

January 15, 2019

**MINUTES OF A REGULAR JOINT MEETING
OF THE BOARD OF DIRECTORS, THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

A. CALL TO ORDER

The Board of Directors, the Executive Committee and User Committee convened in a regular joint session at 2:01PM on Tuesday, January 15, 2019, in the second-floor conference room of the South Bay Regional Public Communications Authority at 4440 West Broadway, Hawthorne, CA.

ROLL CALL

Present: Mayor Pro Tem Rodney Tanaka, City of Gardena
City Manager Bruce Moe, City of Manhattan Beach
Interim City Manager Arnie Shadbeh, City of Hawthorne
Chief Derrick Abell, Manhattan Beach Police Department
Chief Michael Ishii, Hawthorne Police Department
Chief Tom Kang, Gardena Police Department
Councilmember David Lesser, Manhattan Beach
Mayor Pro Tem Haidar Awad, City of Hawthorne

Absent: City Manager Ed Medrano, City of Gardena

Also Present: Executive Director Erick B. Lee
Operations Manager Shannon Kauffman
Administrative Services Manager John Krok
Chief Dave White, City of Culver City
Chief Bill Whalen, City of El Segundo
Chief Chris Donovan, City of El Segundo
Josh Armstrong, City of Hawthorne

B. PUBLIC DISCUSSION

None.

C. BOARD OF DIRECTORS ACTION ITEMS

1. Election of Board of Directors Chairperson and Vice Chairperson for Fiscal year 2018/2019

MOTION: Councilmember Lesser moved to nominate Mayor Pro Tem Tanaka to serve as Chair and Mayor Pro Tem Awad to serve as Vice Chair. The motion was seconded and passed by unanimous voice vote.

2. Minutes from a Special Joint Meeting of the Board of Directors and the Executive Committee – October 11, 2018

MOTION: Councilmember Lesser moved to approve the minutes. Mayor Pro Tem Awad seconded the motion. There was no discussion and was passed by unanimous voice vote.

F. GENERAL BUSINESS

1. Fiscal Year 2018/2019 Mid-Year Budget Report

Mayor Pro Tem Tanaka requested that this item be taken out of order.

Executive Director Lee reported the on the progress of the FY2018/19 budget and highlighted accomplishments made during this first half of the fiscal year.

MOTION: Mayor Pro Tem Tanaka made a motion to accept the report. The motion was seconded by Councilmember Lesser and passed by unanimous voice vote.

D. **EXECUTIVE COMMITTEE CONSENT CALENDAR**

City Manager Moe made a motion to approve the Consent Calendar, Item Numbers 1-5. The motion was seconded by Mayor Pro Tem Awad and passed by a unanimous voice vote.

1. Amended Minutes from November 20, 2018
2. Minutes of a Regular Joint Meeting of the Executive Committee and the User Committee – December 18, 2018
3. Payment Register FY2018/2-19 – December 2018
4. Cash & Investments Report/December 31, 2018
5. Appropriation of \$404.61 from the Grant Fund Unreserved Balance to the UASI Grant P25 Communications Repeater Migration Account; and Authorization of these Funds to be used to Purchase Additional Equipment Related to the INSB Radio Network Project.

F. **GENERAL BUSINESS**

2. Authorize the Executive Director to Execute Amendments to the Prefunding UASI Grant for Construction of Interagency Communications Interoperability System Platform Agreements

MOTION: City Manager Moe made a motion to approve this item. The motion was seconded by Interim City Manager Shadbehr and passed by a unanimous voice vote.

3. Memorandum of Understanding between the South Bay Regional Public Communications Authority and the California Teamsters Public, Professional, and Medical Employees Union Local 911

MOTION: City Manager Moe made a motion to approve this item. The motion was seconded by Interim City Manager Shadbehr and was passed by a unanimous voice vote.

G. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Lee reported on Communications Operator recruitment progress, the INSB Network Project, and the Authority's UASI Grant Reimbursement.

H. **BOARD OF DIRECTORS, EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

Mayor Pro Tem Tanaka expressed appreciation for staff's hard work during these first six months of the year. Councilmember Lesser echoed the sentiment. Executive Director Lee thanked the Board of Directors, Executive Committee, User Committee, Fire and Police Task Forces for their continued support of staff's efforts.

I. **CLOSED SESSION AGENDA**

At 2:31PM, the Executive Committee entered into a closed session to discuss the following items:

Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Discussion with Liebert Cassidy Whitmore Re: Teamsters Local 911

Conference with Labor Negotiator

Pursuant to Government Code Section 54957.6
Discussion with Liebert Cassidy Whitmore Re: Communications Workers of America

Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Discussion with Liebert Cassidy Whitmore Re: Management & Confidential

The meeting returned to open session at 3:02 PM with no action taken in closed session.

J. **ADJOURMENT**

The meeting was adjourned at 3:03PM.

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