

EXECUTIVE COMMITTEE AND THE USER COMMITTEE

A. CALL TO ORDER

The Executive and User Committees convened in a regular joint session at 2:03PM on November 17, 2020 by teleconference.

B. ROLL CALL

Present: City Manager Bruce Moe, City of Manhattan Beach
City Manager Erick Lee, City of Hawthorne
City Manager Clint Osorio, City of Gardena
Chief Wolfgang Knabe, Manhattan Beach Fire Department
Chief Mike Saffell, Gardena Police Department
Chief Derrick Abell, Manhattan Beach Police Department
Chief Mike Ishii, Hawthorne Police Department

Also Present: Chief Bill Whalen, El Segundo Police Department
John Krok, Acting Executive Director
Shannon Kauffman, Operations Manager
Vanessa Alfaro, Finance & Performance Audit Manager
Jennifer Petrusis, Richards Watson Gershon
Stephanie Swofford, Manhattan Beach Human Resources
Lisa Jenkins, Manhattan Beach Human Resources

C. PUBLIC DISCUSSION

None.

D. EXECUTIVE COMMITTEE CONSENT CALENDAR

MOTION: City Manager Moe moved to approve the Consent Calendar, Items 1-4. The motion was seconded by City Manager Osorio and passed by unanimous voice vote.

1. Minutes from October 20, 2020
APPROVE
2. Check Register - October 2020
RECEIVE AND FILE
3. Cash & Investments Report/September 30, 2020
RECEIVE AND FILE
4. Ratification of an Emergency Purchase from Rick's Gate Works, Inc. for Gate Repair Services
APPROVE

E. ITEMS TO REMOVE FROM CONSENT CALENDAR

None.

F. EXECUTIVE COMMITTEE GENERAL BUSINESS

1. Side Letter Agreement Amending the July 1, 2017 to December 31, 2020 Memorandum of Understanding with the California Teamsters Public, Professional and Medical Employees Union Local 911
APPROVE
2. Side Letter Agreement Amending the July 1, 2017 to December 31, 2020 Memorandum of Understanding with the Communication Workers of America
APPROVE

MOTION: City Manager Moe moved to approve General Business Items F-1 and F-2. The motion was seconded by City Manager Osorio and passed by unanimous voice vote.

3. Public Employment Position, Acting Executive Director

MOTION: City Manager Lee moved to approve Shannon Kauffman as Acting Executive Director effective December 1, 2020. The motion was seconded by City Manager Moe and passed by unanimous voice vote.

G. USER COMMITTEE GENERAL BUSINESS

1. Minutes from October 20, 2020
APPROVE

MOTION: Chief Ishii moved to approve the minutes from October 20, 2020. The motion was seconded by Chief Abell and Chief Knabe and passed by unanimous voice vote.

G. ACTING EXECUTIVE DIRECTOR'S REPORT

Acting Executive Director Krok provided updates on Recruitment of Communications Operators, Continuity of Operations during COVID-19 Pandemic, and Mark43 CAD.

I. EXECUTIVE AND USER COMMITTEES' COMMENTS

Chief Abell applauded John Krok's efforts as Acting Executive Director.

J. EXECUTIVE COMMITTEE CLOSED SESSION AGENDA

The Executive Committee entered into closed session at 2:15PM to discuss the following items.

1. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6
Agency Designated Representatives: John Krok, Acting Executive Director
Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911
2. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6
Agency Designated Representatives: John Krok, Acting Executive Director
Employee Organization: The Communication Workers of America
3. PUBLIC EMPLOYMENT
Pursuant to Government Code Section 54957(b)(1)
Title: Executive Director

The Executive Committee returned from closed session at 3:07PM with no actions taken.

K. ADJOURNMENT

The meeting adjourned at 3:07PM.