive and file the staff report.

The staff report on the sale of Stancorp Financial Group stocks was received and filed as written.

4. **EXECUTIVE DIRECTOR'S REPORT**

4a. Executive Director Mailloux reported on the status of the Punta Place and Manhattan Beach Water Tower Infrastructure Upgrade Projects.

4b. Executive Director Mailloux advised that, to reduce temperatures, the idea of adding a portable air conditioner to the communications room at Gardena Police Department is being explored.

4c. Executive Director Mailloux related the Authority's good will gesture to allow El Segundo to use Frequency 470/473.8125, Gardena Police Department's primary dispatch channel. Gardena will be migrated to Tac 3. This process will be completed in approximately six months.

5. **COMMENDATIONS**

None.

6. **NEW BUSINESS**

None.

7. **CLOSED SESSION**

At 2:10 p.m., per Government Code Section 54957.6 (Labor Negotiations), the Executive Committee entered into closed session to discuss contract negotiations with the Management Confidential and CWA bargaining groups until 2:54 p.m., when the meeting returned to open session.

8. **ADJOURNMENT**

The meeting was adjourned at 2:55 p.m. .