

**MINUTES OF A REGULAR MEETING
OF THE FIRE TASK FORCE
NOVEMBER 1, 2022**

1. **CALL TO ORDER**

The Fire Task Force convened in a regular session via teleconference at 9:35 AM on Tuesday, November 1, 2022.

2. **ROLL CALL**

Present: Battalion Chief Chris Miller, Culver City Fire Department

Absent: Battalion Chief Kevin Tiscareno, Manhattan Beach Fire Department
Captain Ryan Allee, El Segundo Fire Department

Also Present: Administrative Services Manager, John Krok
Operations Manager, Shannon Kauffman
Communications Supervisor, Sandra Farley
Executive Assistant, Cristina Manley

Due to the absence of a quorum, no business could be properly conducted.

3. **PUBLIC COMMENTS**

None.

4. **APPROVAL OF MINUTES**

a. Minutes – September 6, 2022

5. **GENERAL BUSINESS**

a. Adding Battalion Chiefs as a Representative for Responses into City and County

Operations Manager Kauffman, shared that Captain Allee wanted this item to this agenda. Notification to BC's when fire truck goes to County. Currently, Supervisor Farley working with dispatcher of notation of this request.

- b. Access Channel Monitoring by Dispatch and Procedures During an E-Trigger Activation

Supervisors will handle E-Tigger Activation quarterly, next one scheduled for Sunday, November 6, 2022. Operations Manager Kauffman discussed a “type code” for active shooter, making a combine code with police and fire for notification.

6. **COMMENTS FROM TASK FORCE MEMBERS**

Battalion Chief Miller requested a few Fire Captains to come over to RCC for a few hours. Per Manager Kauffman, please send an email to super@rcc911.org to facilitate this request.

7. **COMMENTS FROM STAFF**

None.

8. **ADJOURNMENT**

The meeting was adjourned at 9:41 AM.