

MINUTES
REGULAR MEETING OF THE FIRE TASK FORCE

APRIL 6, 2021

1. CALL TO ORDER

The Fire Task Force convened in a regular meeting at 8:33AM on April 6, 2020 via teleconference.

2. ROLL CALL

Present: Chief Miller, Culver City Fire Department
Assistant Chief Braum, Culver City Fire Department
BC Bonfield, El Segundo Fire Department
BC Chief Hafdell, Manhattan Beach Fire Department

Also Present: Shannon Kauffman, Acting Executive Director
John Krok, Administrative Services Manager
Sandy Farley, Communications Supervisor

3. POSTING OF THE AGENDA

The agenda was the posted in accordance with the Brown Act, made available online, and distributed by email.

4. PUBLIC COMMENTS

None.

5. APPROVAL OF MINUTES

5a. Minutes – January 7, 2020

Motion: Assistant Chief Braum moved to approve the minutes from January 7, 2020. The motion was seconded by Battalion Chief Hafdell.

6. GENERAL BUSINESS

6a. Report from El Segundo Fire Department on Fire Access Channel Testing
Chief Bonfield confirmed there were no outstanding issues.

6b. Review of, and Recommendations to Streamline, Fire Dispatching Procedures
The Task Force discussed streamlining fire dispatching. Overall between 2019 and 2021, time was cut about 19 seconds with the official implementation of the new protocols. Average of medical calls have improved in comparison to past years. Operations Manager Kauffman emailed the complete stats to Fire Task Force. Culver City will work with another agency to review the run cards. Staff will bring review of run card at the next meeting.

7. COMMENTS FROM TASK FORCE MEMBERS

Battalion Chief Hafdell inquired after the new RCC Director. Battalion Chief Bonfield followed up on analytics that contain more details about specific units. Assistant Chief Braum mentioned units that were sent outside of their districts. Currently, the Los Angeles Fire Department’s contract has not been finalized. Once final, there will be additional areas of response for specific calls and will need to update run cards. The Task Force discussed earthquake script and will require more information to decided what prompts the script.

8. COMMENTS FROM STAFF

None.

9. ADJOURNMENT

The meeting adjourned at 9:07AM.