

**A G E N D A**  
**REGULAR MEETING OF THE POLICE TASK FORCE**  
**THURSDAY, APRIL 28, 2022, 9:30 AM**  
**South Bay Regional Public Communications Authority**  
**Conducted via Teleconference**

Link: <https://us02web.zoom.us/j/89449004660?pwd=Qkh1RjkvRnlsczVMNlNoL3dRdkhkUT09>

Meeting ID: 894 4900 4660

Passcode: 036064

1. **CALL TO ORDER**
2. **ROLL CALL**
  - Culver City
  - El Segundo
  - Gardena
  - Hawthorne
  - Hermosa Beach
  - Manhattan Beach
3. **PUBLIC COMMENTS**

None.
4. **APPROVAL OF MINUTES**
  - a. Minutes – March 30, 2022
5. **GENERAL BUSINESS**
  - a. Mark43 CAD Update
  - b. Follow-up on Police Dispatching Procedures
    - 3SI Tracker
    - NARC Calls
6. **COMMENTS FROM TASK FORCE MEMBERS**
7. **COMMENTS FROM STAFF**
8. **ADJOURNMENT**

# Minutes

MARCH 30, 2022

## SPECIAL MEETING OF THE POLICE TASK FORCE

### 1. CALL TO ORDER

The Police Task Force convened in a special meeting on March 30, 2022 at 9:31AM by teleconference.

### 2. ROLL CALL

Present: Lt. David Brock, Gardena Police Department  
Sgt. The Vu, Hawthorne Police Department  
Josh Armstrong, Hawthorne Police Department  
Lt. Sorai Estrada, Culver City Police Department  
Officer Matt Franco, Hermosa Beach Police Department  
Lt. Andy Harrod, Manhattan Beach Police Department

Absent: City of El Segundo

Also Present: Megan Cunningham, Communications Supervisor  
John Krok, Administrative Services Manager  
Shannon Kauffman, Operations Manager  
Mike Sweeney, Manhattan Beach Police Department

### 3. PUBLIC COMMENTS

None.

### 4. APPROVAL OF MINUTES

#### a. Minutes – February 24, 2021

Motion: Lt. Brock moved to approve the minutes from February 24, 2021. The motion was seconded by Manhattan Beach and passed by voice vote.

### 5. GENERAL BUSINESS

#### a. Mark43 CAD Update

Administrative Services Manager Krok updated Mark43 to indicate a 30-month timeline until kick-off. Cities need to ensure the installation of Windows 10 for a working CAD system. Operations Manager Kauffman will require vetting of the access list. Fleet data will also need to be updated and closer engagement with the cities will take place in the coming months. New builds will have the 5Gs to meet minimum standards.

#### b. Police Dispatching Procedures

- 3SI Tracker – Operations Manager Kauffman reported the 211L do not say GPS activation. With the encryption, the task force needs to discuss changing or maintaining same procedure.
- NARC Calls – Currently, not on the air, only on the MDC. Any feedback to continue or to putting on the air. Table discussion until the next task force. Hawthorne expressed, with the encryption channels, the information should be broadcasted over the air for these procedures should the task force agree. Culver City channel 1 is still not encrypted and will update once it is encrypted.

6. **COMMENTS FROM TASK FORCE MEMBERS**

Mr. Armstrong reminded Task Force about Active 911 is available which is an alert on the cell phone for \$12.50 per user per year. Hawthorne has 46 active users. Culver City Fire has over 70 users. Manhattan has 16. It is an app regardless of iOS or Android. Attach global group or city to it and receive notifications from operators of call number and location. Operations Manager Kauffman confirmed calls on the MDC will go to the cell phone without the supplements.

7. **COMMENTS FROM STAFF**

None.

8. **ADJOURNMENT**

The meeting adjourned at 9:47AM.