

**AMENDED MINUTES OF A REGULAR JOINT MEETING
OF THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

A. CALL TO ORDER

The Executive Committee and the User Committee convened in a regular joint session at 2:00PM on Tuesday, November 20, 2018, in the second-floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: City Manager Ed Medrano, City of Gardena
City Manager Bruce Moe, City of Manhattan Beach
Interim City Manager Arnie Shadbeh, City of Hawthorne
Chief Derrick Abell, Manhattan Beach Police Department
Chief Michael Ishii, Hawthorne Police Department

Absent: Chief Tom Kang, Gardena Police Department

Also Present: Executive Director Erick Lee
Operations Manager Shannon Kauffman
Administrative Services Manager John Krok
Communications Dispatcher Sandra Farley
Communications Operator Sonia Barron
Communications Operator Sirena Boskovich
Chief Chris Donovan, El Segundo Fire Department
Laura Kalty, Liebert Cassidy Whitmore
Carlos Rubio, California Teamsters Local 911
Chief Bill Whalen, El Segundo Police Department
Peter Wallin, City Attorney of Gardena

B. PUBLIC DISCUSSION

None.

C. CONSENT CALENDAR

City Manager Moe moved to approve the Consent Calendar, Item Numbers 1-8. The motion was seconded by Interim City Manager Shadbeh and passed by unanimous voice vote.

1. Minutes of Regular Meeting – October 16, 2018
2. Check Register for October 2018

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3. Cash & Investments Report – September 30, 2018
4. Budget Performance Report – through October 31, 2018
5. Approve a Fiscal Year 2018/29 Blanket Purchase Order to the City of Hawthorne IT Services (ITS) Department for Information Technology Support Services in a Total Amount Not to Exceed \$200,000
6. Approve a Change Purchase Order in the Amount of \$85,000 to Lehr Auto Corporation for Supplies and Equipment
7. Approve a Fiscal Year 2018/19 Blanket Purchase Order to CDW Corporation for Supplies and Equipment in a Total Amount Not to Exceed \$100,000
8. Update on FirstNet in Los Angeles County

D. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

E. **GENERAL BUSINESS**

1. Election of User Committee Chair for the Remainder of Fiscal Year 2018/19
MOTION: Chief Abell nominated Chief Ishii to serve as chairman for remainder of Fiscal Year 2018-2019. The motion passed unanimous by voice vote of the User Committee.
2. Carry Over of the Remaining Balance of a Purchase Order Issued to Motorola Solutions, Inc. in the Amount of \$1,602,068.60 Related to the UASI 2016 Grant and Interoperability Network of the South Bay Project from Fiscal Year 2017/2018 to 2018/2019
MOTION: City Manager Moe moved to approve this item. Interim City Manager Shadbehr seconded. The motion passed by unanimous voice vote.
3. Appropriation of \$4,773,979.70 in Reimbursements Related to the Communication Equipment Purchase and Reimbursement Agreements with Member and Contract Cities and Authorization of These Funds to be Used to Exercise the Purchase Option under the Equipment Lease-Purchase Agreement with Motorola Solutions, Inc.; and
Appropriation of \$37,059.88 from the Enterprise Fund Unreserved Balance and Authorization of These Funds to be Used to Exercise the Purchase Option under the Equipment Lease-Purchase Agreement with Motorola Solutions, Inc.; and
Approval to Exercise the Purchase Option under the Equipment Lease-Purchase Agreement with Motorola Solutions, Inc. And Authorize the Executive Director to Provide the 30-Day Notice Required to Purchase All of the Equipment Associated with the Agreement; and
Authorization for the Executive Director to Issue Payment to Motorola Solutions, Inc.

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in the Amount of \$6,544,686.58; and

Authorization for the Executive Director to Negotiate and Execute Amendments to the Communication Equipment Purchase and Reimbursement Agreements with Member and Contract Cities to Reconcile the Consideration Amounts with the Actual Orders Placed and Costs Incurred for This Project

MOTION: City Manager Moe moved to approve this item. Interim City Manager Shadbehr seconded. The motion passed by unanimous voice vote.

4. Amendment to the Communication Equipment Purchase and Reimbursement Agreement with the City of Hawthorne; and

Appropriation of \$79,588.37 from the Enterprise Fund Unreserved Balance to the Technical Services Parts-Billing Account; and

Approve a Purchase Order to Commline Incorporated for Radio Equipment Related to the Hawthorne Police Department's Operation of Its Airship Unit on the INSB Radio Network in the Not to Exceed Amount of \$79,588.37

MOTION: City Manager Moe moved to approve this item. Interim City Manager Shadbehr seconded. The motion passed by unanimous voice vote.

5. Amendment to Salary Range for Accountant Position; and

Authorization for the Executive Director to Execute a Side Letter of Agreement between the Management and Confidential Bargaining Group and the South Bay Regional Public Communications Authority

MOTION: City Manager Moe moved to approve this item. Interim City Manager Shadbehr seconded. The motion passed by unanimous voice vote.

6. Request from Executive Director to Attend Liebert Cassidy Whitmore's 2019 Annual Public Sector Employment Law Conference

MOTION: Interim City Manager Shadbehr moved to approve this item. City Manager Moe seconded the motion. The motion passed by unanimous voice vote.

7. Authorize the Executive Director to Execute an Agreement with Commline Incorporated for Avtec & Stancil License Purchase, Integration and Programming Services; and

Approve a Corresponding Purchase Order in the Total Amount of \$139,153.31 for this Purchase; and

Approve an Operating Budget Transfer from Technical Services Salaries to Outside Technical Services-Towers & Equipment in the Amount of \$139,153.31

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MOTION: City Manager Moe moved to approve this item. Interim City Manager Shadbehr seconded the motion. The motion passed by unanimous voice vote.

F. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Lee provided updated information on the following items: Executive Secretary Wendy Weeks' retirement, introduction of new staff member Clara Choi, status of filing vacant communications operator positions, updates on the UASI Grant reimbursement, and updates on the INSB Radio project.

G. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

None. City Manager Medrano requested that Item I be considered out of order on the agenda. The Executive Committee entered into closed session.

H. **GRIEVANCE HEARING**

The meeting returned to open session at 3:50PM. The Executive Committee conducted a Step 4 Board of Review Hearing regarding a grievance filed by Communications Operator Boskovich and continued this item to the December 18, 2018 meeting.

I. **CLOSED SESSION AGENDA**

At 2:25PM, the Board of Directors and the Executive Committee entered into a closed session to discuss the following items:

Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Discussion with Liebert Cassidy Whitmore Re: Teamsters Local 911

Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Discussion with Liebert Cassidy Whitmore Re: Communications Workers of America

Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Discussion with Liebert Cassidy Whitmore Re: Management & Confidential Employees

Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code Section 54956.9
Name of Case: Grier v. City of Gardena, et. al., Los Angeles Superior Court
Case No. YC071434

Public Employee Performance Evaluation
Pursuant to Government Code Section 54957

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Title: Executive Director
Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Discussion with Negotiator Edward Medrano
Unrepresented Employee: Executive Director

City Manager Medrano left the meeting at 3:45PM.

5. **ADJOURNMENT**

The meeting was adjourned at 5:03PM.