

July 21, 2009

**MINUTES OF A REGULAR JOINT MEETING
OF THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:02 p.m. on Tuesday, July 21, 2009, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: City Manager Geoff Dolan, City of Manhattan Beach
City Manager Mitch Lansdell, City of Gardena
City Manager Jag Pathirana, City of Hawthorne
Chief Scott Ferguson, Manhattan Beach Fire Department
Chief Mike Heffner, Hawthorne Police Department
Chief Ed Medrano, Gardena Police Department
Chief David Lantzer, Hermosa Beach Fire Department
Chief Greg Savelli, Hermosa Beach Police Department
Chief Rod Uyeda, Manhattan Beach Police Department

Absent: City Manager Steve Burrell, City of Hermosa Beach

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Operations Manager Shannon Kauffman
Technical Services Manager Jose Rivera
Finance Manager Agnes Walker
Mr. Kunle Aderonmu, Legal Counsel for the Authority

2. **PUBLIC DISCUSSION**

None.

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3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – JUNE 16, 2009**

The minutes of the regular joint meeting of the Executive Committee and the User Committee on June 16, 2009 were unanimously approved as written.

3b. **CASH & INVESTMENTS REPORT/JUNE 30, 2009**

Finance Manager Walker related staff's recommendation to receive and file the Cash & Investments Report as of June 30, 2009. She explained that this is an unaudited report, with the final audit scheduled the week of September 7, 2009; that all of the Authority's idle cash is invested with LAIF, which provides liquidity for approximately six months; and that actual investment earnings are close to the budgeted revenue.

MOTION: City Manager Lansdell moved to approve the Cash & Investments Report as of June 30, 2009 as written. The motion was seconded by City Manager Dolan and passed by unanimous voice vote.

3c. **RESOLUTION NO. 273 – PERS RE UNREPRESENTED TECHNICIANS' RETIREES' MEDICAL**

Finance Manager Walker advised that, based on the minimum requirements of Government Code Section 22892(b), the subject resolution is required by the Public Employees Retirement System to accurately reflect the Authority's contribution toward the medical insurance premium for the Unrepresented Technicians' bargaining group, which became part of the Teamsters' bargaining group effective July 1, 2009.

Executive Director Mailloux added that this is a result of previous negotiations with the Unrepresented Technicians' bargaining group, which became part of the Teamster's bargaining group effective July 1, 2009.

MOTION: City Manager Lansdell moved to adopt Resolution No. 273. The motion was seconded by City Manager Dolan and passed by unanimous voice vote.

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3d. **AUCTION OF SURPLUS EQUIPMENT**

Executive Director Mailloux advised that this is for the auction of surplus equipment as shown on the list attached to the staff report.

MOTION: City Manager Dolan moved to approve the auction of surplus equipment as shown on the list attached to the staff report. The motion was seconded by City Manager Lansdell and passed by unanimous voice vote.

3e. **ELECTION OF EXECUTIVE COMMITTEE CHAIRMAN/VICE-CHAIRMAN FOR FY 2009-2010**

City Manager Dolan will serve as Chairman of the Executive Committee during Fiscal Year 2009-2010. City Manager Lansdell will serve as Vice-Chairman.

3f. **ELECTION OF USER COMMITTEE CHAIRMAN/VICE-CHAIRMAN FOR FY 2009-2010**

Chief Heffner will serve as Chairman of the User Committee during Fiscal Year 2009-2010. Chief Ferguson will serve as Vice-Chairman.

4. **EXECUTIVE DIRECTOR'S REPORT**

4a. Executive Director Mailloux reported on the status of El Segundo possibly returning to the Authority. He verified that the Authority plans to continue discussing this idea with El Segundo.

Chief Medrano shared information about discussions at a recent El Segundo City Council meeting during which this idea was discussed. He related his understanding of El Segundo's plans to continue examining the idea.

City Manager Dolan offered input on a recent conversation he had with El Segundo's City Manager Jack Wayt about the possibility of El Segundo returning to the Authority.

4b. Executive Director Mailloux provided updated information on 3SI's bank robbery tracking system, currently utilized by one bank in Manhattan Beach and one in Hermosa Beach and monitored by the Authority.

Chief Uyeda related his understanding that a bank robbery tracking system similar to 3Sis has been in place for many years.

4c. Executive Director Mailloux mentioned a recent meeting with Authority staff and representatives from the member agencies to discuss vehicle build-out schedules for Fiscal Year 2009-2010.

4d. Executive Director Mailloux presented updated information on the Punta Place and Manhattan Beach Water Tower Infrastructure Upgrade.

5. **COMMENDATIONS**

None.

6. **NEW BUSINESS**

6a. Following a suggestion from City Manager Dolan, it was agreed that the User Committee will perform a detailed review of the Authority's Fiscal Year 2009-2010 Budget in November to look for any cost savings that might be realized.

7. **CLOSED SESSION**

Pursuant to Government Code Section 54957.6, at 2:22 p.m. the Executive Committee entered into a closed session to discuss labor negotiations involving the Management Confidential and CWA bargaining groups. The meeting returned to open session at 3:50 p.m., with no action taken in closed session.

8. **ADJOURNMENT**

The meeting was adjourned at 3:51 p.m.

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