

**MINUTES  
REGULAR JOINT MEETING OF  
THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE**

**APRIL 19, 2022**

**A. CALL TO ORDER**

The Executive and User Committees convened in a regular joint meeting on April 19, 2022 at 2:01PM by teleconference.

**B. ROLL CALL**

Present: City Manager Clint Osorio, City of Gardena  
City Manager Bruce Moe, City of Manhattan Beach  
City Manager Vontray Norris, City of Hawthorne  
Chief Mike Lang, Manhattan Beach Fire Department  
Chief Derrick Abell, Manhattan Beach Police Department  
Chief Mike Saffell, Gardena Police Department

Absent: Chief Mike Ishii, Hawthorne Police Department

Also Present: Shannon Kauffman, Operations Manager  
John Krok, Administrative Services Manager  
Jennifer Petrusis, Richards Gershon Watson  
Laura Kalty, Liebert Cassidy Whitmore  
Vanessa Alfaro, Finance & Performance Audit Manager  
Ross Klun, Executive Director

**C. PUBLIC DISCUSSION**

None.

**D. EXECUTIVE COMMITTEE CONSENT CALENDAR**

Motion: City Manager Moe moved to approve Consent Calendar, Items #1-8. The motion was seconded by City Manager Norris and passed by voice vote.

1. Minutes from March 15, 2022  
**APPROVE**
2. Check Register and Budget Transfers– March 2022  
**RECEIVE AND FILE**
3. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings  
**MAKE FINDINGS PURSUANT TO AB 361**
4. Approve a Change Purchase Order to CDW-G in the Amount of \$75,000 for a Total Not-To-Exceed Amount of \$150,000 for Supplies and Equipment  
**APPROVE**
5. Approve a Change Purchase Order to Motorola Solutions Incorporated in the Amount of \$40,000 for a Total Not-To-Exceed Amount of \$80,000 for Supplies and Equipment  
**APPROVE**
6. Approve a Fiscal year 2021-22 Blanket Purchase Order to Westin Incorporated for Supplies in a Total Amount Not-To-Exceed \$25,000  
**APPROVE**

7. Approve a Change Purchase Order in the Amount of \$20,000 to Liebert Cassidy & Whitmore for a Total Not-To-Exceed Amount of \$65,000 for Legal Services

**APPROVE**

8. FY 2021-22 Budget Performance Report – Q3

**RECEIVE & FILE**

**E. ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

**F. USER COMMITTEE CONSENT CALENDAR**

Motion: Chief Abell moved to approve the Consent Calendar, Items #1-2. The motion was seconded by Chief Saffell and passed by voice vote.

1. Minutes from March 15, 2022

**APPROVE**

2. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings

**MAKE FINDINGS PURSUANT TO AB 361**

**G. ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

**H. EXECUTIVE DIRECTOR'S REPORT**

Mr. Klun presented an update on Mark43 Cad.

**I. EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

Chair Osorio requested more detailed milestones from their baton platform. Vice-Chair Moe inquired after any payments during these milestones. It was confirmed there were no payments made to Mark43 during the first year.

**J. EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

The Executive Committee entered into closed session at 2:18PM to discuss the following items:

1. CONFERENCE WITH LABOR NEGOTIATOR  
Pursuant to Government Code Section 54957.6

Agency Designated Representative: Executive Director and Liebert, Cassidy, Whitmore  
Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Pursuant to Government Code Section 54957(b)(1)  
Title: Executive Director

The Executive Committee returned from closed session at 2:53PM with no actions taken.

**K. ADJOURNMENT**

The meeting adjourned at 2:54PM.