

**MINUTES OF A REGULAR JOINT MEETING
OF THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:04 p.m. on Tuesday, September 22, 2009, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: City Manager Geoff Dolan
City Manager Mitch Lansdell, City of Gardena
Chief Scott Ferguson, Manhattan Beach Fire Department
Chief Mike Heffner, Hawthorne Police Department
Chief David Lantzer, Hermosa Beach Fire Department
Chief Ed Medrano, Gardena Police Department
Chief Greg Savelli, Hermosa Beach Police Department
Chief Rod Uyeda, Manhattan Beach Police Department

Absent: City Manager Jag Pathirana, City of Hawthorne
City Manager Steve Burrell, City of Hermosa Beach

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Operations Manager Shannon Kauffman
Finance Manager Agnes Walker
Mr. Kunle Aderonmu, Legal Counsel for the Authority
Ms. Elizabeth Hernandez, Administrative Aide, Gardena Police Department

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **APPROVAL OF MINUTES – AUGUST 18, 2009**

The minutes of August 18, 2009 were continued to the next meeting.

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3b. **BUDGET PERFORMANCE REPORT/AUGUST 31, 2009**

Finance Manager Walker related staff's recommendation to receive and file the Budget Performance Report as of August 31, 2009. She advised that the Capital Projects' balance was carried over and the budget for the carry over will be included in the mid-year budget report.

MOTION: City Manager Lansdell moved to receive and file the Budget Performance Report as if August 31, 2009. The motion was seconded by City Manager Dolan and passed by unanimous vote, absent City Manager Pathirana.

3c. **RESOLUTION NO. 274**

Executive Director Mailloux advised that any changes to contracts with the Public Employees Retirement System (PERS) require a resolution; that Resolution No. 274 is a result of the Communications Workers of America (CWA) contract negotiations for 2009-2012; and that Resolution No. 274 fixes the employer's contribution toward employees' medical insurance premiums in accordance with the Public Employees' Medical and Hospital Care Act (PEMHCA).

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City Manager Dolan related his understanding that Resolution No. 274 reflects the changes agreed to in recent negotiations for CWA's 2009-2012 contract and that it reflects the minimum requirement for the employer's contribution toward employees' medical insurance premiums.

MOTION: City Manager Lansdell moved to adopt Resolution No. 274. The motion was seconded by City Manager Dolan and passed by unanimous vote, absent City Manager Pathirana.

RESOLUTION NO. 274

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT (PEMHCA)

3d. **RESOLUTION NO. 275**

Executive Director Mailloux advised that any changes to contracts with the Public Employees Retirement System (PERS) require a resolution; that Resolution No. 275 is a result of the Management Confidential bargaining group's contract negotiations for 2009-2012; and that Resolution No. 275 fixes the employer's contribution toward employees' medical insurance.

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MOTION: City Manager Lansdell moved to adopt Resolution No. 275. The motion was seconded by City Manager Dolan and passed by unanimous vote, absent City Manager Pathirana.

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RESOLUTION NO. 275

A RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT (PEMHCA)

.4. EXECUTIVE DIRECTOR'S REPORT

4a. Executive Director Mailloux provided updated information on the Punta Place Infrastructure Upgrade Project, including the status of State Homeland Security Grant Program (SHSGP) funding for the equipment; and the Manhattan Beach Water Tower Infrastructure Project. He noted that Manhattan Beach Pier is the sole remaining infrastructure upgrade project.

4b. Executive Director Mailloux reported on the difficulty of understanding the technical specifications being developed by the Los Angeles Regional Interoperable Communications System's (LA-RICS) technical working group and the importance of continuing to use Mel Samples of Cadstar at a maximum cost of \$120,000 to assist in understanding LA-RICS technical proposal.

Chief Medrano noted the two big issues of finances and technical specifications associated with LA-RICS. He emphasized the difficulty of understanding the technical specifications; related concern over how independent cities' communications centers (such as the Authority) could be negatively impacted; and agreed with the importance of continuing Mel Samples' assistance in understanding LA-RICS' technical proposal. Chief Medrano called attention to the idea of Los Angeles County independent cities sharing the cost to fund Mr. Samples and related his intent to report back on the status of this matter at a future meeting.

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Chief Ferguson recalled that the member cities agreed to depend on the Authority's expertise with regard to LA-RICS and he indicated that L.A. County Fire Chiefs are also confused by the LA-RICS process. He agreed with the importance of Mr. Samples' assistance to help protect the Authority's/member cities' interests.

5. COMMENDATIONS

None.

6. NEW BUSINESS

6a. On behalf of Gardena Police Department's Explorer Post, Chief Medrano presented Executive Director Mailloux a plaque in appreciation of his assistance in transporting Chief Medrano to a recent Explorer competition in Oxnard.

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6b. City Manager Dolan related his understanding that Hermosa Beach Fire Department and Redondo Beach Fire Department are discussing the idea of consolidating. He noted the member cities' hopes that Redondo Beach would come to the Authority; stressed the importance of not missing any chance to further discuss the possibility with Redondo Beach Fire; called attention to the long-term objective of bringing some of the beach cities back to the Authority and creating a regional facility; and voiced his concern over a possible reduction in revenue to the Authority should Redondo Beach Fire consolidate with Hermosa Beach Fire Department.

Chief Lantzer indicated that the technical and functional aspects of Hermosa Beach and Redondo Beach Fire Departments consolidating will be discussed early in 2010 and that, should the merger be successful, both departments are supportive of an affiliation with the Authority.

Chief Savelli related his understanding that Redondo Beach's Fire Chief supports coming to the Authority and is discussing the idea with their Police Chief.

7. **CLOSED SESSION**

Pursuant to Government Code Section 54957.6 (Conference Re Labor Issues), at 2:27 p.m. the Executive Committee entered into a closed session to discuss the Finance Manager's and Executive Director's annual reviews. The meeting returned to open session at 2:55 p.m., with no action taken in closed session.

8. **ADJOURNMENT**

The meeting was adjourned at 2:56 p.m.