

**MINUTES OF A REGULAR MEETING
OF THE FIRE TASK FORCE**

1. **CALL TO ORDER**

The Fire Task Force convened in a regular session at 8:39 a.m. on Tuesday, June 1, 2010, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Engineer Aaron Marks, Hermosa Beach Fire Department
Deputy Chief Eric Moore, El Segundo Fire Department
Captain Brian Scott, Hermosa Beach Fire Department
Interim Chief Ken Shuck, Manhattan Beach Fire Department

Absent: None.

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Operations Manager Shannon Kauffman
Technical Services Manager Jose Rivera
Staff Services John Krok
Councilman Carl Jacobson, City of El Segundo

2. **ACTION ITEMS**

2a. **APPROVAL OF MINUTES – May 4, 2010**

Deputy Chief Moore modified page 1, No. 4a, to read, "...the HAZMAT Wiser system..."

The Fire Task Force minutes of May 4, 2010 were approved as amended.

3. **EXECUTIVE DIRECTOR'S REPORT**

3a. Executive Director Mailloux noted the recent list of obsolete radios which cannot be repaired, new radio options and funding alternatives, he recently sent to the member agencies. He advised that Authority staff plans to organize a joint meeting of the User Committee and the Police and Fire Task Forces in the near future to discuss this topic; that the Authority would broker the radios and pay for them, but would be reimbursed by the member cities; and that Authority and Hermosa Beach Fire Department staff have provided suggestions to Tait for radio programming.

Technical Services Manager Rivera offered information about the radios becoming obsolete.

Interim Chief Shuck mentioned that Manhattan Beach Fire Department has applied for a \$60,000 grant that would be used to purchase approximately 20 radios.

Captain Scott verified his intent to include new MCS radios in Hermosa Beach Fire Department's budget for next year.

3b. Executive Director Mailloux related his understanding that the narrow banding compliance date of January 1, 2013 might be delayed. Authority staff is prepared to convert to narrow banding during winter 2011.

3c. Executive Director Mailloux reported on the status of the Punta Place and Manhattan Beach Water Tower Infrastructure Upgrade Projects.

3d. Executive Director Mailloux advised that Authority staff plans to do a pilot test on the radio coverage from Manhattan Beach's new command post trailer at the forthcoming Six Man Volleyball Tournament in Manhattan Beach.

Interim Chief Shuck related Police Chief Uyeda's concerns over the potential problems at the Tournament.

Administration Manager Agee asked that Authority staff be provided the identifications for the medic and EMT units that will attend the Tournament.

3e. Executive Director Mailloux noted that El Segundo plans to revise the previously-approved contract with the Authority for 9-1-1 emergency services to add Parks & Recreation and Public Works' VHF channels acquired prior to the consolidation.

3f. Executive Director Mailloux advised that Authority staff is in the process of examining a new Tiburon fire records management system (RMS) for the member fire departments and he asked if El Segundo would be interested in going to Tiburon.

Deputy Chief Moore explained that El Segundo's current Firehouse system is functioning well and that El Segundo Fire Department would have to learn more about the Tiburon RMS before making a determination.

Interim Chief Shuck voiced his support of the Tiburon RMS. He noted the importance of getting away from stand-alone systems.

Administration Manager Agee clarified that the Tiburon RMS is web based and that she will schedule an appointment for El Segundo to see it.

3g. Executive Director Mailloux highlighted the excellent job done by the Authority's communications operators in assisting with the apprehension of suspects during a recent burglary in Manhattan Beach.

3h. Executive Director Mailloux called attention to the notice he recently distributed about Raytheon's exhibit of their latest technology/interoperability equipment at Torrance Civic Center on Thursday, June 10th.

4. **ROUND TABLE DISCUSSION**

4a. Captain Scott announced his upcoming retirement. He introduced Engineer Aaron Marks, who will replace him as Hermosa Beach Fire Department's representative to the Fire Task Force.

4b. Captain Scott noted Hermosa Beach Fire Department's plans to install a mobile charger in Engine 11, as well as disconnect problems with the mobile data computer on Engine 11.

4c. Technical Services Manager Rivera reported on the status of the TSR submitted for the addition of West Net at El Segundo and Hermosa Beach Fire Departments.

4d. Captain Scott and Engineer Marks shared information about a private security company's alleged difficulty contacting 9-1-1 during a recent altercation at Pisano's in Hermosa Beach.

4e. Deputy Chief Moore voiced concern that, contrary to appropriate procedures, El Segundo was not notified of a recent second alarm fire involving a fatality in Hermosa Beach.

Executive Director Mailloux affirmed that staff is looking into this issue; but, preliminary findings are that the communications operator did not correctly move up the incident.

4f. Deputy Chief Moore asked that, if El Segundo Fire Department does not become County, a preliminary quote be obtained for the computer aided dispatch (CAD) interface for Firehouse.

Administration Manager Agee advised that Mary Laquet is looking into this and that Deputy Chief Moore will be notified of her findings.

4g. Administration Manager Agee reported on Mary Laquet's contact with El Segundo Fire Department to add El Segundo run cards into the Authority's computer aided dispatch (CAD) system.

4h. Deputy Chief Moore related that, should El Segundo Fire Department not become County, El Segundo hopes to purchase some tablets for fire inspectors and they would like them to mimic the mobile data computers (MDCs).

4i. At the request of Deputy Chief Moore, Technical Services Manager Rivera provided input on anticipated discussion at the upcoming meeting with AT&T on June 8th.

4j. Interim Chief Shuck commended the assistance of the communications operators in apprehending a suspect during a recent bank robbery in Manhattan Beach.

5. **ADJOURNMENT**

At 9:30 a.m., the meeting was adjourned to Tuesday, July 6, 2010, 8:30 a.m.

Fire Task Force
June 1, 2010