

**1. CALL TO ORDER**

The Interoperability Network of the South Bay (INSB) Technical Committee convened in a regular meeting at 10:03AM on Tuesday, August 13, 2019, in the second floor conference room at the South Bay Regional Public Communications Authority, 4440 West Broadway, Hawthorne, CA.

**2. ROLL CALL**

Present: Chairman Erick B. Lee, City of Gardena  
Vice Chair Jerry Edwards, City of Torrance  
Member Shawn Bonfield, City of El Segundo  
Alternate Member Landon Phillips, City of Hermosa Beach  
Member Andy Harrod, City of Manhattan Beach  
Member Debra Kochheim, City of Redondo Beach

Absent: City of Hawthorne  
City of Manhattan Beach

Also Present: Scott Martinez, City of El Segundo  
Carl Besanceney, City of Torrance  
Matt Slawson, City of Torrance  
Dennis Faro, City of Torrance  
Fire Chief Michael Druschel, Chevron Fire  
Fire Chief Leroy Diekmann, Chevron Fire  
Victor Bowers, Compline

**3. POSTING OF THE AGENDA**

Chair Lee reported that the agenda was posted on the front window of the Authority's headquarters facility and on the Authority's website and was distributed via email to all committee members and interested parties.

**4. PUBLIC COMMENT**

Thomas Luce addressed the committee on the subject of encryption. He reported that the Orange County Fire Authority and the Orange County metro cities recently decided to turn off encryption on their main radio frequencies and urged the INSB to not encrypt its main dispatching channels.

**5. CONSENT CALENDAR**

- a. Approval of Minutes – July 9, 2019

Alternate Member Phillips moved to approve the INSB Technical minutes of July 9, 2019 as written. The motion was seconded by Member Kochheim and passed by unanimous voice vote.

**6. GENERAL BUSINESS**

- a. Project Testing, Delay Spread Issue & Manhattan Beach Water Tower

The committee discussed the project and the testing that has occurred since the last meeting. The delay spread issue has been resolved. Motorola's drive testing has concluded with results that meet the contract terms. Overall, feedback from field units testing the system has been positive. The main exception has been coverage in the City Hermosa Beach and Manhattan Beach when the Manhattan Beach Water Tower site was turned off. During that time, significant degradation of coverage existed in specific areas. Based on this information, the Operations Committee will be recommending that the Governance Board devote resources necessary for a

temporary site installation at the Manhattan Beach Water Tower during the upcoming rehabilitation project. The Technical Committee agreed to support that recommendation.

b. Agency by Agency Update on Readiness to Go Live

Each agency reported on its readiness to transition to the INSB network, as summarized in the attached "AGENCY READINESS CHECKLIST."

c. Criteria for Go Live

Chair Lee made the following motion: The Technical Committee recommends that the Governance Board approve the agency by agency migration to the INSB network in accordance with the plan INSB Transition Plan document that was revised as part of the discussion in item 6.d, subject to each individual city's determination of its readiness for transition. Motion was seconded by Vice Chair Edwards and passed unanimously.

d. Network Transition Plan for Police Departments

The committee reviewed the INSB Transition Plan and made some modifications. The revised plan would provide for the Torrance Fire Department to migrate to the system on August 21<sup>st</sup> with the remaining fire departments to following during the week of September 4<sup>th</sup>. Police Department migration would occur throughout the month of October.

e. Request from City of Gardena re: Local Government Users

The Committee agreed to allow Gardena Public Works to begin testing the local government functionality of the new radio system. Updates on the progress of this testing will be provided at future meetings.

f. Microwave Link Initiatives Item will be re-agendized for a future meeting

**7. COMMENTS FROM TECHNICAL COMMITTEE MEMBERS AND STAFF**

Vice Chair Edwards advised that the upcoming transition from the K Core to the M Core will necessitate a temporary migration of Torrance PD and FD users to the INSB system for 1-2 days. This transition will not impact the RCC or Culver City's functionality.

**8. ADJOURNMENT**

The meeting adjourned at 11:08AM.