

A. CALL TO ORDER

The Executive and User Committees convened in a special joint session at 2:01PM on December 17, 2019 on the second-floor conference room of the South Bay Regional Public Communications Authority at 4440 West Broadway, Hawthorne, CA.

B. ROLL CALL

Present: City Manager Bruce Moe, City of Manhattan Beach
Interim City Manager Arnie Shadbeh, City of Hawthorne
City Manager Clint Osorio, City of Gardena

Captain Julian Catano, Hawthorne Police Department
Chief Daryn Drum, Manhattan Beach Fire Department
Deputy Chief Michael Saffell, Gardena Police Department

Also Present: Chief Chris Donovan, El Segundo Fire Department
Chief Bill Whalen, El Segundo Police Department
Lt. Leon Lopez, Culver City Police Department
Executive Director Erick Lee
Administrative Services Manager John Krok
Operations Manager Shannon Kauffman
Finance & Performance Audit Manager Vanessa Alfaro
Executive Assistant Clara Choi

C. PUBLIC DISCUSSION

None.

D. EXECUTIVE COMMITTEE CONSENT CALENDAR (APPROVE)

MOTION: City Manager Osorio moved to approve the Consent Calendar, Item Numbers 1 - 4. The motion was seconded by Interim City Manager Shadbeh and passed by unanimous voice vote.

1. Minutes of the Regular Meeting – November 19, 2019
APPROVE
2. Check Register – November 2019
ACCEPT AND APPROVE
3. Cash & Investments Report/September 30, 2019
ACCEPT AND APPROVE
4. Amendment No. 1 to the Amended and Restated Employment Agreement
Between the South Bay Regional Public Communications Authority and Erick B. Lee
APPROVE

E. ITEMS REMOVED FROM THE EXECUTIVE COMMITTEE CONSENT CALENDAR

None.

F. EXECUTIVE COMMITTEE AND USER COMMITTEE GENERAL BUSINESS

1. Update on Development of the Mark43 CAD System
RECEIVE PRESENTATION AND PROVIDE DIRECTION

Executive Director Lee presented a report on Mark43 CAD system and recommended that the Executive Committee direct staff to:

1. Assume project management responsibilities for the Computer Aided Dispatch aspects of the Computer Aided Dispatch/Records Management System ("CAD/RMS") project from the City of Hawthorne.
2. Work with the vendor to develop a new agreement for the development and implementation of the CAD system.
3. Develop a project management structure that clarifies expectations, increases accountability, accelerates project progress, and improves communication and transparency between and among the Authority, its stakeholders, and the vendor.

Interim City Manager Shadbehr moved to move forward as recommended. The motion was seconded by City Manager Osorio and passed by unanimous voice vote.

G. EXECUTIVE DIRECTOR'S REPORT

Executive Director Lee reported on recruitment, the INSB Network, the Authority's new redundant internet connection, the Culver City Fire transition to the shared Fire frequency, and the Palos Verdes Estates Feasibility Study.

H. EXECUTIVE AND USER COMMITTEES' COMMENTS

Chief Donovan commented on the recent direction of the Mark43 CAD project. He emphasized the need to be prepared to execute an alternative option.

I. CLOSED SESSION

The closed session agenda was not considered during the meeting.

J. ADJOURNMENT

The meeting adjourned at 2:47PM.