

AGENDA
REGULAR JOINT MEETING OF THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE
TUESDAY, MAY 18, 2021, 2:00 PM
SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY
CONDUCTED VIA TELECONFERENCE

PLEASE NOTE: PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER NOS. N-25-20 AND N-29-20, MEMBERS OF THE EXECUTIVE COMMITTEE, USER COMMITTEE, AND STAFF WILL PARTICIPATE IN THIS MEETING VIA A TELECONFERENCE. IN THE INTEREST OF MAINTAINING APPROPRIATE SOCIAL DISTANCING, THE AUTHORITY ENCOURAGES THE PUBLIC TO PARTICIPATE AND TO PROVIDE COMMENTS ON AGENDA ITEMS OR OTHER SUBJECT MATTER WITHIN THE JURISDICTION OF THE EXECUTIVE COMMITTEE, AND/OR USER COMMITTEE BY JOINING:

Link: <https://us02web.zoom.us/j/84930166219?pwd=eDM2YitxY21qRHpWR2JLSXF6cWE2UT09>

Meeting ID: 849 3016 6219

Access Code: 113471

A. CALL TO ORDER

B. ROLL CALL

1. Executive Committee
2. User Committee

C. PUBLIC DISCUSSION

In the interest of maintaining appropriate social distancing, members of the Executive Committee, User Committee, and staff will participate in this meeting via teleconference. The Authority encourages the public to participate by using one of the following options for public comments:

Email your public comment to cchoi@rcc911.org by 7:30 AM, the day of the meeting to have your comment available to Executive Committee and the public.

Call (310) 973-1802 ext.100 and leave a message by 7:30 AM, the day of the meeting.

All of your comments provided by the deadlines above will be available to the Executive Committee, User Committee, and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting by using the link above and using the "raise hand" button or entering *9 on the phone's dial pad if you would like to make a comment.

D. EXECUTIVE COMMITTEE CONSENT CALENDAR

1. Minutes from April 20, 2021
APPROVE
2. Check Register and Budget Transfers – April 2021
RECEIVE AND FILE
3. Cash & Investments Report/March 31, 2021
RECEIVE AND FILE
4. Approval of a Purchase Order in the Amount of \$31,234.16 to Dell EMC for the Purchase of 17 Desktop Computers.
APPROVE

E. ITEMS REMOVED FROM THE CONSENT CALENDAR

F. **USER COMMITTEE GENERAL BUSINESS**

1. Minutes from April 20, 2021

APPROVE

G. **EXECUTIVE DIRECTOR'S REPORT**

H. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

I. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Executive Director and Liebert, Cassidy,
Whitmore

Employee Organization: The California Teamsters Public, Professional and Medical
Employees Union Local 911

J. **ADJOURNMENT**

Posting Date/Time:

May 13, 2021/5:00PM

Signature:



M. Ross Klun, Executive Director

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**MINUTES
REGULAR JOINT MEETING OF
THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE**

APRIL 20, 2021

A. CALL TO ORDER

The Executive and User Committees convened in a regular joint session on April 20, 2021 at 2:02PM by teleconference.

B. ROLL CALL

Present: Chief Mike Ishii, Hawthorne Police Department
City Manager Bruce Moe, City of Manhattan Beach
City Manager Clint Osorio, City of Gardena
Chief Mike Saffell, Gardena Police Department
Chief Wolfgang Knabe, Manhattan Beach Fire Department

Absent: Chief Derrick Abell, Manhattan Beach Police Department

Also Present: Ross Klun, Executive Director
Shannon Kauffman, Operations Manager
Vanessa Alfaro, Finance & Performance Audit Manager
Jennifer Petrusis, Richards Watson Gershon
Laura Kalty, Liebert Cassidy Whitmore
Brooke Ponce De Leon, Accountant

C. PUBLIC DISCUSSION

None.

D. ELECTION OF EXECUTIVE COMMITTEE CHAIRPERSON AND VICE-CHAIR FOR FISCAL YEAR 2020/21

City Manager Moe nominated City Manager Osorio as the Chair of the Executive Committee. The motion was seconded by Chief Ishii and carried by unanimous roll call vote. Chief Ishii nominated City Manager Moe as the Vice-Chair of the Executive Committee. The motion was seconded by City Manager Osorio and passed by unanimous roll call vote.

The meeting took a recess at 2:03PM and returned a few minutes later.

E. EXECUTIVE COMMITTEE CONSENT CALENDAR

MOTION: Chief Ishii moved to approve the Consent Calendar, Item #1-5. The motion was seconded by City Manager Moe and passed by unanimous roll call vote.

1. Minutes from March 16, 2021
APPROVE
2. Minutes from April 6, 2021
APPROVE
3. Check Register – March 2021
RECEIVE AND FILE
4. Updated Publicly Available Pay Schedule
APPROVE
5. Fiscal Year 2020-2021 Q3 Budget Performance Report
RECEIVE AND FILE

F. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

G. **EXECUTIVE COMMITTEE GENERAL BUSINESS**

1. Approve the Memorandum of Understanding between the South Bay Regional Public Communications Authority and The Communications Workers of America (CWA), and Authorize the Executive Director to Execute on Behalf of the Authority

APPROVE AND AUTHORIZE EXECUTION

Operations Manager Kauffman provided summary of the changes to the Memorandum of Understanding (MOU). City Manager Moe moved to approve the MOU and to authorize the Executive Director to execute on behalf of the Authority. The motion was seconded by City Manager Osorio and passed by unanimous voice vote.

H. **USER COMMITTEE GENERAL BUSINESS**

1. Minutes from March 16, 2021

APPROVE

MOTION: Chief Saffell moved to approve the minutes from March 16, 2021. The motion was seconded by Chief Ishii and passed by unanimous voice vote.

I. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Klun provided an update on staffing.

J. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

None.

K. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

The Executive committee entered into closed session at 2:12PM to discuss the following item below.

1. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6

Agency Designated Representative: Executive Director and Liebert, Cassidy, Whitmore

Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911

L. **REPORT ON CLOSED SESSION**

General Counsel reported the Executive Committee returned from 2:20PM with no actions taken.

M. **ADJOURNMENT**

The meeting adjourned at 2:20PM.

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Check Register FY 2020-21

April 2021

<u>Accounts Payable Check Issued Date</u>	<u>Total Check Amount</u>	<u>Notes</u>
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April 2, 2021	\$49,023.17	
April 9, 2021	\$168,170.01	
April 16, 2021	\$103,811.89	
April 23, 2021	\$107,310.78	
April 30, 2021	\$60,717.01	

Accounts Payable Total	\$489,032.86	
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<u>Payroll Checks Issued Date</u>	
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April 9, 2021	\$163,906.97
April 23, 2021	\$168,205.43

Payroll Total	\$332,112.40
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Bank : union UNION BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1812	4/2/2021	00069	SOUTHERN CALIFORNIA EDI\$2-23-553-5986	3/17/2021	ELEC SERV 2/3/21 - 3/12/21	9,293.76	
			2-03-672-6511	3/22/2021	ELEC SERV PUNTA/ 2/19/21 -	698.35	9,992.11
1813	4/2/2021	00012	CALIFORNIA WATER SERVICE4675328235	3/16/2021	WATER SERV HQ/ 2/13/21 - 3/	190.27	
			5550731926	3/29/2021	FIRE PROTECTION SERVICE,	90.48	280.75
55643	4/2/2021	00482	A-A BACKFLOW TESTING & M74483	3/19/2021	BACKFLOW TESTING	128.00	128.00
55644	4/2/2021	00017	CHEM PRO LABORATORY, IN673230	3/23/2021	WATER TREATMENT SERVIC	86.50	86.50
55645	4/2/2021	00008	FEDERAL SIGNAL CORP 7702397	3/11/2021	FEDERAL SIGNAL CORP BILL	2,839.03	
			7702398	3/11/2021	FEDERAL SIGNAL CORP BILL	2,839.03	5,678.06
55646	4/2/2021	00027	HAVIS INC. SIN128370	3/12/2021	HAVIS INC. BILLABLE PARTS	1,860.82	
			SIN128371	3/12/2021	HAVIS INC. BILLABLE PARTS	1,860.82	
			SIN128093	3/10/2021	HAVIS INC. BILLABLE PARTS	1,834.48	
			SIN128004	3/9/2021	HAVIS INC. BILLABLE PARTS	937.62	
			SIN128169	3/10/2021	HAVIS INC. BILLABLE PARTS	90.12	6,583.86
55647	4/2/2021	00148	HAWTHORNE, CITY OF 6289	3/30/2021	LASD MONTHLY DATA CONNI	712.02	712.02
55648	4/2/2021	00907	LAUSD PERSONNEL COMMIS2818	3/16/2021	BILINGUAL TESTING SERVIC	90.00	90.00
55649	4/2/2021	00442	LAWSON PRODUCTS, INC. 9308272217	3/5/2021	LAWSON PRODUCS INC BILL	23.65	
			9308265068	3/3/2021	LAWSON PRODUCS INC BILL	15.44	39.09
55650	4/2/2021	00671	MARC R. COHEN, MD EMSMD-20	3/31/2021	MEDICAL DIRECTOR SERVIC	2,541.67	2,541.67
55651	4/2/2021	00577	NEW LOOK AUTO DETAIL 2313	11/4/2021	VEHICLE MAINTENANCE	105.00	
			2389	3/9/2021	VEHICLE MAINTENANCE	105.00	210.00
55652	4/2/2021	00818	RICHARDS,WATSON & GERSI230780	2/28/2021	GENERAL COUNSEL AND LE	5,773.15	
			230781	2/28/2021	GENERAL COUNSEL AND LE	483.75	6,256.90
55653	4/2/2021	00969	RUSS BASSETT COPR 89638	3/24/2021	CONSOLE MAINTENANCE	570.00	570.00
55654	4/2/2021	00145	SETINA MFG CO INC 221440	3/11/2021	SETINA MANUFACTURING CO	7,297.61	
			221441	3/11/2021	SETINA MANUFACTURING CO	188.30	7,485.91
55655	4/2/2021	00036	TALLEY INCORPORATED 10381787	3/3/2021	TALLEY INC BILLABLE PARTS	651.19	
			10382004	3/5/2021	TALLEY INC BILLABLE PARTS	293.60	944.79
55656	4/2/2021	00171	VERIZON WIRELESS 9876204158	3/23/2021	GPD DAC CHARGES/ 3/24/21-	2,704.22	
			9876126433	3/23/2021	MODEM SVC. MBPD/ 3/24/21	1,027.37	
			9875780053	3/18/2021	CELL PH. CHGS: 3/19/21-4/18,	435.06	
			9876142276	3/23/2021	DAC CHARGES HPD/ 3/24/21-	424.31	4,590.96

Bank : union UNION BANK

(Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
55657	4/2/2021	00063	WHELEN ENGINEERING CO., 875275	3/8/2021	WHELEN ENGINEERING CO E	1,026.65	
			877444	3/10/2021	WHELEN ENGINEERING CO E	510.68	
			877459	3/10/2021	WHELEN ENGINEERING CO E	510.68	
			877346	3/10/2021	WHELEN ENGINEERING CO E	255.34	
			877439	3/10/2021	WHELEN ENGINEERING CO E	255.34	
			877280	3/10/2021	WHELEN ENGINEERING CO E	110.47	
			880983	3/16/2021	WHELEN ENGINEERING CO E	110.47	
			878720	3/13/2021	WHELEN ENGINEERING CO E	52.92	2,832.55
Sub total for UNION BANK:							49,023.17

Bank : union UNION BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
20264	4/9/2021	00219	INTERNAL REVENUE SERVICE	Ben31884	4/9/2021	FEDERAL WITHHOLDING TAX	32,004.53	32,004.53
20265	4/9/2021	00223	EMPLOYMENT DEVEL DEPT	Ben31888	4/9/2021	STATE DISABILITY INSURANC	13,061.47	13,061.47
20266	4/9/2021	00222	STATE DISBURSEMENT UNIT	Ben31892	4/9/2021	SUPPORT: PAYMENT	184.62	184.62
20267	4/9/2021	00058	CALPERS	Ben31886	4/9/2021	PERS RETIREMENT: PAYMEN	34,818.88	34,818.88
20268	4/9/2021	00221	ICMA RETIREMENT TRUST	Ben31890	4/9/2021	DEFERRED COMPENSATION	14,303.35	14,303.35
20269	4/1/2021	00696	GUARDIAN	533654-04	3/22/2021	GUARDIAN - DENTAL, VISION,	6,891.96	6,891.96
20270	4/9/2021	00058	CALPERS	1000000163704	3/15/2021	HEALTH PREMIUMS - APRIL 2	64,505.40	64,505.40
55658	4/9/2021	00217	CALIFORNIA TEAMSTERS UN	Ben31880	4/9/2021	UNION DUES TEAMSTERS: P	2,139.50	2,139.50
55659	4/9/2021	00218	CWA LOCAL 9400	Ben31882	4/9/2021	UNION DUES CWA: PAYMENT	260.30	260.30
Sub total for UNION BANK:							168,170.01	

Bank : union UNION BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1814	4/16/2021	00651	FRONTIER	209-188-0077-04	4/1/2021	PHONE SERVICE 4/1/21 - 4/30	350.92
1815	4/16/2021	00621	FIRST BANKCARD				350.92
		00466	AMAZON MARKETPLACE	113-6184178-25	3/12/2021	OFFICE SUPPLIES	10.97
		00466	AMAZON MARKETPLACE	112-7665778-38	3/29/2021	JANITORIAL SUPPLIES	5.50
		00970	MARIE CALLENDER'S	360778	3/22/2021	EMPLOYEE SERVICES - TEA	125.00
		00829	HUMMUS HOUSE	1	3/23/2021	EMPLOYEE SERVICES - TEA	125.00
		00035	HOME DEPOT CREDIT SERV	0620 00052 094	3/8/2021	GENERAL TECH SUPPLIES	106.13
		00971	CHILE VERDE	0005	3/17/2021	EMPLOYEE SERVICES	105.81
		00087	LIEBERT CASSIDY & WHITMO	W9NY7DW5BM	3/24/2021	COVID-19: CONFERENCE	100.00
		00972	R & R UPHOLSTERY SUPPLIE	0242	3/17/2021	GENERAL TECH SUPPLIES	100.00
		00466	AMAZON MARKETPLACE	112-3342403-23	3/4/2021	GENERAL TECH SUPPLIES	90.54
		00761	BOX	INV08742285	2/26/2021	SOFTWARE SERVICES	90.00
		00761	BOX	INV08831589	3/26/2021	SOFTWARE SERVICES	90.00
		00466	AMAZON MARKETPLACE	111-7013514-91	3/12/2021	OFFICE SUPPLIES	87.32
		00087	LIEBERT CASSIDY & WHITMO	14809	3/25/2021	AMERICAN RESCUE PLAN W	75.00
		00466	AMAZON MARKETPLACE	111-64227435-2	3/11/2021	JANITORIAL SUPPLIES	70.48
		00466	AMAZON MARKETPLACE	111-4110995-20	3/3/2021	JANITORIAL SUPPLIES	63.42
		00466	AMAZON MARKETPLACE	114-4425271-65	3/18/2021	OFFICE SUPPLIES	58.97
		00466	AMAZON MARKETPLACE	112-0798902-15	3/3/2021	GENERAL TECH SUPPLIES	55.10
		00795	MEDIA TEMPLE	324775-32	3/23/2021	MONTHLY WEBSITE HOSTING	55.00
		00466	AMAZON MARKETPLACE	111-1392742-97	3/18/2021	JANITORIAL SUPPLIES	40.89
		00466	AMAZON MARKETPLACE	111-2164683-77	3/11/2021	JANITORIAL SUPPLIES	33.64
		00466	AMAZON MARKETPLACE	111-9861756-86	3/11/2021	JANITORIAL SUPPLIES	33.64
		00035	HOME DEPOT CREDIT SERV	0620 00054 636	3/1/2021	GENERAL TECH SUPPLIES	30.75
		00466	AMAZON MARKETPLACE	111-9233610-92	3/18/2021	OFFICE SUPPLIES	28.64
		00466	AMAZON MARKETPLACE	112-1739481-56	3/11/2021	OFFICE SUPPLIES	28.55
		00826	LA TIMES	040521	3/1/2021	LA TIMES MONTHLY SUBSCR	15.96
		00826	LA TIMES	041321	3/29/2021	LA TIMES MONTHLY SUBSCR	15.96
		00466	AMAZON MARKETPLACE	114-4083768-17	3/11/2021	JANITORIAL SUPPLIES	11.65
		00466	AMAZON MARKETPLACE	111-5052375-12	3/4/2021	OFFICE SUPPLIES	10.98
		00961	GCAT, LLC, DBA TARGET DIS	1308611	3/23/2021	HEAD SETS	1,573.10
		00485	MONOPRICE, INC.	21364808	3/10/2021	GENERAL TECH SUPPLIES	751.29
		00466	AMAZON MARKETPLACE	113-9360455-45	3/11/2021	OFFICE EQUIPMENT	363.81
		00466	AMAZON MARKETPLACE	113-1675575-32	3/15/2021	OFFICE EQUIPMENT	327.43

Bank : union UNION BANK		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
		00294	NATIONAL EMBLEM, INC	03082021	3/9/2021	AUTISM COMMEMORATIVE P	300.98	
		00905	LOGMEIN	294586997	3/18/2021	ANNUAL SUBSCRIPTION FOF	288.00	
		00466	AMAZON MARKETPLACE	112-5620155-25	3/16/2021	GENERAL TECH SUPPLIES	244.44	
		00466	AMAZON MARKETPLACE	113-4144682-50	3/16/2021	JANITORIAL SUPPLIES	235.00	
		00610	DIRECTV	065190124X210	3/5/2021	CABLE SERVICE	231.99	
		00462	M & K METAL COMPANY	257108	3/10/2021	GENERAL TECH SUPPLIES	186.56	
		00973	B & R AUTO UPHOLSTER	0003	3/17/2021	GENERAL TECH SUPPLIES	158.76	
		00583	WALMART SUPERCENTER #5041221	3/26/2021	REFUNDED CHARGE	154.65	6,480.91	
55660	4/16/2021	00868	ALFARO, VANESSA	040121	4/1/2021	COVID-19: CELL PHONE REIM	84.00	84.00
55661	4/16/2021	00297	AT&T, ATT CALNET	000016268503	4/3/2021	PHONE SERVICE 3/03/21-4/02	546.32	
				000016329379	4/13/2021	PHONE SERVICE 3/13/21-4/12	195.77	
				000016326315	4/13/2021	PHONE SERV 3/13/22-4/12/21	108.67	
				000016322179	4/13/2021	PHONE SERV 3/13/21-4/12/21	2,694.67	3,545.43
55662	4/16/2021	00064	AT&T, ATT PAYMENT CENTER	960 461-1623 55	4/1/2021	PHONE SERVICE 03/01/2021-	1,942.74	1,942.74
55663	4/16/2021	00097	BASINGER, WILLIAM	121620	12/16/2020	COVID-19: COVID TEST REIM	150.00	150.00
55664	4/16/2021	00014	CDW GOVERNMENT, INC.	9649569	3/19/2021	CDW-G BILLABLE PARTS	1,978.99	
				9928823	3/26/2021	CDW-G BILLABLE PARTS	1,195.00	
				9712758	3/22/2021	CDW-G BILLABLE PARTS	358.31	3,532.30
55665	4/16/2021	00225	COMMLINE INC	0291510-IN	3/29/2021	OUTSIDE TECH SERVICES	15,000.00	
				0288906-IN	3/18/2021	COMMLINE INC. BILLABLE PA	320.00	15,320.00
55666	4/16/2021	00078	COX, CHRISTOPHER	041621	4/16/2021	RETIREE MED PREM/MAY 20:	817.00	817.00
55667	4/16/2021	00879	CROWN CASTLE	813911	4/1/2021	REDUNDANT INTERNET SER	1,100.00	1,100.00
55668	4/16/2021	00008	FEDERAL SIGNAL CORP	7710924	3/23/2021	FEDERAL SIGNAL CORP BILL	3,549.47	
				7710921	3/23/2021	FEDERAL SIGNAL CORP BILL	3,400.31	
				7714326	3/26/2021	FEDERAL SIGNAL CORP BILL	954.00	7,903.78
55669	4/16/2021	00070	GAS COMPANY, THE	059 194 8982 2	4/6/2021	GAS SERVICE HQ/ 3/4/21-4/2/	1,214.76	1,214.76
55670	4/16/2021	00027	HAVIS INC.	SIN129251	3/18/2021	HAVIS INC. BILLABLE PARTS	399.90	399.90
55671	4/16/2021	00148	HAWTHORNE, CITY OF	Ref000031216	12/3/2021	REFUND RECEIPT #: 001582	9,271.87	
				Ref000031047	10/28/2020	REFUND RECEIPT #: 001575	2,634.98	11,906.85
55672	4/16/2021	00880	JUAN CHAVEZ LANDSCAPING	INV0630	4/2/2021	HQ MAINTENANCE - LANDSC	450.00	450.00
55673	4/16/2021	00760	LAWLES ENTERPRISES, INC.	11389	4/1/2021	BACKGROUND INVESTIGATI	4,000.00	4,000.00
55674	4/16/2021	00442	LAWSON PRODUCTS, INC.	9308305476	3/18/2021	LAWSON PRODUCS INC BILL	53.45	
				9308283692	3/10/2021	LAWSON PRODUCS INC BILL	41.90	95.35
55675	4/16/2021	00087	LIEBERT CASSIDY & WHITMO	1516472	2/28/2021	LEGAL SERVICES	4,636.00	4,636.00
55676	4/16/2021	00116	MEADORS, LATANYA	041621	4/16/2021	RETIREE MED PREM/MAY 20:	496.10	496.10

Bank : union UNION BANK		(Continued)							
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total		
55677	4/16/2021	00331	MITSUBISHI ELECTRIC INC 396282	4/1/2021	HQ MAINTENANCE - ELEVATOR	697.11	697.11		
55678	4/16/2021	00819	OCCUPATIONAL HEALTH CENT 70892625	3/25/2021	PRE-EMPLOYMENT MEDICAL	358.00	358.00		
55679	4/16/2021	00411	PITNEY BOWES 8000-9090-0888	4/1/2021	POSTAGE METER FOR MAILING	208.99	208.99		
55680	4/16/2021	00926	PONCE DE LEON, BROOKE 040521	4/5/2021	COVID-19: CELL PHONE REIM	75.90	75.90		
55681	4/16/2021	00580	PUN GROUP, LLP, THE 112912	3/31/2021	PROFESSIONAL AUDIT SERV	5,000.00	5,000.00		
55682	4/16/2021	00818	RICHARDS, WATSON & GERSH 231183	3/30/2021	GENERAL COUNSEL AND LEG	1,928.84	1,928.84		
55683	4/16/2021	00060	RIVERA, JOSE 041621	4/16/2021	RETIREE MED PREM/MAY 20	526.77	526.77		
55684	4/16/2021	00145	SETINA MFG CO INC 220492	2/24/2021	SETINA MANUFACTURING CO	3,531.80	11,166.05		
			222450	3/29/2021	SETINA MANUFACTURING CO	3,421.20			
			222241	3/24/2021	SETINA MANUFACTURING CO	1,620.87			
			222159	3/23/2021	SETINA MANUFACTURING CO	903.90			
			222071	3/22/2021	SETINA MANUFACTURING CO	729.04			
			222069	3/22/2021	SETINA MANUFACTURING CO	479.62			
			222070	3/22/2021	SETINA MANUFACTURING CO	479.62			
55685	4/16/2021	00045	SF MOBILE VISION, INC, COB 38370	3/4/2021	VEHICLE OUTFITTING PARTS	1,933.64	2,278.84		
			38874	3/22/2021	VEHICLE OUTFITTING PARTS	345.20			
55686	4/16/2021	00824	SMART JANITORIAL, COMPLETE 15500	4/1/2021	HQ MAINTENANCE	3,585.00	5,475.00		
			15501	4/1/2021	HQ MAINTENANCE	1,890.00			
55687	4/16/2021	00803	SPARKLETT'S 1819347903192	3/19/2021	WATER FILTRATION SYSTEM	40.00	40.00		
55688	4/16/2021	00460	SPECTRUM BUSINESS 1133787040421	4/4/2021	COMMUNICATION CONTRACT	1,900.00	1,900.00		
55689	4/16/2021	00302	SPRINT 155018370-114	3/29/2021	DAC CHARGES/2-26 TO 3-25-	3,487.94	3,573.92		
			107177860-119	3/27/2021	WIRELESS MODEMS/2-24 TO	85.98			
55690	4/16/2021	00126	STEVENS, DEBORAH 041621	4/16/2021	RETIREE MED PREM/MAY 20	607.00	607.00		
55691	4/16/2021	00034	STEVENS, GARY 041621	4/16/2021	RETIREE MED PREM/MAY 20	607.00	607.00		
55692	4/16/2021	00036	TALLEY INCORPORATED 10378236	1/12/2021	TALLEY INC BILLABLE PARTS	166.70	166.70		
55693	4/16/2021	00171	VERIZON WIRELESS 9876126434	3/23/2021	MODEM SVC. MBPD/ 2/24/21-	38.03	38.03		
55694	4/16/2021	00481	WAYTEK, INC. 3127073	3/22/2021	WAYTEK INC BILLABLE PART	421.17	421.17		
55695	4/16/2021	00063	WHELEN ENGINEERING CO., 884469	3/22/2021	WHELEN ENGINEERING CO	919.22	2,779.32		
			882496	3/18/2021	WHELEN ENGINEERING CO	416.08			
			882101	3/18/2021	WHELEN ENGINEERING CO	396.60			
			881332	3/17/2021	WHELEN ENGINEERING CO	343.98			
			885418	3/23/2021	WHELEN ENGINEERING CO	261.95			
			889250	3/30/2021	WHELEN ENGINEERING CO	229.81			
			884094	3/22/2021	WHELEN ENGINEERING CO	185.22	2,779.32		
			889487	3/30/2021	WHELEN ENGINEERING CO	26.46			

Bank : union UNION BANK

(Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
55696	4/16/2021	00067	XCEL MECHANICAL SYSTEMS23034	3/31/2021	HQ MAINTENANCE	480.00	480.00
55697	4/16/2021	00735	XEROX FINANCIAL SERVICES2578052	4/10/2021	MONTHLY LEASE - BLACK & \	1,057.21	1,057.21
Sub total for UNION BANK:							103,811.89

Bank : union UNION BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
20271	4/23/2021	00219	INTERNAL REVENUE SERVICE	Ben32018	4/23/2021	FEDERAL WITHHOLDING TAX	33,060.21	33,060.21
20272	4/23/2021	00223	EMPLOYMENT DEVEL DEPT	Ben32022	4/23/2021	STATE DISABILITY INSURANC	13,357.11	13,357.11
20273	4/23/2021	00222	STATE DISBURSEMENT UNIT	Ben32024	4/23/2021	SUPPORT: PAYMENT	184.62	184.62
20274	4/23/2021	00058	CALPERS	Ben32016	4/23/2021	PERS RETIREMENT: PAYMEN	40,296.07	40,296.07
20275	4/23/2021	00221	ICMA RETIREMENT TRUST	Ben32020	4/23/2021	DEFERRED COMPENSATION	14,791.01	14,791.01
55698	4/23/2021	00002	AFLAC	Ben32010	4/23/2021	AFLAC INSURANCE: PAYMEN	3,274.96	3,274.96
55699	4/23/2021	00217	CALIFORNIA TEAMSTERS UN	Ben32012	4/23/2021	UNION DUES TEAMSTERS: P	2,086.50	2,086.50
55700	4/23/2021	00218	CWA LOCAL 9400	Ben32014	4/23/2021	UNION DUES CWA: PAYMENT	260.30	260.30
Sub total for UNION BANK:							107,310.78	

Bank : union UNION BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1816	4/30/2021	00073	STATE BOARD OF EQUALIZAT012-6555960	4/27/2021	SALES & USE TAX PMT WITH	4,446.00	4,446.00
1817	4/30/2021	00012	CALIFORNIA WATER SERVICE4675328235	4/15/2021	WATER SERV HQ/ 3/16/21 - 4/	195.55	195.55
1818	4/30/2021	00069	SOUTHERN CALIFORNIA EDIS700440732476	4/16/2021	ELEC SERV /3/5/21 - 4/11/21	10,085.64	
			700440732476	4/20/2021	ELEC SERV PUNTA/ 3/20/21 -	765.50	
			700440732476	4/9/2021	ELECT SERV GRANDVIEW/ 3/	163.08	11,014.22
55701	4/30/2021	00392	ALLEN MANUFACTURING, LLRINV178659	3/30/2021	VEHICLE OUTFITTING PARTS	2,871.48	2,871.48
55702	4/30/2021	00014	CDW GOVERNMENT, INC. C109177	4/21/2021	CDW-G BILLABLE PARTS	1,978.99	
			C045285	4/2/2021	CDW-G BILLABLE PARTS	729.55	
			B352085	4/6/2021	CDW-G BILLABLE PARTS	413.44	3,121.98
55703	4/30/2021	00017	CHEM PRO LABORATORY, IN674304	4/23/2021	WATER TREATMENT SERVIC	86.50	86.50
55704	4/30/2021	00225	COMMLINE INC 0293773-IN	4/8/2021	COMMLINE INC. BILLABLE PA	550.00	
			0284891-IN	3/3/2021	COMMLINE INC. BILLABLE PA	340.00	890.00
55705	4/30/2021	00449	DIGI-KEY ELECTRONICS 246580230105	4/14/2021	DIGI-KEY ELECTRONICS BILL	140.55	140.55
55706	4/30/2021	00008	FEDERAL SIGNAL CORP 7717222	3/31/2021	FEDERAL SIGNAL CORP BILL	2,621.60	
			7721491	4/5/2021	FEDERAL SIGNAL CORP BILL	2,417.12	
			7714329	3/26/2021	FEDERAL SIGNAL CORP BILL	954.00	5,992.72
55707	4/30/2021	00651	FRONTIER 7002Z664-S-21C	4/5/2021	PHONE SERV 4/05/21-5/04/21	94.84	
			Y002Z665-S-21C	4/5/2021	PHONE SERV 4/05/21-5/04/21	64.75	159.59
55708	4/30/2021	00027	HAVIS INC. SIN132959	4/20/2021	HAVIS INC. BILLABLE PARTS	1,940.09	
			SIN128792	3/16/2021	HAVIS INC. BILLABLE PARTS	937.62	2,877.71
55709	4/30/2021	00148	HAWTHORNE, CITY OF 7381	4/26/2021	LASD MONTHLY DATA CONNI	703.23	703.23
55710	4/30/2021	00442	LAWSON PRODUCTS, INC. 9308335164	3/30/2021	LAWSON PRODUCS INC BILL	595.02	
			9308348990	4/5/2021	LAWSON PRODUCS INC BILL	125.69	
			9308348991	4/5/2021	LAWSON PRODUCS INC BILL	71.27	791.98
55711	4/30/2021	00087	LIEBERT CASSIDY & WHITMO1518367	3/31/2021	LEGAL SERVICES	6,726.00	6,726.00
55712	4/30/2021	00049	NATIONAL VISUAL SYSTEMS 42122	4/15/2021	DOOR SIGNAGE	178.43	178.43
55713	4/30/2021	00577	NEW LOOK AUTO DETAIL 2404	4/9/2021	VEHICLE MAINTENANCE	105.00	105.00
55714	4/30/2021	00144	SAXE-CLIFFORD PHD, SUSAN21-0408-4	4/8/2021	PRE-EMPLOYMENT PSYCHO	400.00	
			21-0414-1	4/14/2021	PRE-EMPLOYMENT PSYCHO	400.00	800.00
55715	4/30/2021	00145	SETINA MFG CO INC 222820	4/5/2021	SETINA MANUFACTURING CO	2,956.59	
			223388	4/14/2021	SETINA MANUFACTURING CO	75.50	3,032.09
55716	4/30/2021	00803	SPARKLETTS 18193479 04162	4/16/2021	WATER FILTERATION SYSTEI	40.00	40.00
55717	4/30/2021	00711	TROY SHEET METAL WORKS,33457	3/18/2021	VEHICLE OUTFITTING PARTS	1,115.80	1,115.80
55718	4/30/2021	00046	UNITED PARCEL SERVICE 0000005337W11	4/3/2021	POSTAGE AND SHIPPING EXI	9.19	9.19

Bank : union UNION BANK		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
55719	4/30/2021	00300	UNITED POWER GENERATION	5199	11/23/2020 SERVICES AND INSPECTION	3,556.80	3,556.80
55720	4/30/2021	00171	VERIZON WIRELESS	9877917960	4/18/2021 CELL PH. CHGS: 4/19/21-5/18,	281.12	281.12
55721	4/30/2021	00150	WATTCO	57068	4/21/2021 WATTCO BILLABLE PARTS	1,011.44	1,011.44
55722	4/30/2021	00063	WHELEN ENGINEERING CO.,	880358	3/16/2021 WHELEN ENGINEERING CO E	3,696.15	
			899803	4/15/2021	WHELEN ENGINEERING CO E	1,848.07	
			904845	4/22/2021	WHELEN ENGINEERING CO E	1,664.33	
			903189	4/21/2021	WHELEN ENGINEERING CO E	1,213.19	
			890654	3/31/2021	WHELEN ENGINEERING CO E	522.59	
			888762	3/29/2021	WHELEN ENGINEERING CO E	433.94	
			900990	4/16/2021	.OWHELEN ENGINEERING CC	299.00	
			904400	4/22/2021	WHELEN ENGINEERING CO E	261.29	
			897038	4/12/2021	WHELEN ENGINEERING CO E	198.45	
			895231	4/8/2021	WHELEN ENGINEERING CO E	197.79	
			904947	4/22/2021	WHELEN ENGINEERING CO E	153.47	
			891453	4/1/2021	WHELEN ENGINEERING CO E	67.47	
			902467	4/20/2021	WHELEN ENGINEERING CO E	13.89	10,569.63
Sub total for UNION BANK:							60,717.01

**Report of Budget Transfers approved by Acting Executive Director
April 2021**

Item	Date	Reference #	Amount	Description
1	4/30/2021	BA-2107	\$ 30,000	Transfer from 5516 Install Wire, Loom and Hardware to 5810 Office Equipment (Technical Services)
2	4/30/2021	BA-2108	5,000	Transfer from 5520 Equipment Repair to 5517 Vehicle Operations (Technical Services)
3	4/30/2021	BA-2109	4,000	Transfer from 5313 Temporary Staffing Services to 5701 HQ-Maintenance (Administration)
4	4/30/2021	BA-2110	2,650	Transfer from 5403 Conferences, Meetings & Travel to 5810 Office Equipment (Technical Services)

D-3



Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: May 18, 2021

ITEM NUMBER: D-3

TO: Executive Committee

COPY TO: Tim Lilligren, Treasurer

FROM: Vanessa Alfaro, Finance & Performance Audit Manager

SUBJECT: Cash & Investments Report/March 31, 2021

ATTACHMENTS:

1. Cash & Investments Report for March 31, 2021
2. LAIF Month End Statement for March 31, 2021
3. PMIA Performance Report as of March 31, 2021

RECOMMENDATION

Staff recommends the Executive Committee receive and file the Cash & Investments Report for March 31, 2021.

BACKGROUND

Section 53646 (a) (2) of the Government Code, states that the treasurer or chief fiscal officer may render a quarterly report (regarding the local agency's cash and investments) to the chief executive officer, the internal auditor, and the legislative body of the local agency. The quarterly report shall be so submitted within 30 days following the end of the quarter covered by the report. The legislative body of a local agency may elect to require the report specified in subdivision (b) to be made on a monthly basis instead of quarterly.

At the November 21, 2006 meeting, the Executive Committee elected to receive the Cash & Investments Report on a quarterly basis. The Board of Directors receives the Cash & Investments Report annually.

DISCUSSION

Staff has completed the bank reconciliation for March 31, 2021. Attached is the Cash & Investments Report for the period.

All idle cash of the Authority is invested 100% with the State's Local Agency Investment Fund (LAIF). This complies with the Statement of Investment Policy. LAIF's monthly performance exhibits a decrease from the monthly average yields in 2019.

FISCAL IMPACT

None.

D-3

Attachment 1



Cash and Investments Report As of March 31, 2021

Funding Source	Bank Balance	Deposits in Transit	Outstanding Checks	Book Balance
<u>Active Accounts</u>				
MUFG Union Bank (General/Payroll)	\$ 1,350,909.74		\$ (19,563.84)	\$ 1,331,345.90
<u>Investments</u>				
LAIF	\$ 5,108,218.90		\$ -	\$ 5,108,218.90
Total Investments	\$ 5,108,218.90	\$ -	\$ -	\$ 5,108,218.90
<u>Other Cash on Hand</u>				
Petty Cash	\$ -	\$ -	\$ -	\$ 500.00
				\$ 500.00
Total Cash & Investments				\$ 6,440,064.80
<u>Breakdown of cash by fund:</u>				
Fund 10 (Enterprise Fund)				\$ 6,440,064.80
Fund 30 (Enterprise Fund)				-
Fund 20 (SHSGP Grant Fund)				-
Total				\$ 6,440,064.80

D-3

Attachment 2

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 12, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS
AUTHORITY
TREASURER
4440 WEST BROADWAY
HAWTHORNE, CA 90250

[Tran Type Definitions](#)

Account Number: 15-19-001

March 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
3/15/2021	3/15/2021	RW	1669257	1629476	VANESSA ALFARO	-500,000.00
3/19/2021	3/18/2021	RD	1669551	1629719	VANESSA ALFARO	500,000.00

Account Summary

Total Deposit:	500,000.00	Beginning Balance:	5,108,218.90
Total Withdrawal:	-500,000.00	Ending Balance:	5,108,218.90

D-3

Attachment 3



PMIA/LAIF Performance Report as of 05/13/21



PMIA Average Monthly Effective Yields⁽¹⁾

Apr	0.339
Mar	0.357
Feb	0.407

Quarterly Performance Quarter Ended 03/31/21

LAIF Apportionment Rate ⁽²⁾ :	0.44
LAIF Earnings Ratio ⁽²⁾ :	0.00001214175683392
LAIF Fair Value Factor ⁽¹⁾ :	1.001269853
PMIA Daily ⁽¹⁾ :	0.35%
PMIA Quarter to Date ⁽¹⁾ :	0.41%
PMIA Average Life ⁽¹⁾ :	220

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 04/30/21 \$140.8 billion

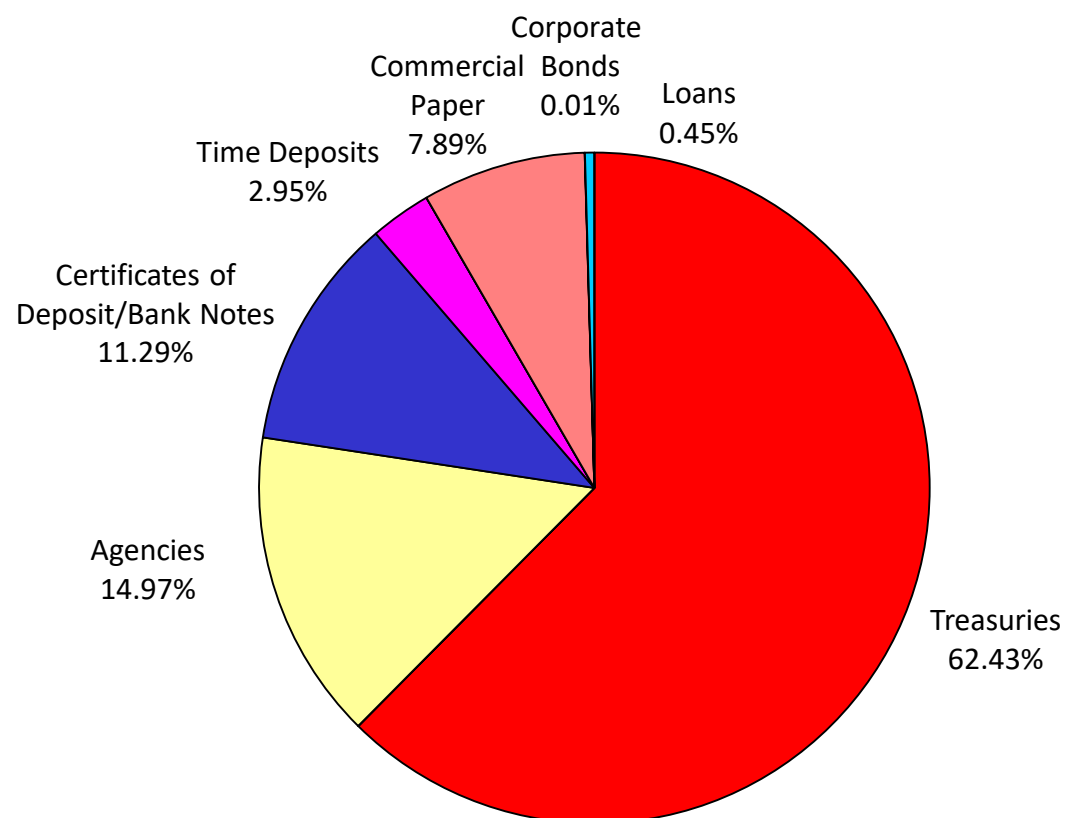


Chart does not include 0.01% of mortgages. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

D-4



Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: May 18, 2021

ITEM NUMBER: D-4

TO: Executive Committee

FROM: M. Ross Klun, Executive Director

SUBJECT: APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$31,234.16 TO DELL EMC FOR THE PURCHASE OF 17 DESKTOP COMPUTERS

ATTACHMENT: 1. Quote

RECOMMENDATION

Staff recommends that the Executive Committee approve a purchase order to Dell EMC for the purchase of 17 desktop computers in the total amount of \$31,234.16.

DISCUSSION

The Authority's current Computer Aided Dispatch (CAD) workstation computers within the dispatch center are now at the end of their expected lifespan in the current role. In order to maintain compatibility, and to keep pace with the necessary computing hardware to operate upcoming software applications (such as the new CAD system), it is necessary to replace the desktop computer at each of the 17 workstations in the dispatch center. The replacement machines will be compatible with current operating systems and fully support the next generation of applications for the next five to seven years, the expected lifespan of the machines.

FISCAL IMPACT

Funds for this purchase are available in the adopted Fiscal Year 2020-2021 Operations budget.

D-4

Attachment 1



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000085762329.1	Sales Rep	Daleen Banks
Total	\$31,234.16	Phone	(800) 456-3355, 6180441
Customer #	131437094	Email	Daleen_Banks@Dell.com
Quoted On	May. 12, 2021	Billing To	ACCOUNTS PAYABLE
Expires by	Jun. 11, 2021		STH BAY REG PUBLIC
Deal ID	20062665		COMMUNICTN
			4440 W BROADWAY
			HAWTHORNE, CA 90250-3802

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Daleen Banks

Product	Unit Price	Quantity	Subtotal
Dell Keyboard - Smartcard USB	\$34.99	17	\$594.83
Precision 3440 Small Form Factor	\$1,653.92	17	\$28,116.64
Subtotal:			\$28,711.47
Shipping:			\$0.00
Non-Taxable Amount:			\$4,100.06
Taxable Amount:			\$24,611.41
Estimated Tax:			\$2,522.69
Total:			\$31,234.16

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

		Quantity	Subtotal
Dell Keyboard - Smartcard USB	\$34.99	17	\$594.83
Estimated delivery if purchased today:			
May. 21, 2021			
Contract # C000000181156			
Customer Agreement # MNWNC-108/7157034003			

Description	SKU	Unit Price	Quantity	Subtotal
Dell Keyboard - Smartcard USB	332-1571	-	17	-

		Quantity	Subtotal
Precision 3440 Small Form Factor	\$1,653.92	17	\$28,116.64

Estimated delivery if purchased today:
Jun. 25, 2021
Contract # C000000181156
Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Quantity	Subtotal
Precision 3440 SFF CTO BASE	210-AVUC	-	17	-
Intel Core i9-10900 (10 Core, 20M cache, base 2.8GHz, up to 5.2GHz) DDR4-2933	338-BVOH	-	17	-
HEATSINK for 65W CPU	412-AATF	-	17	-
Thermal Pad for 8 Core / 10 Core Processor (Small Form Factor)	412-AATG	-	17	-
Windows 10 Pro English, French, Spanish	619-ANUL	-	17	-
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	17	-
Precision 3440 SFF with 260W up to 92% efficient (80 Plus Platinum) PSU	321-BFJK	-	17	-
32GB (2x16GB) DDR4 UDIMM non-ECC Memory	370-AGEH	-	17	-
NVIDIA Quadro P1000, 4GB, 4 mDP to DP adapter	490-BFVR	-	17	-
C3 M.2 PCIe Boot SSD	449-BBNC	-	17	-
No RAID	780-BBCJ	-	17	-
1TB PCIe NVMe Class 40 M.2 SSD	400-BFGL	-	17	-
No Hard Drive	400-AKZR	-	17	-
No Hard Drive	400-AKZR	-	17	-
No Hard Drive	400-AKZR	-	17	-
No Media Card Reader	385-BBBL	-	17	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	17	-
Thank you for Choosing Dell	555-BBNG	-	17	-
No Optical Drive	429-ABKR	-	17	-
CMS Software not included	632-BBBJ	-	17	-
Intel® Management Engine disabled	631-ACOW	-	17	-
Keyboard not included	580-AADS	-	17	-
Black Dell MS116 Wired Mouse	275-BBBW	-	17	-
ENERGY STAR Qualified	387-BBLW	-	17	-
Dell Precision TPM	340-ACBY	-	17	-
Thank you for Choosing Dell	555-BBNG	-	17	-
Integrated Intel SATA Controller	403-BBCE	-	17	-
US Power Cord	450-AH DU	-	17	-
Quick Setup Guide - Precision 3440	340-CRGV	-	17	-

SHIP,PWS,LNK,NO,NO,AMF	340-CBUU	-	17	-
Shipping Material for SFF (DAO)	340-CQYR	-	17	-
Precision 3440, 260W Reg Label DAO	389-DVHL	-	17	-
Speaker for Tower and SFF	520-AARD	-	17	-
System Monitoring not selected in this configuration	817-BBSI	-	17	-
No PCIe add-in card	492-BBFF	-	17	-
SupportAssist	525-BBCL	-	17	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	17	-
Dell Optimizer for Precision	640-BBSC	-	17	-
Dell Premier Color 5.1	640-BBSD	-	17	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	17	-
Waves Maxx Audio	658-BBRB	-	17	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	17	-
Custom Configuration	817-BBBB	-	17	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	17	-
Dell Limited Hardware Warranty Plus Service	997-2808	-	17	-
ProSupport: 7x24 Technical Support, 5 Years	997-2838	-	17	-
ProSupport: Next Business Day Onsite, 5 Years	997-6784	-	17	-

Subtotal:	\$28,711.47
Shipping:	\$0.00
Estimated Tax:	\$2,522.69
Total:	\$31,234.16

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions : Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

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**MINUTES
REGULAR JOINT MEETING OF
THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE**

APRIL 20, 2021

A. CALL TO ORDER

The Executive and User Committees convened in a regular joint session on April 20, 2021 at 2:02PM by teleconference.

B. ROLL CALL

Present: Chief Mike Ishii, Hawthorne Police Department
City Manager Bruce Moe, City of Manhattan Beach
City Manager Clint Osorio, City of Gardena
Chief Mike Saffell, Gardena Police Department
Chief Wolfgang Knabe, Manhattan Beach Fire Department

Absent: Chief Derrick Abell, Manhattan Beach Police Department

Also Present: Ross Klun, Executive Director
Shannon Kauffman, Operations Manager
Vanessa Alfaro, Finance & Performance Audit Manager
Jennifer Petrusis, Richards Watson Gershon
Laura Kalty, Liebert Cassidy Whitmore
Brooke Ponce De Leon, Accountant

C. PUBLIC DISCUSSION

None.

D. ELECTION OF EXECUTIVE COMMITTEE CHAIRPERSON AND VICE-CHAIR FOR FISCAL YEAR 2020/21

City Manager Moe nominated City Manager Osorio as the Chair of the Executive Committee. The motion was seconded by Chief Ishii and carried by unanimous roll call vote. Chief Ishii nominated City Manager Moe as the Vice-Chair of the Executive Committee. The motion was seconded by City Manager Osorio and passed by unanimous roll call vote.

The meeting took a recess at 2:03PM and returned a few minutes later.

E. EXECUTIVE COMMITTEE CONSENT CALENDAR

MOTION: Chief Ishii moved to approve the Consent Calendar, Item #1-5. The motion was seconded by City Manager Moe and passed by unanimous roll call vote.

1. Minutes from March 16, 2021
APPROVE
2. Minutes from April 6, 2021
APPROVE
3. Check Register – March 2021
RECEIVE AND FILE
4. Updated Publicly Available Pay Schedule
APPROVE
5. Fiscal Year 2020-2021 Q3 Budget Performance Report
RECEIVE AND FILE

F. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

G. **EXECUTIVE COMMITTEE GENERAL BUSINESS**

1. Approve the Memorandum of Understanding between the South Bay Regional Public Communications Authority and The Communications Workers of America (CWA), and Authorize the Executive Director to Execute on Behalf of the Authority

APPROVE AND AUTHORIZE EXECUTION

Operations Manager Kauffman provided summary of the changes to the Memorandum of Understanding (MOU). City Manager Moe moved to approve the MOU and to authorize the Executive Director to execute on behalf of the Authority. The motion was seconded by City Manager Osorio and passed by unanimous voice vote.

H. **USER COMMITTEE GENERAL BUSINESS**

1. Minutes from March 16, 2021

APPROVE

MOTION: Chief Saffell moved to approve the minutes from March 16, 2021. The motion was seconded by Chief Ishii and passed by unanimous voice vote.

I. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Klun provided an update on staffing.

J. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

None.

K. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

The Executive committee entered into closed session at 2:12PM to discuss the following item below.

1. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6

Agency Designated Representative: Executive Director and Liebert, Cassidy, Whitmore

Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911

L. **REPORT ON CLOSED SESSION**

General Counsel reported the Executive Committee returned from 2:20PM with no actions taken.

M. **ADJOURNMENT**

The meeting adjourned at 2:20PM.

G



Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: May 18, 2021

ITEM NUMBER: G

TO: Executive Committee

FROM: M. Ross Klun, Executive Director

SUBJECT: EXECUTIVE DIRECTOR'S REPORT

ATTACHMENT: None

The Executive Committee and User Committee will be provided an oral report on the following topics:

- Status of the Section 115 trust with CALPERS' CERBT
- Other recent activities of the Authority's Treasurer
- Status of Mark43 CAD