

A G E N D A
REGULAR MEETING OF THE POLICE TASK FORCE THURSDAY,
SEPTEMBER 23, 2021, 8:30 AM
South Bay Regional Public Communications Authority
Conducted via Teleconference

Link: <https://us02web.zoom.us/j/89449004660?pwd=Qkh1RjkvRnlzbzVMNlNoL3dRdkhkUT09>

Meeting ID: 894 4900 4660

Passcode: 036064

1. CALL TO ORDER

2. ROLL CALL

- Culver City
- El Segundo
- Gardena
- Hawthorne
- Hermosa Beach
- Manhattan Beach

3. PUBLIC COMMENTS

In the interest of maintaining appropriate social distancing, members of the Police Task Force and staff will participate in this meeting via teleconference. The Authority encourages the public to participate by using one of the following options for public comments:

- Email your public comment to schedule@rcc911.org by 7:30 AM, the day of the meeting and have your comment available to the Police Task Force Committees and the public.
- Call (310) 973-1802 ext.100 and leave a message by 7:30 AM, the day of the meeting.

4. GENERAL BUSINESS

- a. Mark43 CAD Update
- b. Premise History for CAD
- c. Dispatcher Procedures Follow- up 484 Lines of Questioning

5. COMMENTS FROM TASK FORCE MEMBERS

6. COMMENTS FROM STAFF

7. ADJOURNMENT

Minutes
REGULAR MEETING OF THE POLICE TASK FORCE

AUGUST 26, 2021

1. CALL TO ORDER

The Fire Task Force convened in a regular meeting at 8:34AM by teleconference. Quorum was not met.

2. ROLL CALL

Present: Lt David Brock, Gardena Police Department
Brian Smyth, Hermosa Beach Police Department

Absent: Culver City Police Department
El Segundo Police Department
Manhattan Beach Police Department

Also Present: Josh Armstrong, Hawthorne Police Department
John Krok, Administrative Services Manager
Shannon Kauffman, Operations Manager
Megan Cunningham, Communications Supervisor
Sandy Farley, Communications Supervisor
Lena Ramos, Communications Supervisor
Millicent Shih, Mark43

3. PUBLIC COMMENTS

None.

4. GENERAL BUSINESS

a. Mark43 CAD Demo

Ms. Shih provided virtual presentation on the current draft of Mark43 CAD. Operations Manager indicated the current task is to update premise history. In doing so, each city will be responsible to update and to clean the list. Hermosa Beach is complete.

b. Dispatcher Call Taking Process – Lines of Questioning

Operations Manager reminded the Task Force that reporting party information is documented for all calls for service after the dispatcher obtained pertinent information required to enter the call. She stated that obtaining reporting party information is part of the lines of questioning for every call, however, is not required to be entered into the CAD incident upon call entry.

Operations Manager inquired after the group if dispatchers should be asking whether or not prosecution is desired on 484 (petty theft) incidents. Task Force members would need to report findings during the next meeting after input from their respective departments.

5. COMMENTS FROM TASK FORCE MEMBERS

None.

6. COMMENTS FROM STAFF

None.

7. ADJOURNMENT

The meeting adjourned at 9:20AM.