

**MINUTES OF A REGULAR MEETING  
OF THE FIRE TASK FORCE**

1. **CALL TO ORDER**

The Fire Task Force convened in a regular session at 9:03 a.m. in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: Battalion Chief Ken Shuck, Manhattan Beach Fire Department  
Captain Brian Scott, Hermosa Beach Fire Department

Absent: None.

Also Present: Executive Director Ralph Mailloux  
Administration Manager Bonnie Agee  
Staff Services Gary Stevens

2. **ACTION ITEMS**

2a. **APPROVAL OF MINUTES – May 6, 2008**

The Fire Task Force Minutes of May 6, 2008 were approved as written.

3. **EXECUTIVE DIRECTOR'S REPORT**

- 3a. Executive Director Mailloux provided updated information on funding relative to the Punta Place and Manhattan Beach Water Tower Infrastructure Upgrade Projects. Members were advised that the Punta Place RFP went out Friday.
- 3b. Executive Director Mailloux noted that the Teamsters have tentatively settled on a three-year contract, which will be presented for the Executive Committee's approval at their next meeting.
- 3c. Executive Director Mailloux advised that a meeting was recently held with former El Camino College Chief Steve Port regarding Tait portable radios.
- 3d. Executive Director Mailloux noted that he will be on vacation August 11-15. Administration Manager Agee will serve as Acting Executive Director.

4. **ROUND TABLE DISCUSSION**

- 4a. As at previous meetings, the possibility of the Manhattan Beach Fire Department's Battalion Chief vehicle having internet capabilities (air card, etc.) was discussed. Administration Manager Agee will check with Mary Laquet as to the status with respect to his prior inquiry.
- 4b. Battalion Chief Shuck advised that discussion is continuing at the Operations level regarding responses to additional alarms within a city when resources are depleted because they are working another actual alarm. He further wished to express the Manhattan Beach Fire Department's appreciation for the exemplary job recently displayed by Operator Rebecca Curry Monday while handling multiple incidents that occurred in Manhattan Beach during a short time period of time.
- 4c. Fire Task Force members inquired as to the recent Police Chiefs' audit of the Authority. Executive Director Mailloux advised that several budgetary items were discussed, including Authority training of personnel, staffing and charging labor for vehicle build outs. The Authority experienced a \$50,000 profit in building police and fire vehicles last year. The decision was made that, effective July 1, 2008, the member cities of Gardena, Hawthorne and Manhattan Beach will not be charged for labor costs in relation to vehicle build outs; but they will continue to be charged for the cost of parts. The current procedure for the contract city of Hermosa Beach will remain the same.
- 4d. Administration Manager Agee advised that the Tiburon go live date remains as the morning of September 16, 2008.

5. **ADJOURNMENT**

At 10:24 a.m., the meeting was adjourned to Tuesday, October 14, 2008, at 9:00 a.m.