

**REGULAR MEETING OF THE BOARD OF DIRECTORS,
THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE**

MARCH 15, 2022

A. CALL TO ORDER

The Board of Directors, the Executive and User Committees convened in a regular joint meeting on March 15, 2022 at 2:00PM by teleconference.

B. ROLL CALL

Present: Mayor Hildy Stern, City of Manhattan Beach
Mayor Pro Tem Rodney Tanaka, City of Gardena
Councilmember Alex Monteiro, City of Hawthorne
City Manager Clint Osorio, City of Gardena
City Manager Bruce Moe, City of Manhattan Beach
City Manager Vontray Norris, City of Hawthorne
Chief Mike Ishii, Hawthorne Police Department
Chief Mike Lang, Manhattan Beach Fire Department
Chief Derrick Abell, Manhattan Beach Police Department
Chief Mike Saffell, Gardena Police Department

Also Present: Shannon Kauffman, Operations Manager
John Krok, Administrative Services Manager
Jennifer Petrusis, Richards Gershon Watson
Laura Kalty, Liebert Cassidy Whitmore
Vanessa Alfaro, Finance & Performance Audit Manager
Ross Klun, Executive Director

C. PUBLIC DISCUSSION

None.

D. BOARD OF DIRECTORS CONSENT CALENDAR

Motion: Mayor Stern moved to approve Consent Calendar, Items #1-3. The motion was seconded by Vice-Chair Tanaka and passed by voice vote.

1. Minutes from January 18, 2021
APPROVE
2. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings
MAKE FINDINGS PURSUANT TO AB 361
3. Cash & Investments Report/December 31, 2021
RECEIVE AND FILE

E. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

F. BOARD OF DIRECTORS GENERAL BUSINESS

1. Resolution Revising Budgetary Policy to Allow Ongoing Funding for Pension and Other Post-Employment Benefits Unfunded Liabilities
ADOPT RESOLUTION

After a brief presentation, Chair Monteiro inquired after the basis of the contributed funds to OPEB and 115 trust as well as the anticipated savings. Finance Manager Alfaro reported contributions are determined by actuaries every two years. Vice-Chair Tanaka indicated with the interest rates low if other options were researched instead of using cash. Finance Manager Alfaro discussed with Treasurer and the liability is not as large as member cities. The cost of undergoing pension obligation

bonds may not be administratively feasible.

Motion: Vice-Chair Tanaka moved to approve the revision to the budgetary policy to allow ongoing funding for pension and other post-employment benefits unfunded liabilities. The motion was seconded by Mayor Stern and passed by voice vote.

2. Resolution Adopting the Budget for Fiscal Year 2022-2023

ADOPT RESOLUTION

Finance Manager Alfaro presented to the Board the budget for fiscal year 2022-2023. Work plans were summarized. Vice-Chair Tanaka was not able to see the column for City of Gardena on the presentation. Finance Manager Alfaro mentioned the margins cut out and will email the information to the Board. Chair Monteiro requested a summary on the Cost Allocation Policy.

Motion: Vice-Chair Tanaka moves to approve the budget. The motion was seconded by Mayor Stern and passed by voice vote.

3. Resolution Adopting an Amended Statement of Investment Policy and Rescinding Resolution No. 341

ADOPT RESOLUTION

Finance Manager Alfaro presented a summary on the Amended Statement of Investment Policy.

Motion: Vice-Chair Tanaka moved to approve the amended statement of investment policy. The motion was seconded by Mayor Stern and passed by voice vote.

G. **EXECUTIVE COMMITTEE CONSENT CALENDAR**

Motion: City Manager Norris moved to approve the Consent Calendar, Items #1-5. The motion was seconded by Chair Osorio and passed by voice vote.

1. Minutes from February 15, 2021

APPROVE

2. Check Register - February 2022

RECEIVE AND FILE

3. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings

MAKE FINDINGS PURSUANT TO AB 361

4. Approve a Change Purchase order to Compline Incorporated in the Amount of \$50,000 for a Total Not-To-Exceed Amount of \$65,000 for Supplies and Equipment

APPROVE

5. Agreement with the City of Culver City for Emergency Police and Fire Dispatch Services

APPROVE AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE AUTHORITY

H. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

I. **EXECUTIVE COMMITTEE GENERAL BUSINESS**

1. Memorandum of Understanding with the Communications of Workers of America

APPROVE AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE AUTHORITY

Administrative Services Manager Krok provided summary on the Memorandum of Understanding with the Communications of Workers of America. He projected \$242,000 over the next three years. The increase is 2.52% of the total salaries and benefits for RCC and 6% of salaries and benefits for the CWA group.

Motion: Vice-Chair Moe moved to approve the Memorandum of Understanding with the Communications

of Workers of America. The motion was seconded by City Manager Norris and passed by voice vote.

J. **USER COMMITTEE CONSENT CALENDAR**

Motion: Chief Ishii moved to approve the Consent Calendar, Items #1-2. The motion was seconded by Chief Abell and passed by voice vote.

1. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings
MAKE FINDINGS PURSUANT TO AB 361
2. Minutes from February 15, 2021
APPROVE

K. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

L. **EXECUTIVE DIRECTOR'S REPORT**

The Executive Director provided update on the regional study on fire dispatch center.

M. **BOARD OF DIRECTORS, EXECUTIVE, AND USER COMMITTEES' COMMENTS**

City Manager Moe requested monthly status reports on Mark43.

N. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

The Executive Committee entered into closed session at 2:43PM to discuss the following item:

1. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6
Agency Designated Representative: Executive Director and Liebert, Cassidy, Whitmore
Employee Organization: The California Teamsters Public, Professional and Medical Employees Union
Local 911

The Executive Committee returned by closed session at 3:17 PM with no actions taken.

O. **ADJOURNMENT**

The meeting adjourned at 3:17PM.