

**MINUTES OF A REGULAR MEETING
OF THE FIRE TASK FORCE**

1. **CALL TO ORDER**

The Fire Task Force convened in a regular session at 9:13 a.m. on Tuesday, October 6, 2009, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Captain Brian Scott, Hermosa Beach Fire Department
Battalion Chief Ken Shuck, Manhattan Beach Fire Department

Absent: None.

Also Present: Executive Director Ralph Mailloux
Administration Manager Bonnie Agee
Technical Services Manager Jose Rivera

2. **ACTION ITEMS**

2a. **APPROVAL OF MINUTES – JULY 7, 2009**

The Fire Task Force minutes of July 7, 2009 were approved as written.

3. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Mailloux shared information about the following: the status of the Punta Place Infrastructure Upgrade Project, including the State Homeland Security Grant Program (SHSGP) funding for the equipment; the status of the Manhattan Beach Water Tower Infrastructure Upgrade Project; the forthcoming Manhattan Beach Pier Infrastructure Upgrade Project, which is the last remaining Upgrade Project; the discussion at a recent meeting of the CAD to CAD working group committee, on which he is serving; and the discussion at the recent Executive/User Committee meeting with regard to the possibility of the Hermosa Beach Fire Department merging with the Redondo Beach Fire Department.

Captain Scott briefly commented on the possibility of the Hermosa Beach Fire Department merging with the Redondo Beach Fire Department.

4. **ROUND TABLE DISCUSSION**

4a. Captain Scott related his concern over inaccurate information concerning available personnel for strike teams on the Region 1 Area G Daily Apparatus/Personnel Report.

4b. Captain Scott noted Hermosa Beach Fire Department's new Rescue 11.

4c. Technical Services Manager Rivera reminded those present to submit equipment repairs over the internet.

4d. Technical Services Manager Rivera highlighted changes to the Authority's repair and invoicing procedures as of July 1, 2009.

4e. Technical Services Manager Rivera advised that the new Tiburon mobile communications system in the mobile data computers (MDCs) will be tested the week of November 16th. He verified that the possibility of Manhattan Beach's maps being loaded into the new system will be explored.

Administration Manager Agee affirmed that the MDC commands will not change.

Battalion Chief Shuck asked that the member fire departments be given an opportunity to provide input on the functionality of the new system.

4f. Administration Manager Agee noted that four newly hired communications operators are scheduled to begin training on October 19, 2009.

4g. Battalion Chief Shuck reported that Manhattan Beach Fire Department recently purchased eight 800 MHz "executive" radios from L.A. City Fire Department.

4h. In response to a question from Battalion Chief Shuck, Executive Director Mailloux advised that Authority staff will re-examine the purchase of the new records management system (RMS) for the member fire departments and report back to the Fire Task Force.

4i. Battalion Chief Shuck mentioned problems Manhattan Beach Fire Department is experiencing with their west side printer being down an excessive amount of time.

5. **ADJOURNMENT**

At 10:15 a.m., the meeting was adjourned to Tuesday, November 3, 2009, 9:00 a.m.

Fire Task Force
October 6, 2009