

**AGENDA**  
**REGULAR JOINT MEETING OF THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE**  
**TUESDAY, JUNE 15, 2021, 2:00 PM**  
**SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY**  
**CONDUCTED VIA TELECONFERENCE**

PLEASE NOTE: PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER NOS. N-25-20 AND N-29-20, MEMBERS OF THE EXECUTIVE COMMITTEE, USER COMMITTEE, AND STAFF WILL PARTICIPATE IN THIS MEETING VIA A TELECONFERENCE. IN THE INTEREST OF MAINTAINING APPROPRIATE SOCIAL DISTANCING, THE AUTHORITY ENCOURAGES THE PUBLIC TO PARTICIPATE AND TO PROVIDE COMMENTS ON AGENDA ITEMS OR OTHER SUBJECT MATTER WITHIN THE JURISDICTION OF THE EXECUTIVE COMMITTEE, AND/OR USER COMMITTEE BY JOINING:

**Link:** <https://us02web.zoom.us/j/88058916556?pwd=SUtwV29icStxUXhEUhNkU3pOZ1d5Zz09>

**Meeting ID:** 880 5891 6556

**Access Code:** 026862

**A. CALL TO ORDER**

**B. ROLL CALL**

1. Executive Committee
2. User Committee

**C. PUBLIC DISCUSSION**

In the interest of maintaining appropriate social distancing, members of the Executive Committee, User Committee, and staff will participate in this meeting via teleconference. The Authority encourages the public to participate by using one of the following options for public comments:

Email your public comment to [cchoi@rcc911.org](mailto:cchoi@rcc911.org) by 7:30 AM, the day of the meeting to have your comment available to Executive Committee and the public.

Call (310) 973-1802 ext.100 and leave a message by 7:30 AM, the day of the meeting.

All of your comments provided by the deadlines above will be available to the Executive Committee, User Committee, and the public prior to the meeting.

In addition, you may participate by joining Zoom during the meeting by using the link above and using the "raise hand" button or entering \*9 on the phone's dial pad if you would like to make a comment.

**D. EXECUTIVE COMMITTEE CONSENT CALENDAR**

1. Minutes from May 18, 2021  
**APPROVE**
2. Check Register and Budget Transfers – May 2021  
**RECEIVE AND FILE**
3. Authorize the Executive Director to Bind and Approve FY 2021/22 Insurance Policies Proposed by Alliant Insurance Services, Inc. for Insurance Necessary to Protect the Authority and its Member Agencies; and  
  
Approve Corresponding Purchase Orders in an Amount not to Exceed \$330,000  
**AUTHORIZE AND APPROVE**

4. Approval of Purchase Order in the Amount of \$53,250.75 to OSI Hardware Inc. for the Purchase of Computer Network Switches and Related Hardware  
**APPROVE**

E. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

F. **EXECUTIVE COMMITTEE GENERAL BUSINESS**

1. Approve FY 2021/22 Blanket Purchase Orders for Supplies and Services in a Total Amount Not-To-Exceed \$1,168,830  
**APPROVE**
2. Resolution Establishing a Schedule of Fees and Charges for Fiscal Year 2021/22  
**APPROVE**
3. Update on Computer Aided Dispatch System Project with Mark43  
**RECEIVE AND FILE**

G. **USER COMMITTEE GENERAL BUSINESS**

1. Minutes from May 18, 2021  
**APPROVE**

H. **EXECUTIVE DIRECTOR'S REPORT**

I. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

J. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

1. CONFERENCE WITH LABOR NEGOTIATOR  
Pursuant to Government Code Section 54957.6  
  
Agency Designated Representative: Executive Director and Liebert, Cassidy, Whitmore  
Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911

K. **ADJOURNMENT**

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Posting Date/Time: June 10, 2021/3:00PM

Signature:



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Ross Klun, Executive Director

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## MINUTES

MAY 18, 2021

### REGULAR JOINT MEETING OF THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE

#### A. CALL TO ORDER

The Executive and User Committees convened in a regular joint session on May 18, 2021 at 2:02PM by teleconference.

#### B. ROLL CALL

Present: City Manager Clint Osorio, City of Gardena  
City Manager Bruce Moe, City of Manhattan Beach  
Chief Mike Ishii, Hawthorne Police Department  
Chief Mike Saffell, Gardena Police Department  
Chief Derrick Abell, Manhattan Beach Police Department  
Chief Wolfgang Knabe, Manhattan Beach Fire Department  
Chief Kenneth Powell, Culver City Fire Department

Also Present: Ross Klun, Executive Director  
Shannon Kauffman, Operations Manager  
John Krok, Administrative Services Manager  
Vanessa Alfaro, Finance & Performance Audit Manager  
Laura Kalty, Liebert Cassidy Whitmore

#### C. PUBLIC DISCUSSION

None.

#### D. EXECUTIVE COMMITTEE CONSENT CALENDAR

Motion: City Manager Moe moved to approve consent Items #1-4. The motion was seconded by Chief Ishii and passed by unanimous voice vote.

1. Minutes from April 20, 2021  
**APPROVE**
2. Check Register and Budget Transfers – April 2021  
**RECEIVE AND FILE**
3. Cash & Investments Report/March 31, 2021  
**RECEIVE AND FILE**
4. Approval of a Purchase Order in the Amount of \$31,234.16 to Dell EMC for the Purchase of 17 Desktop Computers.  
**APPROVE**

#### E. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

#### F. USER COMMITTEE GENERAL BUSINESS

1. Minutes from April 20, 2021  
**APPROVE**

Motion: Chief Abell moved to approve the minutes from April 20, 2021. The motion was seconded by Chief Ishii and passed by unanimous voice vote.

G. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Klun reported on the Section 115 trust with CalPERS CERBT, recent activities of the Authority's Treasurer, and the status of Mark43 CAD.

H. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

City Manager Moe inquired after an existing contract with Mark43. Executive Director Klun indicated there was no existing contract as it was tailored to Hawthorne Police Department. City Manager Moe reviewed the history of Mark43 and was surprised there was still no contract or deliverables.

I. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

The Executive Committee entered into closed session at 2:13PM to discuss the following the item below:

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Executive Director and Liebert, Cassidy, Whitmore

Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911

The Executive Committee returned from closed session at 3:21PM with no actions taken.

J. **ADJOURNMENT**

The meeting adjourned at 3:22PM.

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## Check Register FY 2020-21

May 2021

<u>Accounts Payable Check Issued Date</u>	<u>Total Check Amount</u>	<u>Notes</u>
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May 7, 2021	\$179,500.48	
May 14, 2021	\$48,266.69	
May 21, 2021	\$106,550.41	
May 28, 2021	<u>\$75,035.33</u>	

Accounts Payable Total	\$409,352.91	
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<u>Payroll Checks Issued Date</u>
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May 7, 2021	\$174,998.29
May 21, 2021	<u>\$166,596.72</u>

Payroll Total	\$341,595.01
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Bank : union UNION BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
20276	5/1/2021	00696	GUARDIAN	533654-05	4/22/2021	GUARDIAN - DENTAL,VISION,	7,330.52	7,330.52
20277	5/7/2021	00058	CALPERS	1000000164051	4/14/2021	HEALTH PREMIUMS - MAY 20	64,505.40	64,505.40
20278	5/7/2021	00219	INTERNAL REVENUE SERVICE	Ben32083	5/7/2021	FEDERAL WITHHOLDING TAX	35,713.35	35,713.35
20279	5/7/2021	00223	EMPLOYMENT DEVEL DEPT	Ben32087	5/7/2021	STATE DISABILITY INSURANC	14,102.33	14,102.33
20280	5/7/2021	00222	STATE DISBURSEMENT UNIT	Ben32091	5/7/2021	SUPPORT: PAYMENT	184.62	184.62
20281	5/7/2021	00058	CALPERS	Ben32085	5/7/2021	PERS RETIREMENT: PAYMEN	40,498.56	40,498.56
20282	5/7/2021	00221	ICMA RETIREMENT TRUST	Ben32089	5/7/2021	DEFERRED COMPENSATION	14,818.90	14,818.90
55723	5/7/2021	00217	CALIFORNIA TEAMSTERS UN	Ben32079	5/7/2021	UNION DUES TEAMSTERS: P	2,086.50	2,086.50
55724	5/7/2021	00218	CWA LOCAL 9400	Ben32081	5/7/2021	UNION DUES CWA: PAYMENT	260.30	260.30
Sub total for UNION BANK:							179,500.48	



Bank : union UNION BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1819	5/14/2021	00012	CALIFORNIA WATER SERVICE5550731926	4/27/2021	FIRE PROTECTION SERVICE	90.48	90.48
1820	5/14/2021	00069	SOUTHERN CALIFORNIA EDI\$700610392752	5/5/2021	ELECT SERV GRANDVIEW/ 4	181.48	181.48
1821	5/14/2021	00651	FRONTIER 209-188-0077-04	5/1/2021	PHONE SERVICE 5/1/21 - 5/31	350.92	350.92
1824	5/14/2021	00031	EMPLOYMENT DEVELOPMENL0264851472	4/28/2021	UNEMPLOYMENT INS / JAN-M	4,749.97	4,749.97
55725	5/14/2021	00297	AT&T, ATT CALNET 000016416550	5/3/2021	PHONE SERVICE 4/03/21-5/02	546.32	546.32
55726	5/14/2021	00064	AT&T, ATT PAYMENT CENTER960 461-1623 55	5/1/2021	PHONE SERVICE 04/01/2021-	812.15	812.15
55727	5/14/2021	00225	COMMLINE INC 0293885-IN	4/8/2021	COMMLINE INC. BILLABLE PA	476.28	
			0293789-IN	4/8/2021	COMMLINE INC. BILLABLE PA	268.12	744.40
55728	5/14/2021	00879	CROWN CASTLE 832046	5/1/2021	REDUNDANT INTERNET SER	1,100.00	1,100.00
55729	5/14/2021	00033	EDDINGS BRO AUTO PARTS 849512	5/5/2021	GENERAL TECH SUPPLIES	7.09	7.09
55730	5/14/2021	00651	FRONTIER 7002Z664-S-211	5/5/2021	PHONE SERV 5/05/21-6/04/21	94.84	
			Y002Z665-S-211	5/5/2021	PHONE SERV 5/05/21-6/04/21	64.75	159.59
55731	5/14/2021	00070	GAS COMPANY, THE 059 194 8982 2	5/5/2021	GAS SERVICE HQ/ 4/2/21-5/3/	1,047.80	1,047.80
55732	5/14/2021	00798	HYDREX PEST CONTROL 370885	4/30/2021	HQ MAINTENANCE - PEST CC	81.00	
			370212	4/30/2021	HQ MAINTENANCE - PEST CC	59.00	140.00
55733	5/14/2021	00880	JUAN CHAVEZ LANDSCAPINGINV0656	5/4/2021	HQ MAINTENANCE - LANDSC	450.00	450.00
55734	5/14/2021	00799	LA UNIFORMS & TAILORING 8568	4/12/2021	UNIFORMS FOR COMMUNIC/	171.77	171.77
55735	5/14/2021	00974	LAGUNA 3P PRO 11752	3/9/2021	VEHICLE OUTFITTING PARTS	3,109.00	3,109.00
55736	5/14/2021	00671	MARC R. COHEN, MD EMSMD-21	4/30/2021	MEDICAL DIRECTOR SERVIC	2,541.67	2,541.67
55737	5/14/2021	00331	MITSUBISHI ELECTRIC INC 398175	5/1/2021	HQ MAINTENANCE - ELEVATC	697.11	697.11
55738	5/14/2021	00577	NEW LOOK AUTO DETAIL 2426	5/7/2021	VEHICLE MAINTENANCE	105.00	105.00
55739	5/14/2021	00819	OCCUPATIONAL HEALTH CEN71104966	4/15/2021	PRE-EMPLOYMENT MEDICAL	358.00	358.00
55740	5/14/2021	00818	RICHARDS,WATSON & GERSI231614	4/28/2021	GENERAL COUNSEL AND LE	5,480.37	
			231615	4/28/2021	GENERAL COUNSEL AND LE	264.00	5,744.37
55741	5/14/2021	00801	RICK'S GATE WORKS, INC. 250336	5/5/2021	RCC TOWER GATE REPLACE	1,300.00	
			246627	10/30/2020	GATE SERVICE & REPAIR	726.00	
			246787	10/29/2020	GATE SERVICE & REPAIR	171.43	2,197.43
55742	5/14/2021	00824	SMART JANITORIAL, COMPLE15927	5/1/2021	HQ MAINTENANCE	3,585.00	
			15928	5/1/2021	HQ MAINTENANCE	1,827.69	5,412.69
55743	5/14/2021	00390	SOUTH COAST AQMD 3810412	4/16/2021	FY20-21 FLAT FEE FOR LAST	137.63	137.63
55744	5/14/2021	00460	SPECTRUM BUSINESS 1133787050421	5/4/2021	COMMUNICATION CONTRAC	1,900.00	1,900.00
55745	5/14/2021	00302	SPRINT 155018370-115	4/29/2021	DAC CHARGES/3-26 TO 4-25-	3,487.94	
			107177860-120	4/27/2021	WIRELESS MODEMS/3-24 TO	85.98	3,573.92
55746	5/14/2021	00036	TALLEY INCORPORATED 10385964	4/27/2021	TALLEY INC BILLABLE PARTS	2,333.79	2,333.79

Bank : union UNION BANK		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
55747	5/14/2021	00171	VERIZON WIRELESS	9878340350	4/23/2021	GPD DAC CHARGES/ 4/24/21-	2,492.73	
				9878262561	4/23/2021	MODEM SVC. MBPD/ 4/24/21	1,026.89	
				9878278419	4/23/2021	DAC CHARGES HPD/ 4/24/21-	424.26	
				9878262562	4/23/2021	MODEM SVC. MBPD/ 4/24/21-	38.03	3,981.91
55748	5/14/2021	00063	WHELEN ENGINEERING CO.,	907984	4/28/2021	WHELEN ENGINEERING CO E	304.29	
				906609	4/26/2021	WHELEN ENGINEERING CO E	261.29	565.58
55749	5/14/2021	00067	XCEL MECHANICAL SYSTEMS	23121	4/28/2021	HQ MAINTENANCE	3,995.50	3,995.50
55750	5/14/2021	00735	XEROX FINANCIAL SERVICES	2617901	5/10/2021	MONTHLY LEASE - BLACK & N	1,061.12	1,061.12
Sub total for UNION BANK:							48,266.69	

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Bank : union UNION BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
20283	5/21/2021	00219	INTERNAL REVENUE SERVICE	Ben32148	5/21/2021	FEDERAL WITHHOLDING TAX	32,791.60	32,791.60
20284	5/21/2021	00223	EMPLOYMENT DEVEL DEPT	Ben32152	5/21/2021	STATE DISABILITY INSURANC	13,193.87	13,193.87
20285	5/21/2021	00222	STATE DISBURSEMENT UNIT	Ben32156	5/21/2021	SUPPORT: PAYMENT	184.62	184.62
20286	5/21/2021	00058	CALPERS	Ben32150	5/21/2021	PERS RETIREMENT: PAYMEN	40,083.61	40,083.61
20287	5/21/2021	00221	ICMA RETIREMENT TRUST	Ben32154	5/21/2021	DEFERRED COMPENSATION	14,672.95	14,672.95
55751	5/21/2021	00002	AFLAC	Ben32142	5/21/2021	AFLAC INSURANCE: PAYMEN	3,274.96	3,274.96
55752	5/21/2021	00217	CALIFORNIA TEAMSTERS UN	Ben32144	5/21/2021	UNION DUES TEAMSTERS: P	2,088.50	2,088.50
55753	5/21/2021	00218	CWA LOCAL 9400	Ben32146	5/21/2021	UNION DUES CWA: PAYMENT	260.30	260.30
Sub total for UNION BANK:							106,550.41	

Bank : union UNION BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1825	5/25/2021	00621	FIRST BANKCARD				
		00466	AMAZON MARKETPLACE	112-0985977-80	4/8/2021	OFFICE EQUIPMENT	347.20
		00466	AMAZON MARKETPLACE	112-9770552-71	4/2/2021	OFFICE EQUIPMENT	220.49
		00466	AMAZON MARKETPLACE	114-7195690-04	4/12/2021	JANITORIAL SUPPLIES	103.69
		00466	AMAZON MARKETPLACE	112-8791738-64	4/20/2021	OFFICE SUPPLIES	101.07
		00466	AMAZON MARKETPLACE	112-8991319-14	4/20/2021	OFFICE SUPPLIES	101.06
		00466	AMAZON MARKETPLACE	112-6668317-53	4/20/2021	OFFICE SUPPLIES	101.06
		00466	AMAZON MARKETPLACE	112-6929373-28	4/8/2021	OFFICE SUPPLIES	20.67
		00466	AMAZON MARKETPLACE	111-0250507-23	4/1/2021	ID CARDS	16.41
		00466	AMAZON MARKETPLACE	112-0155490-38	4/12/2021	JANITORIAL SUPPLIES	30.28
		00466	AMAZON MARKETPLACE	112-7331308-93	4/3/2021	OFFICE EQUIPMENT	29.98
		00466	AMAZON MARKETPLACE	111-9410546-22	4/12/2021	OFFICE SUPPLIES	28.55
		00466	AMAZON MARKETPLACE	112-0367423-96	4/8/2021	OFFICE EQUIPMENT	27.55
		00466	AMAZON MARKETPLACE	114-2550554-37	4/12/2021	JANITORIAL SUPPLIES	23.42
		00466	AMAZON MARKETPLACE	111-6435563-54	4/18/2021	JANITORIAL SUPPLIES	23.42
		00466	AMAZON MARKETPLACE	111-621-6761	4/12/2021	OFFICE EQUIPMENT	51.53
		00466	AMAZON MARKETPLACE	80408916	4/14/2021	GENERAL TECH SUPPLIES	39.98
		00466	AMAZON MARKETPLACE	112-8585351-69	4/14/2021	GENERAL TECH SUPPLIES	37.46
		00466	AMAZON MARKETPLACE	112-2945380-09	4/10/2021	GENERAL TECH SUPPLIES	35.02
		00466	AMAZON MARKETPLACE	113-2955937-78	4/12/2021	JANITORIAL SUPPLIES	34.81
		00466	AMAZON MARKETPLACE	112-0719627-01	4/6/2021	OFFICE EQUIPMENT	30.87
		00466	AMAZON MARKETPLACE	112-2711755-60	4/9/2021	JANITORIAL SUPPLIES	64.16
		00466	AMAZON MARKETPLACE	112-9408470-08	4/9/2021	OFFICE SUPPLIES	59.29
		00466	AMAZON MARKETPLACE	112-5926322-13	4/7/2021	OFFICE EQUIPMENT	58.38
		00466	AMAZON MARKETPLACE	113-3237737-97	4/22/2021	OFFICE SUPPLIES	57.22
		00466	AMAZON MARKETPLACE	22-3979761-827	4/12/2021	JANITORIAL SUPPLIES	53.94
		00466	AMAZON MARKETPLACE	112-7993837-90	4/6/2021	OFFICE EQUIPMENT	51.53
		00466	AMAZON MARKETPLACE	114-5390733-92	4/7/2021	OFFICE EQUIPMENT	99.21
		00466	AMAZON MARKETPLACE	112-8168121-84	4/5/2021	OFFICE EQUIPMENT	85.87
		00466	AMAZON MARKETPLACE	112-5077415-22	4/26/2021	OFFICE SUPPLIES	78.53
		00466	AMAZON MARKETPLACE	114-3200566-12	4/12/2021	OFFICE SUPPLIES - EXECUT	75.06
		00466	AMAZON MARKETPLACE	112-8239161-26	4/8/2021	OFFICE SUPPLIES	72.72
		00466	AMAZON MARKETPLACE	114-77097703-2	4/12/2021	JANITORIAL SUPPLIES	70.48
		00014	CDW GOVERNMENT, INC.	1C4KVGN-2	4/9/2021	EXECUTIVE DIRECTOR - TAB	1,464.50

Bank : union UNION BANK

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		00014	CDW GOVERNMENT, INC.	1C4KVGN	4/9/2021	EXECUTIVE DIRECTOR - PRII	733.70
		00035	HOME DEPOT CREDIT SERV	0620 00013 220	3/31/2021	GENERAL TECH SUPPLIES	145.37
		00199	GOVT FINANCE OFFICERS	AS660792	4/13/2021	GFOA CAPITAL IMPROVEMEN	315.00
		00199	GOVT FINANCE OFFICERS	AS033121	3/31/2021	ANNUAL MEMBERSHIP RENE	160.00
		00228	COSTCO MEMBERSHIP	283992955	4/26/2021	JANITORIAL SUPPLIES	286.00
		00228	COSTCO MEMBERSHIP	671	4/3/2021	TELECOM APPRECIATION WI	21.94
		00141	POWERPHONE INC	71927	4/8/2021	EMERGENCY MEDICAL DISP	1,560.00
		00169	GOLDEN WEST COLLEGE	041421-A	4/14/2021	POST TRAINING - ALTAMIRA	342.00
		00169	GOLDEN WEST COLLEGE	041421-L	4/14/2021	POST TRAINING - LEMUS	322.00
		00169	GOLDEN WEST COLLEGE	041421-O	4/14/2021	POST TRAINING - OSEGUED	322.00
		00169	GOLDEN WEST COLLEGE	041421-K	4/14/2021	POST TRAINING - KIRBY	322.00
		00558	GLOBE ELECTRIC COMPANY	0008025	4/2/2021	GENERAL TECH SUPPLIES	2,212.45
		00761	BOX	INV08920958	4/26/2021	SOFTWARE SERVICES	90.00
		00762	KIM TURNER LLC	4005	4/27/2021	POST TRAINING	1,398.00
		00826	LA TIMES	050321	5/3/2021	LA TIMES MONTHLY SUBSCR	18.24
		00831	RASCALS TERIYAKI GRILL	25346	4/14/2021	TELECOM APPRECIATION WI	145.53
		00854	MANHATTAN POSTAL CENTE	F326317	4/24/2021	RECRUITMENT LIVESCAN	23.50
		00595	LOMELIS ITALIAN RESTAUR	A19012	4/5/2021	TEAM A TURNER PROMOTIO	110.78
		00600	CHEVRON G&M #186	00092445	4/8/2021	EXPLORER - FUEL	69.88
		00610	DIRECTV	065190124X210	4/5/2021	CABLE SERVICE	231.99
		00626	RALPH'S GROCERY	111 5 11 351	4/5/2021	TEAM A TURNER PROMOTIO	8.25
		00632	U-HAUL OF GARDENA	00804214	3/31/2021	FORKLIFT FUEL	29.69
		00968	MADISON SEATING	487503	4/15/2021	OFFICE EQUIPMENT	1,148.22
		00980	PHONE LADY	P26431	4/12/2021	HEADSET CUSHIONS	50.44
		00981	SAM'S CLUB	6553837365	3/31/2021	EMPLOYEE SERVICES TELEC	318.51
		00982	RANDY'S DONUTS	4242508	4/5/2021	SUPERVISOR PROMOTION	37.10
		00983	MI ZACATECAS	050321	4/15/2021	TELECOM APPRECIATION WI	59.78
		00984	WING FERNO	114	4/3/2021	TELECOM APPRECIATION WI	106.93
		00714	DOOR DASH	041621	4/16/2021	TELECOM APPRECIATION WI	19.12
		00795	MEDIA TEMPLE	324775-33	4/23/2021	MONTHLY WEBSITE HOSTING	55.00
		00891	THE ORIGINAL RINALDI'S	000001	4/12/2021	TELECOM APPRECIATION WI	150.00
		00892	KIKES GENERAL AUTO REPA	I1	4/5/2021	SHOP VAN REPAIR	350.00
		00923	INSTACART	041321	4/14/2021	TELECOM APPRECIATION WI	67.79
1826	5/28/2021	00012	CALIFORNIA WATER SERVICE	4675328235	5/13/2021	WATER SERV HQ/ 4/16/21 - 5/	195.55
							14,926.62
							195.55

Bank : union UNION BANK			(Continued)				
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1827	5/31/2021	00069	SOUTHERN CALIFORNIA EDI	700440732476	5/13/2021	ELEC SERV /4/5/21 - 5/10/21	9,961.78
				700383926852	5/19/2021	ELEC SERV PUNTA/ 4/20/21 -	720.63
55754	5/28/2021	00491	ACCELE ELECTRONICS, INC.	780816	4/12/2021	ACCELE ELECTRONICS BILL	374.60
55755	5/28/2021	00297	AT&T, ATT CALNET	000016462193	5/13/2021	PHONE SERV 4/13/21-5/12/21	2,641.58
				000016469393	5/13/2021	PHONE SERVICE 4/13/21-5/12/21	194.03
				000016466329	5/13/2021	PHONE SERV 4/13/22-5/12/21	158.67
55756	5/28/2021	00017	CHEM PRO LABORATORY, IN	675363	5/23/2021	WATER TREATMENT SERVIC	86.50
55757	5/28/2021	00225	COMMLINE INC	0298724-IN	4/29/2021	OUTSIDE TECH SERVICES	15,000.00
55758	5/28/2021	00078	COX, CHRISTOPHER	052821	5/28/2021	RETIREE MED PREM/JUNE 20	817.00
55759	5/28/2021	00899	DELL EMC	10488990016	5/19/2021	DELL LAPTOPS FOR TECH SI	12,238.77
55760	5/28/2021	00721	ESRI	94036275	5/6/2021	GIS SOFTWARE REQUIRED F	1,500.00
55761	5/28/2021	00008	FEDERAL SIGNAL CORP	7744010	5/4/2021	FEDERAL SIGNAL CORP BILL	1,764.00
				7754623	5/18/2021	FEDERAL SIGNAL CORP BILL	445.42
55762	5/28/2021	00148	HAWTHORNE, CITY OF	10961	5/26/2021	LASD MONTHLY DATA CONNI	703.23
55763	5/28/2021	00760	LAWLES ENTERPRISES, INC.	11395	5/13/2021	BACKGROUND INVESTIGATI	300.00
				11397	5/13/2021	BACKGROUND INVESTIGATI	70.00
55764	5/28/2021	00442	LAWSON PRODUCTS, INC.	9308416318	4/29/2021	LAWSON PRODUCS INC BILL	646.09
				9308419933	4/30/2021	LAWSON PRODUCS INC BILL	68.36
				9308443315	5/10/2021	LAWSON PRODUCS INC BILL	46.93
55765	5/28/2021	00956	MARTINEZ LANDSCAPING CC	620488	5/19/2021	REPAIRS REQUESTED BY FIF	3,450.00
55766	5/28/2021	00116	MEADORS, LATANYA	052821	5/28/2021	RETIREE MED PREM/JUNE 20	496.10
55767	5/28/2021	00801	RICK'S GATE WORKS, INC.	250380	5/14/2021	RCC TOWER GATE REPLACE	2,855.00
55768	5/28/2021	00060	RIVERA, JOSE	052821	5/28/2021	RETIREE MED PREM/JUNE 20	526.77
55769	5/28/2021	00144	SAXE-CLIFFORD PHD, SUSAN	21-0519-3	5/19/2021	PRE-EMPLOYMENT PSYCHO	400.00
55770	5/28/2021	00803	SPARKLETTS	18193479 05142	5/14/2021	WATER FILTERATION SYSTEI	40.00
55771	5/28/2021	00126	STEVENS, DEBORAH	052821	5/28/2021	RETIREE MED PREM/JUNE 20	607.00
55772	5/28/2021	00034	STEVENS, GARY	052821	5/28/2021	RETIREE MED PREM/JUNE 20	607.00
55773	5/28/2021	00038	TORRANCE ELECTRONICS	05693	4/30/2021	GENERAL TECH SUPPLIES	106.82
55774	5/28/2021	00150	WATTCO	57068-02	5/3/2021	WATTCO BILLABLE PARTS	370.09
55775	5/28/2021	00436	WEST-LITE SUPPLY COMPAN	73195C	5/7/2021	HQ MAINTENANCE - LIGHTS	248.06
55776	5/28/2021	00063	WHELEN ENGINEERING CO.,	915360	5/10/2021	WHELEN ENGINEERING CO E	964.47
				921473	5/17/2021	WHELEN ENGINEERING CO E	699.21
				911501	5/4/2021	WHELEN ENGINEERING CO E	606.60
				919048	5/17/2021	WHELEN ENGINEERING CO E	198.45
							2,468.73

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Sub total for UNION BANK: 75,035.33

**Report of Budget Transfers approved by Executive Director  
May 2021**

Item	Date	Reference #	Amount	Description
1	5/31/2021	BA-2111	\$ 12,000	Transfer from 5407 Tuition Reimbursement to 5810 Office Equipment (Operations)
2	5/31/2021	BA-2112	6,000	Transfer from 5403 Conferences, Meetings & Travel to 5307 Software Maintenance Services (Administration)
3	5/31/2021	BA-2113	2,200	Transfer from 5401 Memberships & Dues to 5810 Office Equipment (Operations)
4	5/31/2021	BA-2114	1,320	Transfer from 5402 Publications to 5820 Other Equipment (Operations)
5	5/31/2021	BA-2115	6,000	Transfer from 5313 Temporary Staffing to 5810 Office Equipment (Administration)
6	5/31/2021	BA-2116	20,000	Transfer from 5304 Accounting/Auditing Services to 5305 Legal Services (Administration)



D-3



# Staff Report

## South Bay Regional Public Communications Authority

**MEETING DATE:** June 15, 2021

**ITEM NUMBER:** D-3

**TO:** Executive Committee

**FROM:** M. Ross Klun, Executive Director

**SUBJECT:** AUTHORIZE THE EXECUTIVE DIRECTOR TO BIND AND APPROVE FISCAL YEAR 2021-2022 INSURANCE POLICIES PROPOSED BY ALLIANT INSURANCE SERVICES, INC. FOR INSURANCE NECESSARY TO PROTECT THE AUTHORITY AND ITS MEMBER AGENCIES; AND

APPROVE CORRESPONDING PURCHASE ORDERS IN AN AMOUNT NOT TO EXCEED \$330,000

**ATTACH ATTACHMENTS:** 1. Executive Summary of Insurance Proposal  
2. Detailed Insurance Proposal  
3. State of the Property and Casualty Market

### **RECOMMENDATION**

Staff recommends the Executive Committee authorize the Executive Director to bind and to approve Fiscal Year 2021-2022 insurance policies as proposed by Alliant Insurance Services, Inc. for insurance necessary to protect the Authority and its member agencies and approve corresponding purchase orders in an amount not to exceed \$330,000.

### **BACKGROUND**

The Authority's By-laws provide the Executive Committee with the powers and duties to purchase, and maintain in force, public liability insurance for the Authority and its officers, agents and employees. The By-laws also require the Authority to obtain and to maintain workers' compensation insurance, liability insurance, and other such insurance as deemed necessary by the Executive Committee to fully protect the Authority and each of the member agencies.

### **DISCUSSION**

The Authority has received proposals for insurance renewals from Alliant Insurance Services, Inc. ("Alliant"). A summary of these proposals is as follows:

Line of Coverage	FY 2020-2021		FY 2021-2022		
	Current		Proposed		
	Premium	Limit	Premium	Δ%	Limit
Cyber Liability	\$5,131	12,000,000	\$14,324	179%	25,000,000
Property	\$12,116	25,000,000	\$16,357	35%	25,000,000
Excess Liability	\$65,199	7,000,000	\$78,239	20%	7,000,000
General / Professional Liability	\$40,655	3,000,000	\$47,215	16%	3,000,000
Public Officials & Employment Practices Liability	\$23,887	3,000,000	\$26,772	12%	3,000,000
Earthquake Coverage	\$25,813	5,000,000	\$28,394	10%	5,000,000
Government Crime Coverage	\$1,575	1,000,000	\$1,654	5%	1,000,000
Workers' Compensation	\$91,488	1,000,000	\$91,763	0.30%	1,000,000
Auto Physical Damage	\$254	26,789	\$253	0%	26,789
Deadly Weapons Coverage	\$4,646	500,000	\$4,600	-1%	500,000
Commercial Auto Coverage	\$13,154	1,000,000	\$11,981	-9%	1,000,000
Garage Keepers Coverage	\$1,619	450,000	\$1,412	-13%	450,000
<b>Totals</b>	<b>\$285,536</b>		<b>\$322,964</b>	<b>13%</b>	

The total cost of the Fiscal Year 2021-2022 insurance program is proposed at \$322,964. The Authority has an opportunity to bind a majority of that coverage (\$308,640) now. At the time that this report was written, Alliant is still marketing the Authority's Cyber Liability coverage but has provided an estimate of \$14,324. Highlights of the most costly increases due to the challenging current insurance market include:

Excess Liability	\$13,040	+20%
Cyber Liability	\$9,193	+179%
Gen. / Prof. Liability	\$6,650	+16%
Property Coverage	\$4,241	+35%

Staff recommends that the Executive Committee authorize the Executive Director to bind and to approve Fiscal Year 2021-2022 insurance policies with Alliant in an amount not to exceed \$330,000. The actual premiums are estimated to total \$322,964.

### **FISCAL IMPACT**

Funds for the premiums for the proposed insurance policies are available in the adopted Fiscal Year 2021-2022 budget (Accounts #5207 Workers' Compensation Insurance and #5513 General Liability Insurance). The proposed insurance policies are expected to exceed the total budgeted amount of \$316,637 by approximately \$6,327, which staff expects will be available in savings from other line items in the Supplies, Services and Equipment budget category.

D-3

Attachment 1

South Bay Regional Public Communications Authority Program Comparison

Coverage	Current 2020 -2021				Alliant Proposed Program 2021 - 2022				Variance		NOTES
	Carrier	Policy Limit	Deductible/SIR	Premium	Carrier	Policy Limit	Deductible/SIR	Premium			
General / Professional Liability	Indian Harbor Insurance Company (AXA XL Group)	PL - Claims Made Retro 7/1/14 \$1M Limit/Agg  GL - Occurrence \$1,000,000 Each/Aggregate \$1M/\$3M Agg EBL \$5,000 Med Pay \$300,000 Fire Legal	\$15,000	\$ 40,655	Indian Harbor Insurance Company (AXA XL Group)	\$3,000,000 Limit Claims Made Retro - Full Prior Acts  Def. of PL includes Premises Liability/General Liability	\$15,000	\$ 47,215	\$ 6,560	16%	Quoted
Commercial Auto Coverage	Scottsdale	\$1,000,000 CSL Symbol 1 \$5,000 Medpay \$60,000 UIM	N/A	\$ 13,154	Scottsdale	\$1,000,000 CSL Symbol 1 \$5,000 Medpay \$60,000 UIM	N/A	\$ 11,981	\$ (1,173)	-9%	Quoted
Auto Physical Damage	AGCS Marine	\$26,789 TIV	\$1,000 Comp \$1,000 Collision	\$ 254	AGCS Marine	\$26,789 TIV	\$1,000 Comp \$1,000 Collision	\$ 253	\$ (1)	0%	Quoted
Garage Keepers Coverage	Colony	\$450,000 Comp \$450,000 Coll	\$1,000/5,000 Comp \$1,000 Coll	\$ 1,618	Colony	\$450,000 Comp \$450,000 Coll	\$1,000/5,000 Comp \$1,000 Coll	\$ 1,412	\$ (206)	-13%	Quoted
Excess Liability	Allied World Assurance Company	\$7,000,000 Limit/Aggregate	N/A	\$ 65,199	Allied World Assurance Company	\$7,000,000 Limit/Aggregate	N/A	\$ 78,239	\$ 13,040	20%	Quoted
Public Officials & Employment Practices Liability	Indian Harbor Insurance Company (AXA XL Group)	\$1,000,000 Limit/Agg - Shared D&O/EPLI Claims Made Retro 7/1/14	\$35,000	\$ 23,887	Indian Harbor Insurance Company (AXA XL Group)	\$3,000,000 Limit/Agg - Shared D&O/EPLI Claims Made Retro 7/1/14	\$35,000	\$ 26,772	\$ 2,885	12%	Quoted
Workers' Compensation	Berkshire Hathaway Insurance Company	WC: Statutory EL: \$1,000,000	N/A	\$ 91,488	Berkshire Hathaway Insurance Company	WC: Statutory EL: \$1,000,000	N/A	\$ 91,763	\$ 275	0.30%	Quoted
Property	SPIP	\$25,000,000	\$5,000	\$ 12,116	SPIP	\$25,000,000	\$5,000	\$ 16,357	\$ 4,241	35%	Quoted
Government Crime Coverage	ACIP	\$250,000	\$2,500	\$ 1,575	ACIP	\$1,000,000	\$2,500	\$ 1,654	\$ 79	5%	Quoted
Deadly Weapons Protection	ADWRP	\$500,000 Limit/Aggregate	\$10,000	\$ 4,646	ADWRP	\$500,000 Limit/Aggregate	\$10,000	\$ 4,600	\$ (46)	-1%	Quoted
Cyber Liability	Lloyds of London	\$25,000,000 Limit/Aggregate	\$5,000	\$ 5,131	Lloyds of London	\$25,000,000 Limit/Aggregate	\$5,000	\$ 14,324	\$ 9,193	179%	Pending - V3 Estimate PRISM
Earthquake Coverage	ARCH	\$5,000,000 Limit/Aggregate	5%/\$25,000 Minimum	\$ 25,813	ARCH	\$5,000,000 Limit/Aggregate	5%/\$25,000 Minimum	\$ 28,394	\$ 2,581	10%	Quoted
<b>TOTAL</b>	<b>\$</b>			<b>285,536</b>	<b>Total</b>	<b>\$</b>		<b>322,964</b>		<b>13%</b>	

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Attachment 2



# South Bay Regional Public Communications Authority

## Property and Liability Insurance Proposal 2021 – 2022

Presented on May 25, 2021 by:

Courtney Ramirez  
First Vice President

Alliant Insurance Services, Inc.  
2180 Harvard Street, Suite 460  
Sacramento, CA 95815  
O 916 643 2700  
F 916 643 2750

CA License No. 0C36861

[www.alliant.com](http://www.alliant.com)

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## Company Profile

With a history dating back to 1925, Alliant Insurance Services is one of the nation's leading distributors of diversified insurance products and services. Operating through a national network of offices, Alliant offers a comprehensive portfolio of services to clients, including:

- Risk Solutions
- Employee Benefits
  - Strategy
  - Employee Engagement
  - Procurement
  - Analytics
  - Wellness
  - Compliance
  - Benefits Administration
  - Global Workforce
- Industry Solutions
  - Construction
  - Energy and Marine
  - Healthcare
  - Law Firms
  - Public Entity
  - Real Estate
  - Tribal Nations
  - And many other industries
- Co-Brokered Solutions
  - Automotive Specialty
  - Energy Alliance Program
  - Hospital All Risk Property Program
  - Law Firms
  - Parking/Valet
  - Public Entity Property Insurance Program
  - Restaurants/Lodging
  - Tribal Nations
  - Waste Haulers/Recycling
- Business Services
  - Risk Control Consulting
  - Human Resources Consulting
  - Property Valuation

The knowledge that Alliant has gained in its more than eight decades of working with many of the top insurance companies in the world allows us to provide our clients with the guidance and high-quality performance they deserve. Our solution-focused commitment to meeting the unique needs of our clients assures the delivery of the most innovative insurance products, services, and thinking in the industry.

Alliant ranks among the 15 largest insurance brokerage firms in the United States

## Alliant Advantage

	Alliant	Competition
1. Satisfying the insurance needs of business for nearly 90 years.	✓	
2. Privately owned and operated.	✓	
3. A full-service insurance agency for all your business, life and health, and personal insurance.	✓	
4. Representing over 40 insurance companies to provide the best and most affordable coverage.	✓	
5. State-licensed support staff.	✓	
6. Dedicated Certificate of Insurance personnel.	✓	
7. Risk management services to help identify hazards and present options.	✓	
8. Workers' compensation insurance claims management at no additional charge.	✓	

## Your Service Team

**Courtney Ramirez**

First Vice President

[cramirez@alliant.com](mailto:cramirez@alliant.com)

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Phone: 949 660 8133

**Tessa Purcha**

Account Manager

[Tessa.Purcha@alliant.com](mailto:Tessa.Purcha@alliant.com)

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Phone: 916 643 2702

## Named Insured / Additional Named Insureds

### Named Insured(s)

South Bay Regional Public Communications Authority

### Additional Named Insured(s)

None

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### NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a "Subsidiary" pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter's acceptance of any proposed amendments to the policy, including expansion of the scope of "Insureds" under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

## Schedule of Locations

Loc #	Bldg #	Address	City	State	Zip
		As Per Schedule on File with the Company			

## Line of Coverage

### Law Enforcement Liability Coverage

	Present Coverage	Proposed Coverage
<b>INSURANCE COMPANY:</b>	Indian Harbor Insurance Company	Indian Harbor Insurance Company
<b>A.M. BEST RATING:</b>	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of December 12, 2019	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of September 29, 2020
<b>STANDARD &amp; POOR'S RATING:</b>	AA- (Very Strong) as of March 16, 2020	AA- (Very Strong) as of March 12, 2021
<b>CALIFORNIA STATUS:</b>	Non-Admitted	Non-Admitted
<b>POLICY/COVERAGE TERM:</b>	July 1, 2020 to July 1, 2021	July 1, 2021 to July 1, 2022
<b>Coverage Form:</b>	Police Professional Liability Policy – PGU PPL CM 2001 04 17 - Claims Made	Police Professional Liability Policy – PGU PPL CM 2001 04 17 - Claims Made
<b>Retro Active Date:</b>	July 1, 2014	July 1, 2014
<b>Prior/Pending Litigation Date:</b>	July 1, 2019	July 1, 2019
<b>Limits:</b>		
Maximum Limit of Liability	\$ 3,000,000 Each Claim	\$ 3,000,000 Each Claim
Maximum Aggregate Limit of Liability	\$ 3,000,000	\$ 3,000,000
<b>Retention:</b>	\$ 15,000 Each and Every Claim	\$ 15,000 Each Claim Including LAE
<b>Defense Inside/Outside the Limit:</b>	Outside the Limit	Outside the Limit
<b>Who has the Duty to Defend:</b>	Insurer	Insurer

## Law Enforcement Liability Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Endorsement &amp; Exclusions:</b> (including but not limited to)	<ul style="list-style-type: none"> <li>• Import Information to Policyholders – California</li> <li>• Notice to Policyholder - California Surplus Lines Notice</li> <li>• In Witness</li> <li>• Moonlighting Exclusion</li> <li>• Prior and Pending Litigation Exclusion</li> <li>• Minimum Earned Premium</li> <li>• Service of Process</li> <li>• Notice to Policyholders - Fraud Notice</li> <li>• Notice to Policyholders - Privacy Policy</li> <li>• Notice to Policyholders - U.S. Treasury Department's Office of Foreign Assets Control ("OFAC")</li> </ul>	<ul style="list-style-type: none"> <li>• Import Information to Policyholders – California</li> <li>• Notice to Policyholder - California Surplus Lines Notice</li> <li>• In Witness</li> <li>• Moonlighting Exclusion</li> <li>• Prior and Pending Litigation Exclusion</li> <li>• Minimum Earned Premium</li> <li>• Service of Process</li> <li>• Notice to Policyholders - Fraud Notice</li> <li>• Notice to Policyholders - Privacy Policy</li> <li>• Notice to Policyholders - U.S. Treasury Department's Office of Foreign Assets Control ("OFAC")</li> </ul>
<b>Total Cost Excluding TRIA:</b>	\$ 39,130.00 Policy Premium \$ 245.00 Carrier Fee \$ 1,181.25 Surplus Lines Tax \$ 98.44 <u>Stamping Fee</u> <b>\$ 40,654.69 Total Cost</b>	\$ 45,484.00 Policy Premium \$ 245.00 Carrier Fee \$ 1,371.87 Surplus Lines Tax \$ 114.32 <u>Stamping Fee</u> <b>\$ 47,215.19 Total Cost</b>
<b>Total Cost Including TRIA:</b>	Not Applicable	Not Applicable
<b>Minimum Earned Premium:</b>	25%	25%
<b>Extended Reporting Period:</b>	<ul style="list-style-type: none"> <li>• 1 Year@ 70% of additional premium</li> <li>• 2 Years@ 100% of additional premium</li> <li>• 3 Years@ 150% of additional premium</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Year@ 70% of additional premium</li> <li>• 2 Years@ 100% of additional premium</li> <li>• 3 Years@ 150% of additional premium</li> </ul>



## Law Enforcement Liability Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Quote Valid Until:</b>	No Longer Applicable	July 1, 2021
<b>Conditions:</b>	No Longer Applicable	<ul style="list-style-type: none"> <li>• No Flat Cancellations.</li> <li>• Carrier will not cancel flat after inception date.</li> <li>• Engineering Fee is non-refundable.</li> <li>• Backdating of coverage is not allowed.</li> <li>• See attached Coverage Features attachment for additional information.</li> <li>• Limits, retentions, terms and conditions quoted do not necessarily match those requested.</li> <li>• This proposal contains a brief outline of coverages to be included in any policy that may be issued in the future.</li> <li>• This is only a summary and the Terms and Conditions of any policy will take precedence over any proposal.</li> </ul>
<b>Policy Auditable:</b>	Not Auditable	Not Auditable
<b>Binding Conditions:</b>	No Longer Applicable	See Binding Requirements Recap Page

**See Disclaimer Page for Important Notices and Acknowledgment**

## Line of Coverage

### Public Officials & Employment Practices Liability Coverage

	Present Coverage	Proposed Coverage
<b>INSURANCE COMPANY:</b>	Indian Harbor Insurance Company	Indian Harbor Insurance Company
<b>A.M. BEST RATING:</b>	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of December 12, 2019	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of September 29, 2020
<b>STANDARD &amp; POOR'S RATING:</b>	AA- (Very Strong) as of March 16, 2020	AA- (Very Strong) as of March 12, 2021
<b>CALIFORNIA STATUS:</b>	Non-Admitted	Non-Admitted
<b>POLICY/COVERAGE TERM:</b>	July 1, 2020 to July 1, 2021	July 1, 2021 to July 1, 2022
<b>Coverage Form:</b>	Public Officials and Employment Practices Liability Insurance Policy - PGU POL 2001 2017-04-01 Claims Made	Public Officials and Employment Practices Liability Insurance Policy - PGU POL 2001 04 17 Claims Made
<b>Retro Active Date:</b>	July 1, 2014	July 1, 2014
<b>Limits:</b>		
Policy Aggregate	\$ 3,000,000	\$ 3,000,000
Public Officials Management	\$ 3,000,000	\$ 3,000,000
Employment Practices Liability	\$ 3,000,000	\$ 3,000,000
Non-Monetary Coverage – Defense Only	\$ 50,000	\$ 50,000
Non-Monetary Coverage – Defense Only	\$ 100,000	\$ 100,000
Aggregate		
Crisis Management	\$ 25,000	\$ 25,000
<b>Retention:</b>		
Public Officials Management	\$ 35,000	\$ 35,000
Employment Practices Liability	\$ 35,000	\$ 35,000

## Public Officials & Employment Practices Liability Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Retention - Continued:</b>		
Non-Monetary Coverage – Defense Only	\$ 35,000	\$ 35,000
Crisis Management	\$ 5,000	\$ 5,000
<b>Defense Inside/Outside the Limit:</b>	Outside the Limit – Subject to Non-Monetary Coverage Limit	Outside the Limit – Subject to Non-Monetary Coverage Limit
<b>Who has the Duty to Defend:</b>	Insurer	Insurer
<b>Features/Enhancements:</b>	<ul style="list-style-type: none"> <li>• Punitive Damages</li> <li>• Personal Injury</li> <li>• Third Party Wrongful Acts</li> <li>• Back Pay / Front Pay</li> <li>• Loss of Earnings</li> </ul>	<ul style="list-style-type: none"> <li>• Punitive Damages</li> <li>• Personal Injury</li> <li>• Third Party Wrongful Acts</li> <li>• Back Pay / Front Pay</li> <li>• Loss of Earnings</li> </ul>
<b>Endorsement &amp; Exclusions:</b> (including but not limited to)	<ul style="list-style-type: none"> <li>• Notice to Policyholder - California Surplus Lines Notice</li> <li>• Import Information to Policyholders – California</li> <li>• In Witness</li> <li>• Minimum Earned Premium Upon Cancellation</li> <li>• Service of Process</li> <li>• Notice to Policyholders - Fraud Notice</li> <li>• Notice to Policyholders - Privacy Policy</li> <li>• Notice to Policyholders - U.S. Treasury Department's Office of Foreign Assets Control ("OFAC")</li> </ul>	<ul style="list-style-type: none"> <li>• Notice to Policyholder - California Surplus Lines Notice</li> <li>• Import Information to Policyholders – California</li> <li>• In Witness</li> <li>• Minimum Earned Premium Upon Cancellation</li> <li>• Service of Process</li> <li>• Notice to Policyholders - Fraud Notice</li> <li>• Notice to Policyholders - Privacy Policy</li> <li>• Notice to Policyholders - U.S. Treasury Department's Office of Foreign Assets Control ("OFAC")</li> </ul>

## Public Officials & Employment Practices Liability Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Total Cost Excluding TRIA:</b>	\$ 22,890.00 Policy Premium \$ 245.00 Carrier Policy Fee \$ 694.05 CA Surplus Lines Tax (3%) \$ 57.84 CA Stamping Fee (0.25%) <b>\$ 23,886.89 Total Cost</b>	\$ 25,636.00 Policy Premium \$ 245.00 Carrier Policy Fee \$ 776.43 CA Surplus Lines Tax (3%) \$ 64.70 CA Stamping Fee (0.25%) <b>\$ 26,722.13 Total Cost</b>
<b>Total Cost Including TRIA:</b>	Not Applicable	Not Applicable
<b>Minimum Earned Premium:</b>	25%	25%
<b>Extended Reporting Period:</b>	<ul style="list-style-type: none"> <li>1 Year@ 70% of additional premium</li> <li>2 Years@ 100% of additional premium</li> <li>3 Years@ 150% of additional premium</li> </ul>	<ul style="list-style-type: none"> <li>1 Year@ 70% of additional premium</li> <li>2 Years@ 100% of additional premium</li> <li>3 Years@ 150% of additional premium</li> <li></li> </ul>
<b>Quote Valid Until:</b>	No Longer Applicable	July 1, 2021
<b>Conditions:</b>	No Longer Applicable	<ul style="list-style-type: none"> <li>No Flat Cancellations.</li> <li>Carrier will not cancel flat after inception date.</li> <li>Engineering Fee is non-refundable.</li> <li>Backdating of coverage is not allowed.</li> <li>See attached Coverage Features attachment for additional information.</li> <li>Limits, retentions, terms and conditions quoted do not necessarily match those requested.</li> <li>This proposal contains a brief outline of coverages to be included in any policy that may be issued in the future.</li> </ul>

## Public Officials & Employment Practices Liability Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Conditions - Continued:</b>		<ul style="list-style-type: none"> <li>This is only a summary and the Terms and Conditions of any policy will take precedence over any proposal.</li> </ul>
<b>Policy Auditable:</b>	Not Auditable	Not Auditable
<b>Binding Conditions:</b>	No Longer Applicable	See Binding Requirements Recap Page

**See Disclaimer Page for Important Notices and Acknowledgment**

## Line of Coverage

### Commercial Auto Coverage

	Present Coverage	Proposed Coverage
<b>INSURANCE COMPANY:</b>	Scottsdale Insurance Company	Scottsdale Insurance Company
<b>A.M. BEST RATING:</b>	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of October 17, 2019	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of October 17, 2019
<b>STANDARD &amp; POOR'S RATING:</b>	A+ (Strong) as of March 26, 2020	A+ (Strong) as of March 26, 2020
<b>CALIFORNIA STATUS:</b>	Non-Admitted	Non-Admitted
<b>POLICY/COVERAGE TERM:</b>	July 1, 2020 to July 2021	July 1, 2021 to July 2022
<b>Coverage Form:</b>	Business Auto Coverage Form - CA 00 01 10 13	Business Auto Coverage Form - CA 00 01 10 13
<b>Limits:</b>		
Liability – Combined Single Limit	\$ 1,000,000 Symbol 7	\$ 1,000,000 Symbol 7
Uninsured Motorist – Bodily Injury	\$ 60,000 Symbol 7	\$ 60,000 Symbol 7
Only - Combined Single Limit		
Medical Payments	\$ 5,000 Symbol 7	\$ 5,000 Symbol 7
Hired Auto Liability	\$ 1,000,000 Symbol 8	\$ 1,000,000 Symbol 8
Non Owned Liability	\$ 1,000,000 Symbol 9	\$ 1,000,000 Symbol 9
<b>Deductible:</b>	Not Applicable	Not Applicable
<b>Endorsement &amp; Exclusions:</b> (including but not limited to)	<ul style="list-style-type: none"> <li>Nuclear Energy Liability Exclusion Endorsement (Broad Form)</li> <li>Punitive or Exemplary Damage Exclusion</li> <li>Service of Suit Clause</li> <li>Amendatory Endorsement – California</li> <li>Business Auto Coverage Form</li> <li>Business Auto Coverage Form Supplemental Declarations</li> </ul>	<ul style="list-style-type: none"> <li>Nuclear Energy Liability Exclusion Endorsement (Broad Form)</li> <li>Punitive or Exemplary Damage Exclusion</li> <li>Service of Suit Clause</li> <li>Amendatory Endorsement – California</li> <li>Business Auto Coverage Form</li> <li>Business Auto Coverage Form Supplemental Declarations</li> </ul>

## Commercial Auto Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Endorsement &amp; Exclusions:</b> (including but not limited to)	<ul style="list-style-type: none"> <li>Schedule of Covered Autos You own</li> <li>Transportation Network And On-Demand Delivery Services Exclusion</li> <li>California Changes</li> <li>California Auto Medical Payments Coverage</li> <li>California Uninsured Motorists Coverage – Bodily Injury</li> <li>Hydraulic Fracturing Exclusion</li> <li>Schedule of Taxes, Surcharges or Fees</li> <li>Common Policy Conditions</li> <li>Minimum Earned Cancellation Premium</li> <li>Important Notice to California Insured (D-2)</li> <li>California Auto Body Repair Consumer Bill of Rights</li> <li>California Premium Refund Disclosure Notice</li> <li>Important Information for California Policyholders</li> <li>Claim Reporting Information</li> </ul>	<ul style="list-style-type: none"> <li>Schedule of Covered Autos You own</li> <li>Transportation Network And On-Demand Delivery Services Exclusion</li> <li>California Changes</li> <li>California Auto Medical Payments Coverage</li> <li>California Uninsured Motorists Coverage – Bodily Injury</li> <li>Hydraulic Fracturing Exclusion</li> <li>Schedule of Taxes, Surcharges or Fees</li> <li>Common Policy Conditions</li> <li>Minimum Earned Cancellation Premium</li> <li>Important Notice to California Insured (D-2)</li> <li>California Auto Body Repair Consumer Bill of Rights</li> <li>California Premium Refund Disclosure Notice</li> <li>Important Information for California Policyholders</li> <li>Claim Reporting Information</li> </ul>
<b>Total Cost Excluding TRIA:</b>	Not Applicable	Not Applicable
<b>Total Cost Excluding Physical Damage:</b>	\$ 12,440.00 Policy Premium \$ 300.00 Company Fee (taxable) \$ 382.20 CA SL Tax (3%) \$ 31.85 CA SL Fee (0.25%) <b>\$ 13,154.05 Total Cost</b>	\$ 11,304.00 Policy Premium \$ 300.00 Company Fee (taxable) \$ 348.12 CA SL Tax (3%) \$ 29.01 CA SL Fee (0.25%) <b>\$ 11,981.13 Total Cost</b>

## Commercial Auto Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Driver Information:</b>	<p><b>Driver</b></p> <ol style="list-style-type: none"> <li>Willie Lira</li> <li>David Lopez</li> <li>Adam Thomas</li> <li>Kevin Moore</li> <li>Elias Abyad</li> <li>Shannon Kaufman</li> <li>John Krok</li> <li>Vanessa Alfaro</li> <li>Clara Choi</li> </ol>	<p><b>Driver</b></p> <ol style="list-style-type: none"> <li>Willie Lira</li> <li>David Lopez</li> <li>Adam Thomas</li> <li>Kevin Moore</li> <li>Elias Abyad</li> <li>Shannon Kaufman</li> <li>John Krok</li> <li>Vanessa Alfaro</li> <li>Clara Choi</li> </ol>
<b>Minimum Earned Premium:</b>	25%	25%
<b>Conditions:</b>	<ul style="list-style-type: none"> <li>No Back-Dating Coverage or Same Day Binding.</li> <li>25% Minimum Earned.</li> <li>Bills of sale will be required to delete vehicles on any policy with filings (PUC, DMV, or ICC).</li> <li>Acceptable MVR on ALL employees.</li> <li>MVRs could change quote.</li> <li>If the insured needs any Als or Loss Payees, an updated list must be provided at binding.</li> <li>If Physical Damage Coverage is included, it is written on a Stated Amount Basis. At the time of loss, the most the carrier will pay is the least of the following amounts, minus any deductible: Actual Cash Value at the time of loss; the cost of repairing or replacing the</li> </ul>	<ul style="list-style-type: none"> <li>No Back-Dating Coverage or Same Day Binding.</li> <li>25% Minimum Earned.</li> <li>Bills of sale will be required to delete vehicles on any policy with filings (PUC, DMV, or ICC).</li> <li>Acceptable MVR on ALL employees.</li> <li>MVRs could change quote.</li> <li>If the insured needs any Als or Loss Payees, an updated list must be provided at binding.</li> <li>If Physical Damage Coverage is included, it is written on a Stated Amount Basis. At the time of loss, the most the carrier will pay is the least of the following amounts, minus any deductible: Actual Cash Value at the time of loss; the cost of repairing or replacing the vehicle with property of like kind</li> </ul>



## Commercial Auto Coverage - Continued

	Present Coverage	Proposed Coverage
	vehicle with property of like kind and quality; or the amount shown in the policy schedule. Please refer to form CA 99 28 for specific and complete terms.	and quality; or the amount shown in the policy schedule. Please refer to form CA 99 28 for specific and complete terms.
<b>Policy Auditable:</b>	Yes	Yes
<b>Quote Valid Until:</b>	No Longer Applicable	7/01/2021
<b>Binding Conditions:</b>	No Longer Applicable	See Binding Requirements Recap Page

### Driver Qualifications:

Symbol 1	Any auto, including non-owned and hired	Symbol 7	Autos specified on schedule
Symbol 2	All owned autos	Symbol 8	Hired autos
Symbol 3	Owned private passenger	Symbol 9	Non-owned autos
Symbol 4	Owned autos other than private passenger		

**See Disclaimer Page for Important Notices and Acknowledgment**

## Line of Coverage

### Difference in Conditions Coverage

	Present Coverage	Proposed Coverage
<b>INSURANCE COMPANY:</b>	Arch Specialty Insurance Company	Arch Specialty Insurance Company
<b>A.M. BEST RATING:</b>	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of October 17, 2019	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of December 4, 2020
<b>STANDARD &amp; POOR'S RATING:</b>	A+ (Strong) as of March 26, 2020	A+ (Strong) as of April 28, 2021
<b>CALIFORNIA STATUS:</b>	Non-Admitted	Non-Admitted
<b>POLICY/COVERAGE TERM:</b>	July 1, 2020 to July 2021	July 1, 2021 to July 1, 2022
<b>Total Insured Value:</b>	\$9,350,967	\$9,350,967
<b>Coverage:</b>	<ul style="list-style-type: none"> <li>• Real Property</li> <li>• Business Personal Property</li> <li>• Business Income</li> <li>• Include Extra Expense</li> <li>• 365 Days Extended Period of Indemnity</li> <li>• Building Ordinance</li> <li>• Increased Period of Restoration</li> </ul>	<ul style="list-style-type: none"> <li>• Real Property</li> <li>• Business Personal Property</li> <li>• Business Income</li> <li>• Include Extra Expense and Rental Income</li> <li>• 365 Days Extended Period of Indemnity</li> <li>• Building Ordinance</li> <li>• Increased Period of Restoration</li> </ul>
<b>Perils:</b>	Direct Physical Loss or Damage Caused by Earthquake Only Excluding Earthquake Sprinkler Leakage subject to policy terms, conditions, and exclusions	Direct Physical Loss or Damage Caused by Earthquake Only Excluding Earthquake Sprinkler Leakage subject to policy terms, conditions, and exclusions
<b>Limits:</b>	\$ 5,000,000 Per Occurrence and Annual Aggregate	\$ 5,000,000 Per Occurrence and Annual Aggregate part of \$5,000,000 Per Occurrence and Annual Aggregate excess of deductibles

## Difference in Conditions Coverage - Continued

	Present Coverage		Proposed Coverage	
<b>Limits - Continued:</b>	\$	9,350,967 100% Program Limit (all layers) (Ground Up – Per Occurrence)	\$	9,350,967 100% Program Limit (all layers) (Ground Up – Per Occurrence)
<b>Sub-Limits:</b>		Included Building Ordinance Coverage A		Included Building Ordinance Coverage A
	\$	500,000 Building Ordinance Coverages B & C	\$	500,000 Building Ordinance Coverages B & C
		30 Days Ingress / Egress		30 Days Ingress / Egress
		30 Days Civil Authority		30 Days Civil Authority
		25% of Loss Debris Removal		25% of Loss Debris Removal
<b>Deductible:</b>		5% Per Occurrence and subject to a \$25,000 minimum per occurrence		5% Per Occurrence and subject to a \$25,000 minimum per occurrence
<b>Valuation:</b>		<ul style="list-style-type: none"> <li>Replacement Cost as respect to Real and Business Personal Property</li> <li>Actual Loss Sustained as respects Time Element</li> </ul>		<ul style="list-style-type: none"> <li>Replacement Cost as respect to Real and Business Personal Property</li> <li>Actual Loss Sustained as respects Time Element</li> </ul>
<b>Endorsement &amp; Exclusions:</b> (including but not limited to)		<ul style="list-style-type: none"> <li>Common Policy Conditions</li> <li>Building And Personal Property Coverage Form</li> <li>Business Income (And Extra Expense) Coverage Form</li> <li>Causes Of Loss – Earthquake And Volcanic Eruption Form</li> <li>Service Of Suit</li> <li>Minimum Earned Premium Clause – Percentage</li> <li>Total Terrorism Exclusion</li> <li>Asbestos Material Removal Limitation</li> </ul>		<ul style="list-style-type: none"> <li>Common Policy Conditions</li> <li>Building And Personal Property Coverage Form</li> <li>Business Income (And Extra Expense) Coverage Form</li> <li>Causes Of Loss – Earthquake And Volcanic Eruption Form</li> <li>Service Of Suit</li> <li>Minimum Earned Premium Clause – Percentage</li> <li>Total Terrorism Exclusion</li> <li>Asbestos Material Removal Limitation</li> </ul>

## Difference in Conditions Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Endorsement &amp; Exclusions - Continued:</b> (including but not limited to)	<ul style="list-style-type: none"> <li>• Commercial Property Declarations</li> <li>• Commercial Property Coverage Part Declarations</li> <li>• California Notice</li> <li>• Signature Page</li> <li>• Claims Handling Procedures</li> <li>• U.S. Treasury Department's Office Of Foreign Assets Control ("OFAC") Advisory Notice To Policyholder</li> <li>• Occurrence Limit Of Liability Endorsement (With Margin)</li> <li>• Single Occurrence Definition Amendment (168 Hours)</li> <li>• Exclusion And Limited Additional Coverage For Fungus</li> <li>• Electronic Data Exclusion</li> <li>• Authorities Exclusion</li> <li>• Pollution And Contamination Exclusion Endorsement</li> <li>• Ordinance Or Law Coverage</li> <li>• Ordinance Or Law – Increased Period Of Restoration</li> <li>• Ingress/Egress Endorsement</li> <li>• Civil Authority Endorsement</li> <li>• Permission For Excess Insurance</li> <li>• Pre-Existing Damage Exclusion</li> <li>• Amendatory Endorsement</li> <li>• Commercial Property Conditions</li> </ul>	<ul style="list-style-type: none"> <li>• Commercial Property Declarations</li> <li>• Commercial Property Coverage Part Declarations</li> <li>• California Important Notice</li> <li>• Signature Page</li> <li>• Claims Handling Procedures</li> <li>• U.S. Treasury Department's Office Of Foreign Assets Control ("OFAC") Advisory Notice To Policyholder</li> <li>• Occurrence Limit Of Liability Endorsement (With Margin)</li> <li>• Single Occurrence Definition Amendment (168 Hours)</li> <li>• Exclusion And Limited Additional Coverage For Fungus</li> <li>• Electronic Data Exclusion</li> <li>• Authorities Exclusion</li> <li>• Pollution And Contamination Exclusion Endorsement</li> <li>• Ordinance Or Law Coverage</li> <li>• Ordinance Or Law – Increased Period Of Restoration</li> <li>• Ingress/Egress Endorsement</li> <li>• Civil Authority Endorsement</li> <li>• Permission For Excess Insurance</li> <li>• Pre-Existing Damage Exclusion</li> <li>• Amendatory Endorsement</li> <li>• Commercial Property Conditions</li> <li>• Exclusion Of Terrorism Involving Nuclear, Biological, Or Chemical Terrorism</li> </ul>

## Difference in Conditions Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Endorsement &amp; Exclusions - Continued:</b> (including but not limited to)		<ul style="list-style-type: none"> <li>• Terrorism Coverage Disclosure Notice</li> <li>• Exclusion Of Loss Due To Virus Or Bacteria</li> <li>• Appraisal</li> </ul>
<b>Total Cost Excluding TRIA:</b>	\$ 25,000.00 Policy Premium \$ 750.00 CA SL Tax (3%) \$ 62.50 CA SL Fee (0.25%) <b>\$ 25,812.50 Total Cost</b>	\$ 27,500.00 Policy Premium \$ 825.00 CA SL Tax (3%) \$ 68.75 CA SL Fee (0.25%) <b>\$ 28,393.75 Total Cost</b>
<b>Total Cost Including TRIA:</b>	Not Applicable	Not Applicable
<b>Minimum Earned Premium:</b>	25%	25%
<b>Coverage Territory:</b>	The United States of America (Including its territories and possessions) and Puerto Rico	The United States of America (Including its territories and possessions) and Puerto Rico
<b>Conditions:</b>	<ul style="list-style-type: none"> <li>• No other Arch Insurance Group Participation</li> <li>• Occurrence Limit of Liability Endorsement (110% Margin Clause)</li> <li>• Amendatory Endorsement – Building definition extended to include Foundations and Underground Utilities</li> <li>• 168-Hour Earthquake Occurrence Definition</li> <li>• Cancellation: 60 Days except 10 days as respects Non-Payment of Premium</li> </ul>	<ul style="list-style-type: none"> <li>• No other Arch Insurance Group Participation</li> <li>• Occurrence Limit of Liability Endorsement (110% Margin Clause)</li> <li>• Amendatory Endorsement – Building definition extended to include Foundations and Underground Utilities</li> <li>• 168-Hour Earthquake Occurrence Definition</li> <li>• Cancellation: 60 Days except 10 days as respects Non-Payment of Premium</li> </ul>
<b>Policy Auditable:</b>	Yes	Yes
<b>Quote Valid Until:</b>	No Longer Applicable	June 3, 2021

## Difference in Conditions Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Binding Conditions:</b>	No Longer Applicable	See Binding Requirements Recap Page

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## Line of Coverage

### Workers Compensation and Employers Liability Coverage

	Present Coverage	Proposed Coverage
<b>INSURANCE COMPANY:</b>	Cypress Insurance Company	Cypress Insurance Company
<b>A.M. BEST RATING:</b>	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of December 11, 2019	A+ (Superior), Financial Size Category: XV (\$2 Billion or greater) as of December 11, 2019
<b>STANDARD &amp; POOR'S RATING:</b>	AA+ (Very Strong) as of September 25, 2019	AA+ (Very Strong) as of September 25, 2019
<b>CALIFORNIA STATUS:</b>	Admitted	Admitted
<b>POLICY/COVERAGE TERM:</b>	July 11, 2020 to July 11 2021	July 11, 2021 to July 11 2022
<b>Coverage Form:</b>	Workers Compensation And Employers Liability Insurance Policy - WC 00 00 00 C (Ed. 1-15)	Workers Compensation And Employers Liability Insurance Policy - WC 00 00 00 C (Ed. 1-15)
<b>Limits:</b>		
Workers Compensation	Statutory	Statutory
Employers Liability Limit	\$ 1,000,000	\$ 1,000,000
<b>Classification:</b>	<b>Payroll</b> <b>Base Rate</b> <b>Premium</b>	<b>Payroll</b> <b>Base Rate</b> <b>Premium</b>
8390 - Auto Van Conversion	\$483,739 6.28 \$30,379.00	\$476,603 5.57 \$26,547
8810 - Clerical Office Employees	\$6,589,782 0.44 \$28,995.00	\$6,091,562 0.40 \$24,366
N.O.C.		
<b>Manual Premium:</b>	\$ 59,374.00	\$ 50,913
Experience Modification:	\$ -5,344.00	\$ 12,219
Risk Adjustment:	\$ 36,626.00	\$ 27,323

## Workers Compensation and Employers Liability Coverage - Continued

	Present Coverage	Proposed Coverage
Premium Discount:	\$ -2,295.00	\$ -2,287.00
<b>Tot Est Standard Premium for California:</b>	\$ 88,361.00	\$ 88,168.00
Expense Constant	\$ 100.00	\$ 100.00
Total Estimated Annual Premium	\$ 88,461.00	\$ 88,268.00
CA Workers Compensation	\$ 1,507.00	\$ 1,999.00
Administration Revolving Fund		
CA Workers Compensation Fraud	\$ 296.00	\$ 418.00
Account Assessment		
CA CIGA Surcharge	\$ 0.00	
CA Subsequent Injuries Benefits	\$ 427.00	\$ 581.00
Trust Fund Assessment		
CA Uninsured Employers Benefits	\$ 113.00	\$ 68.00
Trust Fund Assessment		
CA Occupational Safety and Health	\$ 347.00	\$ 228.00
Fund Assessment		
CA Labor Enforcement and	\$ 337.00	\$ 201.00
Compliance Fund		
<b>Total Estimated Cost:</b>	\$ 91,488.00	\$ 91,763.00
<b>Endorsement &amp; Exclusions:</b> (including but not limited to)	<ul style="list-style-type: none"> <li>• Privacy Policy</li> <li>• California Consumer Privacy Act Notice</li> <li>• Policyholder Registration Instructions</li> <li>• Policy Info Page (Class Schedule)</li> <li>• Premium Pay Table</li> </ul>	<ul style="list-style-type: none"> <li>• Privacy Policy</li> <li>• California Consumer Privacy Act Notice</li> <li>• Policyholder Registration Instructions</li> <li>• Policy Info Page (Class Schedule)</li> <li>• Premium Pay Table</li> </ul>



## Workers Compensation and Employers Liability Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Endorsement &amp; Exclusions - Continued:</b> (including but not limited to)	<ul style="list-style-type: none"> <li>• Loss Control Availability</li> <li>• L&amp;R-Employee Insured by General Employer Excluded</li> <li>• Electronic Claims Kit Notification</li> <li>• Catastrophe Premium Endorsement</li> <li>• Terrorism Risk Insurance Program Reauthorization Act</li> <li>• CA Employer'. Liability. Coverage Amendatory Endorsement</li> <li>• Longshore &amp; Harbor WC Act</li> <li>• Pending Law Change to Terrorism Risk</li> <li>• CA Optional Premium Endorsement</li> <li>• Endorsement Limiting and Restricting</li> <li>• CA Policyholder Notice - WC Rating Laws</li> <li>• CA Ins. Guarantee Assoc.(CIGA) Surcharge</li> <li>• CA Ext Of Info Page-Schedule Of Named Insured</li> <li>• CA Ext Of Info Page-Schedule Of Locations</li> <li>• CA Ext Of Info Page-Schedule Of Forms</li> <li>• Policy Amendatory Endorsement-California</li> <li>• CA Duty To Defend</li> <li>• L&amp;R- Jointly Conducted Operations Exclusion</li> <li>• Premium Discount Endorsement</li> <li>• California Cancellation Endorsement</li> <li>• Premium Endorsement</li> <li>• CA Your Right To Rating And Dividend Information</li> </ul>	<ul style="list-style-type: none"> <li>• Loss Control Availability</li> <li>• L&amp;R-Employee Insured by General Employer Excluded</li> <li>• Electronic Claims Kit Notification</li> <li>• Catastrophe Premium Endorsement</li> <li>• Terrorism Risk Insurance Program Reauthorization Act</li> <li>• CA Employer'. Liability. Coverage Amendatory Endorsement</li> <li>• Longshore &amp; Harbor WC Act</li> <li>• Pending Law Change to Terrorism Risk</li> <li>• CA Optional Premium Endorsement</li> <li>• Endorsement Limiting and Restricting</li> <li>• CA Policyholder Notice - WC Rating Laws</li> <li>• CA Ins. Guarantee Assoc.(CIGA) Surcharge</li> <li>• CA Ext Of Info Page-Schedule Of Named Insured</li> <li>• CA Ext Of Info Page-Schedule Of Locations</li> <li>• CA Ext Of Info Page-Schedule Of Forms</li> <li>• Policy Amendatory Endorsement-California</li> <li>• CA Duty To Defend</li> <li>• L&amp;R- Jointly Conducted Operations Exclusion</li> <li>• Premium Discount Endorsement</li> <li>• California Cancellation Endorsement</li> <li>• Premium Endorsement</li> <li>• CA Your Right To Rating And Dividend Information</li> </ul>

## Workers Compensation and Employers Liability Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Minimum Premium:</b>	\$ 1,984.00	\$ 1,771.00
<b>Policy Auditable:</b>	Yes	Yes
<b>Conditions:</b>	No Longer Applicable	
<b>Quote Valid Until:</b>	No Longer Applicable	7/11/2021
<b>Binding Conditions:</b>	No Longer Applicable	See Bind Recap Page

It is imperative that Alliant and/or the carrier be notified IMMEDIATELY when a policyholder hires employees and/or begins operations in any state not listed in PART 3. A on the INFORMATION PAGE of the policy. Failure to obtain a workers' compensation policy in some states may result in substantial fines levied on the policyholder dating back to the original date of hire. Coverage for other states under PART 3. C. (OTHER STATES INSURANCE) of the workers' compensation policy may not fulfill the coverage verification requirement imposed by some states.

**See Disclaimer Page for Important Notices and Acknowledgment**

## Workers Compensation - California or New Jersey Short-Rate Cancellation Table (10-13)

***If a different table is provided within your policy that table will prevail.***

If you, the named insured, cancel the policy before its normal expiration date (including by non-payment of premium, failure to timely pay premium, failure to report payroll, etc.) the premium will be short-rated based on the table below. The Final premium will not be less than the minimum premium.

Extended Number of Days		Percent of Full Policy Premium	Extended Number of Days		Percent of Full Policy Premium	Extended Number of Days		Percent of Full Policy Premium
1		5%	95-98		37%	219-223		69%
2		6%	99-102		38%	224-228		70%
3-4		7%	103-105		39%	229-232		71%
5-6		8%	106-109		40%	233-237		72%
7-8		9%	110-113		41%	238-241		73%
9-10		10%	114-116		42%	242-246	(8 mos)	74%
11-12		11%	117-120		43%	247-250		75%
13-14		12%	121-124	(4 mos)	44%	251-255		76%
15-16		13%	125-127		45%	256-260		77%
17-18		14%	128-131		46%	261-264		78%
19-20		15%	132-135		47%	265-269		79%
21-22		16%	136-138		48%	270-273	(9 mos)	80%
23-25		17%	139-142		49%	274-278		81%
26-29		18%	143-146		50%	279-282		82%
30-32	(1 mo)	19%	147-149		51%	283-287		83%
33-36		20%	150-153	(5 mos)	52%	288-291		84%
37-40		21%	154-156		53%	292-296		85%
41-43		22%	157-160		54%	297-301		86%
44-47		23%	161-164		55%	302-305	(10 mos)	87%
48-51		24%	165-167		56%	306-310		88%
52-54		25%	168-171		57%	311-314		89%
55-58		26%	172-175		58%	315-319		90%
59-62	(2 mos)	27%	176-178		59%	320-323		91%
63-65		28%	179-182	(6 mos)	60%	324-328		92%
66-69		29%	183-187		61%	329-332		93%
70-73		30%	188-191		62%	333-337	(11 mos)	94%
74-76		31%	192-196		63%	338-342		95%
77-80		32%	197-200		64%	343-346		96%
81-83		33%	201-205		65%	347-351		97%
84-87		34%	206-209		66%	352-355		98%
88-91	(3 mos)	35%	210-214	(7 mos)	67%	356-360		99%
92-94		36%	215-218		68%	361-365	(12 mos)	100%

## Disclosures

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**Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.**

**This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.**

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at [www.alliant.com](http://www.alliant.com). For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at [www.ambest.com](http://www.ambest.com). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at [www.standardandpoors.com](http://www.standardandpoors.com).

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

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Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

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## Other Disclosures / Disclaimers

### FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

### Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

### Claims Made Policy:

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.

## Other Disclosures / Disclaimers - Continued

### Claims Made Policy (D&O/EPL)

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.

Any Employment Practices Liability (EPL) or Directors & Officers (D&O) with EPL coverage must give notice to the insurer of any charges / complaints brought by any state / federal agency (i.e. EEOC and similar proceedings) involving an employee. To preserve your rights under the policy, it is important that timely notice be given to the insurer, whether or not a right to sue letter has been issued.

### NRRA:

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

### Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Changes in any operations such as expansion to another states, new products, or new applications of existing products.
- Travel to any state not previously disclosed.
- Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

## Other Disclosures / Disclaimers - Continued

### Certificates / Evidence of Insurance

A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.

You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

***See Request to Bind Coverage page for acknowledgement of all disclaimers and disclosures.***

## Flood Offering

Flooding is a serious threat to both personal and commercial clients. Flooding can happen anywhere, not just zone referred to as high-risk areas (Special Flood Hazard Area). Your Alliant team is ready to explain how it works and the associated costs.

### ▪ Basic Facts

Congress created the NFIP in 1968 in response to the rising cost of taxpayer-funded disaster relief for flood victims and the increasing amount of damage caused by floods. The NFIP makes federally backed flood insurance available in communities that agree to adopt and enforce floodplain management ordinances to reduce future flood damage. The NFIP is self-supporting for the average historical loss year. This means that unless there is a widespread disaster, operating expenses and flood insurance claims are financed through premiums collected.

Commercial buildings or residential dwellings owned by commercial entities are considered commercial property. All others are residential dwellings

The [FEMA Summary for Commercial Property](#) and [FEMA Standard Summary of Coverage](#) provides information on the following:

- Types of Flood Insurance Coverage
- What is a Flood- “a General and temporary condition of partial or complete inundation of two or more acres of normally dry land area”...
- Deductibles – various options to meet your financial needs
- What is Covered and What is Not
- The valuation of the Property – Actual Cash Value or Replacement Cost

### ▪ Additional Information

- Flood Zones
  - <https://www.fema.gov/flood-zones>
- Excess Flood Insurance (contact your Producer for additional information)
  - Increased limits over the maximum flood limit provided by NFIP

### ▪ FEMA Glossary of Flood Terms

<https://www.fema.gov/national-flood-insurance-program/definitions>

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If you do NOT wish to purchase flood insurance your signature is required below:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name Printed / Typed: \_\_\_\_\_  
Company Name: \_\_\_\_\_



## Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information.

Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- Crime / Fidelity Insurance
- Directors & Officers Liability
- Earthquake Insurance
- Employed Lawyers
- Event Cancellation
- Fiduciary Liability
- Fireworks Liability
- Flood Insurance
- Foreign Insurance
- Garage Keepers Liability
- Kidnap & Ransom
- Media and Publishers Liability
- Medical Malpractice Liability
- Network Security / Privacy Liability and Internet Media Liability
- Pollution Liability
- Owned/Non-Owned Aircraft
- Owned Watercraft
- Special Events Liability
- Student Accident
- Volunteer Accidental Death & Dismemberment (AD&D)
- Workplace Violence

## Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

## Binding Requirements Recap

Below is a recap by Line of Coverage. **ALL** coverage(s) require the following:

- A written request to bind coverage
- All Surplus Lines Taxes/Fees are Fully Earned (only applies to a non-admitted carrier)

Coverage Line and Description of Subjectivity(ies)	Effective Date
<b>Law Enforcement Liability</b> <ul style="list-style-type: none"> <li>• Receipt of fully completed, signed and dated PGU renewal business application.</li> <li>• Premium Payment Is Due Within Twenty (20) Days From Effective Date Unless Otherwise Stipulated.</li> </ul>	July 1, 2021
<b>Public Officials &amp; Employment Practices Liability</b> <ul style="list-style-type: none"> <li>• N/A</li> </ul>	July 1, 2021
<b>Commercial Auto</b> <ul style="list-style-type: none"> <li>• Signed D-1 Notice</li> <li>• Auto Mechanical Inspection Form</li> <li>• Signed UM Form</li> </ul>	July 1, 2021
<b>Difference in Conditions</b> <ul style="list-style-type: none"> <li>• Signed and Dated Terrorism Disclosure Notice - If Rejected</li> <li>• Signed D-1 Notice</li> </ul>	July 1, 2021
<b>Workers' Compensation</b>	July 11, 2021

In order to complete the underwriting process, we require that you send us any additional information requested above. We are not required to bind coverage prior to our receipt and underwriting acceptance of the above information. However, if we do bind coverage prior to such acceptance, the terms and conditions as indicated above may be amended until such receipt and acceptance. Any agreement to bind coverage in connection with this proposal must be in writing from an authorized employee of the Insurer.

## Request to Bind Coverage

South Bay Regional Public Communications Authority

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:
Law Enforcement Liability	<input type="checkbox"/>
Public Officials & Employment Practices Liability	<input type="checkbox"/>
Commercial Auto	<input type="checkbox"/>
Difference in Conditions	<input type="checkbox"/>
Workers Compensation and Employers Liability	<input type="checkbox"/>

\_\_\_\_\_  
**Signature of Authorized Insured Representative**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Printed / Typed Name**

**This proposal does not constitute a binder of insurance. Binding is subject to the final carrier approval. The actual terms and conditions of the policy will prevail.**



# South Bay Regional Public Communications Authority

## Garage Keepers Insurance Proposal 2021 – 2022

Presented on May 25, 2021 by:

Courtney Ramirez  
First Vice President

Alliant Insurance Services, Inc.  
2180 Harvard Street, Suite 460  
Sacramento, CA 95815  
O 916 643 2700  
F 916 643 2750

CA License No. 0C36861

[www.alliant.com](http://www.alliant.com)

## Alliant Advantage

	Alliant	Competition
1. Satisfying the insurance needs of business for nearly 90 years.	✓	
2. Privately owned and operated.	✓	
3. A full-service insurance agency for all your business, life and health, and personal insurance.	✓	
4. Representing over 40 insurance companies to provide the best and most affordable coverage.	✓	
5. State-licensed support staff.	✓	
6. Dedicated Certificate of Insurance personnel.	✓	
7. Risk management services to help identify hazards and present options.	✓	
8. Workers' compensation insurance claims management at no additional charge.	✓	

## Your Service Team

**Courtney Ramirez**

First Vice President

[cramirez@alliant.com](mailto:cramirez@alliant.com)

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Phone: 949 660 8133

**Tessa Purcha**

Account Manager

[Tessa.Purcha@alliant.com](mailto:Tessa.Purcha@alliant.com)

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Phone: 916 643 2702

## Named Insured / Additional Named Insureds

### Named Insured(s)

South Bay Regional Public Communications Authority

### Additional Named Insured(s)

None

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### NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a "Subsidiary" pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter's acceptance of any proposed amendments to the policy, including expansion of the scope of "Insureds" under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

## Line of Coverage

### Garage Keepers Coverage

	Present Coverage	Proposed Coverage
<b>INSURANCE COMPANY:</b>	Colony Insurance Company	Colony Insurance Company
<b>A.M. BEST RATING:</b>	A- (Excellent), Financial Size Category: XIV (\$2 Billion or greater) as of February 28, 2020	A- (Excellent), Financial Size Category: XIV (\$1.5 Billion to \$2 Billion) as of March 12, 2021
<b>STANDARD &amp; POOR'S RATING:</b>	A- (Strong) as of June 2005	A- (Strong) as of August 19, 2020
<b>CALIFORNIA STATUS:</b>	Non-Admitted	Non-Admitted
<b>POLICY/COVERAGE TERM:</b>	July 1, 2020 to July 1, 2021	July 1, 2021 to July 1, 2022
<b>Coverage Form:</b>	Garage Keepers Coverage	Garage Keepers Coverage
<b>Location:</b>	4440 W Broadway, Hawthorne, CA 90250	4440 W Broadway, Hawthorne, CA 90250
<b>Limits:</b>		
Comprehensive	\$ 450,000	\$ 450,000
Collision	\$ 450,000	\$ 450,000
Max Per Vehicle	\$ 50,000	\$ 50,000
<b>Deductible:</b>		
Comprehensive	\$ 1,000/5,000	\$ 1,000/5,000
Collision	\$ 1,000	\$ 1,000
<b>Endorsements &amp; Forms:</b>	<u>Garage Common Forms</u> <ul style="list-style-type: none"> <li>Privacy Notice</li> <li>Signature Page</li> <li>U.S. Treasury Department's Office Of Foreign Assets Control ("OFAC") Advisory Notice To Policyholders</li> </ul>	<u>Garage Common Forms</u> <ul style="list-style-type: none"> <li>Notice Of Insurance Information Practices</li> <li>Signature Page</li> <li>U.S. Treasury Department's Office Of Foreign Assets Control ("OFAC") Advisory Notice To Policyholders</li> </ul>



## Garage Keepers Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Endorsement &amp; Exclusions - Continued:</b> (including but not limited to)	<p><u>Garage Mandatory Forms</u></p> <ul style="list-style-type: none"> <li>• Additional Garage Limitations And Buy-Back Schedules</li> <li>• Exclusion Of Terrorism</li> <li>• Fungi Or Bacteria Exclusion - Garage Operations - Other Than Covered Autos</li> <li>• Common Policy Conditions</li> <li>• Nuclear Energy Liability Exclusion Endorsement (Broad Form)</li> <li>• Notice To Policyholder</li> <li>• Changes In The Garage Coverage Form</li> <li>• Exclusion -- Cyber Injury, Electronic Data, And Confidential Or Personal Information</li> <li>• Exclusion - Unmanned Aircraft</li> <li>• Service Of Suit</li> <li>• Cancellation</li> <li>• Cannabis Exclusion With Hemp And Lessor Risk Exception For Liability Coverages</li> </ul> <p><u>Garage Optional Coverages</u></p> <ul style="list-style-type: none"> <li>• Punitive Or Exemplary Damages Exclusion</li> <li>• Firearms Exclusion</li> </ul> <p><u>State Specific</u></p> <ul style="list-style-type: none"> <li>• California Notice – Premium Refunds</li> <li>• Important Notice (CA)</li> <li>• California Auto Body Repair Consumer Bill Of Rights</li> <li>• California Changes</li> </ul>	<p><u>Garage Mandatory Forms</u></p> <ul style="list-style-type: none"> <li>• Additional Garage Limitations And Buy-Back Schedules</li> <li>• Exclusion Of Terrorism</li> <li>• Fungi Or Bacteria Exclusion - Garage Operations - Other Than Covered Autos</li> <li>• Common Policy Conditions</li> <li>• Nuclear Energy Liability Exclusion Endorsement (Broad Form)</li> <li>• Notice To Policyholder</li> <li>• Changes In The Garage Coverage Form</li> <li>• Exclusion -- Cyber Injury, Electronic Data, And Confidential Or Personal Information</li> <li>• Exclusion - Unmanned Aircraft</li> <li>• Service Of Suit</li> <li>• Cancellation</li> <li>• Cannabis Exclusion With Hemp And Lessor Risk Exception For Liability Coverages</li> </ul> <p><u>Garage Optional Coverages</u></p> <ul style="list-style-type: none"> <li>• Punitive Or Exemplary Damages Exclusion</li> <li>• Firearms Exclusion</li> </ul> <p><u>State Specific</u></p> <ul style="list-style-type: none"> <li>• California Notice – Premium Refunds</li> <li>• Important Notice (CA)</li> <li>• California Auto Body Repair Consumer Bill Of Rights</li> <li>• California Changes</li> </ul>

## Garage Keepers Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Total Cost:</b>	\$ 1,118.00 Policy Premium \$ 250.00 Policy Fee \$ 200.00 Inspection Fee \$ 47.04 CA Surplus Tax \$ 3.92 CA Surplus Stamping Fee <b>\$ 1,618.96 Total Cost</b>	\$ 1,118.00 Policy Premium \$ 250.00 Policy Fee \$ 41.04 CA Surplus Tax \$ 3.42 CA Surplus Stamping Fee <b>\$ 1,412.46 Total Cost</b>
<b>Conditions:</b>	No Longer Applicable	<ul style="list-style-type: none"> <li>No Flat Cancellations</li> <li>Colony does not backdate coverage or same day binding</li> <li>Premium is minimum &amp; Deposit</li> </ul>
<b>Quote Valid Until:</b>	No Longer Applicable	July 1, 2021
<b>Binding Conditions:</b>	No Longer Applicable	<ul style="list-style-type: none"> <li>A written request to bind coverage</li> <li>All Surplus Lines Taxes/Fees are Fully Earned</li> <li>Risk Inspection</li> <li>Satisfactory risk inspection confirming lot and key security.</li> <li>If the insured is test driving, picking up, or delivering vehicles, drivers need to meet our underwriting criteria and we require current MVRs for them.</li> <li>Owners are required to have a valid Driver License and must meet our underwriting criteria.</li> </ul>

## Garage Keepers Coverage - Continued

	Present Coverage	Proposed Coverage
<b>Binding Conditions - Continued:</b>		<ul style="list-style-type: none"> <li>• Drivers under 23 years of age may be subject to additional premium and require Prior Approval.</li> <li>• Valid Driver's License for ALL Drivers. Acceptable</li> <li>• MVR on All owners and employees.</li> <li>• All new employees must be reported immediately to avoid policy cancellation and current MVRs provided.</li> <li>• *Drivers must have two (2) years' experience in similar units.</li> <li>• Colony Specialty Garage Application</li> <li>• Fully completed, signed and dated Company Application(s).</li> <li>• O19B and 19C need to be answered.</li> <li>• Q38 needs to have "Other" described in box below.</li> <li>• Emergency Vehicle Supp needs to have Q3A and 3B corrected to show lights and sirens in 3B and not 3A.</li> <li>• Completed/signed SL-2 and D-1.</li> </ul>

**See Disclaimer Page for Important Notices and Acknowledgment**

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Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at [www.alliant.com](http://www.alliant.com). For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

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A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at [www.ambest.com](http://www.ambest.com). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at [www.standardandpoors.com](http://www.standardandpoors.com).

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

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Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

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## Other Disclosures / Disclaimers

### FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

### Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

### NRRA:

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

## Other Disclosures / Disclaimers - Continued

### Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Changes in any operations such as expansion to another states, new products, or new applications of existing products.
- Travel to any state not previously disclosed.
- Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

### Certificates / Evidence of Insurance

A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.

You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

***See Request to Bind Coverage page for acknowledgement of all disclaimers and disclosures.***

## Flood Offering

Flooding is a serious threat to both personal and commercial clients. Flooding can happen anywhere, not just zone referred to as high-risk areas (Special Flood Hazard Area). Your Alliant team is ready to explain how it works and the associated costs.

### ▪ Basic Facts

Congress created the NFIP in 1968 in response to the rising cost of taxpayer-funded disaster relief for flood victims and the increasing amount of damage caused by floods. The NFIP makes federally backed flood insurance available in communities that agree to adopt and enforce floodplain management ordinances to reduce future flood damage. The NFIP is self-supporting for the average historical loss year. This means that unless there is a widespread disaster, operating expenses and flood insurance claims are financed through premiums collected.

Commercial buildings or residential dwellings owned by commercial entities are considered commercial property. All others are residential dwellings

The [FEMA Summary for Commercial Property](#) and [FEMA Standard Summary of Coverage](#) provides information on the following:

- Types of Flood Insurance Coverage
- What is a Flood- “a General and temporary condition of partial or complete inundation of two or more acres of normally dry land area”...
- Deductibles – various options to meet your financial needs
- What is Covered and What is Not
- The valuation of the Property – Actual Cash Value or Replacement Cost

### ▪ Additional Information

- Flood Zones
  - <https://www.fema.gov/flood-zones>
- Excess Flood Insurance (contact your Producer for additional information)
  - Increased limits over the maximum flood limit provided by NFIP

### ▪ FEMA Glossary of Flood Terms

<https://www.fema.gov/national-flood-insurance-program/definitions>

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If you do NOT wish to purchase flood insurance your signature is required below:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name Printed / Typed: \_\_\_\_\_  
Company Name: \_\_\_\_\_

## Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information.

Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- Crime / Fidelity Insurance
- Directors & Officers Liability
- Earthquake Insurance
- Employed Lawyers
- Employment Practices Liability
- Event Cancellation
- Fiduciary Liability
- Fireworks Liability
- Flood Insurance
- Foreign Insurance
- Kidnap & Ransom
- Law Enforcement Liability
- Media and Publishers Liability
- Medical Malpractice Liability
- Network Security / Privacy Liability and Internet Media Liability
- Pollution Liability
- Owned/Non-Owned Aircraft
- Owned Watercraft
- Special Events Liability
- Student Accident
- Volunteer Accidental Death & Dismemberment (AD&D)
- Workers' Compensation
- Workplace Violence

## Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>  
<http://www.ambest.com/resource/glossary.html>  
<http://www.irmi.com/online/insurance-glossary/default.aspx>



## Request to Bind Coverage

South Bay Regional Public Communications Authority

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:
Garage Keepers	<input type="checkbox"/>

**Did you know that Alliant works with premium financing companies?  
Are you interested in financing your annual premium?**

Yes, please provide us with a financing quote.	No, we do not wish to finance our premium.
<input type="checkbox"/>	<input type="checkbox"/>

*This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.*

\_\_\_\_\_  
Signature of Authorized Insured Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed / Typed Name

**This proposal does not constitute a binder of insurance. Binding is subject to the final carrier approval. The actual terms and conditions of the policy will prevail.**

A large, modern glass building facade with a grid of windows. A person is visible walking on a balcony or walkway inside the building. The image is partially covered by a blue diagonal overlay.

## South Bay Regional Public Communications Authority

2021 – 2022

### ALLIANT CRIME INSURANCE PROGRAM (ACIP) Government Crime Insurance Proposal

Presented by:

Tom E. Corbett, Senior Vice President  
Mariana C. Salyer, CISR, Program Specialist- Lead

Alliant Insurance Services, Inc.  
1301 Dove Street, Suite 200  
Newport Beach, CA 92660  
O 949 756 0271  
F 619 699 0906  
CA License No. 0C36861

[www.alliant.com](http://www.alliant.com)

**2021-2022 Alliant Crime Insurance Program  
Government Crime Insurance Proposal  
South Bay Regional Public Communications Authority**

## **Named Insured / Additional Named Insureds**

### **First Named Insured(s)**

South Bay Regional Public Communications Authority

### **Additional Named Insured(s)**

See attached Named Insured List

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### **NAMED INSURED DISCLOSURE**

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a "Subsidiary" pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter's acceptance of any proposed amendments to the policy, including expansion of the scope of "Insureds" under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

**2021-2022 Alliant Crime Insurance Program  
Government Crime Insurance Proposal  
South Bay Regional Public Communications Authority**

**Line of Coverage**  
**Government Crime Coverage**

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<b>INSURANCE COMPANY:</b>	National Union Fire Insurance Company of Pittsburgh, PA (AIG)	
<b>A.M. BEST RATING:</b>	A+ (Excellent); Financial Size Category: XV (\$2 Billion or greater) Verified on May 7, 2021	
<b>STANDARD &amp; POOR'S RATING:</b>	A+, Strong Financial Security Verified on May 7, 2021	
<b>STATE STATUS:</b>	Admitted	
<b>PROGRAM POLICY/COVERAGE TERM:</b>	July 1, 2021 – July 1, 2022	
<b>RETROACTIVE DATE:</b>	July 1, 2019	
<b>COVERAGE:</b>	<p>Government Crime Policy on Discovery form including the following coverages:</p> <ul style="list-style-type: none"> <li>• Employee Theft – Per Loss Coverage - including Faithful Performance of Duty</li> <li>• Forgery or Alteration - including Credit, Debit, or Charge Card Forgery</li> <li>• Inside the Premises – Theft of Money and Securities</li> <li>• Inside the Premises – Robbery &amp; Safe Burglary of Other Property</li> <li>• Outside the Premises - Money, Securities and Other Property</li> <li>• Computer Fraud</li> <li>• Funds Transfer Fraud</li> <li>• Money Orders &amp; Counterfeit Money</li> </ul>	
	<b><u>2020-2021 CURRENT</u></b>	<b><u>2021-2022 PROPOSED</u></b>
<b>LIMITS:</b>	\$1,000,000	\$1,000,000
<b>DEDUCTIBLE:</b>	\$2,500	\$2,500
<b>ANNUAL PREMIUM:</b>	\$1,575	\$1,654

**2021-2022 Alliant Crime Insurance Program  
Government Crime Insurance Proposal  
South Bay Regional Public Communications Authority**

**Line of Coverage**

**Government Crime Coverage - Continued**

<b>MINIMUM EARNED PREMIUM:</b>	None
<b>POLICY AUDITABLE:</b>	No
<b>DESIGNATED AGENTS AS ENDORSED:</b>	<p>None Reported</p> <p>If your entity has a written agreement in place with any person, partnership or corporation to act as your Designated Agent and needs to be included for coverage, please contact Alliant to request approval.</p>
<b>ENDORSEMENTS</b> (including but not limited to):	<ul style="list-style-type: none"> <li>• California Changes</li> <li>• Additional Named Insured – Identifies individual member limit and deductible</li> <li>• Add Faithful Performance of Duty Coverage for Government Employees – Employee Theft Per Loss Limit</li> <li>• Revision of Discovery and Prior Theft or Dishonesty \$25,000 Sub-Limit, Risk Management Department or other department designated to handle insurance matters for the named insured.</li> <li>• Cancellation of Policy Amended –120 Days</li> <li>• Bonded Employees Exclusion Deleted endorsement</li> <li>• Add Credit, Debit or Charge Card Forgery</li> <li>• Include Specified Non-Compensated Officers as Employees - ALL</li> <li>• Include Chairperson and Members of Specified Committees – ALL</li> <li>• Include Designated Persons or Classes of Persons as Employees – Any Directors or Trustees of any of those named as insured; Any board members of any of those named as insured, Any elected or appointed officials</li> <li>• Include Volunteer Workers as Employees</li> <li>• Include Treasurers or Tax Collectors as Employees</li> <li>• Include Expenses Incurred to Establish Amount of Covered Loss - \$75,000 Sub-limit</li> <li>• Employee Post Termination Coverage – 90 Days</li> <li>• Cancellation Amendatory (Return Pro-Rata)</li> <li>• Include Leased Workers as Employees Endorsement</li> <li>• Notice of Claim Reporting by Email</li> <li>• Economic Sanctions (excludes loss payments in violation of economic or trade sanctions)</li> </ul>

**2021-2022 Alliant Crime Insurance Program  
Government Crime Insurance Proposal  
South Bay Regional Public Communications Authority**

**ENDORSEMENTS** (including but not limited to) Cont.:

- Omnibus Named Insured
- Vendor Theft - \$1,000,000 Limit excess of vendor insurance policy limit (\$500,000 minimum) required by contract  
Coverage not applicable if crime insurance is not required in a written agreement.
- Conditions Amended – Subrogation of Faithful Performance of Duty Claims
- Third Party Coverage – Loss of or damage to 'Client Property' – Sublimit \$250,000 with a \$25,000 Deductible.
- Impersonation Fraud Endorsement – Sublimit \$250,000 with \$25,000 Retention – Does not apply to any losses prior to 07/01/2015
- Blanket Joint Loss Payable- Where legally permissible

**EXCLUSIONS** (Including but not limited to):

- Unauthorized disclosure of confidential information
- Governmental Action
- Indirect or Consequential Loss
- Protected Information (Carveback)
- Legal Fees and Expenses
- Nuclear Hazard
- Pollution
- War and Military Action
- Inventory Shortages
- Trading losses
- Accounting or Arithmetical Errors or Omissions
- Exchanges or Purchases
- Fire
- Money Operated Devices
- Motor Vehicles or Equipment and Accessories
- Transfer or Surrender or Property
- Vandalism
- Voluntary Parting of Title to Possession of Property

**PROPOSAL VALID UNTIL:**

June 30, 2021

**2021-2022 Alliant Crime Insurance Program  
Government Crime Insurance Proposal  
South Bay Regional Public Communications Authority**

**CLAIMS REPORTING PROCEDURE:**

AIG  
Financial Lines Claims  
P.O. Box 25947  
Shawnee Mission, KS 66225  
Fax: 866-227-1750  
Email: [c-claim@aig.com](mailto:c-claim@aig.com)

Please forward a copy of the loss to the following Alliant Claim Advocates:

Alliant Insurance Services, Inc.  
Attn: Robert Frey, Senior Vice President  
100 Pine Street, 11th Floor  
San Francisco, CA 94111  
Phone: 415-403-1400  
Fax: 415-403-1466  
E-Mail: [rfrey@alliant.com](mailto:rfrey@alliant.com)

Alliant Insurance Services, Inc.  
Attn: Elaine Tizon, Assistant Vice President  
100 Pine Street, 11th Floor  
San Francisco, CA 94111  
Phone: 415-403-1400  
Fax: 415-403-1458  
E-Mail: [etizon@alliant.com](mailto:etizon@alliant.com)

**SUBJECTIVITIES:**

- Signed and currently dated "Request to Bind" page.
- Payment to Alliant is due within 25 Days of Binding

**BROKER:**

**ALLIANT INSURANCE SERVICES, INC.  
Newport Beach, CA**

Tom E. Corbett, Senior Vice President  
Mariana C. Salyer, CISR, Program Specialist- Lead

**See Disclaimer Page for Important Notices and Acknowledgement**

**2021-2022 Alliant Crime Insurance Program  
Government Crime Insurance Proposal  
South Bay Regional Public Communications Authority**

## Disclosures

**This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.**

**Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.**

**This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.**

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at [www.alliant.com](http://www.alliant.com). For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at [www.ambest.com](http://www.ambest.com). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at [www.standardandpoors.com](http://www.standardandpoors.com).

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.



## **2021-2022 Alliant Crime Insurance Program Government Crime Insurance Proposal South Bay Regional Public Communications Authority**

### **NY Regulation 194**

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

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### **Other Disclosures / Disclaimers**

#### **FATCA:**

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

#### **Claims Reporting:**

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

### **Certificates / Evidence of Insurance**

A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.

You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

**2021-2022 Alliant Crime Insurance Program  
Government Crime Insurance Proposal  
South Bay Regional Public Communications Authority**

**Other Disclosures / Disclaimers - Continued**

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

***See Request to Bind Coverage page for acknowledgment of all disclaimers and disclosures.***

**2021-2022 Alliant Crime Insurance Program  
Government Crime Insurance Proposal  
South Bay Regional Public Communications Authority**

**Request to Bind Coverage**

**South Bay Regional Public Communications Authority**

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:	Annual Premium
ACIP Government Crime Program Policy Period: July 1, 2021- July 1, 2022	<input type="checkbox"/> \$2,500 Deductible \$1,000,000 Limit	\$1,654

*This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.*

\_\_\_\_\_  
**Signature of Authorized Insurance Representative**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Printed / Typed Name**

**This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.***

**ALLIANT CRIME INSURANCE PROGRAM (ACIP)**  
**GOVERNMENT CRIME POLICY**  
**JULY 1, 2021 TO JULY 1, 2022**

COVERAGE EFFECTIVE DATE: 07/01/2021

**INSURED:** South Bay Regional Public Communications Authority  
4440 West Broadway  
Hawthorne, CA 90250

**NAMED INSURED:**  
South Bay Regional Public Communications Authority

A photograph of a modern glass skyscraper with a blue-tinted sky in the background. A person is visible walking on a balcony or walkway on one of the upper floors. The image is partially covered by a blue geometric shape in the top left corner.

# South Bay Regional Communications Authority

**2021 – 2022**

## **Alliant Deadly Weapon Response Program (ADWRP) Proposal**

Issued on May 19, 2021

## ALLIANT DEADLY WEAPON RESPONSE PROGRAM (ADWRP) PROPOSAL

<b>INSURED</b>	South Bay Regional Communications Authority
<b>INSURANCE COMPANY:</b>	Underwriters at Lloyd's of London
<b>A.M. BEST RATING:</b>	A (Excellent) XV; Greater than \$2,000,000,000
<b>STANDARD AND POOR'S RATING:</b>	A+, Strong Financial Security
<b>STATE LICENSE STATUS:</b>	Non-Admitted
<b>POLICY TERM:</b>	July 1, 2021 – July 1, 2022
<b>COVERAGE FORM:</b>	Claims Made & Reported
<b>COVERAGE TYPE:</b>	Third Party Bodily Injury Liability, First Party Property Damage, Business Interruption & Crisis Management for events occurring at a location appearing on your Schedule of Values on file with Alliant Insurance Services, Inc.
<b>LIMITS:</b>	
Per Occurrence	\$ 500,000
Annual Aggregate	\$ 500,000
<b>DEDUCTIBLE:</b>	\$10,000 Each Event including Claims Expenses
<b>RETROACTIVE DATE:</b>	7/1/2019

## ALLIANT DEADLY WEAPON RESPONSE PROGRAM (ADWRP) PROPOSAL – CONTINUED

### SUB-LIMITS:

(Each Sublimit is part of the Overall Limit of Liability and not in addition to it)

\$ 250,000	Crisis Management Services - specified in endorsement
\$ 250,000	Crisis Management Services – unspecified
\$ 250,000	Counseling Services (\$15,000 per person maximum)
\$ 250,000	Funeral Expenses (\$1M Aggregate; \$15,000 per person maximum)
\$ 250,000	Business Interruption
\$ 250,000	Demo/Clearance/Memorialization
\$ 250,000	Extra Expense
\$ 250,000	Threat
\$ 25,000	Per Person for Medical Expenses with a \$500,000 annual aggregate
\$ 50,000	Per Person Accidental Death and Dismemberment with a \$500,000 annual aggregate
Included	Circumstantial Costs for Prevention Services (\$0 Deductible)

### ENDORSEMENTS:

(Including But Not Limited To)

- Deadly Weapon & Security Vulnerability Post Underwriting Review
- Deadly Weapon Safety Action Plan Webinar
- Crisis Management Services
- Circumstance Extension
- Property Damage Extension
- Counselling Services
- Funeral Expenses
- Short Rate Cancellation Table
- Premium Payment Clause
- Reinsurers Liability Clause
- Lloyd's Privacy Policy
- Sanction Limitation & Exclusion Clause
- Notice of Terrorism Insurance Coverage
- Business Interruption (*if applicable*)
- Automatic Acquisitions limit – locations up to \$25,000,000
- 90 day grace period for reporting of new locations

## ALLIANT DEADLY WEAPON RESPONSE PROGRAM (ADWRP) PROPOSAL – CONTINUED

### ENDORSEMENTS - CONTINUED:

(Including But Not Limited To)

- Offsite events coverage for K-12 School insureds (Field Trips) only – No Liability coverage applies.
- E&O clause – to cover locations not exceeding \$10,000,000 in value unintentionally not included in SOV provided to insurer
- **Crisis Management/Event Responder Fees** *do not erode policy limits*
- **Crisis Services Provided by CrisisRisk:**  
<https://www.crisisrisk.com/>

### EXCLUSIONS:

(Including But Not Limited To)

- Confiscation, nationalization, requisition or destruction of or damage to property by government, public or local authority
- Loss of market, loss of use or any other consequential loss at property physically lost or damaged
- Any explosive devices unless used in conjunction with a Deadly Weapon Event.
- Euthanasia
- Fraudulent Claims
- Any actual or alleged negligent act, error, omission, misstatement, misleading statement, neglect or breach of duty by the Directors or Officers, in the discharge of their duties solely in their capacity as Directors or Officers of the Named Insured
- Any vehicle not defined as a road vehicle
- Any weapon mounted (or designed to be mounted) on a vehicle
- Any weapon, device or substance delivered by an airborne weapon delivery system including, but not limited to, fixed wing aircraft, helicopter or drone
- Injury or death to any employees of any third party whom the Named insured has contracted for services.
- Any claim or claims made by or on behalf of an Assailant.



## ALLIANT DEADLY WEAPON RESPONSE PROGRAM (ADWRP) PROPOSAL – CONTINUED

### **EXCLUSIONS - CONTINUED:**

(Including But Not Limited To)

- Use or operation as a means to inflict harm of any computer, computer system, computer software, malicious code, computer virus or any other electronic system.
- Workers Compensation
- Employment Practices
- Ionizing radiations or contamination by radioactivity from nuclear waste or fuel
- Radioactive, toxic, explosive or other hazardous or contaminating properties of any nuclear installation, reactor, assembly or component
- Mercy Killing(s)
- Cross Suits
- Strikes, labor unrest, riots or civil commotion
- Suicide
- War, insurrection, civil commotion
- Mental injury or mental anguish related claim where no Bodily Injury occurred to claimant (Except as included by endorsement for counselling services)
- Any weapon or device employing atomic or nuclear fission, fusion or other like reaction or force or matter
- Loss, injury or damage caused by or resulting from Named Insured's recklessness or deliberate misconduct
- Chemical, biological, bio-chemical or electromagnetic weapon
- Nuclear reaction, radiation or contamination, however caused
- Any Pollutant or Contaminant however introduced or arisen
- Property Damage in care, custody or control of Named Insured or person under contract (except as maybe provided by the 1<sup>st</sup> Party Property coverage)
- Punitive or exemplary damages, sanctions or additional damages

## ALLIANT DEADLY WEAPON RESPONSE PROGRAM (ADWRP) PROPOSAL – CONTINUED

### **EXCLUSIONS - CONTINUED:**

(Including But Not Limited To)

### **ADDITIONAL EXCLUSIONS RELATING TO PROPERTY & BUSINESS INTERRUPTION:**

(Including But Not Limited To)

- COVID19
- Any Deadly Weapon Event that occurs at a Location(s) which has been specifically leased or loaned by the Named Insured to any other entity or individual to host a permitted event planned and ticketed for more than 500 attendees over the duration of the event, except with the prior written agreement of the Underwriters. Agreement to add any event as covered may incur additional premium.
- Land or land values
- Aircraft, watercraft or any vehicle licensed for highway use
- Animals
- Money, currency, checks, coins, stamps, securities, valuable papers, evidences of debt, precious stones, precious metals (unless forming an integral part of Insured Property), jewelry, furs, fine arts and antiques
- Electronic data
- Any property in Transit
- Increase in loss caused by suspension, lapse, cancellation of any lease, license, contract or order, unless loss results directly from the insured Interruption of Business
- Fines, penalties or damages incurred by or imposed upon the Named Insured at order of any Government Agency, Court or other Authority

## ALLIANT DEADLY WEAPON RESPONSE PROGRAM (ADWRP) PROPOSAL – CONTINUED

<b>ANNUAL PREMIUM:</b>	<div><div>\$ 4,455.00</div><div>Premium</div></div> <div><div>\$ 133.65</div><div>Surplus Lines Taxes</div></div> <div><div>\$ <u>11.14</u></div><div>Surplus Lines Fees</div></div> <div><div><b>\$ 4,599.79</b></div><div><b>Total Cost</b></div></div>
<b>DEFENSE INSIDE/OUTSIDE THE LIMITS:</b>	Inside
<b>MINIMUM EARNED PREMIUM:</b>	25% Minimum Earned Premium
<b>PROPOSAL VALID UNTIL:</b>	30 Days From Date Issued
<b>SUBJECTIVITIES:</b>	<ul style="list-style-type: none"><li>• Completed and Signed Request to Bind Coverage Form (See last page)</li><li>• Completed and Signed Surplus Lines Document(s) (If applicable)</li><li>• Complete Schedule of Values on file to share with the carrier.</li><li>• No known or reported losses or incidents likely to give rise to a claim over the last 12 months.</li></ul>

**See Disclaimer Page for Important Notices and Acknowledgement**

## Disclosures

**This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.**

**Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.**

**This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.**

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at [www.alliant.com](http://www.alliant.com). For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at [www.ambest.com](http://www.ambest.com). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at [www.standardandpoors.com](http://www.standardandpoors.com).

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

## Other Disclosures / Disclaimers - Continued

### NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

### FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

### Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

### NRRA:

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

## Other Disclosures / Disclaimers - Continued

### Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Changes in any operations such as expansion to another states, new products, or new applications of existing products.
- Travel to any state not previously disclosed.
- Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

### Certificates / Evidence of Insurance

- A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.
- You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

## Other Disclosures / Disclaimers - Continued

### Commercial Property Coverage

**\*Property Co-insurance:** Most property insurance policies contain a co-insurance clause. In exchange for a reduced rate, the insured agrees to carry at least the stated percentage of insurance to the total insurable value of the property. If, at the time of loss, the amount of insurance carried is less than this percentage, the loss payment will be reduced proportionately.

## Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

## Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information. Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- Crime / Fidelity Insurance
- Directors & Officers Liability
- Earthquake Insurance
- Employed Lawyers
- Employment Practices Liability
- Event Cancellation
- Fiduciary Liability
- Fireworks Liability
- Flood Insurance
- Foreign Insurance
- Garage Keepers Liability
- Kidnap & Ransom
- Law Enforcement Liability
- Media and Publishers Liability
- Medical Malpractice Liability
- Network Security / Privacy Liability and Internet Media Liability
- Pollution Liability
- Owned/Non-Owned Aircraft
- Owned Watercraft
- Special Events Liability
- Student Accident
- Volunteer Accidental Death & Dismemberment (AD&D)
- Workers' Compensation
- Workplace Violence

## Request to Bind Coverage

### South Bay Regional Communications Authority

We have reviewed the proposal and agree to the terms and conditions of the coverages presented.  
We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Annual Premium	Bind	Decline
<b>DEADLY WEAPON RESPONSE PROGRAM</b>			
<b>Limit \$500,000 Annual Aggregate \$500,000</b>	<b>\$4,599.79</b>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Premium will be prorated based on join date</i>			

*This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.*

_____ <b>Signature of Authorized Insurance Representative</b>	_____ <b>Date</b>
_____ <b>Title</b>	
_____ <b>Printed / Typed Name</b>	

**This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.***



D-3

Attachment 3

## MEMORANDUM

**Date:** June 7, 2021

**From:** Courtney Ramirez, First Vice President, Alliant Insurance Services

**Re:** State of the Property and Casualty Market

We are in the midst of a very challenging insurance market for both property and liability insurance. This memo provides a brief overview of what's happening in the marketplace and why.

### **Property Insurance Market Update**

The property market has deteriorated over the last several years and has become the most difficult environment we have seen for some time. The market has been impacted by years of catastrophic events including wildfires in California, hurricanes in the Southeast and the Gulf of Mexico, convective storms in the Midwest, uncertainty surrounding COVID-19, and the most recent ice storm in Texas, Uri.

Last year brought with it some 30 named storms and set a record, it is the first time they have been forced to move into the Greek alphabet for naming storms. In total for 2020, losses exceeded \$83billion which is the 5<sup>th</sup> worst year on record. The first quarter of 2021 became the largest first quarter on record in terms of losses, with losses related to Uri amounting to roughly \$100billion. Underwriter concern has grown considerably as the frequency of large catastrophic events have occurred. Predictive modeling, although helpful, has failed to foresee the uptick in what are typically rare events, creating an alarming trend.

As interest rates have dropped to record lows, insurance carrier investments have taken a steep dive. Insurers have relied on this income historically. Poor performance coupled with rising claims have greatly impacted carrier net income. At this time, insurance companies are paying out more in claims costs than they are taking in.

Due to proposed increases in property rates going into 2021, insurance carriers have been inundated with submissions from the marketplace. Hardening market conditions including restrictions to carrier appetite (the availability of limits/capacity) have removed the once competitive property market. This means that underwriters have been very selective this renewal season as to what accounts they want to underwrite. In this type of market environment, quality submissions (including complete and accurate data) is of utmost importance.

### **Liability Insurance Market Update**

The Casualty insurance market is undergoing a significant realignment in terms of available capacity, underwriters' appetite, and pricing adequacy. The public sector, in particular, is experiencing this in an acute way. The core issues impacting this market shift are as follows:

- Alarming increase in the frequency and severity of large claims. Suggested variables impacting severity of loss:
  - **Defendant Mistrust:** Plaintiff counsel are arguing that public entities are putting budgetary considerations over citizen safety;
  - **Litigation Financing:** There is a growing trend for third parties to finance plaintiffs' lawsuits, underwrite expensive experts, etc., making it easier for plaintiff's to "hang in there" to the end;

- **Social Inflation / Corporate / Public Sector “Deep Pockets”:** Where the news of large verdicts travel via regular and social media which may influence what a jury’s notion of what a reasonable verdict might be;
- **“Anchoring”** or setting the bar: where the plaintiff’s lawyer argues for \$20M and the jury might award \$10M to split the difference, regardless of what the facts call for.
- Market withdrawal / Capacity Reductions over the last several years from key markets, accelerating more recently.
- Insurers contend that prior to 2019 excess pricing had been stagnant over many years, but has also not kept pace with the realities of an increased frequency in severe claims (including claims for police activities, sexual abuse/molestation and cumulative trauma claims).
- Social environment around Law Enforcement activities.

#### **Cyber Insurance Market Update:**

Historically, cyber premiums have been low compared to other major lines of coverage. Recent claims developments across the industry have greatly exceeded premiums, and the cyber markets are now reeling. Markets are experiencing dramatic increases in notice of loss events with the overall cost of losses rapidly increasing. Going into third quarter 2021, losses in the cyber industry are expected to reach \$6Trillion.

While many different types of losses have occurred, the major issues have been attributed to ransomware attacks. When these occur, they trigger many areas of loss, such as hardware physical damage, business interruption and data recovery costs. Public entities have been the largest target class for ransomware attacks. It is our recommendation that every account keep information relative to its Cyber program including limits confidential as it is apparent that many recent events have been targeted.

Several key markets have exited the marketplace putting further strain on an already limited segment. In many instances, premiums have been observed increasing by several hundred percent (some higher) for reduced limits and higher retentions.

#### **Workers Compensation Insurance Market Update:**

The Workers’ Compensation market is finally starting to feel the pressure due to COVID-19 claims. Over the past year, claims have continued to be filed, primarily from police, fire and public works employees who have continued to work through the pandemic. Although the number of claims reported is expected to dwindle with the proliferation of the vaccine, we are far from closing the chapter on COVID-19 claims. What carriers observed over the last year was COVID-19 claims had the tendency to develop rapidly. Claims ranged from nominal lost time from work to catastrophic ICU stays and in some cases death. The overall impact from the pandemic are still unknown. The Workers’ Compensation market is now experiencing increased rates with higher increases tied to individual client losses.

#### **Summary:**

It is unclear how long the current hard market environment will continue. Much will depend on underwriting performance over the coming year(s) relative to the public sector’s own loss experience and insurer overall performance. Development within insurers’ historical claims will play a key role, given many losses in recent years have not yet resolved themselves, as will whether enough new entrants to the market will materialize and create additional capacity to offset the current constraints.

D-4



# Staff Report

## South Bay Regional Public Communications Authority

**MEETING DATE:** June 15, 2021

**ITEM NUMBER:** D-4

**TO:** Executive Committee

**FROM:** M. Ross Klun, Executive Director

**SUBJECT:** APPROVAL OF PURCHASE ORDER IN THE AMOUNT OF \$53,250.75 TO OSI HARDWARE INC. FOR THE PURCHASE OF COMPUTER NETWORK SWITCHES AND RELATED HARDWARE

**ATTACHMENT:** 1. Quote QUO-US70208

### **RECOMMENDATION**

Staff recommends that the Executive Committee approve a purchase order to OSI Hardware Inc. for the purchase of computer networking switches and related hardware.

### **DISCUSSION**

The Authority's current network equipment and related hardware are now at the end of their expected lifespan having served the Authority for over seven years. In order to maintain the reliability and security of the Authority's computer networks, it is necessary to replace this equipment. The replacement hardware will be compatible with current systems, provide for enhanced services, as well as fully support the Authority's networking needs for at least the next five years. The replacement devices allow for connectivity for both the dispatch floor as well as administrative services and core infrastructure.

### **FISCAL IMPACT**

Funds for this purchase are available in the adopted Fiscal Year 2020-2021 budget for capital outlay.

D-4

Attachment 1



OSI Hardware, Inc.  
606 Olive Street  
Santa Barbara CA 93101  
United States  
Tax ID # 26-2884292

Date  
Quote #

6/10/2021  
QUO-US70208

Expires  
Sales Rep  
Sales Rep Phone  
Sales Rep Email

7/10/2021  
Matt Komaiko  
(805) 770-3928  
Matt@osihardware.com

#### Bill To

South Bay Regional Public Comm  
South Bay Regional Public Comm  
4440 W Broadway  
Hawthorne CA 90250  
United States

#### Ship To

South Bay Regional Public Comm  
South Bay Regional Public Comm  
4440 W Broadway  
Hawthorne CA 90250  
United States

Qty	Displayed PID	Description	List Price	Unit Price	Ext. Price
12	WS-C3850-48U-S	Cisco Catalyst 3850 48 Port UPOE IP Base (Single AC Power Standard)	14,000.00	2,800.00	33,600.00
2	VS-S2T-10G	Cat 6500 Sup 2T with 2 x 10GbE and 3 x 1GbE with MSFC5 PFC4	28,000.00	2,680.00	5,360.00
2	WS-X6816-10G-2T	16 Port 10G with DFC4	36,800.00	2,750.00	5,500.00
16	X2-10GB-SR-OSI	10GBASE-SR X2 850nm 300m w/DOM Multi Mode Duplex SC	1,995.00	225.00	3,600.00
2	WS-CAC-6000W	Cat6500 6000W AC Power Supply  Lifetime Warranty on all items listed	5,000.00	120.00	240.00

List Subtotal	339,520.00
Discount	85.8%

OSI's standard terms and conditions for the sale of equipment are incorporated by reference into this Quote and shall govern the sale of the products set forth above. Terms and conditions and warranty are posted at the following page:  
<https://www.osihardware.com/terms-conditions/>

Subtotal	48,300.00
Shipping Cost (UPS® Ground)	0.00
Tax Total (Sales Tax 10.25%)	4,950.75
Total	\$53,250.75

F-1





# Staff Report

## South Bay Regional Public Communications Authority

**MEETING DATE:** June 15, 2021

**ITEM NUMBER:** F-1

**TO:** Executive Committee

**FROM:** John Krok, Administrative Services Manager

**SUBJECT:** APPROVE FISCAL YEAR 2021/22 BLANKET PURCHASE ORDERS FOR SUPPLIES AND SERVICES IN A TOTAL AMOUNT NOT-TO-EXCEED \$1,168,830

**ATTACHMENT:** None

### RECOMMENDATION

Staff recommends the Executive Committee approve Fiscal Year 2021/22 blanket purchase orders for supplies and services in a total amount not to exceed \$1,168,830.

### DISCUSSION

Staff plans to issue blanket purchase orders (BPOs) to vendors that provide goods and services to the Authority throughout the fiscal year on an as-needed basis. The costs associated with each proposed purchase exceed \$15,000 and therefore require approval of the Executive Committee, per Resolution 316 adopted on August 21, 2018.

This report is a request for the Executive Committee to review the requests and to authorize corresponding BPOs as described.

A summary of these requested purchases is below:

Request #	Vendor	Account	Account Name	Not to Exceed
1	CDW-G	10-70-311-5514	Parts – Billing (Reimbursed)	\$60,000
2	City of Hawthorne (ITS)	10-50-111-5302 10-70-311-5302	Comp Contract Services/CAD	\$200,000
3	Commline Inc.	10-70-311-5514	Parts – Billing (Reimbursed)	\$15,000
4	Commline Inc.	10-70-311-5521	Outside Tech Service-Towers/Equip	\$250,000
5	Federal Signal Corp.	10-70-311-5514	Parts – Billing (Reimbursed)	\$75,000
6	Geospatial Tech	10-70-311-5311	GST Software (Reimbursed)	\$52,692
7	Havis, Inc.	10-70-311-5514	Parts – Billing (Reimbursed)	\$50,000
8	Ikey	10-70-311-5514	Parts – Billing (Reimbursed)	\$20,000
9	Laguna	10-70-311-5514	Parts – Billing (Reimbursed)	\$20,000
10	Lawles Enterprises	10-50-111-5306	Recruitment	\$20,000
11	LCW	10-50-111-5305	Legal Services	\$30,000
12	Marc Cohen	10-50-111-5312	Medical Director Services (Reimbursed)	\$30,500
13	Motorola Solutions, Inc.	10-70-311-5514	Parts – Billing (Reimbursed)	\$25,000
14	RWG	10-50-111-5305	Legal Services	\$45,000

15	<b>Setina Manufacturing Corp.</b>	10-70-311-5514	Parts – Billing (Reimbursed)	\$70,000
16	<b>Smart Janitorial</b>	10-50-111-5701	HQ Maintenance	\$45,000
17	<b>Spectrum</b>	10-50-111-5301	Communications Contract Services	\$22,800
18	<b>Wattco</b>	10-70-311-5514	Parts – Billing (Reimbursed)	\$20,000
19	<b>Whelen Engineering Co.</b>	10-70-311-5514	Parts – Billing (Reimbursed)	\$80,000
20	<b>Xcel Mechanical</b>	10-50-111-5701	HQ Maintenance	\$32,838
<b>Total</b>				<b>\$1,168,830</b>

Additional details about these requested purchases are below.

#### **Request #1**

Vendor: CDW-G

Purchase Order Amount Not to Exceed: \$60,000

CDW Corporation was founded in 1984 and remains a leader in providing technology products and services for business, government and education. The company has a secondary division known as CDW-G, devoted solely to United States government entities, including Local, State and the Federal government.

The Authority routinely orders computers, modems, cables and other related accessories from CDW for the installation work performed by the Technical Services Division. The proposed BPO will provide staff with the ability to order supplies and equipment in a timely and efficient manner, cutting down on both lead and build time.

#### **Request #2**

Vendor: City of Hawthorne (ITS)

Purchase Order Amount Not to Exceed: \$200,000

The Authority maintains an agreement with the City of Hawthorne for all of its information technology services. A corresponding BPO is required to pay for the services associated with this agreement.

#### **Request #3**

Vendor: Commline Incorporated

Purchase Order Amount Not to Exceed: \$15,000

Commline an authorized dealer for Motorola, Kenwood, Vertex Standard, Icom and many other leading manufacturers of communications equipment. As such, this vendor is used by the Technical Services Division to procure equipment and supplies used for outfitting the Authority's member and contract agencies' public safety vehicles.

#### **Request #4**

Vendor: Commline Incorporated

Purchase Order Amount Not to Exceed: \$250,000

The Authority maintains an agreement with Commline Incorporated for all of its radio programming and infrastructure maintenance needs. A corresponding BPO is required to pay for the services associated with this agreement.

### **Request #5**

Vendor: Federal Signal Corporation

Purchase Order Amount Not to Exceed: \$75,000

Federal Signal Corporation (Federal Signal) is an industry leader in the manufacturing of emergency lighting and siren equipment. Federal Signal is one of two vendors used by the Authority as its source for this type of equipment, which is used for upfitting its member and contract agencies' public safety vehicles. The vendor provides lighting and siren equipment that meets or exceeds both state and federal laws. Federal Signal provides a law enforcement agency discount to the Authority that ranges between 25% and 47%, depending on the item. These discounts are passed along to member and contract cities alike.

### **Request #6**

Vendor: GeoSpatial Technologies, Inc.

Purchase Order Amount Not to Exceed: \$52,692

GeoSpatial Technologies, Inc. (GST) software provides Automatic Vehicle Location (AVL) and Mobile Mapping services for vehicles utilized by the following agencies:

- El Segundo Fire and Police Departments
- Gardena Police Department
- Hawthorne Police Department
- Hermosa Beach Police Department
- Manhattan Beach Police Department

The software allows end users and the Authority's Communications Operators to map available units on a computer display. For a number of years, the Authority has maintained agreements with GST and billed the agencies utilizing the system their proportional shares.

### **Request #7**

Vendor: Havis, Inc.

Purchase Order Amount Not to Exceed: \$50,000

Havis, Inc. (Havis) is a manufacturer of mobile workspace solutions for public safety and public works vehicles. Their products include laptops, tablets, docking stations, cradles, prisoner transport accessories, and K9 transportation equipment. Havis provides a wide variety of safe, secure, and up-to-date mobile mounting solutions, which are used for upfitting the Authority's member and contract agencies' public safety vehicles. The Authority is an authorized reseller for Havis, Inc. and receives a 37% discount off all Havis parts. These discounts are passed along to member and contract cities alike.

**Request #8**

Vendor: iKey, Inc.

Purchase Order Amount Not to Exceed: \$20,000

iKey, Inc. (iKey) is a law enforcement outfitting company. Since 1989, iKey has been outfitting law enforcement vehicles with rugged displays and keyboards designed specifically for mobile use. The Authority is an authorized reseller for iKey and receives a 37% discount off all parts. These discounts are passed along to member and contract cities alike.

**Request #9**

Vendor: Laguna Manufacturing

Purchase Order Amount Not to Exceed: \$20,000

Laguna Manufacturing (Laguna) has been serving law enforcement all over North America since 1992. Laguna provides the highest quality vehicle transport products with officer safety in mind. The Authority is an authorized reseller for Laguna and receives a 37% discount off all parts. These discounts are passed along to member and contract cities alike.

**Request #10**

Vendor: Lawles Enterprises, Inc.

Purchase Order Amount Not to Exceed: \$20,000

The Authority maintains an agreement for background investigative services with Lawles Enterprises, Inc. Headquartered in El Segundo, California for over 40 years. Lawles has a team of 10 active investigators. The entire Lawles team consists of retired law enforcement personnel with extensive investigative services. The vendor has provided background investigative services for the Authority since January 2018. Lawles conducts all applicant background investigations based on agency policies and California P.O.S.T. (Peace Officers Standards and Training) requirements.

**Request #11**

Vendor: Liebert Cassidy Whitmore

Purchase Order Amount Not to Exceed: \$30,000

The Authority contracts with the law firm of Liebert Cassidy Whitmore ("LCW") for certain legal services. This BPO is necessary in order to fund the anticipated costs associated with the services to be provided by LCW.

**Request #12**

Vendor: Marc Cohen

Purchase Order Amount Not to Exceed: \$30,500

The Authority maintains an agreement with Marc Cohen for Medical Director services provided to the El Segundo Fire Department. A corresponding BPO is required to pay for the services associated with this agreement.

**Request #13**

Vendor: Motorola Solutions, Inc.

Purchase Order Amount Not to Exceed: \$25,000

The Authority routinely orders mobile and portable radios, microphones, chargers and other related accessories from Motorola for the installation work performed by the Technical Services Division. The proposed BPO will provide staff with the ability to order supplies and equipment in a timely and efficient manner, cutting down on both lead and build time. Motorola provides the Authority a 10%-20% discount depending on the item. These discounts are passed along to member and contract cities alike.

**Request #14**

Vendor: Richards Watson Gershon

Purchase Order Amount Not to Exceed: \$45,000

The Authority contracts with the law firm of Richards Watson Gershon ("RWG") for general counsel legal services. This BPO is necessary in order to fund the anticipated costs associated with the services to be provided by RWG for the year.

**Request #15**

Vendor: Setina Manufacturing Corporation

Purchase Order Amount Not to Exceed: \$70,000

Setina Manufacturing Corporation (Setina) provides equipment for upfitting both the exterior and interior of law enforcement vehicles. Typical items purchased by the Authority from this vendor include push bumpers, fender guards, prisoner transport equipment, mounting equipment, firearms securing systems, and a large variety of modular cargo storage systems designed to meet the needs of specific vehicle configurations. The Authority is an authorized reseller for Setina and receives a 30% discount off the list price on all items. These discounts are passed along to member and contract cities alike.

**Request #16**

Vendor: Smart Janitorial

Purchase Order Amount Not to Exceed: \$45,000

The Authority maintains an agreement with Smart Janitorial for janitorial services at the headquarters site. A corresponding BPO is required to pay for the services associated with this agreement.

**Request #17**

Vendor: Spectrum Business

Purchase Order Amount Not to Exceed: \$22,800

The Authority contracts with Spectrum Business for dedicated internet access. Spectrum Business provides the Authority dedicated internet access at a bandwidth of 500 megabits per second (Mbps). This capacity and speed of data transfer ensures the Authority can access all existing cloud-based technologies and provides room for growth.

**Request #18**

Vendor: Wattco

Purchase Order Amount Not to Exceed: \$20,000

Wattco is an emergency lighting equipment vendor for public safety vehicles. The Authority utilizes the vendor for upfitting its member and contract agencies' public safety vehicles. Wattco has over 70 years of combined experience providing emergency equipment.

**Request #19**

Vendor: Whelen Engineering Company

Purchase Order Amount Not to Exceed: \$80,000

Whelen Engineering Company (Whelen) is an industry leader in the manufacturing of emergency lighting and siren equipment. Whelen is one of two vendors used by the Authority as its source for this type of equipment, which is used for upfitting its member and contract agencies' public safety vehicles. The vendor provides lighting and siren equipment that meets or exceeds both state and federal laws. The Authority is an authorized reseller for Whelen and receives a 40% discount off all of Whelen parts. These discounts are passed along to member and contract cities alike.

**Request #20**

Vendor: Xcel Mechanical Systems Incorporated

Purchase Order Amount Not to Exceed: \$32,838

Xcel Mechanical Systems Incorporated (Xcel) is one of Southern California's leading mechanical, construction and service firms. The Authority contracts with Xcel for the service and repair of the heating, ventilation, and air conditioning equipment at its headquarters facility.

**FISCAL IMPACT**

Funds for each of the above requested BPOs, which total \$1,168,830 are included in the approved Fiscal Year 2021/22 Budget. Additionally, all costs associated with upfitting of vehicles, Geospatial Tech, and the Medical Director Services are 100% reimbursable by the member or contract agencies requesting the service.

F-2



# Staff Report

## South Bay Regional Public Communications Authority

**MEETING DATE:** June 15, 2021

**ITEM NUMBER:** F-2

**TO:** Executive Committee

**FROM:** Ross Klun, Executive Director  
Vanessa Alfaro, Finance & Performance Audit Manager

**SUBJECT:** RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR FISCAL YEAR 2021/22

**ATTACHMENTS:** 1. Resolution

### **RECOMMENDATION**

Staff recommends the Executive Committee adopt the resolution establishing an updated schedule of fees and charges for Fiscal Year 2021/22.

### **BACKGROUND**

Article XIII C of the Constitution of the State of California mandates that fees for services not exceed the “costs reasonably borne” by the governmental entity in the delivery of such services.

The Authority utilizes the Matrix Consulting Group’s (“Matrix”) Comprehensive Cost of Service and Allocation Study to determine the cost recovery levels for these fee-based services.

### **DISCUSSION**

On an annual basis, the Authority performs hundreds of vehicle equipment installation, maintenance, and repair service work orders. The vast majority of these services are provided to the Authority’s member and contract cities. The Authority is reimbursed by the agency requesting the service for the direct costs of supplies and equipment associated with completing the work. Per the Cost Allocation Policy effective in FY2021, fees for the labor associated with this work is charged as Workload Support charges for member and contract cities and billed on a quarterly basis.

Occasionally, the Authority performs these services for outside agencies such as the Redondo Beach Police Department, the El Camino College Police Department, and the Federal Department of Homeland Security. These engagements are authorized only when staff can accommodate this additional work without negatively impacting the service



needs of the Authority's member and contract cities. In such cases, these outside agencies are charged the costs of supplies and equipment associated with completing the work plus applicable labor costs.

Technical Services Division labor costs have been established as \$164.00 per hour for FY2021/22. This is an increase of \$10.02 per hour over last year's \$153.98 per hour rate and a cumulative increase of \$1.15 over a two-year period. The increase is primarily due to increases in workers' compensation and retirement contribution rates for FY2021/22.

In order to ensure the Authority fully recovers its costs for providing services to outside agencies, staff recommends the establishment of the following fees and charges:

- Patrol Vehicle Buildout Fee - \$13,120
  - Assumes a flat amount of 80 hours of labor per vehicle
  - Uses the fully burdened rate of \$164.00 per hour
  - Recovers Authority costs related to providing this service.
  - Does not apply to work orders for member cities and other agencies with agreements that only provide for the billing of actual costs of parts, supplies, and equipment.
- Unmarked Law Enforcement Vehicle Buildout Fee - \$6,560
  - Assumes a flat amount of 40 hours of labor per vehicle
  - Uses the fully burdened rate of \$164.00 per hour
  - Recovers Authority costs related to providing this service.
  - Does not apply to work orders for member cities and other agencies with agreements that only provide for the billing of actual costs of parts, supplies, and equipment.
- Specialty Vehicle Buildout Fee - \$164.00 per hour
  - Quotes will be provided prior to work commencing and will be determined by vehicle type and the scope of work.
  - Uses the fully burdened rate of \$164.00 per hour
  - Recovers Authority costs related to providing this service.
  - Does not apply to work orders for member cities and other agencies with agreements that only provide for the billing of actual costs of parts, supplies, and equipment.
- Maintenance and Repair Fee - \$164.00 per hour
  - Quotes will be provided prior to work commencing and will be determined by vehicle type and the scope of work.
  - Uses the fully burdened rate of \$164.00 per hour
  - Recovers Authority costs related to providing this service.
  - Does not apply to work orders for member cities and other agencies with agreements that only provide for the billing of actual costs of parts, supplies, and equipment.
- Parts Administrative Charge – 9% of Actual Cost
  - Applied to all parts, supplies, and equipment purchased to complete vehicle equipment installation, maintenance, and repair service work orders.

- Recovers Authority costs related the administrative aspects of procuring and maintaining parts, supplies, and equipment.
- Does not apply to work orders for member cities and other agencies with agreements that only provide for the billing of actual costs of parts, supplies, and equipment.

### **FISCAL IMPACT**

Any upfitting of vehicles for outside agencies during FY2021/22 will generate revenue in excess of the \$550,580 in costs attributed to Workload Support and contribute to a budget surplus for the fiscal year.

F-2

Attachment 1

**RESOLUTION NO. \_\_\_\_**

**RESOLUTION OF THE EXECUTIVE COMMITTEE OF THE SOUTH BAY  
REGIONAL PUBLIC COMMUNICATIONS AUTHORITY ESTABLISHING A  
SCHEDULE OF FEES AND CHARGES FOR FISCAL YEAR 2021/22**

The Executive Committee of the South Bay Regional Public Communications Authority does resolve as follows:

1. The recovery of costs incurred by the Authority for providing services to outside agencies is necessary for the efficient management of the Authority's operations.
2. Resolution No. 335, passed and adopted July 21, 2020, and all amendments thereof are hereby repealed.
3. The Executive Committee hereby establishes, effective July 1, 2021, fees and charges as set forth in Exhibit "A."
4. The secretary shall certify to the adoption of this Resolution by the Executive Committee of the South Bay Regional Public Communications Authority.

Passed, approved, and adopted in a meeting held on the 15th day of June, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

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Clint Osorio, Chair  
Executive Committee

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Ross Klun, Secretary  
Executive Committee

## EXHIBIT A

Maintenance and Repair Fee:	\$164.00 per hour
Parts Administrative Charge:	9% of Actual Cost
Patrol Vehicle Buildout Fee:	\$13,120.00
Specialty Vehicle Buildout Fee:	\$164.00 per hour
Unmarked Law Enforcement Vehicle Buildout Fee:	\$6,560.00

F-3



# Staff Report

## South Bay Regional Public Communications Authority

**MEETING DATE:** June 15, 2021

**ITEM NUMBER:** F-3

**TO:** Executive Committee

**FROM:** M. Ross Klun, Executive Director

**SUBJECT:** Update on Computer Aided Dispatch System Project with Mark43

**ATTACHMENTS:** None

### **RECOMMENDATION**

Staff recommends that the Executive Committee receive and file this report.

### **DISCUSSION**

The Authority and Mark43 have continued work on the Computer Aided Dispatch (CAD) project during the pandemic but progress has been modest. The matter that most concerns the staff at this point is having a signed agreement and statement of work (SOW) specifically between Mark43 and the Authority. Staff agrees this is crucial to address. The obvious concern is a lack of timelines and deliverables for which the Authority can hold Mark43 accountable.

As such, the Authority renewed its efforts in mid-April to obtain an agreement from Mark43 and emphasized the importance of the Authority having one. Mark43 produced a draft agreement at the end of May and a SOW draft in early June. The drafts are currently under review by the Authority's staff and general counsel.

In addition, Staff has recently made some inquiries with the cities of Richmond and Placentia both of whom are current Mark43 users. We expect to do more follow up with them to learn about their experiences with Mark43's CAD functionality.

As a matter for the Executive Committee to consider, Mark43 was provided with a short list of questions prior to this meeting. These questions were generated by members of the Executive and User Committees and are as follows:

1. When will we have a contract?
2. When can the new CAD be expected?
3. Will it have Medical Priority Dispatch capability?
4. Will it interface with Emergency Reporting RMS?

**FISCAL IMPACT**

None at this time.



G-1

## MINUTES

MAY 18, 2021

### REGULAR JOINT MEETING OF THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE

#### A. CALL TO ORDER

The Executive and User Committees convened in a regular joint session on May 18, 2021 at 2:02PM by teleconference.

#### B. ROLL CALL

Present: City Manager Clint Osorio, City of Gardena  
City Manager Bruce Moe, City of Manhattan Beach  
Chief Mike Ishii, Hawthorne Police Department  
Chief Mike Saffell, Gardena Police Department  
Chief Derrick Abell, Manhattan Beach Police Department  
Chief Wolfgang Knabe, Manhattan Beach Fire Department  
Chief Kenneth Powell, Culver City Fire Department

Also Present: Ross Klun, Executive Director  
Shannon Kauffman, Operations Manager  
John Krok, Administrative Services Manager  
Vanessa Alfaro, Finance & Performance Audit Manager  
Laura Kalty, Liebert Cassidy Whitmore

#### C. PUBLIC DISCUSSION

None.

#### D. EXECUTIVE COMMITTEE CONSENT CALENDAR

Motion: City Manager Moe moved to approve consent Items #1-4. The motion was seconded by Chief Ishii and passed by unanimous voice vote.

1. Minutes from April 20, 2021  
**APPROVE**
2. Check Register and Budget Transfers – April 2021  
**RECEIVE AND FILE**
3. Cash & Investments Report/March 31, 2021  
**RECEIVE AND FILE**
4. Approval of a Purchase Order in the Amount of \$31,234.16 to Dell EMC for the Purchase of 17 Desktop Computers.  
**APPROVE**

#### E. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

#### F. USER COMMITTEE GENERAL BUSINESS

1. Minutes from April 20, 2021  
**APPROVE**

Motion: Chief Abell moved to approve the minutes from April 20, 2021. The motion was seconded by Chief Ishii and passed by unanimous voice vote.

G. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Klun reported on the Section 115 trust with CalPERS CERBT, recent activities of the Authority's Treasurer, and the status of Mark43 CAD.

H. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

City Manager Moe inquired after an existing contract with Mark43. Executive Director Klun indicated there was no existing contract as it was tailored to Hawthorne Police Department. City Manager Moe reviewed the history of Mark43 and was surprised there was still no contract or deliverables.

I. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

The Executive Committee entered into closed session at 2:13PM to discuss the following the item below:

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Executive Director and Liebert, Cassidy, Whitmore

Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911

The Executive Committee returned from closed session at 3:21PM with no actions taken.

J. **ADJOURNMENT**

The meeting adjourned at 3:22PM.

H



# Staff Report

## South Bay Regional Public Communications Authority

**MEETING DATE:** June 15, 2021

**ITEM:** H

**TO:** Executive Committee and User Committee

**FROM:** M. Ross Klun, Executive Director

**SUBJECT:** EXECUTIVE DIRECTOR'S REPORT

**ATTACHMENTS:** None

The Executive Committee will be provided an oral report on the following topics:

- 115 Trust
- Status of future in-person committee meetings
- Staffing