

**MINUTES REGULAR JOINT MEETING OF THE
EXECUTIVE COMMITTEE AND THE USER COMMITTEE
JUNE 21, 2022**

A. CALL TO ORDER

The Executive Committee and the User Committee convened in a regular joint meeting on Tuesday, June 21, 2022 at 2:03 PM via teleconference.

B. ROLL CALL

Present: City Manager Vontray Norris, City of Hawthorne
City Manager Bruce Moe, City of Manhattan Beach
City Manager Clint Osorio, City of Gardena
Chief Mike Ishii, Hawthorne Police Department (arrived at 2:30 PM)
Chief Mike Lang, Manhattan Beach Fire Department
Chief Mike Saffell, Gardena Police Department

Absent: Chief Derrick Abell, Manhattan Beach Police Department.

Also present: Executive Director Ross Klun
Administrative Services Manager John Krok
Finance Manager Vanessa Alfaro
Jennifer Petrusis, RWG Law.

C. PUBLIC DISCUSSION

None.

D. EXECUTIVE COMMITTEE CONSENT CALENDAR

With regard to Consent Calendar Item No. 8, Administrative Services Manager Krok verified for City Manager Moe that other self-insured retentions (SIRs) were evaluated and there was a 10% overall increase.

MOTION: City Manager Moe moved to approve the consent calendar as written. The motion was seconded by City Manager Von Norris and passed by unanimous roll call vote.

1. Minutes from May 17, 2022
APPROVE
2. Minutes from May 31, 2022
APPROVE
3. Minutes from June 7, 2022
APPROVE
4. Check Register – May 2022
RECEIVE AND FILE
5. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings
MAKE FINDINGS PURSUANT TO AB 361

6. Schedule of Fees and Charges for Fiscal Year 2022/23 as Described in Exhibit A of the Draft Resolution
CONSIDER WHETHER TO RECOMMEND THAT THE BOARD OF DIRECTORS ADOPT A RESOLUTION ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR FISCAL YEAR 2022/23
7. Preapproval of Travel Expenses in an Amount Not to Exceed \$650.00 for the Executive Director to Attend the Annual Association of Public-Safety Communications Officials (APCO) 2022 Conference
APPROVE
8. Authorize the Executive Director to Bind and Approve FY 2022/23 Insurance Policies Proposed by Alliant Insurance Services, Inc. for Insurance Necessary to Protect the Authority and its Member Agencies; and Approve Purchase Orders Associated With 2022/23 Insurance Policies Proposed by Alliant Insurance Services, Inc. in an Amount Not- To-Exceed \$365,000
AUTHORIZE EXECUTIVE DIRECTOR TO BIND AND APPROVE INSURANCE POLICIES AND APPROVE AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE PURCHASE ORDERS

E. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

F. **EXECUTIVE COMMITTEE GENERAL BUSINESS**

1. Approve FY 2022/23 Blanket Purchase Orders for Supplies and Services in a Total Amount Not-To-Exceed \$ 1,425,477
APPROVE AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE PURCHASE ORDERS

Administrative Services Manager Krok presented the staff report.

MOTION: City Manager Norris moved to approve the Executive Director to approve and authorize blanket purchase orders. The motion was seconded by City Manager Moe and passed by unanimous roll call vote.

2. Memorandum of Understanding with The California Teamsters Public, Professional and Medical Employees Union Local 911
APPROVE AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE AUTHORITY

Administrative Services Manager Krok provided the staff report. He noted that, contrary to information in the staff report, the projected cost increase is \$1,331,113, or 5.3% of total compensation associated with the Teamsters' bargaining group, over the next three and one-half years. He affirmed for City Manager Moe that this is consistent with direction given by the Executive Committee.

MOTION: City Manager Moe moved to approve and authorize the Executive Director to execute the memorandum of understanding with the California Teamsters Public, Professional and Medical Employees Union on behalf of the Authority. The motion was seconded by City Manager Norris and passed by unanimous voice vote.

3. Executive Director's Update on the Status of the Mark43 Project

Executive Director Klun provided a Power Point presentation on the status of the Mark43 Project. In answer to questions from City Manager Moe, Director Klun confirmed that the information on the progress made is provided in a web dashboard; that the first payment due is one year after go-live.

MOTION: City Manger Moe moved to receive and file the Executive Director's update on the status of the Mark43 Project. The motion was seconded by City Manager Norris and passed by unanimous roll call vote

G. **USER COMMITTEE CONSENT CALENDAR**

1. Minutes from April 19, 2022
2. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings
MAKE FINDINGS PURSUANT TO AB 361

MOTION: Chief Ishii moved to approve the User Committee Consent Calendar as written. The motion was seconded by Chief Lang and passed by unanimous roll call vote, absent Chief Abell.

H. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

I. **EXECUTIVE DIRECTOR'S REPORT**

1. Executive Director Klun advised that elections for the Chairman and Vice-Chairman of the Executive Committee will be held the first meeting in July.
2. Executive Director Klun reported that earlier this month there was a successful migration of Text to 911 into Rapid Deploy.
3. Recruitment and staffing updates were presented by Executive Director Klun, including the Authority's plans to host a job fair. At the request of City Manager Moe, he provided input about employee retention.
4. Executive Director Klun shared updated information on the potential impact of proposed Senate Bill 1000, which would require law enforcement agencies to conduct dispatch operations on an open and clear channel that could be monitored by the public and require that criminal justice and personally identifiable information not be transmitted in a way that could be monitored by the public.

J. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

None.

K. **EXECUTIVE COMMITTEE CLOSED SESSION AGENDA**

Pursuant to Government Code Section 54957(b)(1), at 2:35 PM, the Executive Committee entered into a closed session to discuss Public Employee Performance Evaluation, Executive Director. At 3:00 PM, the Executive Committee meeting returned to open session with no action taken in closed session.

L. **ADJOURNMENT**

The meeting was adjourned at 3:03 PM.