

**MINUTES OF A REGULAR MEETING  
OF THE FIRE TASK FORCE**

1. **CALL TO ORDER**

The Fire Task Force convened in a regular session at 8:30 am in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: Interim Chief Pete Bonano, Hermosa Beach Fire Department  
Captain Shawn Bonfield, El Segundo Fire Department  
Battalion Chief Scott Hafdell, Manhattan Beach Fire Department

Absent: None.

Also Present: Operations Manager Kauffman  
Administration Manager Krok  
Staff Services Farley

2. **ACTION ITEMS**

2a. **Approval of Minutes – March 8, 2016**

**MOTION:** Captain Bonfield moved to approve the Fire Task Force minutes of March 8, 2016. The motion was seconded by Battalion Chief Hafdell and passed by unanimous voice vote.

3. **EXECUTIVE DIRECTOR'S REPORT**

None.

4. **OLD BUSINESS**

4a. **Fire Comm Plan**

Operations Manager Kauffman advised that an overview of the Draft Fire Communications Plan was presented at the recent Police Task Force meeting. However, since Hawthorne was not present, it will be presented again and, hopefully, additional information will be available by the next Fire Task Force meeting.

Battalion Chief Hafdell related his intent to follow up about the frequency plan with Battalion Chief Laursen.

Captain Bonfield noted that a meeting about the Draft Fire Communications Plan is scheduled on April 19, 2016, 11:00 AM to 1:00 PM, Manhattan Beach Fire Department. He will forward the email about this meeting to Authority staff.

4b. **Connection to Redondo Beach**

Operations Manager Kauffman reported that she is waiting to hear back from Redondo Beach to place a Tablet in their dispatch center to determine its effectiveness in connecting the Authority's computer aided dispatch (CAD) system between Redondo Beach and Torrance Fire Departments. She pointed out that only one unit at a time can be logged onto the mobile data computer (MDC).

Interim Chief Bonano reiterated Hermosa Beach Fire Department's willingness to pay for the Tablet.

Operations Manager Kauffman advised that the Tablet to be placed at Redondo Beach is on loan from Commline; that the Panasonic Tablet costs approximately \$2,800; and that there would be a recurring monthly charge if cellular must be used.

5. **ROUND TABLE DISCUSSION**

5a. Administration Manager Krok clarified that the radio counts requested by Executive Director Mailloux should be the estimated number of radios that will be needed to operate on the Interagency Communications Interoperability System (ICIS), and not the current radio inventory. He shared information on a projected timeline for ordering the new radios.

5b. Operations Manager Kauffman provided updated information about Plan T.

5c. Battalion Chief Hafdell related his appreciation of the notification he received from the communications center about a recent traffic accident at Aviation and Artesia Boulevards.

5d. Captain Bonfield cited a recent incident involving a L.A. City Fire Department engine as an example of why a Fire Communications Plan should be developed.

5e. Since a cost is associated with it, Captain Bonfield suggested that Active 9-1-1 only be offered to fire and battalion chiefs.

6. **ADJOURNMENT**

The meeting was adjourned at 8:50 AM.