

**REGULAR MEETING OF THE
INTEROPERABILITY NETWORK OF THE SOUTH BAY
JOINT POWERS AUTHORITY TECHNICAL COMMITTEE
TUESDAY, MAY 14, 2019, 10:00 AM
SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY
SECOND FLOOR CONFERENCE ROOM
4440 W. BROADWAY, HAWTHORNE, CA**

1. CALL TO ORDER

2. ROLL CALL

- El Segundo
- Gardena
- Hawthorne
- Hermosa Beach
- Manhattan Beach
- Redondo Beach
- Torrance

3. POSTING OF THE AGENDA

4. PUBLIC COMMENT

Members of the public will be given the opportunity to directly address the Technical Committee. Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the Technical Committee, including items on the agenda. While all comments are welcome, the Brown Act does not allow Technical Committee to take action on any item not on the agenda. Comments will be limited to three (3) minutes per speaker.

5. CONSENT CALENDAR

- a. Approval of Minutes – April 9, 2019

6. GENERAL BUSINESS

- a. Update on Acceptance Testing & Manhattan Beach Water Tower
- b. Status Update on Backup Link to ICI System
- c. Upcoming ICI System Master Site & System Wide Upgrade
- d. Agency by Agency Report on Readiness to Go Live
- e. Criteria for Go Live
- f. Reporting Problems and Tracking/Notifying End Users of Maintenance

7. COMMENTS FROM TECHNICAL COMMITTEE MEMBERS AND STAFF

8. ADJOURNMENT

**REGULAR MEETING OF THE
INTEROPERABILITY NETWORK OF THE SOUTH BAY
JOINT POWERS AUTHORITY TECHNICAL COMMITTEE**

April 9, 2019

1. CALL TO ORDER

The Interoperability Network of the South Bay (INSB) Technical Committee convened in a regular meeting at 10:06AM on Tuesday, April 9, 2019, in the second floor conference room at the South Bay Regional Public Communications Authority, 4440 West Broadway, Hawthorne, CA.

2. ROLL CALL

Present: Chairman Erick B. Lee, City of Gardena
Vice Chair Jerry Edwards, City of Torrance
Member Landon Phillips, City of Hermosa Beach
Member Josh Armstrong, City of Hawthorne
Member Shawn Bonfield, City of El Segundo (arrived 10:08AM)
Member Debra Kochheim, City of Redondo Beach (arrived 10:17AM)

Absent: City of Manhattan Beach

Also Present: Executive Director Ernest Gallo, INSB Governance Board
Alternate Member John Krok, City of Gardena
Jeff Fukasawa, Commline
Victor Bowers, Commline

3. POSTING OF THE AGENDA

Executive Assistant Choi confirmed posting of the agenda per the Brown Act requirements.

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

5a. Approval of Minutes – March 12, 2019

MOTION: Member Phillips moved to approve the INSB Technical minutes of March 12, 2019 as amended. The motion was seconded by Vice Chair Edwards and passed by unanimous voice vote.

6. REPORTS

6a. Update on Acceptance Testing Plan

Vice Chair Edwards reported coverage testing started today with two teams of drivers, RCC and Torrance representatives. The coverage testing is expected to be completed by end of the week. Acceptance testing of El Segundo will take place again with Mr. Fukasawa and Vice Chair Edwards before handing off to INSB Operations. The drive testing is anticipated to be done by end of the following week. The system should be tested and exercised without the Glendale link and will follow up at the next meeting.

6b. Status Update on Backup Link to ICI System

Executive Director Gallo confirmed the Glendale facility has been built out two weeks ago and settled the Torrance circuit in data center. The plan is to have the circuit be installed within thirty days. Next week, Executive Director Gallo will have more updated details.

7. ACTION ITEMS

7a. Reporting Problems and Tracking/Notifying End Users of Maintenance

Item will move to the next meeting.

7b. Criteria for Go Live

Once the Circuit goes live, discussion with INSB Operations about readiness should take place and decide an agreed upon live date. Vice Chair Edwards stressed the back up link and operations testing will be done prior to all agencies 100% ready. INSB Operations meet the first week of month. Member Phillips recommended a special meeting of INSB Operations. May 7 is the next meeting date and INSB Technical is scheduled for May 14. The next board meeting is May 21.

8. COMMENTS FROM TECHNICAL COMMITTEE MEMBERS AND STAFF

Member Armstrong reported Gardena is online and fourteen cars are connected. Manhattan Beach is missing PD and FD. There will be discussion in the near future about cost model for subscribers and affiliates such as LAAFB, SCHIMO, Transit, Public Works, and El Camino. Executive Director Gallo reviewed recurring costs to be discussed at a later meeting in the summer. Member Bonfield followed up with Chevron and will discuss further in the near future. Mr. Fukasawa is working with SCHIMO which is thirteen agencies, seven refineries, and thirty-three radios/members. Mr. Fukasawa also reported Motorola is revamping their promotion to all ICI members with 50% on all subscribers and carry to end of 3rd quarter (end of September).

9. ADJOURNMENT

Meeting adjourned at 11:09AM.