

A G E N D A
REGULAR MEETING OF THE FIRE TASK FORCE
TUESDAY, MARCH 5, 2024, 9:30 AM
SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY
SECOND FLOOR CONFERENCE ROOM
4440 W. BROADWAY, HAWTHORNE, CA

A. **CALL TO ORDER**

B. **ROLL CALL**

1. Culver City
2. El Segundo
3. Manhattan Beach

C. **PUBLIC COMMENTS**

Members of the public will be given the opportunity to directly address the Fire Task Force on any matter within the subject matter jurisdiction of the Authority, including items on the agenda.

D. **APPROVAL OF MINUTES**

1. Minutes – February 6, 2024

E. **GENERAL BUSINESS**

1. Provide CAD Project Update
2. Review Attaching A-Rep to LA County/LA City Responses for El Segundo Fire
3. Discuss Response Issues with 2nd Alarm Units at Recent Fires in El Segundo
4. Discuss Status of LACoFD Authorization to Operate on LA-RICS System for LACoFD Lifeguards
5. Discuss E-Trigger Functionality Following Recent SBRPCA Radio Console Update
6. Review Fire Department Notification Process Following Hardware Updates
7. Review Fire Channel Programming in SBRPCA Avtec Consoles
8. Discuss South Bay Fire Access Channel Utilization by Communications Operators and Supervisors Operationally and During INSB Radio System Outages
9. Review of the Radio Vendor Contract Statement of Work for SBRPCA
10. Discuss CAD-to-CAD Integration with Neighboring Jurisdictions
11. Discuss Fire Department Incidents Occurring On Jurisdictional Boundaries

F. **COMMENTS FROM TASK FORCE MEMBERS**

G. **COMMENTS FROM STAFF**

H. **ADJOURNMENT**

A. CALL TO ORDER

The Fire Task Force convened in a special meeting at 9:34AM on Tuesday, February 6, 2024, on the second-floor conference room of the South Bay Regional Public Communications Authority, 4440 West Broadway, Hawthorne, CA.

B. ROLL CALL

Present: Culver City, Seth Miller
Culver City, Roger Braum
El Segundo, Ryan Allee

Absent: Manhattan Beach

Also present: Executive Director, M. Ross Klun
Operations Manager, Shannon Kauffman
Administrative Services Manager, John Krok
Executive Assistant, Cristina Manley

C. PUBLIC DISCUSSION

None.

D. APPROVAL OF MINUTES

1. Minutes – September 12, 2023
2. Minutes – October 3, 2023
3. Minutes – November 9, 2023

MOTION: Executive Director Klun moved to approve the Fire Task Force minutes from as written 1-3. Passed by unanimous voice vote.

E. GENERAL BUSINESS

1. CAD Project Update

Director Klun provided an update on RFP (4 respondents). Hexagon, Tylor, Central Square & Versaterm. On January 18, 2024 – RFP process started. Next step for RFP – February 29, 2024 CAD RFP deadline. 3rd week of April to make a contract award. Scoring matrix rating for each of the vendors. Cost is not the primary concern. Functionality is the primary concern for the selection of the new CAD system. A report will be generated with the recommendations. The consultant does not make the recommendation, only complies the score(s).

2. PulsePoint Update

Director Klun provided history on PulsePoint. Smartphone app alerts everyday citizens/community when CPR is needed for patients in cardiac arrest. PulsePoint respond is a 911 – connected app that can immediately inform the citizens of emergencies occurring in the community and can request your help when CPR is needed nearby. It will only send alerts in public places. Lots of features that can be enable for each agency. You are able to register AED's are accessible to emergency call takers and disclose to those nearby during cardiac arrest events. Chief Lang requested, for the Authority to look at interfacing our CAD system with PulsePoint (8 to 12 weeks to start the testing process). Each city/fire department will have a separate login. Each agency will be setup or display web interface.

F. COMMENTS FROM TASK FORCE MEMBERS

BC Allee shared with the group of the new fire chief and emergency manager for El Segundo fire department. Structure fire (multiple members) receiving on EMS calls – changes needed on RUN card.

BC Miller mentioned the importance of consistent monthly meetings with task force. Appreciates the cooperation/response of the supervisors helping out with questions.

G. COMMENTS FROM STAFF

Director Klun asked to submit agenda items a week prior to the meeting.

H. ADJOURNMENT

The meeting adjourned at 10:11 a.m.