



# APPLICATION FOR EMPLOYMENT

**SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY**

4440 West Broadway, Hawthorne, California 90250

Telephone (310) 973-1802 Fax (310) 978-0892

Website: [www.RCC911.org](http://www.RCC911.org) Email: [employment@rcc911.org](mailto:employment@rcc911.org)

An Equal Opportunity Employer

## IMPORTANT INSTRUCTIONS:

- **MUST TYPE - handwritten applications will not be accepted**
- Answer all questions completely and accurately
- Incorrect or false statements are cause for rejection or dismissal

For office use only:

Application for (Please enter exact position title) \_\_\_\_\_

## GENERAL INFORMATION

Name (Last)	(First)	(Middle Initial)	Home Telephone
Address (Mailing Address)	(City)	(State)	(Zip)
Mobile Telephone			
E-Mail Address			

How did hear about us (which Job Fair, what specific website, referral name, etc.)?

Have you ever worked for SBRPCA?  Yes  No      Do you have relatives working for SBRPCA?  Yes  No

Do you have a valid California Driver's License?  Yes  No

Can you provide a birth certificate or other proof of US Citizenship or proof of permanent resident status?  Yes  No

Were you ever discharged, rejected during probation, or have you ever resigned under pressure or unfavorable circumstances from any employment?  Yes  No

If yes, explain

A. Have you ever been convicted by any court of any offense?  Yes  No

- You may omit:
- Traffic violations for which the fine imposed was \$30 or less.
  - Any offense which was finally adjudicated in a Juvenile Court or under a Youth Offender Law
  - Any incident that has been sealed under Welfare and Institutions Code Section 781 or Penal Code Section 1203.45

B. Has your driver's license ever been suspended or revoked?  Yes  No

If your answer for Questions A or B was Yes, please list all offenses below. Include date, location, nature and disposition for each. Use additional sheets if necessary.

## EDUCATION

Did you graduate high school?  Yes  No If not have you passed the G.E.D test?  Yes  No

Name and location of High School      Date Completed

Name and Location of Colleges or Trade Schools Attended	Dates Attended	Years/Credits Completed	Major Area of Study	Degree or Diploma Date
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**EXPERIENCE**

Begin with your most recent experience. List all experience in the last ten years, including U.S. Military Service and periods of unemployment. Give details on the experience, which you believe meets the entrance requirements for this position. Go back more than ten years if necessary. List any volunteer experience, which you feel helps you meet the requirements of the job for which you are applying. Show actual time (number of hours/days, number hours/weeks) spent in such experience with "Volunteer" in the space following salary.

Employer			Dates (Month/Year)
Address			From To
Job Title			Hours per week
Job Duties			
Immediate Supervisor		Telephone Number	
Reason for Leaving			

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Additional information you consider pertinent to the job applied for

Can we contact your present employer?  Yes  No

I hereby certify that all statements made in this application are true and complete to the best of my knowledge and belief. I authorize SBRPCA to investigate my qualifications, employment record or character through inquiries to any source mentioned in this application, unless otherwise stated in this application, and I understand and agree that any misstatements or omissions of material fact herein may cause forfeiture on my part of all rights to employment with SBRPCA

Appointment to any position is subject to your meeting all of the medical and security requirements of this agency. You will not be entitled to any compensation if you do not meet these requirements.

Signature \_\_\_\_\_

Date \_\_\_\_\_