

**REGULAR MEETING OF
THE EXECUTIVE COMMITTEE
AND THE USER COMMITTEE**

AUGUST 18, 2020

A. CALL TO ORDER

The Executive and User Committees convened in a regular joint session at 2:02PM on August 18, 2020 by teleconference.

B. ROLL CALL BY ACTING EXECUTIVE DIRECTOR

Present: City Manager Bruce Moe, City of Manhattan Beach
City Manager Clint Osorio, City of Gardena
City Manager Erick Lee, City of Hawthorne
Chief Mike Ishii, Hawthorne Police Department
Chief Mike Saffell, Gardena Police Department
Chief Derrick Abell, Manhattan Beach Police Department
Chief Wolfgang Knabe, Manhattan Beach Fire Department

Also Present: Acting Executive Director John Krok
Operations Manager Shannon Kauffman
Finance & Performance Audit Manager Vanessa Alfaro
Jennifer Petrusis, Richards Watson Gershon
Chief Chris Donovan, El Segundo Fire Department
Captain Gary Tomatani, Hawthorne Police Department
Captain Eric Lane, Hawthorne Police Department

C. PUBLIC DISCUSSION

None.

D. EXECUTIVE COMMITTEE CONSENT CALENDAR

MOTION: City Manager Moe moved to approve Consent Calendar, Items 1-4. The motion was seconded by City Manager Osorio and passed unanimous voice vote.

1. Minutes from July 21, 2020, Regular Meeting
APPROVE
2. Check Register June 2020
RECEIVE AND FILE
3. Check Register and Budget Transfers from July 2020
RECEIVE AND FILE
4. Quarterly Cash and Investment Report
RECEIVE AND FILE

E. ITEMS TO REMOVE FROM CONSENT CALENDAR

5. Agreement with El Camino College District Police Department to Provide Professional Emergency Vehicle Build and Repair Services
APPROVE

City Manager Lee wanted to clarify that outside agreements for vehicle builds will be accounted for in the Technical Services Division Workload Support billing.

MOTION: City Manager Lee moved to approve motion as is, requesting staff clarify when the Technical Division Workload Support Charges as presented to the board. The motion was seconded

by City Manager Moe and passed by unanimous voice vote.

F. EXECUTIVE COMMITTEE GENERAL BUSINESS

1. Fiscal Year 2020/21 Revised Budget Surplus and Fiscal Year 2020/21 Revised Assessment Schedule
APPROVE

Acting Executive Director Krok reported funds of 1.3 million to offset assessments to fiscal year 2020/21. The recommendation is use 1.3 million offset current fiscal year.

MOTION: City Manager Moe moved to approve using surplus to current fiscal year. The motion was seconded by City Manager Osorio and passed by unanimous voice vote.

G. USER COMMITTEE GENERAL BUSINESS

1. Minutes from July 21, 2020, Regular Meeting
APPROVE

MOTION: Chief Abell moved to approve the minutes from July 21, 2020. The motion passed by unanimous voice vote.

H. ACTING EXECUTIVE DIRECTOR'S REPORT

Acting Executive Director provided updates on recruitment and an organizational update.

I. EXECUTIVE AND USER COMMITTEES' COMMENTS

City Manager Lee requested update on Palos Verdes Estates Feasibility Study.

J. EXECUTIVE COMMITTEE CLOSED SESSION AGENDA

At 2:16PM, the Executive Committee entered into closed session to discuss the following item.

1. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6
Agency Designated Representative: Acting Executive Director
Employee Organization: Teamsters Local 911

The meeting returned to open session at 2:29PM with no action taken in closed session.

K. ADJOURNMENT

The meeting adjourned at 2:29PM.