

June 17, 2008

**MINUTES OF A REGULAR JOINT MEETING
OF THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:05 p.m. on Tuesday, June 17, 2008, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: City Manager Geoff Dolan, City of Manhattan Beach
City Manager Mitch Lansdell, City of Gardena
City Manager Jag Pathirana, City of Hawthorne
Chief Scott Ferguson, Manhattan Beach Fire Department
Chief Ed Medrano, Gardena Police Department
Interim Chief Steve Parker, Hermosa Beach Fire Department
Chief Greg Savelli, Hermosa Beach Police Department
Chief Rod Uyeda, Manhattan Beach Police Department

Absent: City Manager Steve Burrell, City of Hermosa Beach
Chief Mike Heffner, Hawthorne Police Department
Finance Manager Agnes Walker

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Operations Manager Shannon Kauffman
Technical Services Manager Jose Rivera
Mr. Kunle Aderonmu, Legal Counsel for the Authority

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – MAY 20, 2008***

The May 20, 2008 minutes of the joint meeting of the Board of Directors, Executive Committee and User Committee were unanimously approved as written.

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3b. **BUDGET PERFORMANCE REPORT – MAY 31, 2008***

Executive Director Mailloux reported that revenues and expenses as of May 31, 2008 are on track with the 2007-2008 Budget and that expenses for each department are within the allocated amounts, excepting Parts Billing, which will be collected.

3c. **ELECTION OF CHAIRMAN OF THE EXECUTIVE COMMITTEE FOR FISCAL YEAR 2008-2009**

It was agreed that City Manager Pathirana will continue serving as Chairman of the Executive Committee during Fiscal Year 2008-2009 and that City Manager Lansdell will continue serving as Vice-Chairman.

3d. **ELECTION OF CHAIRMAN OF THE USER COMMITTEE FOR FISCAL YEAR 2008-2009**

It was agreed that Chief Medrano will serve as Chairman of the User Committee during Fiscal Year 2008-2009 and that Chief Heffner will serve as Vice-Chairman.

4. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Mailloux reported on the following: the Palos Verdes Estates' Planning Commission's approval of the Punta Place Infrastructure Upgrade Project and the status of the request for proposal for the Project; the on-going negotiations with the Teamsters' bargaining group, including their primary issues of retiree medical and consolidation language; the letters of concurrence for the three new frequencies acquired by the Authority; the status of scheduling a meeting with El Segundo to discuss the possibility of the Authority providing El Segundo's 9-1-1 emergency services; and the status of the memoranda of understanding with the Los Angeles Regional Interoperable Communications System (LARICS) and the California Alcohol Beverage Control (ABC).

City Manager Dolan noted the importance of providing as much notice as possible for elected officials to attend a meeting with El Segundo.

Executive Director Mailloux related his understanding that El Segundo will provide a few possible dates for a meeting.

Chief Medrano advised that, due to the Brown act, El Segundo is researching who can attend a meeting.

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5. **NEW BUSINESS**

5a. In order to apply for 2008 UASI Grant residual funds, Chief Medrano asked for a copy of the 2006 UASI Grant application submitted by the Authority.

Executive Director Mailloux advised that the Authority already applied for the 2008 UASI Grant residual funds through Hawthorne Police Department and he will forward the information to Chief Medrano.

6. **CLOSED SESSION**

None.

7. **ADJOURNMENT**

The meeting was adjourned at 2:20 p.m.