

**MINUTES OF A SPECIAL JOINT MEETING  
OF THE BOARD OF DIRECTORS AND  
THE EXECUTIVE COMMITTEE**

**1. CALL TO ORDER**

The Board of Directors and the Executive Committee convened in a special joint session at 2:02 PM on Thursday, October 11, 2018, in the second-floor conference room of the South Bay Regional Public Communications Authority, 4440 W. Broadway, Hawthorne, CA.

**ROLL CALL**

Present: Mayor Pro Tem Haidar Awad, City of Hawthorne  
Councilmember David Lesser, City of Manhattan Beach  
Mayor Pro Tem Rodney Tanaka, City of Gardena  
City Manager Ed Medrano, City of Gardena  
City Manager Bruce Moe, City of Manhattan Beach

Absent: City Manager Arnie Shadbehr, City of Hawthorne

Also Present: Executive Director Erick Lee

**2. PUBLIC DISCUSSION**

None.

**3. ACTION ITEMS**

3a. Minutes of the Special Joint Meeting of the Board of Directors and the Executive Committee – August 21, 2018

**MOTION:** Councilmember Lesser moved to approve the minutes of the special joint meeting of the Board of Directors and the Executive Committee on August 21, 2018. The motion was seconded by Mayor Pro Tem Awad and passed by unanimous voice vote.

- 3b. Resolution No. 319 - Resolution of the Board of Directors of the South Bay Regional Public Communications Authority Establishing the Time and Place of Regular Public Meetings

In answer to questions from the Board of Directors and the Executive Committee, Executive Director Lee explained the recommendation to hold the regular public Board meetings on the third Tuesday of the month in January and March.

City Manager Moe pointed out that holding a meeting in March would provide the cities with information about their annual assessments for service, which would assist in the cities' budget planning.

Executive Director Lee advised that an updated budget policy resolution that addresses reserve funds will be provided for the Executive Committee's consideration in the future.

**MOTION:** Councilmember Lesser moved to approve establishing the time and place of the Board of Director's regular public meetings on the third Tuesday in the months of January and March and adopt Resolution No. 319. The motion was seconded by Mayor Pro Tem Awad and passed by unanimous voice vote.

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH  
BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY  
ESTABLISHING THE TIME AND PLACE OF REGULAR PUBLIC  
MEETINGS**

- 3c. Appropriation of \$1,733,647 from the Enterprise Fund Unreserved Balance and Authorization of These Funds to be Applied to the Amounts Due from Member Cities for the Communication Equipment Purchase with Motorola Solutions, Inc.

City Manager Medrano commented that, in the future, should funds similar to those under discussion become available, the owner cities need to advise the Authority on how they intend to spend the money and on the related timeline to do so.

**MOTION:** Councilmember Lesser moved to approve appropriating \$1,733,647 from the Enterprise Fund Unreserved Balance and authorize applying these funds to the amounts due from the member cities for the communication equipment purchase with Motorola Solutions, Inc. The motion was seconded by Mayor Pro Tem Awad and passed by unanimous voice vote.

Executive Director Lee provided clarification for Councilmember Lesser with regard to the 2016 Urban Area Security Initiative (UASI) Grant and the Communication Equipment Purchase and Reimbursement Agreements with five of the member and contract cities (excepting Culver City) for the mobile and portable radios purchased from Motorola, both of which relate to the Interoperability Network of the South Bay (INSB).

4. **CLOSED SESSION**

At 2:12 PM, the Board of Directors and the Executive Committee entered into a closed session pursuant to Subdivision (c) of Government Code Section 54956.9 for a conference with legal counsel to discuss anticipated litigation (1 potential case). The meeting returned to open session at 3:04 PM with no action taken in closed session.

5. **ADJOURNMENT**

The meeting was adjourned at 3:05 PM.