

**MINUTES OF A SPECIAL MEETING OF THE  
INTEROPERABILITY NETWORK OF THE SOUTH BAY  
JOINT POWERS AUTHORITY TECHNICAL COMMITTEE**

**February 13, 2019**

**1. CALL TO ORDER**

The Interoperability Network of the South Bay (INSB) Technical Committee convened in a special meeting at 10:02AM on Wednesday, February 13, 2019, in the second floor conference room at the South Bay Regional Public Communications Authority, 4440 West Broadway, Hawthorne, CA.

**2. ROLL CALL**

Present: Chairman Erick B. Lee, City of Gardena  
Vice Chair Jerry Edwards, City of Torrance  
Member Shawn Bonfield, City of El Segundo (arrived at 10:04AM)  
Member Landon Phillips, City of Hermosa Beach  
Member Milton McKinnon, City of Hermosa Beach  
Member Josh Armstrong, City of Hawthorne  
Member Andy Harrod, City of Manhattan Beach (arrived at 10:16AM)

Absent: None

Also Present: Alternate Member Dennis Faro, City of Torrance  
Alternate Member John Krok, City of Gardena  
Executive Director Ernest Gallo, INSB Governance Board  
Jeff Fukasawa, Commline,  
Victor Bowers, Commline  
Office Matt Slawson, City of Torrance

**3. POSTING OF THE AGENDA**

Executive Assistant Choi confirmed that the agenda for this meeting was posted per Brown Act requirements.

**4. CONSENT CALENDAR**

5a. Approval of Minutes – January 8, 2019

**MOTION:** Member Armstrong moved to approve the INSB Technical and Operations Committees' minutes of January 8, 2019. The motion was seconded by Member McKinnon and passed by unanimous voice vote.

**5. REPORTS**

6a. Status Update on Installation at 6 Sites

All 6 sites installations were completed and are waiting on the repair of El Segundo Water Tower Roof in the upcoming weeks. Chairman Lee reported the extension of the grant with the City of Los Angeles until the end of March.

6b. Status Update on Backup Link to ICI System

Executive Director Gallo reported the issuance of the order to be completed by March 25, 2019.

**6. ACTION ITEMS**

7a. Acceptance Testing

Vice Chair Edwards reported the performance coverage acceptance testing in two weeks will involve two vehicles from Torrance and RCC personnel paired with Motorola driving to over a thousand stopping points. It is emphasized to conduct additional testing aside from the Motorola testing to help identify other issues. Once all 6 sites are live, it is encouraged to do their own testing at known trouble spots that are below grade, underground, and within buildings. This will distinguish between the Motorola coverage and the city.

7b. Manhattan Beach Water Tower – Decision

Options are de-installation of equipment and reinstall after the 6-9 months or move installation to the scaffolding. Executive Director Gallo reported on the worksheet of the flowcharts of costs assessment and options. Discussion with Manhattan Beach, the JPA, and RCC will take place for funding source. Once the 6 sites are up and tested, bring down Manhattan Beach and reassess if the 5 sites provide enough coverage to help determine the next course of action.

7c. INSB Nomination/ Discussion for ICI System Technical Committee Representation

Executive Director Gallo reported the start of discussion for primary alternate for ICI Governance, Operations, and Technical committees. ICI approved the membership and is waiting for INSB to go live.

**7. INFORMATION ONLY**

Transition with PACS and Fire at the same time to P25 trunking. There is no adverse operational impact. Police agencies are AES encryption. Fire departments will be mixed into the application of it. Every cities will have its own decision to turn it on or off.

**8. ORAL COMMUNICATIONS**

None.

**9. ADJOURNMENT**

Meeting adjourned at 11:43AM.