

**MINUTES OF A REGULAR JOINT MEETING OF
THE BOARD OF DIRECTORS, THE EXECUTIVE COMMITTEE,
AND THE USER COMMITTEE**

March 19, 2019

A. CALL TO ORDER

The Board of Directors, the Executive Committee and the User Committee convened in a regular joint session at 2:10 PM on Tuesday, March 19, 2019, in the second-floor conference room of the South Bay Regional Public Communications Authority at 4440 West Broadway, Hawthorne, CA.

ROLL CALL

Present: Councilmember Haidar Awad, City of Hawthorne
Councilmember David Lesser, City of Manhattan Beach

City Manager Ed Medrano, City of Gardena
City Manager Bruce Moe, City of Manhattan Beach
Interim City Manager Arnie Shadbeh, City of Hawthorne (arrived 2:18 PM)
Administrative Services Director John Ramirez, City of Hawthorne

Chief Mike Ishii, Hawthorne Police Department
Chief Derrick Abell, Manhattan Beach Police Department

Absent: Mayor Pro Tem Rodney Tanaka, City of Gardena

Also Present: Executive Director Erick B. Lee
Operations Manager Shannon Kauffman
Administrative Services Manager John Krok
Fire Chief Chris Donovan, City of El Segundo
City Manager Suja Lowenthal, City of Hermosa Beach
Acting Chief Milton McKinnon, City of Hermosa Beach
Laura Kalty, Liebert Cassidy Whitmore

C. PUBLIC DISCUSSION

None.

D. BOARD OF DIRECTORS ACTION ITEMS

1. Resolution of the Board of Directors of the South Bay Regional Public Communications Authority Adopting the Budget for Fiscal Year 2019-2020

Executive Director Lee presented the Recommended Fiscal Year 2019-2020 Budget.

MOTION: Councilmember Awad moved to approve the resolution. The motion was seconded by Councilmember Lesser and passed by unanimous voice vote.

E. EXECUTIVE DIRECTOR'S REPORT

Executive Director Lee reported on the updated status on Communications Operators' recruitment, the status on the INSB Network Project, and UASI Grant administration and reimbursement.

F. BOARD OF DIRECTORS COMMENTS

Councilmember Awad presented an award of service to Councilmember Lesser as he reached the end of his term as a member of the Board of Directors . Councilmember Lesser advised all in attendance that it was a privilege to be involved with the Authority and thanked everyone.

G. **EXECUTIVE COMMITTEE COMMENTS**

None.

H. **USER COMMITTEE COMMENTS**

Acting Chief McKinnon introduced Hermosa Beach’s City Manager Suja Lowenthal. Chief Donovan reported on staff’s work to continually improve fire response times and publicly thank the RCC. City Manager Moe announced the hiring of Fire Chief Daryn Drum. Chief Drum will be leaving the Heartland Fire & Rescue to start working with the City of Manhattan Beach on April 8, 2019. Mr. Moe also advised that Chief Abell has done an amazing job overseeing both the Police and Fire departments over the past year.

The Board of Directors’ and Executive Committee entered into closed session at 2:48PM.

I. **BOARD OF DIRECTORS’ & EXECUTIVE COMMITTEE’S CLOSED SESSION**

At 2:48PM, the Board of Directors’ and Executive Committee entered into closed session to discuss the following items:

Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Discussion with Liebert Cassidy Whitmore Re: Teamsters Local 911

Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Discussion with Liebert Cassidy Whitmore Re: Communications Workers of America

Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Discussion with Liebert Cassidy Whitmore Re: Management & Confidential

The meeting returned to open session at 3:12PM with no action taken in closed session.

J. **EXECUTIVE COMMITTEE’S CONSENT CALENDAR**

City Manager Moe moved to approve the Consent Calendar, Item Numbers 1-5. The motion was seconded by City Manager Medrano and passed by unanimous voice vote.

1. Minutes from February 19, 2019
2. Check Register from February 2019
3. Amendment #2 to the Agreement between the South Bay Regional Public Communications Authority and M Jack Brooks, JD for Consulting Services; and
Approve of a Corresponding Change Purchase Order in the Amount of \$80,000 for a Total Not-To-Exceed Amount of \$180,000 for these Services; and
Approve an Additional Operating Budget Transfer in the Amount of \$80,000 from the Salaries & Benefits Category to the Supplies & Services Category of the Adopted Fiscal year 2018/2019 Budget to Continue Funding these Services.

4. Side Letter Agreement Amending the July 1, 2016 to June 30, 2019 Memorandum of Understanding between Management and Confidential Employees and the South Bay Regional Public Communications Authority
5. Side Letter Agreement Amending the July 1, 2017 to June 30, 2020 Memorandum of Understanding between the Communications Workers of America and the South Bay Regional Public Communications Authority

K. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

L. **EXECUTIVE COMMITTEE'S GENERAL BUSINESS**

1. Single Audit and Independent Auditors' Reports for the Year Ended June 30, 2018

Executive Director Lee presented the Single Audit Report and reported no irregularities in the report. The report was received and filed by the Executive Committee.

M. **CLOSED SESSION AGENDA**

At 3:13PM, the Executive Committee entered into a closed session to discuss the following items:

Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6

Discussion with Liebert Cassidy Whitmore Re: Teamsters Local 911

Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6

Discussion with Liebert Cassidy Whitmore Re: Communications Workers of America

Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6

Discussion with Liebert Cassidy Whitmore Re: Management & Confidential

The meeting returned to open session at 3:27PM with no action taken in closed session.

N. **ADJOURNMENT**

The meeting was adjourned at 3:27PM.