

**MINUTES OF A REGULAR JOINT MEETING
OF THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:02 p.m. on Tuesday, August 18, 2009, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: City Manager Mitch Lansdell, City of Gardena
City Manager Jag Pathirana, City of Hawthorne
Chief Scott Ferguson, Manhattan Beach Fire Department
Chief Mike Heffner, Hawthorne Police Department
Captain Tom Kang, Gardena Police Department
Chief Greg Savelli, Hermosa Beach Police Department

Absent: City Manager Steve Burrell, City of Hermosa Beach
City Manager Geoff Dolan, City of Manhattan Beach
Chief David Lantzer, Hermosa Beach Fire Department
Chief Ed Medrano, Gardena Police Department
Chief Rod Uyeda, Manhattan Beach Police Department

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Finance Manager Agnes Walker
Mr. Kunle Aderonmu, Legal Counsel for the Authority

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – JULY 21, 2009**

MOTION: City Manager Pathirana moved to approve the minutes of the joint meeting of the Executive Committee and the User Committee on July 21, 2009 as written. The motion was seconded by City Manager Lansdell and passed by unanimous vote, absent City Manager Dolan.

3b. **BUDGET PERFORMANCE REPORT/JULY 31, 2009**

Finance Manager Walker related staff's recommendation to receive and file the Budget Performance Report as of July 31, 2009. She advised that this is the first Report for Fiscal Year 2009-2010.

MOTION: City Manager Pathirana moved to receive and file the Budget Performance Report as if July 31, 2009. The motion was seconded by City Manager Lansdell and passed by unanimous vote, absent City Manager Dolan.

3c. **APPROVAL OF MODIFICATION TO GENERATOR PANEL AT MAIN FACILITY**

Executive Director Mailloux explained that the generator at the Authority's main facility was designed to provide emergency power when a power outage occurs, but only part of the facility has power when this happens. He related staff's recommendation to approve a contract with Cornell Electric Corporation (owned by Jim Weeks, husband of Executive Secretary Wendy Weeks) to modify the generator control panel at the main facility, at a cost of \$54,278 to be funded from savings on the Punta Place Infrastructure Project. Mr. Mailloux clarified that this modification will not improve power outages at Hawthorne Police Department.

Chief Heffner noted that there have been less power outages since Hawthorne Police Department contacted Southern California Edison Co. about this problem.

MOTION: City Manager Pathirana moved to approve a contract with Cornell Electric Corporation in the amount of \$54,278 to modify the generator control panel at the Authority's main facility. The motion was seconded by City Manager Lansdell and passed by unanimous vote, absent City Manager Dolan.

3d. **APPROVAL OF MANAGEMENT/CONFIDENTIAL MOU 2009- 2012**

Executive Director Mailloux reviewed the proposed contract with the Management/Confidential bargaining group for the period of July 1, 2009 to June 30, 2012. He related staff's recommendation to approve the contract based on direction from the Executive Committee.

Mr. Kunle Aderonmu, Legal Counsel for the Authority, advised that, per the current contract with the Management/Confidential bargaining group, the Authority has been paying less than the prevailing IRS rate for mileage.

MOTION: City Manager Pathirana moved to approve the contract with the Management/Confidential bargaining group for the period of July 1, 2009 through June 30, 2012 as presented. The motion was seconded by City Manager Lansdell and passed by unanimous vote, absent City Manager Dolan.

3e. **APPROVAL OF CWA MOU 2009-2012**

Executive Director Mailloux reviewed the proposed contract with the Communications Workers of America bargaining group for the period of July 1, 2009 through June 30, 2012. He related staff's recommendation to approve the contract based on direction from the Executive Committee, with a modification to Section 11.7, Page 12, to correct a typographical error (distributed during the meeting).

MOTION: City Manager Pathirana moved to approve the contract with the Communications Workers of America bargaining group for the period of July 1, 2009 through June 30, 2012 as modified. The motion was seconded by City Manager Lansdell and passed by unanimous vote, absent City Manager Dolan.

4. **EXECUTIVE DIRECTOR'S REPORT**

4a. Executive Director Mailloux reported on the status of the following: discussions with El Segundo about the idea of the Authority providing El Segundo's 9-1-1 emergency communications services; the Punta Place Infrastructure Upgrade Project; the Manhattan Beach Water Tower Infrastructure Upgrade Project; and discussions with Chevron regarding the Authority establishing a presence on their site to improve communications, particularly in Hermosa Beach and Manhattan Beach. Mr. Mailloux mentioned that he will be on vacation from August 19th to August 28th.

5. **COMMENDATIONS**

None.

6. **NEW BUSINESS**

6a. The Executive and User Committees agreed to the next meeting date of Tuesday, September 22, 2009, 2:00 p.m.

7. **CLOSED SESSION**

Discussion of the renewal of Executive Director Mailloux's contract was continued until the next meeting.

8. **ADJOURNMENT**

The meeting was adjourned at 2:15 p.m. to Tuesday, September 22, 2009, 2:00 p.m.

Regular Joint Meeting
of the Executive Committee
and the User Committee
August 18, 2009