

A G E N D A
SPECIAL MEETING OF THE POLICE TASK FORCE
THURSDAY, DECEMBER 16, 2021, 8:30 AM
South Bay Regional Public Communications Authority
Conducted via Teleconference

Link: <https://us02web.zoom.us/j/89449004660?pwd=Qkh1RjkvRnlsbzVMNlNoL3dRdkhkUT09>

Meeting ID: 894 4900 4660

Passcode: 036064

1. **CALL TO ORDER**

2. **ROLL CALL**

- Culver City
- El Segundo
- Gardena
- Hawthorne
- Hermosa Beach
- Manhattan Beach

3. **PUBLIC COMMENTS**

In the interest of maintaining appropriate social distancing, members of the Police Task Force and staff will participate in this meeting via teleconference. The Authority encourages the public to participate by using one of the following options for public comments:

- Email your public comment to schedule@rcc911.org by 7:30 AM, the day of the meeting and have your comment available to the Police Task Force Committees and the public.
- Call (310) 973-1802 ext.100 and leave a message by 7:30 AM, the day of the meeting.

4. **APPROVAL OF MINUTES**

- a. Minutes – October 28, 2021

5. **GENERAL BUSINESS**

- a. Mark43 CAD Update
- b. Clarification on PD Response of Fire Department Calls for Service
- c. COVID-19 Screenings for Police Calls for Service
- d. New Type Code for Coyote-Related Calls

6. **COMMENTS FROM TASK FORCE MEMBERS**

7. **COMMENTS FROM STAFF**

8. **ADJOURNMENT**

REGULAR MEETING OF THE POLICE TASK FORCE**1. CALL TO ORDER**

The Police Task Force convened in a regular meeting on October 28, 2021 at 0835AM by teleconference.

2. ROLL CALL

Present: Lt. David Brock, Gardena Police Department (8:47AM)
Lt. Eden Robertson, Culver City Police Department
Lt. Luis Martinez, Culver City Police Department
Lt. Sorai Estrada, Culver City Police Department
Lt. Ryan Danowitz, El Segundo Police Department
Lt. Andy Harrod, Manhattan Beach Police Department (8:45AM)
Sgt. The Vu, Hawthorne Police Department

Absent: Hermosa Beach Police Department

Also Present: Catherine Palmer, Crime Analyst Culver City Police Department
Ross Klun, Executive Director
Shannon Kauffman, Operations Manager
Megan Cunningham, Communications Supervisor
John Krok, Administrative Services Manager

3. PUBLIC COMMENTS

None.

4. GENERAL BUSINESS

- a. Mark43 CAD Update
Mr. Klun reported no update.
- b. Premise History for CAD
Communications Supervisor Cunningham has been working on the Premise History project to port over current Tiburon files to Mark43 CAD. All premise history files have been emailed to the respective cities and she will be the direct contact.
- c. Clarification on PD Response of Fire Department Calls for Service
Operations Manager Kauffman will reach out to each department with current policies for follow-up and consensus.
- d. COVID-19 Screenings for Police Calls for Service
Operations Manager Kauffman wanted to check to see if there are any changes.
- e. New Type Code for Coyote-Related Calls
El Segundo Police and Culver City are interested in tracking coyote related calls. Animal Control will be primary on these types of calls and if they are not available, then the call will go to a field unit.

5. COMMENTS FROM TASK FORCE MEMBERS

None.

6. COMMENTS FROM STAFF

- Draft of the minutes from last meeting for reference only

Administrative Services Manager Krok reminded fleet personnel to have written service requests so they are accounted for and serviced in a timely manner. With large projects such as MDCs or radio communications, the Authority requires advanced notice for management, BPOs, and budgeting.

7. ADJOURNMENT

The meeting adjourned at 8:49AM.