

**MINUTES
SPECIAL MEETING OF THE EXECUTIVE COMMITTEE**

NOVEMBER 29, 2022

A. CALL TO ORDER

The Executive Committee convened in a special meeting on November 29, 2022 at 2:32 PM by teleconference.

B. ROLL CALL

Present:

City Manager Bruce Moe, City of Manhattan Beach
City Manager Vontray Norris, City of Hawthorne
City Manager Clint Osorio, City of Gardena

Absent:

Also Present: Executive Director Ross Klun
Operations Manager Shannon Kauffman
Administrative Service Manager John Krok
Executive Assistant Cristina Manley
Jennifer Petrusis, RWG Law

C. PUBLIC DISCUSSION

None.

D. EXECUTIVE COMMITTEE CONSENT CALENDAR

1. Purchase and Install Agreement with Xcel Mechanical Systems for Carrier Chiller Unit in the Amount of \$136,000
APPROVE AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE AUTHORITY

2. AB 361 Findings for Special Brown Act Requirements for Teleconference Meetings
MAKE FINDINGS PURSUANT TO AB 361

MOTION: City Manager Bruce Moe moved to approve the consent calendar as written 1-2. The motion was seconded by City Manager Clint Osorio and passed by a 3-0 call vote.

E. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

F. EXECUTIVE COMMITTEE CLOSED SESSION AGENDA

The Executive Committee entered into closed session at 2:35 PM to discuss the following item:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code section 54957(b)(1)
Title: Executive Director
2. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to Government Code Section 54957.6

Agency Representative: Jennifer Petrusis
Unrepresented Employee: Executive Director

The Executive Committee returned from closed session at 3:07 PM with no actions taken.

E. **ADJOURNMENT**

The meeting adjourned at 3:07 P.M.