

A G E N D A
REGULAR MEETING OF
THE POLICE TASK FORCE
THURSDAY, SEPTEMBER 27, 2018, 8:30 AM
SOUTH BAY REGIONAL
PUBLIC COMMUNICATIONS AUTHORITY
SECOND FLOOR CONFERENCE ROOM
4440 W. BROADWAY, HAWTHORNE, CA 90250

1. CALL TO ORDER

2. ACTION ITEMS

2a. Approval of Minutes – January 25, 2018 and May 24, 2018

2b. Remote Access Points (RAPS) Installations

2c. Mark 43 Update re: MDC Management

2d. Access to & Delivery of Audio Recordings

3. INFORMATION ONLY ITEMS

3a. Upcoming INSB Testing and Tac 6 & 7 Impacts

4. TASK FORCE MEMBER COMMENTS

5. ADJOURNMENT

January 25, 2018

MINUTES OF A REGULAR MEETING OF THE POLICE TASK FORCE

1. CALL TO ORDER

The Police Task Force convened in a regular session at 8:35 AM on Thursday, January 25, 2018, in the second floor conference room at the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Sgt. Mick Gaglia, Hermosa Beach Police Department
Sgt. Ray Garcia, El Segundo Police Department
Captain Mike Ishii, Hawthorne Police Department
Lt. Aubrey Kellum, Culver City Police Department

Absent: Gardena Police Department
Manhattan Beach Police Department

Also Present: Josh Armstrong, Hawthorne IT

2. ACTION ITEMS

2a. Approval of Minutes – November 16, 2017

The Police Task Force minutes of November 16, 2017 were approved as written, absent Gardena and Manhattan Beach Police Departments.

3. EXECUTIVE DIRECTOR'S REPORT

None.

4. ROUND TABLE DISCUSSION

4a. Operations Manager Kauffman distributed tapes on hold to Hawthorne, Hermosa Beach and El Segundo and she asked them to let her know if they would like to retain them.

4b. Operations Manager Kauffman presented the current broadcast policy adding Vigilant to Hawthorne to Captain Ishii for review.

Police Task Force
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4c. Administration Manager Krok advised that the Motorola mobile and portable radios for the Interoperability Network of the South Bay (INSB) should be received today. He asked if the departments would like Commline to attach their asset tags to the radios.

Sgt. Gaglia stated that Hermosa Beach Police Department does not.

Hawthorne IT Armstrong stated his intent to advise Authority staff.

4d. Administration Manager Krok explained Authority staff's suggestion that, instead of the Motorola modem, the Sierra Wireless MP70 modem be used for the INSB.

Hawthorne IT Armstrong explained that Hawthorne will continue to use Sierra Wireless MP70 modems. But, they will need to be upgraded for the INSB and it will be necessary to ensure the vehicles have enough antennae to handle Wi-Fi. He confirmed that El Segundo's forthcoming Rocket IOT body cameras will work with the mobile data computers (MDCs); however, GST mapping will not.

Captain Ishii asked that Executive Director Mailloux prepare a memorandum to the departments with the recommendation to use the Sierra Wireless MP70 modem for the INSB.

4e. Hawthorne IT Armstrong related his intent to distribute listings of vehicles/user name, and grand master privileges in the Tiburon system for the departments' review.

4f. Hawthorne IT Armstrong advised that, in an effort to avoid apparent security problems, patches and upgrades will be made to the Net Motion system. He asked that the Technical Services Department notify Hawthorne IT of any issues.

4g. Captain Ishii discussed the multiple changes that will arise and the manner in which business will be conducted with the INSB, particularly in the communications center.

5. **INFORMATION ONLY ITEMS**

None.

6. **ADJOURNMENT**

The meeting was adjourned at 8:55 AM.

**MINUTES OF A REGULAR MEETING
OF THE POLICE TASK FORCE**

1. **CALL TO ORDER**

The Police Task Force convened in a regular session at 8:30 AM on Tuesday, May 24, 2018, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

ROLL CALL

Present: Lt. Aubrey Kellum, Culver City Police Department
Sgt. Eden Robertson, Culver City Police Department
Lt. Dan Kim, El Segundo Police Department

Absent: Gardena Police Department
Hawthorne Police Department
Manhattan Beach Police Department

Also Present: Executive Director Erick Lee
Operations Manager Shannon Kauffman
Administration Manager John Krok
Staff Services Sandy Farley

2. **ACTION ITEMS**

2a. **Approval of Minutes – January 25, 2018**

The minutes of the regular Police Task Force meeting on January 25, 2018 were continued to the next meeting due to a lack of a quorum of those present at the meeting on January 25, 2018.

2b. **Vetting of Calls**

Referring to a memorandum re “Calls for Service-Suspicious Activity and Suspicious Persons” addressed to All Communications Personnel from Operations Manager Kauffman dated February 11, 2015, Executive Director Lee related El Segundo Police Department’s request for more vetting of suspicious activity and persons calls prior to dispatching officers.

Administration Manager Krok explained that citizens are told to “see something, say something,” so it might be necessary to better educate them on this topic.

Operations Manager Kauffman advised that it is up to the departments to determine how they would like to deal with suspicious activity and persons calls.

Lt. Kim stated his intent to further discuss this matter with Chief Whalen and report back to Authority staff.

Executive Director Lee asked Lt. Kim to share the above-referenced memorandum from Operations Manager Kauffman with Chief Whalen.

Lt. Kellum commented on the importance of receiving specific information on suspicious activity calls. He entertained the idea of adding a type code for unfamiliar persons without suspicious activity.

2c. Field Medical Clearance

Operations Manager Kauffman requested departmental input on field medical clearance procedures. She related staff's preference that the jailer or watch commander call dispatch.

3. EXECUTIVE DIRECTOR'S REPORT

3a. Executive Director Lee introduced himself to the Police Task Force. He invited the departments to provide input on any issues not being addressed.

4. ROUND TABLE DISCUSSION

4a. Administration Manager Krok called attention to the City of El Segundo's plans to rename the portion of Sepulveda Boulevard in El Segundo "Pacific Coast Highway."

Operations Manager Kauffman pointed out that this could result in some mapping issues with cellular telephones and she asked that the mapping changes be discussed with the Public Safety Answering Point (PSAP) coordinator.

4b. Administration Manager Krok offered to handle a frequency letter to El Segundo Police Department from the Federal Communications Commission.

4c. Lt. Kim asked to reserve a tactical channel on July 4, 2018 from noon to midnight.

5. INFORMATION ITEMS

5a. Subscriber Units

Administration Manager Krok shared updated information on the status of the portable radio installations in El Segundo Police Department vehicles.

6. ADJOURNMENT

The meeting was adjourned at 9:05 AM.