

**MINUTES  
REGULAR JOINT MEETING OF THE  
EXECUTIVE COMMITTEE AND THE USER COMMITTEE**

**OCTOBER 19, 2021**

**A. CALL TO ORDER**

The Executive Committee convened in a regular joint meeting on October 19, 2021, at 2:04PM in a regular meeting by teleconference. The User Committee did not meet due to lack of quorum.

**B. ROLL CALL**

Present: City Manager Clint Osorio, City of Gardena  
City Manager Bruce Moe, City of Manhattan Beach  
Chief Mike Ishii, Hawthorne Police Department

Absent: Chief Mike Saffell, Gardena Police Department  
Chief Derrick Abell, Manhattan Beach Police Department

Also Present: Chief Mike Lang, Manhattan Beach Fire Department  
Lt. Eden Robertson, Culver City Police Department  
Jennifer Petrusis, Richards Watson Gershon  
Ross Klun, Executive Director  
Shannon Kauffman, Operations Manager  
John Krok, Administrative Services Manager  
Vanessa Alfaro, Finance and Performance Audit Manager  
Joann Parrino, Shuster & Shuster  
Mark Shuster, Shuster & Shuster

**C. PUBLIC DISCUSSION**

None.

**D. EXECUTIVE COMMITTEE CONSENT CALENDAR**

Motion: Chief Ishii moved to approve Consent Calendar, Items #1-5. The motion was seconded by Vice-Chair Moe and passed by unanimous voice vote.

1. Minutes from September 21, 2021  
**APPROVE**
2. Check Register – September 2021  
**RECEIVE AND FILE**
3. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings  
**MAKE FINDINGS PURSUANT TO AB 361**
4. Budget Performance Report – FY 2021/22 Q1  
**RECEIVE AND FILE**
5. Approve the Memorandum of the Understanding with California Teamsters Public, Professional and Medical Employees Union Local 911 and Authorize the Executive Director to Execute on Behalf of the Authority  
**APPROVE AND AUTHORIZE EXECUTION**

**E. ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

F. **EXECUTIVE COMMITTEE GENERAL BUSINESS**

1. Deferred Compensation Plan Agreements with MissionSquare Retirement and Shuster Advisory Group, LLC

**APPROVE**

Mr. Shuster provided summary on the deferred compensation plan agreements with MissionSquare Retirement.

Motion: Vice Chair Moe moved to approve the agreements with MissionSquare Retirement and Shuster Advisory Group and authorized the Executive Director to execute them. Chief Ishii seconded the motion and passed by unanimous voice vote.

G. **USER COMMITTEE CONSENT CALENDAR**

Lack of quorum for User Committee.

1. Minutes from September 21, 2021

**APPROVE**

2. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings

**MAKE FINDINGS PURSUANT TO AB 361**

H. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

None.

I. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

The Executive Committee moved to closed session at 2:13PM to discuss following item.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Pursuant to Government Code Section 54957(b)(1)  
Title: Executive Director

The Executive Committee returned from closed session at 2:35PM with no actions taken.

J. **ADJOURNMENT**

The meeting adjourned at 2:36PM.