# MINUTES NOVEMBER 16, 2021

**REGULAR JOINT MEETING OF THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE**

1. **CALL TO ORDER**

The Executive Committee convened in a regular joint meeting on November 16, 2021 at 2:01PM by teleconference. The User Committee did not meet due to lack of quorum.

# ROLL CALL

Present: City Manager Clint Osorio, City of Gardena

City Manager Bruce Moe, City of Manhattan Beach Chief Mike Ishii, Hawthorne Police Department Chief Mike Saffell, Gardena Police Department

Absent: Chief Derrick Abell, Manhattan Beach Police Department Chief Mike Lang, Manhattan Beach Fire Department

Also Present: Chief Kenneth Powell, Culver City Fire Department Captain Gary Tomatani, Hawthorne Police Department Josh Armstrong, Hawthorne Police Department Jennifer Petrusis, Richards Watson Gershon

Laura Kalty, Liebert Cassidy Whitmore Ross Klun, Executive Director

Shannon Kauffman, Operations Manager John Krok, Administrative Services Manager

Vanessa Alfaro, Finance and Performance Audit Manager

# PUBLIC DISCUSSION

Executive Director Klun brought to the attention of the Executive Committee that required immediate action by the Executive Committee and that came to the Authority after the agenda for the meeting was posted. Purchase order in the amount of $30,604 for network firewall servers with a three year warranty would replace the current ones that expire shortly. Funding was budgeted with capital improvement.

Pursuant to Government Code section 54954.2(b)(2), the Executive Committee made the following two findings by a vote of 3 to 0 that there was a need to take immediate action on this matter and that the need for action came to the attention of the Authority after the agenda for the meeting was posted.

# EXECUTIVE COMMITTEE CONSENT CALENDAR

Motion: Vice-Chair Moe moved to approve Consent Calendar, Items #1-4. The motion was seconded by Chief Ishii and passed by voice vote.

* 1. Minutes from October 19, 2021

# APPROVE

* 1. Check Register – October 2021

# RECEIVE AND FILE

* 1. Cash & Investments Report as of 9-30-2021

# RECEIVE AND FILE

* 1. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings

# MAKE FINDINGS PURSUANT TO AB 361

1. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

# USER COMMITTEE CONSENT CALENDAR

Due to lack of quorum, User Committee did not discuss Consent Calendar, Items #1-3.

* 1. Minutes from September 21, 2021

# APPROVE

* 1. Minutes from October 19, 2021

# APPROVE

* 1. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings

# MAKE FINDINGS PURSUANT TO AB 361

1. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

# EXECUTIVE DIRECTOR’S REPORT

Mr. Klun reported on the Culver City Successor Agreement, Authority’s 457(b) plan with the Shuster Group, upcoming budget schedule and the current status of the Authority’s Continuity of Operations Plan.

# EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS

None.

# J EXECUTIVE COMMITTEE CLOSED SESSION AGENDA

The Executive Committee entered into closed session at 2:17PM to discuss the following item.

1. CONFERENCE WITH LABOR NEGOTIATOR Pursuant to Government Code Section 54957.6

Agency Designated Representative: Executive Director and Liebert, Cassidy, Whitmore Employee Organization: The Communications Workers of America

The Executive Committee returned from closed session at 3:08 PM with no action taken.

K. **ADJOURNMENT**

The meeting adjourned at 3:09PM.