

**MINUTES OF SPECIAL JOINT MEETING OF
THE BOARD OF DIRECTORS,
THE EXECUTIVE COMMITTEE AND USER COMMITTEE**

MARCH 17, 2020

A. CALL TO ORDER

The Board of Directors, Executive Committee and User Committee convened in a special joint session at 2:03PM on March 17, 2020 by teleconference and in the second-floor conference room of the South Bay Regional Public Communications Authority at 4440 West Broadway, Hawthorne, CA.

B. ROLL CALL BY EXECUTIVE DIRECTOR

Present: Councilmember Haidar Awad, City of Hawthorne
Councilmember Rodney Tanaka, City of Gardena
Councilmember Hildy Stern, City of Manhattan Beach
City Manager Bruce Moe, City of Manhattan Beach
City Manager Clint Osorio, City of Gardena
Chief Mike Ishii, Hawthorne Police Department (Alternate for Mr. Shadbehr)
Chief Derrick Abell, Manhattan Beach Police Department
Chief Daryn Drum, Manhattan Beach Fire Department

Absent: Chief Mike Saffell, Gardena Police Department

Also Present: Chief Bill Whalen, El Segundo Police Department
Interim Chief Michael McCrary, Hermosa Beach Police Department
Lieutenant Landon Phillips, Hermosa Beach Police Department
Lieutenant Brandon Vanscoy, Culver City Police Department
Executive Director Erick B. Lee
Operations Manager Shannon Kauffman
Administrative Services Manager John Krok
Finance and Performance Audit Manager Vanessa Alfaro
Jennifer Petrusis, Richards Watson Gershon
Diana Chuang Richards Watson Gershon
Kelsey Laurent, Mark43
Matt Portanova, Mark43
Matt Neal, Mark43

C. PUBLIC DISCUSSION

None.

D. GENERAL BUSINESS

1. Resolution of the Board of Directors Appointing Standby Officers for the Position of Executive Director
MOTION: Councilmember Tanaka moved to approve the Resolution. The motion was seconded by Councilmember Stern and passed by unanimous voice vote.
2. Continuity of Operations Discussion
There was discussion about screening calls for Fire and Police to ensure HIPAA requirements were not violated. Councilmember Tanaka inquired after government aid to recoup some of unexpected costs. Executive Director Lee indicated the need for emergency proclamation and would need to work with FEMA and the owners' cities.

E. BOARD OF DIRECTORS, EXECUTIVE AND USER COMMITTEES' COMMENTS

None.

F. BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE CLOSED SESSION AGENDA

The item in closed session was not considered.

1. THREAT TO PUBLIC SERVICES OR FACILITIES
Pursuant to Government Code Section 54957(a)

The Board of Directors and Executive Committee will conduct a closed session with General Counsel on a matter posing a threat to the public's right of access to public services or public facilities related to COVID-19.

G. ADJOURNMENT

The meeting adjourned at 2:18PM.