

**MINUTES OF A REGULAR JOINT MEETING
OF THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

A. CALL TO ORDER

The Executive Committee and the User Committee convened in a regular joint session at 2:01 PM on Tuesday, February 19, 201, in the second-floor conference room of the South Bay Regional Public Communications Authority, 4440 West Broadway, Hawthorne, CA.

ROLL CALL

Present: City Manager Ed Medrano, City of Gardena
City Manager Bruce Moe, City of Manhattan Beach
Interim City Manager Arnie Shadbeh, City of Hawthorne
Chief Tom Kang, Gardena Police Department
Chief Michael Ishii, Hawthorne Police Department

Absent: Chief Derrick Abell, Manhattan Beach Police Department

Also Present: Executive Director Erick Lee
Operations Manager Shannon Kauffman
Administrative Services Manager John Krok
Lieutenant Leon Lopez, Culver City Police Department
Laura Kalty, Liebert Cassidy Whitmore
Jennifer Petrusis, Richards Watson & Gershon

B. PUBLIC DISCUSSION

None.

C. CONSENT CALENDAR

City Manager Moe moved to approve the Consent Calendar, Item Numbers 1-3. The motion was seconded by Interim City Manager Shadbeh and passed by unanimous voice vote.

1. Minutes of the Regular Meeting – January 15, 2019
2. Check Register for January 2019
3. Appropriation of \$49,471.63 from the Enterprise Fund Unreserved Balance to the Manhattan Beach Equipment Replacement Account; and
Authorization of these Funds to be used to Offset Equipment Purchased for City of Manhattan Beach Vehicle Installation and Repairs

D. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

Regular Joint Meeting
Of the Executive Committee
And the User Committee
February 19, 2019

E. **GENERAL BUSINESS**

1. Fiscal Year 2017-2018 Annual Financial Report

Executive Director Lee presented the Annual Financial Report for Fiscal Year 2017-2018. City Manager Medrano stated no objections and the report was filed.

2. Agreement with Matrix Consulting Group for Consulting Services Related to a Comprehensive Cost of Service and Allocation Study; and

Approve a Purchase Order in the Amount of \$36,500 for these Services

MOTION: City Manager Moe made the motion to approve this item. The motion was seconded by Interim City Manager Shadbehr and was passed by unanimous voice vote.

3. Preliminary Fiscal Year 2019-2020 Budget

Executive Director Lee presented the Preliminary Budget Report for Fiscal Year 2019-2020.

4. Agreement with Richards, Watson & Gershon for General Counsel Legal Services

MOTION: City Manager Moe made the motion to approve this item. The motion was seconded by Interim City Manager Shadbehr and was passed by unanimous voice vote.

F. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Lee reported on the status on the INSB Network Project, UASI grant reimbursement, Manhattan Beach's Community Police Academy, and Communications Operator recruitment.

G. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

The Executive Committee entered into closed session at 2:36 PM.

H. **CLOSED SESSION AGENDA**

At 2:36PM, the Executive Committee entered into a closed session to discuss the following items:

Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6

Discussion with Liebert Cassidy Whitmore Re: Management & Confidential

Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6

Discussion with Liebert Cassidy Whitmore Re: Teamsters Local 911

Regular Joint Meeting
Of the Executive Committee
And the User Committee
February 19, 2019

Conference with Labor Negotiator

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Discussion with Liebert Cassidy Whitmore Re: Communications Workers of America

Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6

Discussion with Negotiator Edward Medrano

Unrepresented Employee: Executive Director

Public Employee Appointment

Pursuant to Government Code Section 54957

Title: General Counsel

J. **ADJOURNMENT**

The meeting was adjourned at 3:21 PM.