

**SPECIAL JOINT MEETING OF THE
INTEROPERABILITY NETWORK OF THE SOUTH BAY
JOINT POWERS AUTHORITY TECHNICAL AND OPERATIONS COMMITTEES**

October 13, 2020

1. CALL TO ORDER

The Interoperability Network of the South Bay (INSB) Operations and Technical Committees convened in a special joint meeting at 10:07AM on Tuesday, October 13, 2020 by teleconference.

2. ROLL CALL - OPERATIONS COMMITTEE

Present: Captain Ryan Allee, El Segundo Fire Department
Lieutenant David Brock, Gardena Police Department
Lieutenant Landon Phillips, Hermosa Beach Police Department
Sergeant Matt Slawson, Torrance Police Department

Absent: City of Hawthorne
City of Manhattan Beach
City of Redondo Beach

3. ROLL CALL - TECHNICAL COMMITTEE

Present: Captain Ryan Allee, El Segundo Fire Department
Lieutenant Landon Phillips, City of Hermosa Beach
Debra Kochheim, City of Redondo Beach
Dennis Faro, City of Torrance

Absent: City of Manhattan Beach
City of Hawthorne
City of Gardena

Also Present: Jeff Fukasawa, Commline
Victor Bowers, Commline
Mike Druschel, Chevron Fire Department
Executive Director Ernest Gallo, City of Torrance
Jerry Edwards, City of Torrance
John Krok, Acting Executive Director of SBRPCA

4. POSTING OF THE AGENDA

Executive Assistant Choi confirmed posting of the agenda on the front window of the Authority's headquarters facility, website, and was distributed by email.

5. PUBLIC COMMENT

None.

6. APPROVAL OF MINUTES

6a. Approval of Operations Committee Minutes – July 7, 2020

MOTION: Lt. Phillips moved to approve the INSB Operations Committee minutes from July 7, 2020. The motion was seconded by Captain Allee and passed.

6b. Approval of Operations Committee Minutes – August 11, 2020

MOTION: Captain Allee moved to approve the INSB Operations Committee minutes from August 11, 2020. The motion was seconded by Lt. Phillips and passed.

6c. Approval of Technical Committee Minutes – August 11, 2020

MOTION: Member Kochheim moved to approve the INSB Technical Committee minutes from August 11, 2020. The motion was seconded by seconded by Lt. Phillips and passed.

7. GENERAL BUSINESS OF OPERATIONS COMMITTEE

a. Roster Changes

With Captain Osorio's promotion and subsequent move to the Governance Board, Lt. Dave Brock will represent City of Gardena as member for the Operations Committee. Lt. Phillips will remain as primary with Officer JR Smith as secondary. Lt. Phillips will follow up with the appointment letters.

b. Volume Fluctuation Issues

Lt. Phillips still noticed inconsistencies with volume fluctuation. Lt. Phillips has heard both issues with field units and with dispatchers. Mr. Fukasawa noticed more radios have to be serviced more frequently, specifically APX 900s. Vice Chair Edwards checked failure rates were not affiliated to the volume fluctuations. He also confirmed dispatcher headsets were the same. Most audio infrastructure is stable but are working with Motorola to troubleshoot the volume fluctuation. Mr. Fukasawa has a guide on the lapel microphones as the previous models are single sided not double sided. Since everyone is not having the same issue, it is not a system wide issue. First, identify who is having the issue so they can be test monitored. Then the field units can be checked for efficacy of the officers. Officer Slawson reported the low volume issue has improved. However, certain field units and certain dispatchers have extremely high volume. Mr. Bowers requested specific times and instances to pinpoint the dispatcher consoles in order to track the issues. For the field unit, there is a possibility of the one audio processor.

c. Affiliate Requests to INSB

LAX Police Department requested to join INSB as an affiliate to access the system. MOTION: Officer Slawson moved to approve the request and bring forth to the Governance Board. The motion was seconded by Captain Allee and passed.

8. GENERAL BUSINESS OF TECHNICAL COMMITTEE

a. Installation of Firewalls for INSB Wireless Ring

Mr. Armstrong was finishing up configuration and putting together a plan. Mr. Fukasawa followed up with Mr. Armstrong and would like to postpone for a later time.

b. Vendor Presentations

Chair Faro would like to promote possible vendor presentations to stay up to date and keep vendors engaged. Participation will be key. Lt. Phillips recommends having vendor in conjunction with the monthly meetings. Member Kochheim concurs and recommends having the item on the agenda.

c. ICI-S Technical Update

Vice Chair Edwards reported that ICI hasn't had a meeting since April 2020. A few ICI members may push for a meeting possibly in November. DSR currently located at SMPD, been in service for 1 Year. 1 day power outage in Glendale core master site and the DSR backup was run for a few months and received no complaints. Decision to move the core from SMPD to new location, Montebello. When that does happen, a period with no back up for ICI-S core for a week or so. Wireless follow-up discussion as future item for INSB Technical. Glendale is taking over Montebello as Foothill Communication contract not renewed. Montebello will be establishing their own radio shop in a year.

d. Technical Issues

On October 2 and 3, 2020, there was an interference issue on channel 8 in El Segundo. Mr. Bowers is updating Alias through reprogramming. Chair Faro can talk offline with Mr. Bowers on the IDs. It was reported there has been no coverage issue with the Manhattan Beach Tower being down.

9. COMMENTS FROM OPERATIONS COMMITTEE MEMBERS

None.

10. COMMENTS FROM TECHNICAL COMMITTEE MEMBERS

Alternate list of member will be necessary for the Governance Board. Executive Director Gallo provided updates for the Governance Board 2021 calendar to the Board, affiliates fees, subscribers are with legal and transit agency inquiries.

Vice Chair Edwards inquired about the number of transit buses in Gardena. Mr. Bowers indicates no roaming in Culver City and Montebello transit departments. Roaming into one additional site is allowed if both Prime Site owners agree. The 2 prime sites would have to have MOU in place. As of now, no city Transit departments in ICI-S are roaming.

Lt. Phillips will follow up with the number of LAX PD IP 103 radios.

11. ADJOURNMENT

The meeting adjourned at 1105AM.