

**MINUTES
REGULAR JOINT MEETING OF
THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE**

APRIL 20, 2021

A. CALL TO ORDER

The Executive and User Committees convened in a regular joint session on April 20, 2021 at 2:02PM by teleconference.

B. ROLL CALL

Present: Chief Mike Ishii, Hawthorne Police Department
City Manager Bruce Moe, City of Manhattan Beach
City Manager Clint Osorio, City of Gardena
Chief Mike Saffell, Gardena Police Department
Chief Wolfgang Knabe, Manhattan Beach Fire Department

Absent: Chief Derrick Abell, Manhattan Beach Police Department

Also Present: Ross Klun, Executive Director
Shannon Kauffman, Operations Manager
Vanessa Alfaro, Finance & Performance Audit Manager
Jennifer Petrusis, Richards Watson Gershon
Laura Kalty, Liebert Cassidy Whitmore
Brooke Ponce De Leon, Accountant

C. PUBLIC DISCUSSION

None.

D. ELECTION OF EXECUTIVE COMMITTEE CHAIRPERSON AND VICE-CHAIR FOR FISCAL YEAR 2020/21

City Manager Moe nominated City Manager Osorio as the Chair of the Executive Committee. The motion was seconded by Chief Ishii and carried by unanimous roll call vote. Chief Ishii nominated City Manager Moe as the Vice-Chair of the Executive Committee. The motion was seconded by City Manager Osorio and passed by unanimous roll call vote.

The meeting took a recess at 2:03PM and returned a few minutes later.

E. EXECUTIVE COMMITTEE CONSENT CALENDAR

MOTION: Chief Ishii moved to approve the Consent Calendar, Item #1-5. The motion was seconded by City Manager Moe and passed by unanimous roll call vote.

1. Minutes from March 16, 2021
APPROVE
2. Minutes from April 6, 2021
APPROVE
3. Check Register – March 2021
RECEIVE AND FILE
4. Updated Publicly Available Pay Schedule
APPROVE
5. Fiscal Year 2020-2021 Q3 Budget Performance Report
RECEIVE AND FILE

F. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

G. **EXECUTIVE COMMITTEE GENERAL BUSINESS**

1. Approve the Memorandum of Understanding between the South Bay Regional Public Communications Authority and The Communications Workers of America (CWA), and Authorize the Executive Director to Execute on Behalf of the Authority
APPROVE AND AUTHORIZE EXECUTION

Operations Manager Kauffman provided summary of the changes to the Memorandum of Understanding (MOU). City Manager Moe moved to approve the MOU and to authorize the Executive Director to execute on behalf of the Authority. The motion was seconded by City Manager Osorio and passed by unanimous voice vote.

H. **USER COMMITTEE GENERAL BUSINESS**

1. Minutes from March 16, 2021
APPROVE

MOTION: Chief Saffell moved to approve the minutes from March 16, 2021. The motion was seconded by Chief Ishii and passed by unanimous voice vote.

I. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Klun provided an update on staffing.

J. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

None.

K. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

The Executive committee entered into closed session at 2:12PM to discuss the following item below.

1. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6

Agency Designated Representative: Executive Director and Liebert, Cassidy, Whitmore

Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911

L. **REPORT ON CLOSED SESSION**

General Counsel reported the Executive Committee returned from 2:20PM with no actions taken.

M. **ADJOURNMENT**

The meeting adjourned at 2:20PM.