

MINUTES OF A REGULAR MEETING OF THE FIRE TASK FORCE

1. CALL TO ORDER

The Fire Task Force convened in a regular session at 9:42 a.m. on Tuesday, July 6, 2010, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Engineer Aaron Marks, Hermosa Beach Fire Department (arrived at 10:00 a.m.)
Deputy Chief Eric Moore, El Segundo Fire Department
Interim Chief Ken Shuck, Manhattan Beach Fire Department

Absent: None.

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Operations Manager Shannon Kauffman
Technical Services Manager Jose Rivera
Staff Services John Krok
Councilman Carl Jacobson, City of El Segundo

2. ACTION ITEMS

2a. Approval of Minutes – June 1, 2010

The Fire Task Force minutes of June 1, 2010 were approved as written, absent Engineer Marks (arrived at 10:00 a.m.).

3. EXECUTIVE DIRECTOR'S REPORT

Executive Director Mailloux reported on the following: the idea of purchasing new mobile and portable radios for the member agencies in bulk to replace radios that can no longer be repaired due to the unavailability of parts; the schedule for narrow banding; the completion of the Punta Place Infrastructure Upgrade Project; the plans to use Manhattan Beach Police Department's command vehicle (which is in addition to the new command post in Perris) during the Six Man Volleyball Tournament later this month; the El Segundo dispatchers' training; and the issues with the Tiburon computer aided dispatch (CAD)/records management system (RMS) and Hawthorne's IT staff, as well as the upcoming meeting with Tiburon's chief executive officer.

Having participated in a conference call with Tiburon staff recently, Deputy Chief Moore related concerns about them.

Executive Director Mailloux explained that Tiburon has gone through some big staffing transitions and he provided input on a back-up plan should they go out of business.

In response to a question from Councilman Jacobson, Technical Services Manager Rivera clarified that licenses were purchased for the Authority's Tiburon products.

4. **ROUND TABLE DISCUSSION**

4a. Following a question from Deputy Chief Moore, Operations Manager Kauffman advised that the issue with a communications operator not moving up the incident and not notifying El Segundo of a recent second alarm fire involving a fatality in Hermosa Beach has been addressed.

4b. Councilman Jacobson clarified that El Segundo has a communications truck and Area G bus.

4c. Technical Services Manager Rivera shared information about the scope of work to obtain a quote for the computer aided dispatch (CAD) interface for Firehouse in El Segundo.

4d. Technical Services Manager Rivera related Manhattan Beach Police Department's plans to host a follow-up meeting after the Six Man Volleyball Tournament to refine communications needs and identify any channels that might need to be added to the capability of the command post.

Interim Chief Shuck advised that Manhattan Beach Fire Department will utilize three additional medic units, two BLS ambulances and two BLS foot teams during the Six Man Volleyball Tournament.

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Engineer Marks arrived at 10:00 a.m.

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4e. Technical Services Manager Rivera reported on preliminary coverage test results for Sprint hardware and tracking map software for El Segundo.

4f. Interim Chief Shuck advised that there appears to be a weaker signal on the fire side and reception is bad north of Manhattan Beach Pier and he asked if any repeaters or voters are down in Manhattan Beach.

Technical Services Manager Rivera affirmed that a voter is down. Authority staff will further examine and report back.

4g. Deputy Chief Moore related El Segundo Fire Department's appreciation of the assistance provided by Technical Services Manager Rivera in identifying the problem with the antennas at El Segundo's Fire Station 2.

4h. Interim Chief Shuck shared information on the communications plan proposed by South Bay Chiefs, which includes dispatching on one channel and running calls on a tactical/fireground channel. He stated his uncertainty as to whether Torrance and Redondo Beach Fire Departments are interested in this plan.

4i. Interim Chief Shuck related his understanding that Hermosa and Redondo Beach have agreed to add EMS resources for second alarm fires.

Deputy Chief Moore pointed out that, should changes be made to the Area G mutual aid agreements, it might be necessary to re-sign them. He noted the Operations Group's discussions about adding EMS resources for second alarm fires, with the exception of Torrance.

Executive Director Mailloux advised that Redondo Beach recently approached Torrance to discuss the idea of Torrance taking over Redondo's dispatching services.

4j. Interim Chief Shuck inquired as to the status of issues with run cards.

Administration Manager Agee advised that Manhattan Beach's run cards will be updated when El Segundo's are added.

4k. Interim Chief Shuck noted that Fire Marshal Grimaldi and Communications Technician Shearen are working on updating the County's VHF tactical channels.

4k. Engineer Marks commended the dispatching provided by the Authority's communications operators over the 4th of July Holiday.

5. **ADJOURNMENT**

The meeting was adjourned at 10:27 a.m.