

**MINUTES OF A REGULAR JOINT MEETING  
OF THE EXECUTIVE COMMITTEE AND  
THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee and the User Committee convened in a regular joint session at 2:00 PM on Tuesday, October 18, 2016, in the second floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: City Manager Mark Danaj, City of Manhattan Beach  
City Manager Mitch Lansdell, City of Gardena  
Interim City Manager Arnie Shadbeh, City of Hawthorne  
Battalion Chief Nathan Cooke, El Segundo Fire Department  
Chief Sharon Papa, Hermosa Beach Police Department  
Captain Uiki Niko, Gardena Police Department

Absent: Chief Chris Donovan, El Segundo Fire Department  
Interim Chief Pete Bonano, Hermosa Beach Fire Department  
Chief Bob Espinosa, Manhattan Beach Fire Department  
Chief Bob Fager, Hawthorne Police Department  
Chief Eve Irvine, Manhattan Beach Police Department  
Chief Ed Medrano, Gardena Police Department  
Chief Mitch Tavera, El Segundo Police Department

2. **PUBLIC DISCUSSION**

None.

3. **ACTION ITEMS**

3a. **Approval of Minutes – September 20, 2016**

**MOTION:** City Manager Lansdell moved to approve the minutes of September 20, 2016 as written. The motion was seconded by Interim City Manager Shadbeh and passed by unanimous voice vote.

3b. **Budget Performance Report – September 30, 2016**

Finance Manager Mohler presented the staff report with the recommendation to receive and file the Budget Performance Report as of September 30, 2016.

**MOTION:** City Manager Lansdell moved to receive and file the Budget Performance Report as of September 30, 2016. The motion was seconded by Interim City Manager Shadbeh and passed by unanimous voice vote.

3c. **Cash & Investments Report – September 30, 2016**

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**MOTION:** Finance Manager Mohler presented the Cash & Investments Report as of September 30, 2016 with the recommendation to receive and file.

**MOTION:** City Manager Lansdell moved to receive and file the Cash & Investments Report as of September 30, 2016. The motion was seconded by Interim City Manager Shadbehrr and passed by unanimous voice vote.

**3d. Approval of Management/Confidential MOU July 1, 2016 – June 30, 2019**

Considered in closed session later in the meeting (see Agenda Item No. 6).

**4. EXECUTIVE DIRECTOR'S REPORT**

4a. Executive Director Mailloux reported on the status of the following items: the ES Chat system, which currently being tested by representatives from the member agencies; the INSB project; the recruiting efforts for the Communications Operator position; and the monitoring of the performance standards at the radio receiver/transmission sites by Solar Winds.

**5. NEW BUSINESS**

None.

**6. CLOSED SESSION**

Pursuant to Government Code Section 54957.6, Labor Negotiations, at 2:12 PM, the Executive Committee entered into closed session to discuss the Management Confidential Bargaining Group's memorandum of understanding (MOU) for July 1, 2016 to June 30, 2019.

At 2:19 PM, the meeting returned to open session. The following motion was made:  
**MOTION:** City Manager Lansdell moved for the approval of the Management Confidential Bargaining Group's MOU for July 1, 2016 to June 30, 2019 as written. The motion was seconded by Interim City Manager Shadbehrr and passed by unanimous voice vote.

**7. ADJOURNMENT**

The meeting was adjourned at 2:20 PM.

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