AGENDA

REGULAR MEETING OF THE EXECUTIVE COMMITTEE AND USER COMMITTEE
TUESDAY, FEBRUARY 17, 2026, 2:00 PM
SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY
SECOND FLOOR CONFERENCE ROOM
4440 W. BROADWAY, HAWTHORNE, CA

A. **CALL TO ORDER**

B. **ROLL CALL**
1. Executive Committee
2. User Committee

C. **PUBLIC DISCUSSION**
Members of the public will be given the opportunity to directly address the Executive Committee and User Committee on any matter within the subject matter jurisdiction of the Authority, including items on the agenda.

D. **EXECUTIVE COMMITTEE CONSENT CALENDAR**
1. Minutes from January 20, 2026
APPROVE
2. Check Register – January 2026
RECEIVE AND FILE
3. VESTA 911 Extended Maintenance
APPROVE
4. Professional Services Agreement with Arroyo Background Investigations to Provide Ongoing Background Investigations
APPROVE AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE ON BEHALF OF THE AUTHORITY

E. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

F. **EXECUTIVE COMMITTEE GENERAL BUSINESS**
1. Fiscal Year 2026-2027 Five-Year Capital Improvement Plan
PROVIDE DIRECTION
2. Fiscal Year 2026-2027 Preliminary Budget
PROVIDE DIRECTION
3. Executive Director's Update Versaterm CAD Project
RECEIVE AND FILE
4. Executive Director's Update on Technical Services
RECEIVE AND FILE
5. Executive Director's Update on Staffing
RECEIVE AND FILE
6. Executive Director's Update on FY 2024-2025 Annual Financial Report
RECEIVE AND FILE

G. **USER COMMITTEE CONSENT CALENDAR**
1. Minutes from January 20, 2026
APPROVE

H. **ITEMS REMOVED FROM CONSENT CALENDAR**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Assistant at 310-973-1802 ext. 100. Notification 48 hours prior to the meeting will enable the JPA to make reasonable arrangements to ensure accessibility to this meeting [28CFR35. 102-35. 104 ADA Title II].

I. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

J. **EXECUTIVE COMMITTEE CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATOR
   Pursuant to Government Code Section 54957.6
   Agency Designated Representatives: Executive Director and Liebert, Cassidy Whitmore
   Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911
2. PUBLIC EMPLOYMENT APPOINTMENT
   Pursuant to Government Code Section 54957(b)(1)
   Title: Executive Director

K. **ADJOURNMENT**

Posting Date/Time: February 12, 2026/5:00PM
Signature:

Mike Saffell, Interim Executive Director

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D-1

MINUTES OF THE REGULAR OF THE BOARD OF DIRECTORS, THE EXECUTIVE COMMITTEE AND THE USER COMMITTEE **JANUARY 20, 2026**

A. **CALL TO ORDER**

The Board of Directors, Executive Committee and User Committee convened in a regular joint session at 2:07 PM on Tuesday, January 20, 2026, in the second-floor conference room of the South Bay Regional Public Communications Authority at 4440 West Broadway, Hawthorne, CA.

B. **ROLL CALL**

Present:
Councilmember Rodney Tanaka, City of Gardena
Mayor David Lesser, City of Manhattan Beach
Mayor Pro Tem Alex Monteiro, City of Hawthorne
City Manager Vontray Norris, City of Hawthorne
City Manager Talyn Mirzakhanian, City of Manhattan Beach
City Manager Clint Osorio, City of Gardena
Chief Todd Fox, Gardena Police Department
Chief Eric Lane, Hawthorne Police Department
Chief Jesse Alexander, Manhattan Beach Fire Department
Chief Rachel Johnson, Manhattan Beach Police Department

Absent:

Also Present:
Interim Executive Director, Mike Saffell
Operations Manager, Shannon Kauffman
Administrative Services Manager, Megan Cunningham
Finance Manager, Vanessa Alfaro
Executive Assistant, Cristina Manley
General Counsel RWG, Jennifer Petrusis
Liebert Cassidy Whitmore, Laura Kalty
Chief Saul Rodriguez, El Segundo Police Department
Chief Landon Phillips, Hermosa Police Department
Jon Lewis, Bob & Murray Associates
Battalion Chief Casey Snow, El Segundo Fire Department
Chief Jason Sims, Culver City Police Department

C. **PUBLIC DISCUSSION**

None.

D. **BOARD OF DIRECTORS CONSENT CALENDAR**

1. Minutes from July 15, 2025
APPROVE
2. Updated Publicly Available Pay Schedule
RECEIVE AND FILE

MOTION: Councilmember Tanaka moved to approve the Board of Directors Consent Calendar items 1-2. The motion was seconded by Mayor Lesser and passed by a vote of 3-0.

E. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

F. **BOARD OF DIRECTORS GENERAL BUSINESS**

1. Fiscal Year 2025-2026 Mid-Year Budget Report
   RECEIVE AND FILE

   Finance Manager Alfaro presented Mid-Year Budget Performance Report for fiscal year 2026 are on track with the adopted budget.

   - Assessment revenue is at 85% from member cities and 75% from contract cities.
   - Revenues total $11.2 million, about 74% of expected revenues.
   - Expenses total $7.5 million, about 43% of budgeted amounts, and expenses.
   - Salary and benefits account for 45.5% of budgeted amounts, and expenses for supplies, services, and equipment account for 45.6%
   - Capital improvement projects represent nearly 31% of the CIP budget.

   Staff recommends the Board of Directors, receive and file fiscal year 2025-2026 Mid-Year Budget Performance Report.

   City Manager Osorio inquired on the amount of the CIP trending 31%, will be carried over to the next fiscal year. Finance Manager Alfaro explained that the goal is to complete most CIP projects, including those carried over from the prior year.

G. **EXECUTIVE COMMITTEE CONSENT CALENDAR**

1. Minutes for December 16, 2025
   APPROVE

   MOTION: City Manager Norris moved to approve the Executive Committee Consent Calendar item 1. The motion was seconded by City Manager Osorio and passed by a vote of 2 –0 with one abstain.

2. Check Register – December 2025
   RECEIVE AND FILE

3. Professional Services Agreement with Commline to Provide Public Safety Radio System Support Services for South Bay Regional Bay Regional Public Communications Authority
   APPROVE AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE ON BEHALF OF AUTHORITY

   MOTION: City Manager Norris moved to approve the Executive Committee Consent Calendar item 2-3. The motion was seconded by City Manager Osorio and passed by a vote of 3-0.

H. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

G1 – Minutes for December 16, 2025
City Manager Mirzakhanian abstained from the vote on the minutes for December 16, 2025, due to her absence.

I. **EXECUTIVE COMMITTEE GENERAL BUSINESS CALENDAR**

1. Prepared Software
   PROVIDE INPUT AND DIRECTION TO THE EXECUTIVE DIRECTOR REGARDING THE IMPLEMENTATION OF ARTIFICAL INTELLIGENCE SOLUTIONS FOR DISPATCH SERVICES

   Interim Executive Director Saffell discussed retention challenges and an AI tool for the dispatch center. Operations Manager Shannon Kauffman has been working with Evan Hughes from Prepared with the goal to gather input and concerns regarding accuracy, completeness of records, discoverability, human connections, skill atrophy, etc. Evan Hughes demonstrated the Prepared AI product to the group.

Prepared is a browser-based software solution that has been running on a trial basis for about three months.

- Real Time Transcription – there is an approximately a half-second delay
- Map View – a request for the live location can be sent to callers who don't have good location information.
- A generative AI note taker runs in real time.
- Real-time access for PSAPs, real-time crime centers, and drone responder units.
- Historical Incidents – shows previous calls based on geographic location (up to 500ft) or phone numbers.
- Provides location history without searching through CAD.
- Media – audio can be downloaded directly from Prepared without having ask the PSAP.
- Protocols – quality assurance is performed on 100% of calls. Live guidance is available, prompting call takers with questions based on the situation.
- Translation Transcription Module – platform supports 22 languages. System automatically detects languages.
- Transcription of Radio Traffic – transcribes all radio frequencies.
- Non-Emergency Triage – handles lower priority or less necessary calls.
- LAPD use of the AI system – the goal is to reduce the burden on call takers and dispatchers, preventing burnout and allowing them to focus on 911 calls.
- AI capabilities and languages – callers can request to speak to a call taker and will be transferred.
- The system aims to reduce the number of calls that dispatchers handle.
- Centers using Prepared software have not seen a reduction in staffing, as most are already understaffed.
- Software can assist dispatchers by transcribing calls live and summarizing information.
- Cybersecurity concerns are addressed through CJIS, HIPAA, and SOC2 Type 2 compliance.
- AI Implementation – Fire command staff can upload questions they want asked on every call to the system.
- California has 12 agencies using the system, ranging from small agencies to LAPD. Inglewood Police Department has purchased the system; this solution can be customized and can be implemented right away.

Interim Executive Director Saffell addressed concerns with staffing, and an overworked workforce are problems the software can assist with. The AI based software can assist with less experienced staff and help maintain performance expectations, in turn assisting with retention and staffing issues

2. Executive Director's Update Versaterm CAD Project
RECEIVE AND FILE

Operations Manager Kauffman provided on a CAD update. Milestones 1-4 are complete, and milestones 5 and 6 are in progress. Milestones 5 and 6 involve building the production environment, which is anticipated to be done by then end of the month. The go-live date is still anticipated for July 13th. Communication on the project has been improved by meeting with fire and police representatives. Meetings will be held to gather feedback and address questions. Monthly project meetings will be held for both fire and police.

Functional Testing – involves accepting everything in the system, including the database, commands, and the interfaces. The CAD consultant oversees the acceptance on the project. City Manager Mirzakhanian requested the desire to address requests from the Fire Task Force, even if it means compromising the schedule. Operations Manager Kauffman confirmed that there's extra weeks have been built in for things like adding nature codes and AVL functionality.

3. Executive Director's Update on Technical Services
RECEIVE AND FILE

Administrative Services Manager Cunningham provided an update on Technical Services. The number of vehicles obtained by the cities but not yet delivered increased from 22 to 34. Culver City Fire added another 2025 Ranger and an Explorer to their vehicles at a facility. The number of full builds completed increased from 53 to 56. The build time for a typical police car is about 80 hours.

Mayor Lesser asked about the capacity to execute the vehicle builds and if more resources are needed. Administrative Services Manager Cunningham explained software is being considered to provide full transparency regarding the status of work. There are four bays so they can only work on four vehicles at a time. A full build takes 80 hours per vehicle. There is a need to determine a mechanism to handle overflow if the workload becomes too much.

From July 1st to December 16th, there were 53 full builds, with three more completed since then. There is a difference between the total hours to build a car and the time it takes to start the build after the vehicle arrives. Delays are sometimes caused by parts availability, which has increased from 6-8 weeks to 8-12 weeks. Staff recognized that there needs to be better communication regarding the ordering of parts and inventory management.

Mayor Pro Tem Monteiro inquired about vehicle build issues. Interim Executive Director Saffell explained the use of an outside provider to help with overflow is being evaluated. The goal is to get through the last nine vehicles and ensure accurate information from decision-makers. There is a need to ensure that parts are ordered and received promptly to avoid delays. City Manager Mirzakhanian addressed areas of concern with vehicle builds and ways to improve installation follow-up with the cities. Interim Executive Director Saffell stated that an organizational assessment of the unit will be conducted to improve efficiency, focusing on the flow between staffing, billing, wait time, and facility capacity to store parts.

4. Executive Director's Update on Staffing
RECEIVE AND FILE

Administrative Services Manager Cunningham provided a staffing update. The department went from 11 part-time employees to 10, and from 25 full-time operators to 24. One employee left due to the complexity and stress of the dispatcher position. There have been 398 applications received, 98 tests were scheduled, 83 tests taken, and 18 passed. Thirteen applicants are in the background process and two are in training. Social media, particularly Instagram, has been effective in recruitment.

Interim Executive Director Saffell explained that there has been a significant push to streamline the hiring process. A recruitment team has been reignited to promote a positive image of RCC. Training is being provided to the recruitment team on how to effectively recruit.

J. **ITEMS REMOVED FROM CONSENT CALENDAR**

None.

K. **USER COMMITTEE CONSENT CALENDAR**

1. Minutes from December 16, 2025

APPROVE

MOTION: Chief Fox moved to approve the User Committee Consent Calendar item 1. The motion was seconded by Chief Johnson and passed by a vote of 4 – 0.

L. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

M. **BOARD OF DIRECTORS, EXECUTIVE AND USER COMMITTEES' COMMENTS**

Mayor Lesser and Councilmember Tanaka expressed appreciation for the leadership and fresh approach to recruiting.

Interim Executive Director Saffell offered to host leadership academies and sit-alongs in the communications center.

N. **EXECUTIVE COMMITTEE CLOSED SESSION**

The Executive Committee entered closed session at 3:36PM and returned at 4:36PM with no reportable action taken,

1. CONFERENCE WITH LABOR NEGOTIATOR
   Pursuant to Government Code Section 54957.6
   Agency Designated Representatives: Executive Director and Liebert, Cassidy Whitmore
   Employee Organization: The California Teamsters Public, Professional and Medical Employees Union Local 911
2. PUBLIC EMPLOYMENT APPOINTMENT
   Pursuant to Government Code Section 54957(b)(1)
   Title: Executive Director
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Pursuant to Government Code Section 54957(b)(1)
   Title: Executive Director

O. **ADJOURNMENT**

The meeting was adjourned at 4:36PM.

D-2

Check Register FY 2025-26

January 2026

Accounts Payable Check Issued Date	Total Check Amount	Notes
January 2, 2026	$37,626.46	
January 9, 2026	$145,427.16	
January 16, 2026	$155,374.91	
January 23, 2026	$91,529.09	
January 30, 2026	$595,959.04	
Accounts Payable Total	$1,025,916.66	

Payroll Checks Issued Date		
January 9, 2026	$171,638.27	
January 23, 2026	$169,670.78	
Payroll Total	$341,309.05	

Bank : bow BANK OF THE WEST

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
2344	1/2/2026	00012	CALIFORNIA WATER SER	4675328235	12/17/2025	WATER SERV HQ/ 11/15/25-12	619.91	619.91
2345	1/2/2026	00069	SOUTHERN CALIFORNIA	700383926852	12/18/2025	ELEC SERV PUNTA/ 11/18/25	994.37	994.37
2346	1/2/2026	00031	EMPLOYMENT DEVELOP	L0594777136	12/22/2025	UNEMPLOYMENT INS / JULY-	2,737.69	2,737.69
59153	1/2/2026	00407	COSCO FIRE PROTECTIC	1000755839	12/29/2025	ANNUAL MAINTENANCE	2,014.00	
				1000755826	12/29/2025	ANNUAL MAINTENANCE	534.00	2,548.00
59154	1/2/2026	01048	ERIC JASON ARROYO	3845	12/19/2025	RECRUITMENT - BACKGROU	1,000.00	1,000.00
59155	1/2/2026	00008	FEDERAL SIGNAL CORP	9099719	12/19/2025	FEDERAL SIGNAL CORP BILL	186.32	186.32
59156	1/2/2026	00005	FEDEX	9-119-11950	12/26/2025	POSTAGE AND SHIPPING	25.13	25.13
59157	1/2/2026	01168	GVP VENTURES, INC	11360	12/15/2025	RECRUITMENT SERVICES	10,000.00	10,000.00
59158	1/2/2026	00577	JESSICA RAMOS	4253	12/19/2025	VEHICLE MAINTENANCE & D	120.00	120.00
59159	1/2/2026	00867	JOE MAR POLYGRAPH	25-019-SBRPCA	12/27/2025	PRE-EMPLOYMENT POLYGR	500.00	
				25-018-SBRPCA	12/22/2025	PRE-EMPLOYMENT POLYGR	250.00	
				25-020-SBRPCA	12/28/2025	PRE-EMPLOYMENT POLYGR	250.00	1,000.00
59160	1/2/2026	00442	LAWSON PRODUCTS, INC	9313086864	12/22/2025	LAWSON PRODUCTS INC BIL	463.83	463.83
59161	1/2/2026	01167	NOTARY PUBLIC CENTER	00168	11/12/2025	RECRUITMENT - BG PROCES	87.00	87.00
59162	1/2/2026	01152	PRIMO BRANDS	05L8710314288	12/1/2025	WATER FILTRATION SYSTEM	87.87	87.87
59163	1/2/2026	01022	RACE COMMUNICATIONS	RC1906532	12/1/2025	COMMUNICATION CONTRAC	1,198.50	1,198.50
59164	1/2/2026	00818	RICHARDS,WATSON & GE	256355	12/12/2025	FY 25-26 GENERAL COUNSEL	8,897.35	
				256356	12/12/2025	FY 25-26 GENERAL COUNSEL	398.20	9,295.55
59165	1/2/2026	00074	STAPLES INC.	7008173605	12/27/2025	OFFICE & JANITORIAL SUPPL	604.19	604.19
59166	1/2/2026	00171	VERIZON WIRELESS	6131812965	12/23/2025	GPD DAC CHARGES/ 11/24/25	1,816.95	
				6131752128	12/23/2025	DAC CHARGES HPD/ 11/24/25	1,349.38	
				6131736616	12/23/2025	MODEM SVC. MBPD/ 11/24/25	989.49	
				6131344142	12/18/2025	CELL PH. CHGS: 11/19/25-12/1	516.90	
				6131736617	12/23/2025	MODEM SVC. MBPD/ 11/24/25	138.06	4,810.78
59167	1/2/2026	01065	WAGEWORKS INC., HEAL	INV8546968	12/23/2025	FY 25-26 FSA MONTHLY COM	92.00	92.00
59168	1/2/2026	00063	WHELEN ENGINEERING (	810920	12/18/2025	WHELEN ENGINEERING CO B	304.32	304.32
59169	1/2/2026	00067	XCEL MECHANICAL SYST	6104	12/23/2025	FY 25-26 HQ MAINTENANCE	1,451.00	1,451.00
							Sub total for BANK OF THE WEST:	37,626.46

Bank : bow BANK OF THE WEST

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
21005	1/9/2026	00696	GUARDIAN	533654-01	12/19/2025	GUARDIAN - DENTAL,VISION,	5,596.91	5,596.91
21006	1/9/2026	00058	CALPERS	1000000181556:	12/15/2025	HEALTH PREMIUMS FOR JAN	48,391.15	48,391.15
21007	1/9/2026	00219	INTERNAL REVENUE SEF	Ben41872	1/9/2026	FEDERAL WITHHOLDING TAX	32,626.74	32,626.74
21008	1/9/2026	00223	EMPLOYMENT DEVEL DE	Ben41876	1/9/2026	STATE DISABILITY INSURAN(	13,793.07	13,793.07
21009	1/9/2026	00222	STATE DISBURSEMENT L	Ben41880	1/9/2026	SUPPORT: PAYMENT	184.62	184.62
21010	1/9/2026	00058	CALPERS	Ben41874	1/9/2026	PERS RETIREMENT: PAYMEN	28,562.28	28,562.28
21011	1/9/2026	00221	MISSIONSQUARE RETIRE	Ben41870	1/9/2026	DEFERRED COMPENSATION	14,465.84	14,465.84
59170	1/9/2026	00218	CWA LOCAL 9400	Ben41866	1/9/2026	UNION DUES CWA: PAYMENT	60.79	60.79
59171	1/9/2026	00217	INTL BROTHERHOOD OF	Ben41868	1/9/2026	UNION DUES TEAMSTERS: P.	976.50	976.50
59172	1/9/2026	00996	WAGEWORKS INC., HEAL	Ben41878	1/9/2026	HEALTH CARE FSA: PAYMEN	769.26	769.26
							Sub total for BANK OF THE WEST:	145,427.16

Final Check List
SOUTH BAY REGIONAL PCA

Bank : bow BANK OF THE WEST

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
2347	1/16/2026	00012	CALIFORNIA WATER SER	5550731926	12/31/2025	FIRE PROTECTION SERVICE/	108.57	108.57
2348	1/16/2026	00651	FRONTIER	209-188-0077-0	1/1/2026	PHONE SERVICE	339.77	339.77
2349	1/16/2026	00069	SOUTHERN CALIFORNIA	700440732476	1/13/2026	ELEC SERV HQ/ 12/10/25 - 01	13,730.71	
				700610392752	1/6/2026	ELECT SERV GRANDVIEW/ 1	315.42	14,046.13
2350	1/16/2026	00070	GAS COMPANY, THE	059 194 8982 2	1/7/2026	GAS SERVICE HQ/ 12/03/2025	2,922.84	2,922.84
2351	1/16/2026	00073	STATE BOARD OF EQUAL	012-655960	12/31/2025	SALES & USE TAX PMT WITH	34.00	34.00
2352	1/16/2026	01162	BMO COMMERCIAL CARD					
		00466	AMAZON MARKETPLACE	111-5034891-44	12/23/2025	OTHER EQUIPMENT FOR CO	2,414.41	
		00466	AMAZON MARKETPLACE	114-2329479-41	12/27/2025	OTHER EQUIPMENT FOR CO	2,414.41	
		00282	PMW ASSOCIATES, INC.	1021507	12/18/2025	CIVILIAN MANAGEMENT COU	798.25	
		00610	DIRECTV	065190124X251	12/4/2025	CABLE SERVICES	669.99	
		01041	ZIP RECRUITER	58632451	12/22/2025	STARTER PLAN - RECRUITME	549.00	
		01176	MACYS	4678433461	11/29/2025	CHRISTMAS DECOR COMM (	365.02	
		01059	FLOWCODE	B4F8C820	12/25/2025	QR CODE FOR RECRUITMEN	300.00	
		00467	LOWES BUSINESS	787860507	12/4/2025	EMPLOYEE SERVICES - CHR	270.53	
		00466	AMAZON MARKETPLACE	113-6541011-30	12/11/2026	PARTS - BILLING	249.21	
		00199	GOVT FINANCE OFFICER	857616.00	12/2/2025	2025 ANNUAL GAAP UPDATE	230.00	
		00971	CHILE VERDE	121825	12/17/2025	EMPLOYEE APPRECIATION -	215.44	
		00971	CHILE VERDE	121825-2	12/17/2025	EMPLOYEE SERVICES - GRA	176.78	
		00052	PARADISE AWARDS	41810	12/2/2025	EMPLOYEE PLAQUE - WAND	164.65	
		00228	COSTCO MEMBERSHIP	1251388564	12/22/2025	COSTCO MEMBERSHIP	130.00	
		00714	DOOR DASH	121825	12/19/2025	EMPLOYEE SERVICES - DAY	123.61	
		00981	SAM'S CLUB	80000000818170	12/23/2025	EMPLOYEE APPRECIATION C	123.24	
		00466	AMAZON MARKETPLACE	113-6155452-70	1/12/2026	GENERAL TECH SUPPLIES	109.40	
		01178	PORTO'S BAKERY & CAFI	50VLT6XEV	12/14/2025	EMPLOYEE APPRECIATION -	99.46	
		01175	JOBLIST.COM	122925	12/29/2025	JOB POSTING FOR OPERATO	99.00	
		00228	COSTCO MEMBERSHIP	1251393787	12/22/2025	EMPLOYEE WELLNESS PRO(	97.79	
		00761	BOX	INV13250962	12/26/2025	SOFTWARE SERVICES	90.00	
		00981	SAM'S CLUB	80000000848408	12/23/2025	EMPLOYEE APPRECIATION C	86.56	
		01047	GODADDY	572539777	12/23/2025	WEBSITE HOST SUBSCRIPTI	85.98	
		00466	AMAZON MARKETPLACE	113-4728790-64	12/9/2025	GENERAL TECH SUPPLIES	82.22	
		01177	BRISTOL FARMS	99000306100311	12/18/2025	EMPLOYEE APPRECIATION -	78.26	
		01041	ZIP RECRUITER	58631973	12/22/2025	RECRUITMENT	72.00	
		00466	AMAZON MARKETPLACE	111-4098926-31	12/4/2025	EMPLOYEE SERVICES - CHR	67.36	

Bank : bow BANK OF THE WEST (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
		01179	FACEBOOK	2733906208215	12/26/2025	FACEBOOK ADVERTISING	67.00	
		00787	NOTHING BUNDT CAKES	121825	12/19/2025	EMPLOYEE APPRECIATION -	66.00	
		00714	DOOR DASH	011126	12/14/2025	EMPLOYEE APPRECIATION -	61.65	
		00466	AMAZON MARKETPLACE	111-3430025-70	12/8/2025	EMPLOYEE SERVICES - CHR	61.30	
		00228	COSTCO MEMBERSHIP	1251393787-3	12/22/2025	EMPLOYEE WELLNESS PRO	53.97	
		00228	COSTCO MEMBERSHIP	1251393787-2	12/22/2025	EMPLOYEE WELLNESS PRO	50.81	
		01147	TARGET	120525	12/5/2025	JANITORIAL SUPPLIES	50.29	
		00981	SAM'S CLUB	363506613093	12/24/2025	EMPLOYEE APPRECIATION -	50.10	
		01046	PELOTON	120125	12/1/2025	EMPLOYEE SERVICES	49.99	
		01041	ZIP RECRUITER	58330730	12/18/2025	RECRUITMENT	45.00	
		01179	FACEBOOK	2733906208215	12/29/2526	FACEBOOK ADVERTISING	44.00	
		01179	FACEBOOK	2733906208215	12/28/2025	FACEBOOK ADVERTISING	37.00	
		00466	AMAZON MARKETPLACE	111-1844240-17	12/9/2025	OTHER EQUIPMENT FOR CO	33.15	
		01179	FACEBOOK	2733906208215	12/27/2025	FACEBOOK ADVERTISING	33.00	
		01179	FACEBOOK	2733906208215	12/31/2025	FACEBOOK ADVERTISING	32.00	
		00714	DOOR DASH	120425	12/4/2025	EMPLOYEE SERVICES - JOH	31.49	
		00466	AMAZON MARKETPLACE	111-9113728-30	12/3/2025	EMPLOYEE SERVICES - CHR	30.92	
		00655	STARBUCKS #05688	664931	12/25/2026	EMPLOYEE APPRECIATION C	22.00	
		01179	FACEBOOK	2733906208215	12/30/2025	FACEBOOK ADVERTISING	18.00	
		00690	WALGREENS #10069	9632	12/4/2025	EMPLOYEE SERVICES - CHR	14.31	
		01179	FACEBOOK	2733906208215	12/25/2025	FACEBOOK ADVERTISING	12.00	
		01179	FACEBOOK	2733906208215	12/24/2025	FACEBOOK ADVERTISING	5.00	
		01179	FACEBOOK	2733906208215	12/23/2025	FACEBOOK ADVERTISING	5.00	
		00599	APPLE STORE	120725	12/7/2025	EMPLOYEE REIMBURSEMEN	2.99	11,039.54
2353	1/16/2026	00058	CALPERS	100000018160	12/23/2025	REPLACEMENT BENEFIT FU	1,403.64	1,403.64
59173	1/16/2026	00297	AT&T, ATT CALNET	000024609543	1/3/2026	PHONE SERVICE 12/03/25-01	511.00	511.00
59174	1/16/2026	00064	AT&T, ATT PAYMENT CEN	960 461-1623 5	1/1/2026	PHONE SERVICE 01/01/2026-	3,786.37	3,786.37
59175	1/16/2026	01138	AUST, JENNIFER	011626	1/16/2026	RETIREE MED PREM/FEB 20	38.00	38.00
59176	1/16/2026	00460	CHARTER COMMUNICAT	249189801010	1/1/2026	FY 25-26 INTERNET SERVICE	3,043.73	3,043.73
59177	1/16/2026	00017	CHEM PRO LABORATOR	IN226890	1/1/2026	WATER TREATMENT SERVIC	96.05	96.05
59178	1/16/2026	00439	CIT COM, INC.	2026-1	1/1/2026	CAD SYSTEM IMPLEMENTAT	19,030.00	19,030.00
59179	1/16/2026	00528	CONTINENTAL COMPUTE	209524	1/9/2026	SOFTWARE MAINTENANCE	7,061.72	7,061.72
59180	1/16/2026	00101	CORDOVA, TONY	011626	1/16/2026	RETIREE MED PREM/FEB 20	588.00	588.00
59181	1/16/2026	00081	COSTON, SHANDER	011626	1/16/2026	RETIREE MED PREM/FEB 20	338.00	338.00
59182	1/16/2026	00879	CROWN CASTLE	2035132	1/1/2026	REDUNDANT INTERNET SER	1,100.00	1,100.00

Bank : bow BANK OF THE WEST (Continued)

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
59183	1/16/2026	01180	DAVIS, IAN	011226	1/12/2026	HAWTHORNE LIVE SCAN REI	29.00	29.00
59184	1/16/2026	00427	DION & SONS, INC	A16302	1/13/2026	GAMAJET TANK CLEANING A	8,044.18	8,044.18
59185	1/16/2026	00103	DIVINITY, TANJI	011626	1/16/2026	RETIREE MED PREM/FEB 202	588.00	588.00
59186	1/16/2026	00105	EBERLE, KELLE	011626	1/16/2026	RETIREE MED PREM/FEB 202	338.00	338.00
59187	1/16/2026	00008	FEDERAL SIGNAL CORP	9103619	12/29/2025	FEDERAL SIGNAL CORP BILL	4,010.53	4,010.53
59188	1/16/2026	00651	FRONTIER	7002Z664-S-260	1/5/2026	PHONE SERV 01/05/26-02/04/	8,626.40	
				7002Z665-S-260	1/5/2026	PHONE SERV 01/05/26-02/04/	5,929.37	14,555.77
59189	1/16/2026	00651	FRONTIER	7002Z664-S-242	8/5/2024	PHONE SERV 8/05/24-9/04/24	992.39	
				7002Z665-S-241	8/5/2024	PHONE SERV 8/05/24-9/04/24	682.12	1,674.51
59190	1/16/2026	00148	HAWTHORNE, CITY OF	IT-25-02-RCC	1/6/2026	COMPUTER CONTRACT SER	50,000.00	50,000.00
59191	1/16/2026	00577	JESSICA RAMOS	4266	1/13/2026	VEHICLE MAINTENANCE & D	120.00	120.00
59192	1/16/2026	00867	JOE MAR POLYGRAPH	26-001-SBRPCA	12/28/2025	PRE-EMPLOYMENT POLYGRA	250.00	
				26-002-SBRPCA	1/10/2026	PRE-EMPLOYMENT POLYGRA	250.00	500.00
59193	1/16/2026	00867	JOE MAR POLYGRAPH	26-003-SBRPCA	1/14/2026	PRE-EMPLOYMENT POLYGRA	250.00	250.00
59194	1/16/2026	00442	LAWSON PRODUCTS, INC	9313124906	1/12/2026	LAWSON PRODUCTS INC BIL	885.90	885.90
59195	1/16/2026	00113	MARTIN, LISA	011626	1/16/2026	RETIREE MED PREM/FEB 202	338.00	338.00
59196	1/16/2026	00819	OCCUPATIONAL HEALTH	89444830	1/5/2026	PRE-EMPLOYMENT MEDICAL	464.00	464.00
59197	1/16/2026	01005	ORKIN PEST CONTROL	288979148	12/23/2025	PEST CONTROL SERVICES~	111.00	111.00
59198	1/16/2026	00121	PINELA, ELIZABETH	011626	1/16/2026	RETIREE MED PREM/FEB 202	588.00	588.00
59199	1/16/2026	01152	PRIMO BRANDS	06A8710314288	1/13/2026	WATER FILTRATION SYSTEM	152.06	152.06
59200	1/16/2026	01022	RACE COMMUNICATIONS	RC1954818	1/1/2026	COMMUNICATION CONTRAC	1,198.50	1,198.50
59201	1/16/2026	00144	SAXE-CLIFFORD PHD, SU	26-0108-2	1/8/2026	PRE-EMPLOYMENT PSYCHO	400.00	400.00
59202	1/16/2026	00824	SMART JANITORIAL, COM	36584	1/1/2026	HQ MAINTENANCE - CLEANIN	4,376.10	4,376.10
59203	1/16/2026	00124	SMITH, KEVIN	011626	1/16/2026	RETIREE MED PREM/FEB 202	338.00	338.00
59204	1/16/2026	00106	SMITH, SANDRA	011626	1/16/2026	RETIREE MED PREM/FEB 202	338.00	338.00
59205	1/16/2026	00034	STEVENS, GARY	011626	1/16/2026	RETIREE MED PREM/FEB 202	588.00	588.00
							Sub total for BANK OF THE WEST:	155,374.91

Final Check List
SOUTH BAY REGIONAL PCA

Bank : bow BANK OF THE WEST

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
21012	1/23/2026	00219	INTERNAL REVENUE SEF	Ben41994	1/23/2026	FEDERAL WITHHOLDING TAX	32,480.40	32,480.40
21013	1/23/2026	00223	EMPLOYMENT DEVEL DE	Ben41998	1/23/2026	STATE DISABILITY INSURANC	13,364.45	13,364.45
21014	1/23/2026	00222	STATE DISBURSEMENT L	Ben42002	1/23/2026	SUPPORT: PAYMENT	184.62	184.62
21015	1/23/2026	00058	CALPERS	Ben41996	1/23/2026	PERS RETIREMENT: PAYMEN	27,845.34	27,845.34
21016	1/23/2026	00221	MISSIONSQUARE RETIRE	Ben41992	1/23/2026	DEFERRED COMPENSATION	14,562.33	14,562.33
59206	1/23/2026	00002	AFLAC	Ben41986	1/23/2026	AFLAC INSURANCE: PAYMEN	1,285.36	1,285.36
59207	1/23/2026	00218	CWA LOCAL 9400	Ben41988	1/23/2026	UNION DUES CWA: PAYMENT	60.79	60.79
59208	1/23/2026	00217	INTL BROTHERHOOD OF	Ben41990	1/23/2026	UNION DUES TEAMSTERS: P	976.50	976.50
59209	1/23/2026	00996	WAGEWORKS INC., HEAL	Ben42000	1/23/2026	HEALTH CARE FSA: PAYMEN	769.30	769.30

Sub total for BANK OF THE WEST: 91,529.09

9 checks in this report.	**Grand Total All Checks:** 91,529.09

Final Check List
SOUTH BAY REGIONAL PCA

Bank : bow BANK OF THE WEST

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
2354	1/30/2026	00069	SOUTHERN CALIFORNIA	700383926852	1/20/2026	ELEC SERV PUNTA/ 12/18/25	1,005.57	1,005.57
2355	1/30/2026	00012	CALIFORNIA WATER SER	4675328235	1/20/2026	WATER SERV HQ/ 12/17/25-01	611.46	611.46
2356	1/30/2026	00058	CALPERS	2798992660	1/27/2026	FY25-26 ADP FOR PENSION U	449,322.00	449,322.00
2357	1/30/2026	00058	CALPERS	100000018191083	1/28/2026	FY26 OPEB TRUST CONTRIB	77,642.00	77,642.00
59210	1/30/2026	00297	AT&T, ATT CALNET	000024660175	1/13/2026	PHONE SERV 12/13/25-01/12/	3,396.01	
				000024667373	1/13/2026	PHONE SERV 12/13/25-01/12/	283.66	
				000024664310	1/13/2026	PHONE SERV 12/13/25-01/12/	246.97	3,926.64
59211	1/30/2026	00225	COMMLINE INC	0524259-IN	1/27/2026	COMMLINE INC BILLABLE PA	685.00	685.00
59212	1/30/2026	00785	EXPERIAN	6000188035	12/28/2025	CREDIT MONITORING	78.20	78.20
59213	1/30/2026	00027	HAVIS INC.	SIN343060	1/21/2026	HAVIS INC BILLABLE PARTS	735.69	
				SIN344126	1/28/2026	HAVIS INC BILLABLE PARTS	328.60	1,064.29
59214	1/30/2026	00867	JOE MAR POLYGRAPH	26-005-SBRPCA	1/17/2026	PRE-EMPLOYMENT POLYGRA	1,000.00	
				26-006-SBRPCA	1/19/2026	PRE-EMPLOYMENT POLYGRA	750.00	
				26-007-SBRPCA	1/21/2026	PRE-EMPLOYMENT POLYGRA	500.00	
				26-004-SBRPCA	1/15/2026	PRE-EMPLOYMENT POLYGRA	250.00	2,500.00
59215	1/30/2026	00442	LAWSON PRODUCTS, INC	9313106751	1/5/2026	LAWSON PRODUCTS INC BIL	172.66	172.66
59216	1/30/2026	00047	MOTOROLA SOLUTIONS,	8282269933	1/26/2026	MOTOROLA SOLUTIONS INC	24,505.65	
				8282270598	1/27/2026	MOTOROLA SOLUTIONS INC	188.80	24,694.45
59217	1/30/2026	00145	SETINA MFG CO INC	324673	1/9/2026	SETINA MANUFACTURING CO	4,532.89	4,532.89
59218	1/30/2026	00036	TALLEY INCORPORATED	10467693	1/19/2026	TALLEY INC BILLABLE PARTS	1,375.55	1,375.55
59219	1/30/2026	00171	VERIZON WIRELESS	6134318960	1/23/2026	GPD DAC CHARGES/ 12/24/25	1,817.24	
				6134258866	1/23/2026	DAC CHARGES HPD/ 12/24/25	1,309.61	
				6134243380	1/23/2026	MODEM SVC. MBPD/ 12/24/26	989.41	
				6133853006	1/18/2026	CELL PH. CHGS: 12/19/25-01/	488.44	
				613243381	1/23/2026	MODEM SVC. MBPD/ 12/24/25	138.18	4,742.88
59220	1/30/2026	01065	WAGEWORKS INC., HEAL	INV8646084	1/23/2026	FY 25-26 FSA MONTHLY COM	97.25	97.25
59221	1/30/2026	00481	WAYTEK, INC.	3977761	1/7/2026	WAYTEK INC BILLABLE PART	3,005.30	3,005.30
59222	1/30/2026	01173	WEATHERPROOFING TEC	98409530	1/26/2026	PATCH AND REPAIR ROOF	17,467.00	17,467.00
59223	1/30/2026	01028	WESTIN AUTOMOTIVE PF	2270046	1/13/2026	WESTIN AUTOMOTIVE BILLAI	852.64	852.64
59224	1/30/2026	00063	WHELEN ENGINEERING (	829270	1/27/2026	WHELEN ENGINEERING CO E	1,831.87	
				821911	1/14/2026	WHELEN ENGINEERING CO E	241.33	
				823364	1/16/2026	WHELEN ENGINEERING CO E	110.06	2,183.26

Final Check List
SOUTH BAY REGIONAL PCA

Sub total for BANK OF THE WEST: 595,959.04

D-3

Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: February 17, 2026

ITEM NUMBER: D - 3

TO: Executive Committee

FROM: Mike Saffell, Interim Executive Director
Shannon Kauffman, Operations Manager

SUBJECT: VESTA 911 Extended Maintenance

ATTACHMENT:
1. AT & T Maintenance Quote
2. Extended Maintenance VESTA Statement of Work

RECOMMENDATION

Staff recommends that the Executive Committee authorize the Executive Director to purchase annual support services for the Authority's 911 Vesta system in the total amount not to exceed $57,793.97

BACKGROUND

The CA 9-1-1 Branch's policy ensures high quality and best value for PSAPs in procuring and maintaining 9-1-1 Call Processing Equipment (CPE) systems and services. To support this policy, the CA 9-1-1 Branch assists the Public Safety Answering Point (PSAP) in procuring and maintaining their CPE systems effectively.

911 Systems and Services Master Purchase Agreements

The State of California awarded the new statewide 9-1-1 Systems and Services Contract Agreements to Contractors who were responsive to the Invitation for Bid (IFB)) 6104-2019 technical and administrative requirements. All contract agreements are competitively bid and available to agencies that expend public funds and establish a pre-qualified list of vendors. This simplifies the purchasing process for the end user, utilizing fair and reasonable pricing.

The Public Safety Answering Point (PSAP) shall use the Contract Agreements to purchase Customer Premise Equipment (CPE) and maintenance services.

A 9-1-1 system includes all equipment and systems used within the Public Safety Answering Point (PSAP) to answer 9-1-1 calls. This includes, but is not limited to:

- Desktop computers
- Gateways and routers
- Integration devices
- 9-1-1 call logging recorders
- Cabling
- Ancillary systems, services, and products associated with the delivery of 9-1-1 calls

DISCUSSION

The Authority currently holds an agreement with AT&T for the support and maintenance of its CPE equipment. The California Office of Emergency Services (Cal OES) mandates that agencies remit payment directly to AT&T for support services associated with the Authority's VESTA 9-1-1 system. Cal OES will fully reimburse these costs. The Authority anticipates replacing the current VESTA 9-1-1 system in next 2 years as the current equipment reaches the end of its useful life. To maintain uninterrupted services, the Authority seeks to:

1. Continue its maintenance agreement with AT&T for the period of February 17, 2026, through February 16, 2027.

FISCAL IMPACT

Funds are available in the Authority's adopted Fiscal Year 2025/26 budget and are fully reimbursable by CAL OES.

D-3
Attachment 1

Maintenance Quote

DATE **12/22/2025**

South Bay Regional

Extended Maintenance

AT&T Contact **Robert Russo**
Phone (951) 500-2130
Email rr1713@att.com
Address 3580 Orange Street #104
Riverside, CA 92501

15 Position VESTA

9-1-1 CPE BASIC TURN-KEY STAND-ALONE SYSTEM

Turn-key System

12 Months Maintenance	$	82,517.54

Maintenance Term: 02/17/2026 to 02/16/2027

Backroom UPS Replacement Quantity	0	$	-
Position UPS Replacement Quantity	0	$	-

AT&T will continue to provide Service under the Maintenance Plan for as long as parts are available on a commercially reasonable basis.

In the event repair parts are not readily available:

AT&T will advise customer and customer will have the option to replace the Equipment with a similar product.

In the event the customer declines to authorize such replacement, AT&T will cease providing Service for such Equipment.

	UPS	**$**	**-**
Tax	**10.25%**	**$**	**-**
	SYSTEM MAINTENANCE TOTAL	**$**	**82,517.54**
	CREDIT	**$**	**(24,723.57)**
	TOTAL	**$**	**57,793.97**

This Quote Valid until 4/21/2026

D-3
Attachment 2

Extended Maintenance VESTA SOW

General

Equipment and Software shall be maintained in good operating condition to ensure the Continuing Standards of Performance prescribed criteria of Acceptance Testing of this Contract are met. The Contractor is responsible to maintain the equipment purchased under this Contract in good operating condition and shall always be responsive to the maintenance requirements of the PSAP. All such maintenance service, including parts, software support and labor. Maintenance includes Software Support.

Maintenance Coverage

The Contractor shall provide maintenance (labor and parts) and keep the equipment in good operating condition. Maintenance parts will be furnished by the Contractor and will be new or equivalent to new in performance when used for this equipment. Contractor is responsible for disposal of replaced parts removed during maintenance.
Contractor shall provide full maintenance coverage 24 hours per day, seven (7) days per week, 365 days a year (24x7x365).

Upgrades and Planned Maintenance Down-Time

The proposed 9-1-1 CPE Systems shall not be adversely impacted by downtime planned maintenance. It is acceptable that individual components or elements have downtime for planned maintenance.

Planned Maintenance

Planned maintenance shall be performed in accordance with a Standard Operating Procedure (SOP). Contractor's shall disclose any service impact, limitation or operational issue that may arise as a consequence of planned maintenance and shall propose mitigation for the known impact, limitations or operational issues as part of the SOP.

Remedial Maintenance

Contractors shall track the status of each Major and Minor Failure through the Trouble Ticket Log. Contractors shall provide the telephone number of their customer support center to each PSAP with whom they have a maintenance contract for reporting Major and Minor Failures. The Contractor's customer support center telephone shall be answered 24 hours a day, seven (7) days a week by a live person. The Contractor's
customer support center will be responsible for coordinating the resources necessary to correct Major and Minor Failures and for accurately updating the Trouble Ticket Log.

Remote Maintenance

The Contractor shall provide maintenance as described herein:
1) Full diagnostic access to all major components of the 9-1-1 CPE System;
2) Capability to disable or enable system ports to bypass failed ports;
3) A list of the most frequently failed components and the success rate of remote reports for these components;
4) Capability to access accumulated statistics on 9-1-1 CPE System performance such as error messages, power failures, etc.;
5) Description of the ability and types of software that can be remotely updated/replaced; and
6) Confirmation that access to the system will be password protected.

D-4

Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: February 17, 2026

ITEM NUMBER: D - 4

TO: Executive Committee

FROM: Mike Saffell, Interim Executive Director
Megan Cunningham, Administrative Services Manager

SUBJECT: PROFESSIONAL SERVICES AGREEMENT BETWEEN THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY AND ARROYO BACKGROUND INVESTIGATIONS TO PROVIDE ONGOING BACKGROUND INVESTIGATIONS.

ATTACHMENT: 1. Agreement

RECOMMENDATION

Staff recommends that the Executive Committee approve an agreement with Arroyo Background Investigations to provide independent background investigation services on an as-needed basis.

DISCUSSION

The purpose of this agreement is to ensure the organization has timely access to qualified investigative services to support due diligence, risk management, and compliance with applicable laws and policies.

Having a pre-approved agreement in place allows staff to respond promptly when background investigations are required, rather than seeking approval on a case-by-case basis. The investigator will operate independently and in accordance with all applicable legal, confidentiality, and privacy requirements. The scope of services will be limited to specific, authorized requests and will not exceed the terms of the agreement.

The agreement establishes clear expectations regarding scope of work, reporting, confidentiality, and cost controls. Services will be used only when necessary and within approved budget limits. Approval of this agreement supports the organization's governance responsibilities by promoting consistent, lawful, and objective background investigation practices.

The staff recommends approval of the agreement with a not to exceed amount of $108,000.00.

This agreement is exempt from a bidding contract pursuant to Section 8: Professional Services of South Bay Regional Public Communications Authority Purchasing Policy.

FISCAL IMPACT

None. Funds for the agreement are included in the approved Fiscal Year 2025-2026 Budget and will be included in the FY2026-2027 proposed budget.

D-4
Attachment 1

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is dated February 17, 2026 ("Effective Date") and is between the South Bay Regional Public Communications Authority ("Authority"), a Joint Powers Authority, and Eric Arroyo, doing business as Arroyo Background Investigations ("Contractor"). Authority and Contractor are sometimes referred to herein as the "Parties", and individually as a "Party".

RECITALS

A. Authority desires to utilize the services of Contractor as an independent contractor to perform pre-employment law enforcement background investigations.

B. Contractor represents that it is fully qualified to perform such services by virtue of its experience and the training, education, and expertise of its principals and employees.

C. Authority desires to retain Contractor and Contractor desires to serve Authority to perform these services in accordance with the terms and conditions of this Agreement.

The Parties therefore agree as follows:

1. Contractor's Services.

A. Scope of Services. Contractor shall perform the services described in the Scope of Services (the "Services"), attached as **Exhibit A**. Authority may request, in writing, changes in the Scope of Services to be performed. Any changes mutually agreed upon by the Parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement.

B. Party Representatives. For the purposes of this Agreement, the Authority Representative shall be the Executive Director, or such other person designated in writing by the Executive Director (the "Authority Representative"). For the purposes of this Agreement, the Contractor Representative shall be Eric Arroyo (the "Contractor Representative"). The Contractor Representative shall directly manage Contractor's Services under this Agreement. Contractor shall not change the Contractor Representative without Authority's prior written consent.

C. Time for Performance. Contractor shall commence the Services on the Effective Date and shall perform all Services by the deadline established by the Authority Representative or, if no deadline is established, with reasonable diligence. Each background investigation is expected to take four (4) to six (6) weeks from the time Contractor receives the applicant's full file until completion of the investigation. Variables beyond Contractor's control, such as the timeliness of receipt and inspection of documentation received from the candidate, references, agencies, and employers may extend the timeline. Contractor will notify the Authority of any circumstances that may delay the anticipated timeline.

D. Standard of Performance. Contractor shall perform all Services under this Agreement in accordance with the standard of care generally exercised by like professionals under similar circumstances and in a manner reasonably satisfactory to Authority.

E. Personnel. Contractor has, or will secure at its own expense, all personnel required to perform the Services required under this Agreement. All of the Services required under this Agreement shall be performed by Contractor or under its supervision, and all personnel engaged in the work shall be qualified to perform such Services.

F. Compliance with Laws. Contractor shall comply with all applicable federal, state and local laws, ordinances, codes, regulations and requirements.

G. Permits and Licenses. Contractor shall obtain and maintain during the Agreement term all necessary licenses, permits, and certificates required by law for the provision of Services under this Agreement, including a business license.

2. Term of Agreement. The term of this Agreement shall be from the Effective Date through June 30, 2027 unless sooner terminated as provided in Section 12 of this Agreement or extended by written agreement by the Parties.

3. Compensation.

A. Compensation. As full compensation for Services satisfactorily rendered, Authority shall pay Contractor at the hourly rates set forth in the Approved Fee Schedule attached hereto as **Exhibit B**. In no event shall Contractor be paid more than $108,000 (the "Maximum Compensation").

B. Expenses. The Authority will not reimburse Contractor for any expenses, unless expenses are agreed upon in advance in writing by both parties.

C. Unauthorized Services and Expenses. Authority will not pay for any services not specified in the Scope of Services, unless the Executive Committee of the Authority or the Authority Representative, if applicable, and the Contractor Representative authorize such services in writing prior to Contractor's performance of those services or incurrence of additional expenses. Any additional services or expenses authorized by the Executive Committee or the Authority Representative shall be compensated at the rates set forth in **Exhibit B**, or, if not specified, at a rate mutually agreed to by the Parties. Authority shall make payment for additional services and expenses in accordance with Section 4 of this Agreement.

4. Method of Payment.

A. Invoices. Contractor shall submit to Authority an invoice after Contractor has completed a background investigation on a candidate for employment and after Contractor has submitted to the Authority the report for that candidate. Each invoice shall itemize the Services and the rates charged, if applicable, and the amount due. Authority shall review each invoice and notify Contractor in writing within ten business days of receipt of any disputed invoice amounts.

B. Payment. Authority shall pay all undisputed invoice amounts within 30 calendar days after receipt up to the Maximum Compensation set forth in Section 3 of this Agreement. Authority does not pay interest on past due amounts. Authority shall not withhold federal payroll, state payroll or other taxes, or other similar deductions, from payments made to Contractor. Notwithstanding the preceding sentence, if Contractor is a nonresident of California, Authority will withhold the amount required by the Franchise Tax Board pursuant to Revenue and Taxation Code Section 18662 and applicable regulations.

C. Audit of Records. Contractor shall make all records, invoices, time cards, cost control sheets and other records maintained by Contractor in connection with this Agreement available during Contractor's regular working hours to Authority for review and audit by Authority.

5. Independent Contractor. Contractor is, and shall at all times remain as to Authority, a wholly independent contractor. Contractor shall have no power to incur any debt, obligation, or liability on behalf of Authority. Neither Authority nor any of its employees, officers, or agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its officers, agents or employees are in any manner employees of Authority.

6. Information and Documents.

A. Contractor covenants that all data, reports, documents, discussion, or other information (collectively "Data") developed or received by Contractor or provided for performance of this Agreement are deemed confidential and shall not be disclosed or released by Contractor without prior written authorization by Authority. Authority shall grant such authorization if applicable law requires disclosure. Contractor, its officers, employees, agents, or subcontractors shall not, without written authorization from the Executive Director or unless requested in writing by the Executive Director or Authority's General Counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any work performed by Contractor for the Authority. Contractor' response to a subpoena or court order shall not be considered "voluntary," provided Contractor gives Authority notice of the court order or subpoena.

B. Contractor shall promptly notify Authority should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder or with respect to any work performed by Contractor for the Authority. Authority may, but has no obligation to, be present at any deposition, hearing, or similar proceeding. Contractor agrees to cooperate fully with Authority and to provide Authority with the opportunity to review any response to discovery requests provided by Contractor. However, Authority's right to review any such response does not imply or mean the right by Authority to control, direct, or rewrite the response.

C. All Data required to be furnished to Authority in connection with this Agreement shall become Authority's property, and Authority may use all or any portion of the Data submitted by Contractor as Authority deems appropriate. Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files containing data generated for the Services, surveys, notes, and other documents prepared in the course of providing the Services shall become Authority's sole property and may be used, reused or otherwise disposed of by Authority without Contractor's permission. Contractor may take and retain copies of the written products as desired, but the written products shall not be the subject of a copyright application by Contractor.

D. Contractor's covenants under this Section shall survive the expiration or termination of this Agreement.

7. Conflicts of Interest. Contractor and its officers, employees, associates and subcontractors, if any, shall comply with all conflict of interest statutes of the State of California applicable to Contractor's Services under this Agreement, including the Political Reform Act (Gov. Code § 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor may perform similar Services for other clients, but Contractor and its officers, employees, associates and subcontractors shall not, without the Authority Representative's prior written approval, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Contractor shall incorporate a clause substantially similar to this Section into any subcontract that Contractor executes in connection with the performance of this Agreement.

8. Indemnification, Hold Harmless, and Duty to Defend.

A. Indemnities.

1) To the fullest extent permitted by law, Contractor shall, at its sole cost and expense, defend, hold harmless and indemnify Authority and its officers, attorneys, agents, employees, designated volunteers, successors, assigns, and members of its

committees and the officers, attorneys, agents, employees, designated volunteers, successors, and assigns of each of the cities that are members of the Authority at the time of this Agreement (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities") in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Contractor, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants or employees (or any entity or individual that Contractor shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties. Contractor shall defend the Indemnitees in any action or actions filed in connection with any Liabilities with counsel of the Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Contractor shall reimburse the Indemnitees for any and all legal expenses and costs incurred by Indemnitees in connection therewith.

2) Contractor shall pay all required taxes on amounts paid to Contractor under this Agreement, and indemnify and hold Authority harmless from any and all taxes, assessments, penalties, and interest asserted against Authority by reason of the independent contractor relationship created by this Agreement. Contractor shall fully comply with the workers' compensation law regarding Contractor and Contractor's employees. Contractor shall indemnify and hold Authority harmless from any failure of Contractor to comply with applicable workers' compensation laws. Authority may offset against the amount of any fees due to Contractor under this Agreement any amount due to Authority from Contractor as a result of Contractor's failure to promptly pay to Authority any reimbursement or indemnification arising under this subparagraph A.2).

3) Contractor shall obtain executed indemnity agreements with provisions identical to those in this Section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Contractor in the performance of this Agreement. If Contractor fails to obtain such indemnity obligations, Contractor shall be fully responsible and indemnify, hold harmless and defend the Indemnitees from and against any and all Liabilities at law or in equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Contractor's subcontractor, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants or employees (or any entity or individual that Contractor's subcontractor shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties.

B. Workers' Compensation Acts Not Limiting. Contractor's indemnifications and obligations under this Section, or any other provision of this Agreement, shall not be limited by the provisions of any workers' compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to Authority, its officers, agents, employees, and volunteers.

C. Insurance Requirements not Limiting. Authority does not, and shall not, waive any rights that it may possess against Contractor because of the acceptance by Authority, or the deposit with Authority, of any insurance policy or certificate required pursuant to this Agreement. The indemnities in this Section shall apply regardless of whether or not any insurance policies are determined to be applicable to the Liabilities, tax, assessment, penalty or interest asserted against Authority.

D. Survival of Terms. Contractor's indemnifications and obligations under this Section shall survive the expiration or termination of this Agreement.

9. Insurance.

A. Minimum Scope and Limits of Insurance. Contractor shall procure and at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

1) Commercial General Liability Insurance with a minimum limit of $1,000,000.00 per occurrence for bodily injury, personal injury and property damage and a general aggregate limit of $1,000,000.00 per project or location. If Contractor is a limited liability company, the commercial general liability coverage shall be amended so that Contractor and its managers, affiliates, employees, agents and other persons necessary or incidental to its operation are insureds.

2) Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this Agreement with a combined single limit of $1,000,000.00 per accident for bodily injury and property damage. If Contractor does not use any owned, non-owned or hired vehicles in the performance of Services under this Agreement, Contractor shall obtain a non-owned auto endorsement to the Commercial General Liability policy required under subparagraph A.1) of this Section.

3) Workers' Compensation Insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of $1,000,000.00 per accident for bodily injury or disease. If Contractor has no employees while performing Services under this Agreement, workers' compensation policy is not required, but Contractor shall execute a declaration that it has no employees.

4) Professional Liability/Errors and Omissions Insurance with minimum limits of $1,000,000.00 per claim and in aggregate.

B. Acceptability of Insurers. The insurance policies required under this Section shall be issued by an insurer admitted to write insurance in the State of California with a rating of A:VII or better in the latest edition of the A.M. Best Insurance Rating Guide. Self insurance shall not be considered to comply with the insurance requirements under this Section.

C. Additional Insured. The commercial general and automobile liability policies shall contain an endorsement naming Authority and its officials, officers, employees, agents, volunteers, and members of its committees as additional insureds. This provision shall also apply to any excess/umbrella liability policies.

D. Primary and Non-Contributing. The insurance policies required under this Section shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance available to Authority. Any insurance or self-insurance maintained by Authority, its officials, officers, employees, agents or volunteers, shall be in excess of Contractor's insurance and shall not contribute with it.

E. Contractor's Waiver of Subrogation. The insurance policies required under this Section shall not prohibit Contractor and Contractor's employees, agents or subcontractors from waiving the right of subrogation prior to a loss. Contractor hereby waives all rights of subrogation against Authority.

F. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by Authority. At Authority's option, Contractor shall either reduce or eliminate the deductibles or self-insured retentions with respect to Authority, or Contractor shall procure a bond guaranteeing payment of losses and expenses.

G. Cancellations or Modifications to Coverage. Contractor shall not cancel, reduce or otherwise modify the insurance policies required by this Section during the term of this Agreement. The commercial general and automobile liability policies required under this Agreement shall be endorsed to state that should the issuing insurer cancel the policy before the expiration date, the issuing insurer will endeavor to mail 30 days' prior written notice to Authority. If any insurance policy required under this Section is canceled or reduced in coverage or limits, Contractor shall, within two Business Days of notice from the insurer, phone, fax or notify Authority via certified mail, return receipt requested, of the cancellation of or changes to the policy.

H. Authority Remedy for Noncompliance. If Contractor does not maintain the policies of insurance required under this Section in full force and effect during the term of this Agreement, or in the event any of Contractor's policies do not comply with the requirements under this Section, Authority may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, Authority may, but has no duty to, take out the necessary insurance and pay, at Contractor's expense, the premium thereon. Contractor shall promptly reimburse Authority for any premium paid by Authority or Authority may withhold amounts sufficient to pay the premiums from payments due to Contractor.

I. Evidence of Insurance. Prior to the performance of Services under this Agreement, Contractor shall furnish Authority's Executive Director with a certificate or certificates of insurance and all original endorsements evidencing and effecting the coverages required under this Section. The endorsements are subject to Authority's approval. Contractor may provide complete, certified copies of all required insurance policies to Authority. Contractor shall maintain current endorsements on file with Authority's Executive Director. Contractor shall provide proof to Authority's Executive Director that insurance policies expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Contractor shall furnish such proof at least two weeks prior to the expiration of the coverages.

J. Indemnity Requirements not Limiting. Procurement of insurance by Contractor shall not be construed as a limitation of Contractor's liability or as full performance of Contractor's duty to indemnify Authority under Section 8 of this Agreement.

K. Subcontractor Insurance Requirements. Contractor shall require each of its subcontractors that perform Services under this Agreement to maintain insurance coverage that meets all of the requirements of this Section.

10. Mutual Cooperation.

A. Authority's Cooperation. Authority shall provide Contractor with all pertinent Data, documents and other requested information as is reasonably available for Contractor's proper performance of the Services required under this Agreement.

B. Contractor's Cooperation. In the event any claim or action is brought against Authority relating to Contractor's performance of Services rendered under this Agreement, Contractor shall render any reasonable assistance that Authority requires.

11. Records and Inspections. Contractor shall maintain complete and accurate records with respect to time, costs, expenses, receipts, correspondence, and other such information required by Authority that relate to the performance of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Contractor shall provide free access to Authority, its designees and representatives at reasonable times, and shall allow Authority to examine and audit the books and records, to make transcripts therefrom as necessary, and to inspect all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three years after receipt of final payment.

12. Termination of Agreement.

A. Right to Terminate. Authority may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to Contractor at least five calendar days before the termination is to be effective. Contractor may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to Authority at least 60 calendar days before the termination is to be effective.

B. Obligations upon Termination. Contractor shall cease all work under this Agreement on or before the effective date of termination specified in the notice of termination. In the event of Authority's termination of this Agreement due to no fault or failure of performance by Contractor, Authority shall pay Contractor based on the percentage of work satisfactorily performed up to the effective date of termination. In no event shall Contractor be entitled to receive more than the amount that would be paid to Contractor for the full performance of the Services required by this Agreement. Contractor shall have no other claim against Authority by reason of such termination, including any claim for compensation.

13. Force Majeure. Contractor shall not be liable for any failure to perform its obligations under this Agreement if Contractor presents acceptable evidence, in Authority's sole judgment, that such failure was due to acts of God, embargoes, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental controls, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond Contractor's reasonable control and not due to any act by Contractor.

14. Default.

A. Contractor's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Contractor is in default for cause under the terms of this Agreement, Authority shall have no obligation or duty to continue compensating Contractor for any work performed after the date of default.

B. In addition to the right to terminate pursuant to Section 12, if the Executive Director determines that Contractor is in default in the performance of any of the terms or conditions of this Agreement, Authority shall serve Contractor with written notice of the default. Contractor shall have ten calendar days after service upon it of the notice in which to cure the default by rendering a satisfactory performance. In the event that Contractor fails to cure its default within such period of time, Authority may, notwithstanding any other provision of this Agreement, terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

15. Notices. Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be in writing and conclusively deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during Contractor's and Authority's regular business hours, or (c) three

Business Days after deposit in the United States mail, by first class mail, postage prepaid, and addressed to the Party to be notified as set forth below:

If to Authority:
Attn: Mike Saffell, Interim Executive Director
SBRPCA
4440 W. Broadway
Hawthorne, California 90250
Telephone: 310-973-1802
Email: msaffell@rcc911.org

If to Contractor:
Attn: Eric Arroyo
Arroyo Background Investigations
19510 Van Buren Blvd., #F3-192
Riverside, California 92508
Telephone: 951-800-8558
Email: eric@arroyoinvestigations.com

16. Non-Discrimination and Equal Employment Opportunity. In the performance of this Agreement, Contractor shall not discriminate against any employee, subcontractor or applicant for employment because of race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information, sexual orientation or other basis prohibited by law. Contractor will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment, without regard to their race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information or sexual orientation.

17. Prohibition of Assignment and Delegation. Contractor shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without Authority's prior written consent. Authority's consent to an assignment of rights under this Agreement shall not release Contractor from any of its obligations or alter any of its primary obligations to be performed under this Agreement. Any attempted assignment or delegation in violation of this Section shall be void and of no effect and shall entitle Authority to terminate this Agreement. As used in this Section, "assignment" and "delegation" means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs.

18. No Third Party Beneficiaries Intended. This Agreement is made solely for the benefit of the Parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

19. Waiver. No delay or omission to exercise any right, power or remedy accruing to Authority under this Agreement shall impair any right, power or remedy of Authority, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver of any breach, any failure of a condition, or any right or remedy under this Agreement shall be (1) effective unless it is in writing and signed by the Party making the waiver, (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy, or (3) deemed to constitute a continuing waiver unless the writing expressly so states.

20. Final Payment Acceptance Constitutes Release. The acceptance by Contractor of the final payment made under this Agreement shall operate as and be a release of Authority from all claims and liabilities for compensation to Contractor for anything done, furnished or relating to Contractor's work or services. Acceptance of payment shall be any negotiation of Authority's check or the failure to make a written extra compensation claim within ten calendar days of the receipt of that check. However, approval or payment by Authority shall not constitute, nor be deemed, a release of the responsibility and liability of Contractor, its employees, subcontractors and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by Authority for any defect or error in the work prepared by Contractor, its employees, subcontractors and agents.

21. Corrections. In addition to the above indemnification obligations, Contractor shall correct, at its expense, all errors in the work which may be disclosed during Authority's review of Contractor's report or plans. Should Contractor fail to make such correction in a reasonably timely manner, such correction may be made by Authority, and the cost thereof shall be charged to Contractor. In addition to all other available remedies, Authority may deduct the cost of such correction from any retention amount held by Authority or may withhold payment otherwise owed Contractor under this Agreement up to the amount of the cost of correction.

22. Non-Appropriation of Funds. Payments to be made to Contractor by Authority for services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that Authority does not appropriate sufficient funds for payment of Contractor's services beyond the current fiscal year, this Agreement shall cover payment for Contractor's services only to the conclusion of the last fiscal year in which Authority appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

23. Exhibits. **Exhibits A** and **B** constitute a part of this Agreement and are incorporated into this Agreement by this reference. If any inconsistency exists or arises between a provision of this Agreement and a provision of any exhibit, or between a provision of this Agreement and a provision of Contractor's proposal, the provisions of this Agreement shall control.

24. Entire Agreement and Modification of Agreement. This Agreement and all exhibits referred to in this Agreement constitute the final, complete and exclusive statement of the terms of the agreement between the Parties pertaining to the subject matter of this Agreement and supersede all other prior or contemporaneous oral or written understandings and agreements of the Parties. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by both Parties.

25. Headings. The headings in this Agreement are included solely for convenience of reference and shall not affect the interpretation of any provision of this Agreement or any of the rights or obligations of the Parties to this Agreement.

26. Word Usage. Unless the context clearly requires otherwise, (a) the words "shall," "will" and "agrees" are mandatory and "may" is permissive; (b) "or" is not exclusive; and (c) "includes" or "including" are not limiting.

27. Time of the Essence. Time is of the essence in respect to all provisions of this Agreement that specify a time for performance; provided, however, that the foregoing shall not be construed to limit or deprive a Party of the benefits of any grace or use period allowed in this Agreement.

28. Business Days. "Business days" means days Authority is open for business.

29. Governing Law and Choice of Forum. This Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. Any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be resolved in a superior court with geographic jurisdiction over Authority's business address located in Hawthorne, California.

30. Attorneys' Fees. In any litigation or other proceeding by which a Party seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing Party shall be entitled to recover all attorneys' fees, experts' fees, and other costs actually incurred in connection with such litigation or other proceeding, in addition to all other relief to which that Party may be entitled.

31. Severability. If a court of competent jurisdiction holds any provision of this Agreement to be illegal, invalid or unenforceable for any reason, the validity of and enforceability of the remaining provisions of this Agreement shall not be affected and continue in full force and effect.

32. Counterparts. This Agreement may be executed in multiple counterparts, all of which shall be deemed an original, and all of which will constitute one and the same instrument.

33. Corporate Authority. Each person executing this Agreement on behalf of his or her Party warrants that he or she is duly authorized to execute this Agreement on behalf of that Party and that by such execution, that Party is formally bound to the provisions of this Agreement.

[*SIGNATURE PAGE FOLLOWS*]

The Parties, through their duly authorized representatives are signing this Agreement on the date stated in the introductory clause.

Authority:	Contractor:
South Bay Regional Public Communications Authority a Joint Powers Authority	
By: ______________________________	By: ______________________________
Name: Mike Saffell Title: Interim Executive Director	Name: Eric Arroyo Title: Owner

EXHIBIT A
SCOPE OF SERVICES

Arroyo Background Investigations will provide pre-employment law enforcement background investigations upon request by the Authority. Upon completion of a background investigation, Arroyo Background Investigations will provide the Authority with a report in both electronic and hard copy formats. All investigations will follow any and all local, state, federal, and POST guidelines.

Labor, Services, and Materials: Contractor's investigators will work closely with Authority personnel to ensure compliance with Authority's expectations. Contractor will collect the documents necessary from the candidate for employment to perform a complete investigation. These documents include a personal history statement and a pre-investigative questionnaire.

Contractor will review documents provided by the candidate for completeness and relevant content. Contractor will meet with the candidate to either conduct a personal interview in person or via Zoom, and to collect the required documents.

Contractor will perform interviews, reference/employment/applicant/neighborhood checks, and all other tasks required for a comprehensive California Commission on Peace Officer Standards and Training (POST) background. Although not all positions require a POST background, Contractor's work product will follow similar standards for all backgrounds, unless otherwise agreed upon between the Authority and Contractor.

EXHIBIT B
APPROVED FEE SCHEDULE

Fees: Authority will not reimburse Contractor for any costs or expenses other than explicitly set forth below unless the cost or expense is agreed upon in advance in writing by both parties.

Services are billed at $85 per hour for up to 11 hours from effective date to June 30, 2026. Any work exceeding 12 hours will be billed as a Full background.

Services will increase to $100 per hour up to 11 hours as of July 1 2026 – June 30, 2027. Any work exceeding 12 hours will be billed as a Full background.

Position/Type of Background	Cost
Expedited background	$2250 from effective date to June 30, 2026. Increase to $2475 July 1, 2026 – June 30, 2027
POST/Full background	$1500 from effective date to June 30, 2026. Increase to $1650 July 1, 2026 to June 30, 2027
Mini/FCRA-compliant background	$1000 from effective date to June 30, 2026. Increase to $1200 July 1, 2026 – June 30, 2027
Extended travel pre-authorized by the Executive Director	Face Value – Contractor shall submit an itemized statement of these expenses.

F-1

Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: February 17, 2026

ITEM NUMBER: F-1

TO: Executive Committee

FROM: Mike Saffell, Interim Executive Director
Vanessa Alfaro, Finance & Performance Audit Manager

SUBJECT: Fiscal Year 2026-2027 Proposed Five-Year Capital Improvement Plan

ATTACHMENTS: 1. Proposed Five-Year Capital Improvement Plan
2. Resolution

RECOMMENDATION

Staff recommends that the Executive Committee provide direction on the proposed Five-Year Capital Improvement Plan for Fiscal Year 2026-2027.

BACKGROUND

Staff was directed to establish a Five-Year Capital Improvement Plan (CIP) to ensure sufficient resources exist to fund the Authority's capital asset needs and to help stabilize future increases in assessments.

In August 2024, the Board of Directors approved a resolution amending the Budgetary Policy to include Section 7 on Capital Improvement Planning and adopted the initial Five-Year CIP effective FY24-25.

Section 7 of the Budgetary Policy (Resolution No. 366) requires that the Five-Year CIP be integrated with the Authority's annual budget process and incorporates the first year of the CIP as part of the annually adopted budget. Additionally, the policy established criteria for capital asset purchases, includes funding principles, and provides guidelines for prioritization of projects.

DISCUSSION

The Five-Year CIP will be reviewed and revised each year by continuing to identify capital improvement projects within its five year plan and by re-prioritizing existing capital improvements as needed. Therefore, staff has prepared the attached Five-Year CIP for FY26-27 through FY30-31, which includes re-prioritization of projects adopted last year and new projects added to the last year of the rolling five-year plan. Overall, the proposed Five-Year CIP focuses on improving infrastructure in the areas of IT, telecommunications, and facilities. Projects were identified as part of a collaborative effort among staff and stakeholders, which included a comprehensive facilities assessment conducted by a third-party and partnering with Hawthorne's IT department and other vendors to evaluate and identify needs and areas for improvement.

Funding for FY2026-2027 of the proposed Five-Year CIP totals $943,400, and this amount would be adopted and appropriated from the Enterprise Fund undesignated fund balance at the time of adoption of the FY2026-2027 Recommended Budget.

Capital Improvement Projects Summary - Year 1	FY26-27 Projected
Desktop System Replacements - Admin	30,000
Core Replacement	60,000
Primary Firewall Replacement	70,000
Eden System Replacement (New ERP System)	183,400
Dispatch Floor Firewall Installation	45,000
Information Technology Total	**$ 388,400**
Antenna System	400,000
Battery Backup (Repeater)	70,000
Radios Total	**$ 470,000**
Chilled Water Pumps	25,000
Air-handling Unit (AH-1)	60,000
Facilities Total	**85,000**
Vehicle Needs Total	**$ -**
Grand Total	**$ 943,400**

The complete Five-Year CIP includes 25 individual projects totaling $2,945,400 to be funded by the Authority's Enterprise Fund undesignated fund balance. However, a project in FY31 of $1 million dollars for the radio conventional system will likely only be undertaken if grant funding becomes available.

South Bay Regional Public Communications Agency Five Year Capital Improvement Plan							
	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected	FY28-29 Projected	FY29-30 Projected	FY30-31 Adopted	Five-Year Total
Proposed Capital Improvements:							
Information Technology	$ 25,000	$ 388,400	$ 90,000	$ 220,000	$ 256,000	$ -	$ 954,400
Radios	450,000	470,000	-	-	-	1,000,000	1,470,000
Facilities	279,000	85,000	180,000	56,000	-	-	321,000
New Computer Aided Dispatch system	2,000,000	-	-	-	-	-	-
Vehicle Needs	-	-	100,000	-	100,000	-	200,000
Total CIP Costs:	**$ 2,754,000**	**$ 943,400**	**$ 370,000**	**$ 276,000**	**$ 356,000**	**$ 1,000,000**	**$ 2,945,400**

Upon receipt of direction from the Executive Committee, the final recommended Five-Year CIP will be presented to the Board of Directors for consideration of adoption at the joint meeting of the Board of Directors, Executive Committee, and User Committee on March 17, 2026.

FISCAL IMPACT

The Five-Year CIP effective for FY26-27 totals nearly $3 million dollars and the Authority's undesignated available fund balance as of June 30, 2026 is projected to be approximately $7.3 million dollars. Therefore, sufficient funds are available in the Enterprise Fund to fund the CIP projects for the next five years. The appropriation of $943,400 from the Enterprise Fund will cover CIP costs for the first year of the Five-Year CIP.

F-1
Attachment 1

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Proposed
Capital Improvement Plan
FY 2026-2027 through FY 2030-31

Table of Contents

Introduction

February 17, 2026

Members of the Executive Committee:

In August 2024, the Board of Directors approved a resolution amending the Budgetary Policy to include Section 7 on Capital Improvement Planning (CIP) and adopted the initial Five-Year CIP effective FY24-25 with an appropriation of $595,000 from the Enterprise Fund undesignated fund balance. Section 7 of the Budgetary Policy (Resolution No. 366) requires that the Five-Year CIP be integrated with the Authority's annual budget process and incorporates the first year of the CIP as part of the annually adopted budget. Additionally, the policy established criteria for capital asset purchases, includes funding principles, and provides guidelines for prioritization of projects.

Staff has prepared the attached Five-Year CIP for FY27-FY31. The Five-Year CIP will be reviewed and revised each year by continuing to identify capital improvement projects within its five year plan and by re-prioritizing existing capital improvements as needed. Overall, the proposed Five-Year CIP focuses on improving infrastructure in the areas of IT, telecommunications, and facilities. Projects were identified as part of a collaborative effort among staff and stakeholders, which included a comprehensive facilities assessment conducted by a third-party and partnering with Hawthorne's IT department and other vendors to evaluate and identify needs and areas for improvement in order to continue providing high quality services to the communities we serve.

Funding for FY26-27 of the proposed Five-Year CIP totals $943,400, and this amount will be adopted and appropriated from the Enterprise Fund undesignated fund balance at the time of adoption of the FY26-27 Recommended Budget.

The complete Five-Year CIP includes 25 individual projects totaling $2,945,400 to be funded by the Authority's Enterprise Fund undesignated fund balance; though some projects may only be undertaken if grant funding becomes available.

Staff respectfully submits the Fiscal Year 2026-2027 Proposed Five-Year Capital Improvement Plan.

Respectfully,

Mike Saffell, Interim Executive Director

South Bay Regional Public Communications Agency
Five Year Capital Improvement Plan

	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected	FY28-29 Projected	FY29-30 Projected	FY30-31 Adopted	Five-Year Total
Beginning Fund Balance	**$ 11,404,739**	**$ 8,862,674**	**$ 7,883,940**	**$ 7,836,120**	**$ 7,969,259**	**$ 7,999,195**	
Pension/OPEB Funding	$ 526,964	$ 776,514	$ 416,719	$ 329,760	$ 352,964	$ 356,734	
Obligated Reserves:							
Operating & Capital Reserve	$ 1,536,569	$ 1,667,176	$ 1,740,404	$ 1,819,058	$ 1,903,682	$ 1,982,517	
Total Obligated Reserves:	**$ 1,536,569**	**$ 1,667,176**	**$ 1,740,404**	**$ 1,819,058**	**$ 1,903,682**	**$ 1,982,517**	
Unobligated Fund Balance	**$ 9,341,207**	**$ 6,418,984**	**$ 5,726,817**	**$ 5,687,302**	**$ 5,712,613**	**$ 5,659,944**	
Proposed Capital Improvements:							
Information Technology	$ 25,000	$ 388,400	$ 90,000	$ 220,000	$ 256,000	$ -	$ 954,400
Radios	450,000	470,000	-	-	-	1,000,000	1,470,000
Facilities	279,000	85,000	180,000	56,000	-	-	321,000
New Computer Aided Dispatch system	2,000,000	-	-	-	-	-	-
Vehicle Needs	-	-	100,000	-	100,000	-	200,000
Total CIP Costs:	**$ 2,754,000**	**$ 943,400**	**$ 370,000**	**$ 276,000**	**$ 356,000**	**$ 1,000,000**	**$ 2,945,400**
Unobligated Fund Balance After Capital:	**$ 6,587,207**	**$ 5,475,584**	**$ 5,356,817**	**$ 5,411,302**	**$ 5,356,613**	**$ 4,659,944**	
Revenues over Expenses at End of Year	$ 738,899	$ 741,180	$ 738,899	$ 738,899	$ 738,900	$ 738,898	
Ending Unobligated Fund Balance:	**$ 7,326,106**	**$ 6,216,764**	**$ 6,095,717**	**$ 6,150,200**	**$ 6,095,513**	**$ 5,398,842**	
Percentage Unobligated Fund Balance:	**51%**	**40%**	**37%**	**35%**	**34%**	**28%**	

Capital Improvement Projects Summary - Year 1	FY26-27 Projected
Desktop System Replacements - Admin	30,000
Core Replacement	60,000
Primary Firewall Replacement	70,000
Eden System Replacement (New ERP System)	183,400
Dispatch Floor Firewall Installation	45,000
Information Technology Total	**$ 388,400**
Antenna System	400,000
Battery Backup (Repeater)	70,000
Radios Total	**$ 470,000**
Chilled Water Pumps	25,000
Air-handling Unit (AH-1)	60,000
Facilities Total	**85,000**
Vehicle Needs Total	**$ -**
Grand Total	**$ 943,400**

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 1**

SECTION 1							
Project Name:	DESKTOP SYSTEM REPLACEMENTS - ADMINISTRATIVE				Project Number:		27-01-IT
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$30,000	$0	$0	$0	$0
Project Estimates:	Project Start Date:	7/1/2026	Project End Date:	6/30/2027	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	

Replacing administration computer desktop workstations that are out of warranty and at the end of their life cycle is crucial to maintain operational efficiency and security of the authority. Outdated systems are prone to hardware failures and are incompatible with the latest software updates, posing significant risks to productivity and data integrity. Additionally, unsupported machines lack the necessary security patches, making them vulnerable to cyber threats. By upgrading to new, warranty-covered desktops, the administration ensures reliable performance, enhanced security, and continued support, thereby safeguarding critical data and business continuity.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software		$30,000					$30,000
Total Capital Costs	$ -	$ 30,000	$ -	$ -	$ -	$ -	**$30,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance		$30,000					$30,000
							$0
							$0
Total	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 1**

SECTION 1							
Project Name:	CORE REPLACEMENT				Project Number:		27-02-IT
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$60,000	$0	$0	$0	$0
Project Estimates:	Project Start Date:	7/1/2026	Project End Date:	6/30/2027	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	

Replacement of the Authority's network core device is crucial for ensuring optimal performance, security, and longevity of the Authority's network infrastructure. The current network core device, reaching the end of its life useful life, requires replacement to maintain high standards of service. A new, modern network core enhances system resiliency, providing improved redundancy and reliability to efficiently manage peak loads and emergency situations. Additionally, updated network cores offer advanced cybersecurity features, protecting against evolving threats and ensuring compliance with industry standards. This upgrade is vital for delivering uninterrupted, secure, and efficient emergency services, ultimately enhancing public safety.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software		$60,000					$60,000
Total Capital Costs	$ -	$ 60,000	$ -	$ -	$ -	$ -	$60,000
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance		$60,000					$60,000
							$0
							$0
Total	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 1**

SECTION 1							
Project Name:	PRIMARY FIREWALL REPLACEMENT				Project Number:		27-03-IT
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$70,000	$0	$0	$0	$0
Project Estimates:	Project Start Date:	7/1/2026	Project End Date:	6/30/2027	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

Replacing the Authority's primary network firewalls, which are approaching over five years old by 2026, is essential to maintain robust cybersecurity and optimal network performance. As firewalls age, their ability to effectively counteract evolving cyber threats diminishes, posing potential security risks. Upgrading to modern firewalls ensures the latest security features and updates are in place, protecting sensitive data and systems from advanced threats. Additionally, newer firewalls offer improved performance, greater reliability, and enhanced management capabilities, ensuring the network remains resilient and efficient. This proactive replacement is crucial for safeguarding the Authority's digital infrastructure and ensuring continued compliance with industry security standards.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software		$70,000					$70,000
Total Capital Costs	$ -	$ 70,000	$ -	$ -	$ -	$ -	**$70,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ 70,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance		$70,000					$70,000
							$0
							$0
Total	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ 70,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 1**

SECTION 1							
Project Name:	**REPLACEMENT OF ERP SYSTEM**				**Project Number:**		27-04-IT
					Priority Number:		6
Category:	One-Time Capital				**Type:**		Non-Recurring
Project Manager	**Project Cost Summary:**	**Allocated**	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
		FY 2026	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
		$0	$183,400	$0	$0	$0	$0
Project Estimates:	**Project Start Date:**	**7/1/2026**	**Project End Date:**	**6/30/2027**	**In last year's 5 Year Plan?**	Y	

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

The Authority's current Enterprise Resource Planning (ERP) System for finance and payroll operations, Tyler Eden, is scheduled to "sunset" in March 2027. The technology currently utilized within the Eden product will be incompatible with other systems used by the Authority, ultimately making it difficult to enhance Eden's functionality. Therefore, the Authority will need to implement a new ERP system before the end of FY27. The project costs provided are based on estimates provided by Tyler Technologies to migrate the Authority to a newer system.

Notes:

SECTION 3	PROJECT COSTS						
Activity	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software		$183,400	$0				$183,400
Total Capital Costs	$ -	$ 183,400	$ -	$ -	$ -	$ -	**$183,400**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ 183,400	$ -	$ -	$ -	$ -	$ 183,400

SECTION 4	FINANCING						
Funding Source	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Enterprise Fund - Unrestricted Fund Balance		$183,400	$0				$183,400
							$0
							$0
Total	$ -	$ 183,400	$ -	$ -	$ -	$ -	$ 183,400

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 1**

SECTION 1							
Project Name:	**DISPATCH FLOOR FIREWALL INSTALLATION**				**Project Number:**		27-05-IT
					Priority Number:		6
Category:	One-Time Capital				**Type:**		Non-Recurring
Project Manager	**Project Cost Summary:**	**Allocated**	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
		FY 2026	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
		$0	$45,000	$0	$0	$0	$0
Project Estimates:	**Project Start Date:**	**7/1/2026**	**Project End Date:**	**6/30/2027**	**In last year's 5 Year Plan?**	Y	

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

Implementation of an additional layer of dedicated firewalls to protect the dispatch computers from cyber threats. Given the sensitive nature of the data and operations handled by dispatch systems, a dedicated firewall provides robust security by monitoring and controlling incoming and outgoing network traffic. This added layer of defense helps prevent unauthorized access, malware, and other cyber attacks, ensuring the integrity and availability of emergency response services. By isolating and protecting dispatch computers with a dedicated firewall, the Authority can enhance its cybersecurity posture, ensuring reliable and secure operations that are vital for public safety.

Notes:

SECTION 3	PROJECT COSTS						
Activity	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software		$45,000					$45,000
Total Capital Costs	$ -	**$ 45,000**	$ -	$ -	$ -	$ -	**$45,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	**$ 45,000**	$ -	$ -	$ -	$ -	**$ 45,000**

SECTION 4	FINANCING						
Funding Source	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Enterprise Fund - Unrestricted Fund Balance		$45,000					$45,000
							$0
							$0
Total	$ -	**$ 45,000**	$ -	$ -	$ -	$ -	**$ 45,000**

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 1**

SECTION 1							
Project Name:	ANTENNA SYSTEM				Project Number:		27-01-RA
					Priority Number:		5
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$400,000	$0	$0	$0	$0
Project Estimates:	Project Start Date:	7/1/2026	Project End Date:	6/30/2027	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	
Replacement of the legacy RF antenna/coax lines for both Conventional Analog Systems and Console/Dispatch equipment is needed. The current lines were installed between 2007-2009 and have an expected useful life of 12-15 years.	
Notes:	

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus		$400,000					$400,000
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ 400,000	$ -	$ -	$ -	$ -	$400,000
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance		$400,000					$400,000
							$0
							$0
Total	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 1**

SECTION 1							
Project Name:	BATTERY BACK UP (REPEATER)				Project Number:		27-02-RA
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$70,000	$0	$0	$0	$0
Project Estimates:	Project Start Date:	7/1/2026	Project End Date:	6/30/2027	In last year's 5 Year Plan?		

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

Battery Back-up for Conventional RF and Microwave Equipment- Replacement

The current conventional radio communications equipment has an existing back up battery system that was installed in 2014 when converted to an IP based conventional radio system (Tait Infrastructure). This project would fund the replacement of batteries at the 9 sites which have an estimated life expectancy of 10 years. The current battery system was installed in 2009. The current back up time for the radio system is under 15 min, which they should hold up to 4 hours. If an outage is to occur, the equipment would have to revert to back up battery prior to the generator to kick in.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software		$70,000	$0				$70,000
Total Capital Costs	$ -	$ 70,000	$ -	$ -	$ -	$ -	$70,000
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ 70,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance		$70,000					$70,000
							$0
							$0
Total	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ 70,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 1**

SECTION 1							
Project Name:	CHILLED WATER PUMPS				**Project Number:**		27-01-FA
					Priority Number:		5
Category:	One-Time Capital				**Type:**		Non-Recurring
Project Manager	**Project Cost Summary:**	**Allocated**	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
		FY 2026	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
		$0	$25,000	$0	$0	$0	$0
Project Estimates:	**Project Start Date:**	**7/1/2026**	**Project End Date:**	**6/30/2027**	**In last year's 5 Year Plan?**	Y	

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

The building is cooled by a 60-ton Carrier rotary scroll high efficiency air-cooled chiller (CH-1) with R-410A refrigerant. Chilled water is circulated by two (2) 5-HP base-mounted end-suction water pumps (CWP-1 and CWP-2) manufactured by Bell & Gossett via piping to the air-handling units throughout the building. A 33.6-gallon expansion tank bolted to the concrete slab allows for expansion and contraction of the heating water. The chiller, chilled water pumps, and the expansion tank are located within the equipment area of the service yard at the southeast corner of the site.

Chilled water pumps CWP-1 and CWP-2 appear to be the original units installed in 2001. These units have surpassed their useful life of 25 years and lifecycle replacement is required. It is recommended that these pumps be removed and replaced with new vertical inline centrifugal pumps to match the sizes of the existing pumps.

Notes:

SECTION 3	PROJECT COSTS						
Activity	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ -	$ -	$ -	**$0**
Salaries & Benefits							$0
Profess/Contract Svcs		$25,000					$25,000
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ **25,000**	$ -	$ -	$ -	$ -	$25,000
Net Project Costs	$ -	$ **25,000**	$ -	$ -	$ -	$ -	$ -

SECTION 4	FINANCING						
Funding Source	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Enterprise Fund - Unrestricted Fund Balance		$25,000					$25,000
							$0
							$0
Total	$ -	$ **25,000**	$ -	$ -	$ -	$ -	$ **25,000**

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 1**

SECTION 1							
Project Name:	**AIR-HANDLING UNIT (AH-1)**				**Project Number:**		27-02-FA
					Priority Number:		5
Category:	One-Time Capital				**Type:**		Non-Recurring
Project Manager	**Project Cost Summary:**	**Allocated**	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
		FY 2026	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
		$0	$60,000	$0	$0	$0	$0
Project Estimates:	**Project Start Date:**	**7/1/2026**	**Project End Date:**	**6/30/2027**	**In last year's 5 Year Plan?**	Y	

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

UPS Room Air Handling Unit: AH-1, a 2,000-cfm chilled water fan coil air conditioner (Carrier Model 42BH-20), is located above the entry door to Rm. 103 and serves this room that houses critical electrical, U.P.S. and C.P.U. equipment for the building.

The AH-1 unit appears to be the original unit installed in 2001. Based on age and useful life of 25 years, the AH-1 requires lifecycle replacement within this period.

Notes:

SECTION 3	PROJECT COSTS						
Activity	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ -	$ -	$ -	**$0**
Salaries & Benefits							$0
Profess/Contract Svcs		$60,000					$60,000
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ **60,000**	$ -	$ -	$ -	$ -	$60,000
Net Project Costs	$ -	$ **60,000**	$ -	$ -	$ -	$ -	$ -

SECTION 4	FINANCING						
Funding Source	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Enterprise Fund - Unrestricted Fund Balance		$60,000					$60,000
							$0
							$0
Total	$ -	$ **60,000**	$ -	$ -	$ -	$ -	$ **60,000**

Capital Improvement Projects Summary - Year 2	FY27-28 Projected
Network Edge Switch Replacement	45,000
Desktop System Replacement - Dispatch	45,000
Information Technology Total	**$ 90,000**
Radios Total	**$ -**
Manhattan Beach Communication Station Equipment Shelter Building Air Conditioning Units	25,000
Preaction System	55,000
Emergency Generator Above Ground Tank and Day Tank	100,000
Facilities Total	**180,000**
Fleet Replacement	100,000
Vehicle Needs Total	**$ 100,000**
Grand Total	**$ 370,000**

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 2**

SECTION 1							
Project Name:	NETWORK EDGE SWITCH REPLACEMENT				Project Number:		28-01-IT
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$45,000	$0	$0	$0
Project Estimates:	Project Start Date:	7/1/2027	Project End Date:	6/30/2028	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	
Edge networking switch equipment refers to devices positioned at the periphery of a network, connecting end-user devices like computers, printers, and security cameras to the broader network infrastructure. These switches manage local data traffic, ensuring efficient communication between devices and the central network. The need to replace aging edge networking gear at the Authority is crucial due to outdated equipment potentially causing performance bottlenecks, security vulnerabilities, and reliability issues.	
Notes:	

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software			$45,000				$45,000
Total Capital Costs	$ -	$ -	$ 45,000	$ -	$ -	$ -	**$45,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ 45,000	$ -	$ -	$ -	$ 45,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance			$45,000				$45,000
							$0
							$0
Total	$ -	$ -	$ 45,000	$ -	$ -	$ -	$ 45,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 2**

SECTION 1							
Project Name:	**DESKTOP SYSTEM REPLACEMENT - DISPATCH**				**Project Number:**		28-02-IT
					Priority Number:		6
Category:	One-Time Capital				**Type:**		Non-Recurring
Project Manager	**Project Cost Summary:**	**Allocated**	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
		FY 2026	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
		$0	$0	$45,000	$0	$0	$0
Project Estimates:	**Project Start Date:**	**7/1/2027**	**Project End Date:**	**6/30/2028**	**In last year's 5 Year Plan?**	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	
Replacing the Authority's dispatch center desktop workstations as they reach the end of their warranty and lifecycle in 2027 is critical to maintaining operational efficiency and security. Aging workstations pose risks such as hardware failures, decreased performance, and vulnerability to security breaches due to outdated software and lack of support. Upgrading to new desktops ensures reliable performance, compatibility with current software updates, and enhanced cybersecurity measures. This initiative supports uninterrupted emergency response operations, improves productivity, and ensures compliance with modern IT standards, ultimately enhancing the Authority's ability to deliver effective services and protect public safety.	
Notes:	

SECTION 3	PROJECT COSTS						
Activity	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture			$45,000				$45,000
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ 45,000	$ -	$ -	$ -	**$45,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ 45,000	$ -	$ -	$ -	$ 45,000

SECTION 4	FINANCING						
Funding Source	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Enterprise Fund - Unrestricted Fund Balance			$45,000				$45,000
							$0
							$0
Total	$ -	$ -	$ 45,000	$ -	$ -	$ -	$ 45,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 2**

SECTION 1							
Project Name:	Manhattan Beach Communication Station Equipment Shelter				Project Number:		28-04-FA
	Building Air Conditioning Units				Priority Number:		5
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$25,000	$0	$0	$0
Project Estimates:	Project Start Date:	7/1/2027	Project End Date:	6/30/2028	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

Manhattan Beach – Communications Shed
3516 Grandview Avenue, Manhattan Beach, CA

This offsite communication building is cooled by two (2) exterior, wall mounted Bard Manufacturing Co. air-conditioning units (Serial No. 140A072289877-02, Model No. WA242-A05XPD053) with R22 refrigerant. These units are controlled by a Bard Series MC3000 lead/lag controller to provide 24/7 cooling to the equipment within the building.

These are fully redundant air conditioning units, and based on the manufacture date and an EUL of 20 years, lifecycle replacement is needed.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ -	$ -	$ -	**$0**
Salaries & Benefits							$0
Profess/Contract Svcs			$25,000				$25,000
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ 25,000	$ -	$ -	$ -	$25,000
Net Project Costs	$ -	$ -	$ 25,000	$ -	$ -	$ -	$ -

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance			$25,000				$25,000
							$0
							$0
Total	$ -	$ -	$ 25,000	$ -	$ -	$ -	$ 25,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 2**

SECTION 1								
Project Name:	Preaction System					Project Number:		28-05-FA
						Priority Number:		5
Category:	One-Time Capital					Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5	
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	
		$0	$0	$55,000	$0	$0	$0	
Project Estimates:	Project Start Date:	7/1/2027	Project End Date:	6/30/2028	In last year's 5 Year Plan?	Y		

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	

A double interlocked, pre-action system located within a cabinet in the NW corner of garage service bays provides fire protection to the communications center, training room on the second floor, and the computer room on the first floor.

Based on age, the preaction system has surpassed their EUL of 15 years and require lifecycle replacement.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ -	$ -	$ -	**$0**
Salaries & Benefits							$0
Profess/Contract Svcs			$55,000				$55,000
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ 55,000	$ -	$ -	$ -	$55,000
Net Project Costs	$ -	$ -	$ 55,000	$ -	$ -	$ -	$ -

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance			$55,000				$55,000
							$0
							$0
Total	$ -	$ -	$ 55,000	$ -	$ -	$ -	$ 55,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 2**

SECTION 1							
Project Name:	EMERGENCY GENERATOR ABOVE GROUND TANK AND DAY TANK				Project Number:		28-06-FA
					Priority Number:		5
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$100,000	$0	$0	$0
Project Estimates:	Project Start Date:	7/1/2027	Project End Date:	6/30/2028	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	

Emergency Generator Fueling System: The diesel generator fueling system consists of a 6,000-gallon above ground tank, a day tank and a Veeder Root TLS 300/350 monitoring system mounted inside the generator enclosure.

The EUL of the 6,000-gallon fuel tank and day tank is 25 years, and the Veeder Root TLS 300/350 monitoring system is no longer being manufactured due to obsolete components and increased costs for older technologies. As such, lifecycle replacement is needed.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ -	$ -	$ -	**$0**
Salaries & Benefits							$0
Profess/Contract Svcs			$100,000				$100,000
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ 100,000	$ -	$ -	$ -	$100,000
Net Project Costs	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance			$100,000				$100,000
							$0
							$0
Total	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 2**

SECTION 1							
Project Name:	VEHICLE REPLACEMENT			Project Number:		28-01-VE	
				Priority Number:		5	
Category:	One-Time Capital			Type:		Non-Recurring	
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$100,000	$0	$0	$0
Project Estimates:	Project Start Date:	7/1/2027	Project End Date:	6/30/2028	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	

The Authority's vehicle fleet consists of two vehicles dedicated to our Technical Services Division (TSD) and one vehicle dedicated for official SBRPCA business use. The TSD vehicles (Ford E250 van and Ford F250 truck) are in good shape but were acquired in 2004 and will require replacement due to their age. The third vehicle (Ford Explorer) was acquired in 2016 and will also need replacement.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus			$100,000				$100,000
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ 100,000	$ -	$ -	$ -	$100,000
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance			$100,000				$100,000
							$0
							$0
Total	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000

Capital Improvement Projects Summary - Year 3	FY28-29 Projected
Building Camera Replacement	35,000
Building Camera Server Replacement	50,000
Storage Array Replacement	100,000
Server Replacement	35,000
Information Technology Total	**$ 220,000**
Radios Total	**$ -**
Carpet - Life Cycle Replacement	31,000
Carpet tile - Life Cycle Replacement	25,000
Facilities Total	**56,000**
Vehicle Needs Total	**$ -**
Grand Total	**$ 276,000**

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 3**

SECTION 1							
Project Name:	BUILDING CAMERA REPLACEMENT				Project Number:		29-01-IT
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$0	$35,000	$0	$0
Project Estimates:	Project Start Date:	7/1/2028	Project End Date:	6/30/2029	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	
The Authority's security cameras are now over five years old, with some exceeding seven years old so lifecycle replacement is necessary to ensure effective facility protection and overmatch. These older cameras have difficulty meeting minimum standards for image quality and can potentially compromise security operations. By replacing these aging cameras with newer models, the Authority can improve monitoring capabilities with features such as higher resolution, better low-light performance, and advanced analytics. This replacement project is essential for maintaining robust security measures, enhancing incident response capabilities, and safeguarding the Authority's facility.	
Notes:	

SECTION 3	PROJECT COSTS						
Activity	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture				$35,000			$35,000
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ 35,000	$ -	$ -	$35,000
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ -	$ 35,000	$ -	$ -	$ 35,000

SECTION 4	FINANCING						
Funding Source	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Enterprise Fund - Unrestricted Fund Balance				$35,000			$35,000
							$0
							$0
Total	$ -	$ -	$ -	$ 35,000	$ -	$ -	$ 35,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 3**

SECTION 1							
Project Name:	**BUILDING CAMERA SERVER REPLACEMENT**				**Project Number:**		29-02-IT
					Priority Number:		6
Category:	One-Time Capital				**Type:**		Non-Recurring
Project Manager	**Project Cost Summary:**	**Allocated**	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
		FY 2026	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
		$0	$0	$0	$50,000	$0	$0
Project Estimates:	**Project Start Date:**	**7/1/2028**	**Project End Date:**	**6/30/2029**	**In last year's 5 Year Plan?**	Y	

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

Replacing the Authority's aging security camera recording server is crucial to enhance storage capacity, performance, and system resilience. The current server, nearing the end of its lifecycle, may struggle to handle increasing data loads and maintain reliable operation. Upgrading to a new server will provide ample storage for extended retention periods, improve processing power for faster video retrieval and analysis, and ensure robust resilience to prevent downtime and data loss. This upgrade is essential for maintaining effective surveillance operations, supporting comprehensive security monitoring, and enhancing the Authority's overall security posture.

Notes:

SECTION 3	PROJECT COSTS						
Activity	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture				$50,000			$50,000
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ 50,000	$ -	$ -	**$50,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ 50,000

SECTION 4	FINANCING						
Funding Source	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Enterprise Fund - Unrestricted Fund Balance				$50,000			$50,000
							$0
							$0
Total	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ 50,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 3**

SECTION 1							
Project Name:	STORAGE ARRAY REPLACEMENT			Project Number:		29-03-IT	
				Priority Number:		6	
Category:	One-Time Capital			Type:		Non-Recurring	
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$0	$100,000	$0	$0
Project Estimates:	Project Start Date:	7/1/2028	Project End Date:	6/30/2029	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

Replacing the Authority's data storage array is essential to ensure data integrity, performance, and security. As storage arrays age, they become prone to failures, inefficiencies, and are unable to receive crucial security updates, putting sensitive information at risk. Upgrading to a modern storage array will provide enhanced capacity, faster data access, and robust security features, ensuring reliable data storage and compliance with evolving data protection standards. This replacement is critical for maintaining efficient operations, safeguarding data, and supporting the Authority's long-term technological and operational needs. This replacement time will be at the maximum life expectancy of the existing devices.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software				$100,000			$100,000
Total Capital Costs	$ -	$ -	$ -	$ 100,000	$ -	$ -	**$100,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ -	$ 100,000	$ -	$ -	$ 100,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance				$100,000			$100,000
							$0
							$0
Total	$ -	$ -	$ -	$ 100,000	$ -	$ -	$ 100,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 3**

SECTION 1							
Project Name:	SERVER REPLACEMENT				**Project Number:**		29-04-IT
					Priority Number:		6
Category:	One-Time Capital				**Type:**		Non-Recurring
Project Manager	**Project Cost Summary:**	**Allocated**	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
		FY 2026	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
		$0	$0	$0	$35,000	$0	
Project Estimates:	**Project Start Date:**	**7/1/2028**	**Project End Date:**	**6/30/2029**	**In last year's 5 Year Plan?**	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	
Replacing the Authority's servers is crucial to maintaining reliable, secure, and efficient operations. As servers age, they face increased risks of hardware failures, performance degradation, and security vulnerabilities due to the lack of updates and support. Upgrading to new servers will ensure enhanced processing power, improved system reliability, and access to the latest security features, which are essential for safeguarding sensitive data and supporting critical applications. This replacement time will be at the maximum life expectancy of the existing devices.	
Notes:	

SECTION 3	PROJECT COSTS						
Activity	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software				$35,000			$35,000
Total Capital Costs	$ -	$ -	$ -	$ 35,000	$ -	$ -	**$35,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ -	$ 35,000	$ -	$ -	$ 35,000

SECTION 4	FINANCING						
Funding Source	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Enterprise Fund - Unrestricted Fund Balance				$35,000			$35,000
							$0
							$0
Total	$ -	$ -	$ -	$ 35,000	$ -	$ -	$ 35,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 3**

SECTION 1							
Project Name:	CARPET REPLACEMENT				Project Number:		29-06-FA
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$0	$31,000	$0	$0
Project Estimates:	Project Start Date:	7/1/2028	Project End Date:	6/30/2029	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	
Carpeting is used in the office areas. The carpet is in good condition; however, it is reaching the end of its useful life and will need to be replaced.	
Notes:	

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ -	$ -	$ -	**$0**
Salaries & Benefits							$0
Profess/Contract Svcs				$31,000			$31,000
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ 31,000	$ -	$ -	$31,000
Net Project Costs	$ -	$ -	$ -	$ 31,000	$ -	$ -	$ -

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance				$31,000			$31,000
							$0
							$0
Total	$ -	$ -	$ -	$ 31,000	$ -	$ -	$ 31,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 3**

SECTION 1							
Project Name:	CARPET TILE/FLOORING REPLACEMENT				Project Number:		29-07-FA
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$0	$25,000	$0	$0
Project Estimates:	Project Start Date:	7/1/2028	Project End Date:	6/30/2029	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	
Flooring throughout the Authority's headquarters is in good condition; however, it is reaching the end of its useful life and will need to be replaced.	
Notes:	

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ -	$ -	$ -	**$0**
Salaries & Benefits							$0
Profess/Contract Svcs				$25,000			$25,000
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ 25,000	$ -	$ -	$25,000
Net Project Costs	$ -	$ -	$ -	$ 25,000	$ -	$ -	$ -

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance				$25,000			$25,000
							$0
							$0
Total	$ -	$ -	$ -	$ 25,000	$ -	$ -	$ 25,000

Capital Improvement Projects Summary - Year 4		FY29-30 Projected
Hiperwall Replacement		106,000
Replacement of NEC Displays and Computers		150,000
Information Technology Total	**$**	**256,000**
Radios Total	**$**	**-**
Facilities Total		**-**
Fleet Replacement		100,000
Vehicle Needs Total	**$**	**100,000**
Grand Total	**$**	**356,000**

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 4**

SECTION 1							
Project Name:	HIPERWALL REPLACEMENT			Project Number:		30-01-IT	
				Priority Number:		6	
Category:	One-Time Capital			Type:		Non-Recurring	
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$0	$0	$106,000	$0
Project Estimates:	Project Start Date:	7/1/2029	Project End Date:	6/30/2030	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION

Project Description/Justification:

The Hiperwall software system, installed in 2017, is a critical tool for displaying broadcast TV, CCTV camera feeds, CAD information, and other user-defined video content across the dispatch center. However, frequent system failures and the need for constant IT intervention have negatively impacted operational effectiveness, situational awareness, and communication workflows. Replacing the Hiperwall system with a more reliable and modern solution will enhance real-time information sharing, improve dispatcher efficiency, and boost operator morale by providing a more stable and user-friendly platform.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software					$106,000		$106,000
Total Capital Costs	$ -	$ -	$ -	$ -	$ 106,000	$ -	**$106,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ -	$ -	$ 106,000	$ -	$ 106,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance					$106,000		$106,000
							$0
							$0
Total	$ -	$ -	$ -	$ -	$ 106,000	$ -	$ 106,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 4**

SECTION 1							
Project Name:	REPLACEMENT OF NEC DISPLAYS AND COMPUTERS				Project Number:		30-02-IT
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$0	$0	$150,000	
Project Estimates:	Project Start Date:	7/1/2029	Project End Date:	6/30/2030	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	
Installed in 2017, the dispatch center's display screens and video processing hardware are reaching end-of-life and end-of-support, making it increasingly difficult to maintain reliability and compatibility with modern video standards. Upgrading this equipment will enhance visual clarity, improve processing efficiency, and support seamless integration with new systems. These improvements will reinforce situational awareness, streamline information sharing, and strengthen operational effectiveness, ultimately improving dispatcher performance in managing critical communications.	
Notes:	

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus							$0
Light Equip/Furniture							$0
Hardware/Software					$150,000		$150,000
Total Capital Costs	$ -	$ -	$ -	$ -	$ 150,000	$ -	**$150,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ 150,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Enterprise Fund - Unrestricted Fund Balance					$150,000		$150,000
							$0
							$0
Total	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ 150,000

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 4**

SECTION 1							
Project Name:	VEHICLE REPLACEMENT				**Project Number:**		30-01-VE
					Priority Number:		6
Category:	One-Time Capital				**Type:**		Non-Recurring
Project Manager	**Project Cost Summary:**	**Allocated**	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**
		FY 2026	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
		$0	$0	$0	$0	$100,000	$0
Project Estimates:	**Project Start Date:**	**7/1/2029**	**Project End Date:**	**6/30/2030**	**In last year's 5 Year Plan?**	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	

The Authority's vehicle fleet consists of two vehicles dedicated to our Technical Services Division (TSD) and one vehicle dedicated for official SBRPCA business use. The TSD vehicles (Ford E250 van and Ford F250 truck) are in good shape but were acquired in 2004 and will require replacement due to their age. The third vehicle (Ford Explorer) was acquired in 2016 and will also need replacement.

Notes:

SECTION 3	PROJECT COSTS						
Activity	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus					$100,000		$100,000
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ -	$ 100,000	$ -	**$100,000**
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000

SECTION 4	FINANCING						
Funding Source	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total**
Enterprise Fund - Unrestricted Fund Balance					$100,000		$100,000
							$0
							$0
Total	$ -	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000

Capital Improvement Projects Summary - Year 5	FY30-31 Projected
Information Technology Total	**$ -**
Conventional System	1,000,000
Radios Total	**$ 1,000,000**
Facilities Total	**-**
Vehicle Needs Total	**$ -**
Grand Total	**$ 1,000,000**

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Capital Budget Worksheet **YEAR 5**

SECTION 1							
Project Name:	CONVENTIONAL SYSTEM				Project Number:		31-01-RA
					Priority Number:		6
Category:	One-Time Capital				Type:		Non-Recurring
Project Manager	Project Cost Summary:	Allocated	Year 1	Year 2	Year 3	Year 4	Year 5
		FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
		$0	$0	$0	$0	$0	$1,000,000
Project Estimates:	Project Start Date:	7/1/2030	Project End Date:	6/30/2031	In last year's 5 Year Plan?	Y	

SECTION 2	PROJECT DESCRIPTION
Project Description/Justification:	

Upgrade of the current Tait TB9100 (no longer manufactured/parts unavailable)
The current Conventional system consists of a (7) Site – 6 channel conventional/IP voted radio system, and was first installed in 2008, then upgraded to IP in 2014.
This system is stand alone, and serves as a redundancy to the current Trunk Radio system (INSB).
The system provides coverage for each individual city (Police), if networking or ICI System is being serviced/or a catastrophic failure.

Notes:

SECTION 3	PROJECT COSTS						
Activity	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Prelim Design/Plans							$0
Engineering/Arch Svcs							$0
Land/ROW Acquisition							$0
Construction							$0
Heavy Equip/Apparatus						$1,000,000	$1,000,000
Light Equip/Furniture							$0
Hardware/Software							$0
Total Capital Costs	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$1,000,000
Salaries & Benefits							$0
Profess/Contract Svcs							$0
Materials & Supplies							$0
Maint/Fuel/Util/Other							$0
Revenues (New/Add.)							$0
Net Oper. Costs	$ -	$ -	$ -	$ -	$ -	$ -	$0
Net Project Costs	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000

SECTION 4	FINANCING						
Funding Source	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total
Grant Fund						$1,000,000	$1,000,000
							$0
							$0
Total	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ 1,000,000

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Attachment 2

RESOLUTION NO. __________

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN EFFECTIVE FISCAL YEAR 2026-2027 AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, the Board of Directors of the South Bay Regional Public Communications Authority desires to adopt a five-year Capital Improvement Plan in accordance with the Capital Improvement Program set forth in the Authority's Budgetary Policy to ensure sufficient resources exist to fund the Authority's capital asset needs and to help stabilize future increases in assessments;

WHEREAS, pursuant to Article IV(G) of the Bylaws, the Board of Directors shall make all policy decisions and determinations for the Authority; and

WHEREAS, the first year of the five-year Capital Improvement Plan includes $943,400 in capital purchases, which will require an appropriation from the Enterprise Fund balance and becomes part of the annually adopted operating budget for fiscal year 2026-2027;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South Bay Regional Public Communications Authority:

SECTION 1. The Board of Directors approves and adopts the five-year Capital Improvement Plan, a copy of which is attached hereto as Exhibit A, which shall be effective in fiscal year 2026-2027.

SECTION 2. In order to fund the first year of the five-year Capital Improvement Plan, the Board of Directors intends to approve an appropriation of funds amounting to $943,400 from the Enterprise Fund balance as part of the FY26-27 annual budget.

SECTION 3. The Board of Directors hereby finds that it can be seen with certainty that there is no possibility that the approval of this Capital Improvement Plan may have a significant effect on the environment. The Capital Improvement Plan is a prioritizing and funding allocation program and cannot and does not have the potential to cause a significant effect on the environment. Accordingly, the approval of this Capital Improvement Plan is therefore exempt from the environmental review requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations. In addition, the items contemplated by the Capital Improvement Plan include activities such as replacement of computer and communications equipment, plumbing and HVAC improvements, landscaping improvements, and other items that either do not constitute a project under CEQA or are exempt from CEQA, including pursuant to Sections 15301 and 15304 of Title 14 of the California Code of Regulations In the event that further environmental review is required for any activities set forth in the Capital Improvement Plan, such review will be conducted at the time the physical improvements prioritized in the Capital Improvement Plan are considered at a future unspecified date.

WE HEREBY CERTIFY that the foregoing is a true copy of the resolution adopted by the Board of Directors of the South Bay Regional Public Communications Authority in a meeting thereof held on the 17th day of March 2026, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

____________________________	____________________________
Rodney Tanaka, Chairperson of the Board of Directors	Mike Saffell, Interim Executive Director Secretary of the Board of Directors

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Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: February 17, 2026

ITEM NUMBER: F-2

TO: Executive Committee

FROM: Mike Saffell, Interim Executive Director
Vanessa Alfaro, Finance & Performance Audit Manager

SUBJECT: Fiscal Year 2026-2027 Preliminary Budget

ATTACHMENTS: 1. Fiscal Year 2026-2027 Preliminary Budget
2. Exhibit A - Fiscal Year 2026-2027 Assessment Schedule

RECOMMENDATION

Staff recommends that the Executive Committee provide direction on the preliminary budget for Fiscal Year 2026-2027.

DISCUSSION

The Authority derives its revenue from four main sources:

1. Member City Assessments
2. Contract City Assessments
3. Reimbursements from Member and Contract Agencies and Other Revenues
4. Investment Earnings

Member City Assessments

Assessments for member cities are based on the Cost Allocation Policy adopted by the Board of Directors in Fiscal Year 2019-20 and updated in September 2022. This policy ties assessments as closely as possible to the services provided to its member and contract cities. A summary of the Fiscal Year 2026-2027 assessments for member cities is as follows:

Assessments - Member Cities				
Member City	**FY25-26 Adopted**	**FY26-27 Proposed**	**$ Increase (Decrease)**	**% Change**
Gardena	$ 2,524,078	$ 2,665,852	$ 141,774	5.62%
Hawthorne	3,030,749	3,243,749	213,000	7.03%
Manhattan Beach	1,994,114	2,151,247	157,133	7.88%
Total	**$ 7,548,941**	**$ 8,060,848**	**$ 511,907**	**6.78%**

Contract City Assessments
The assessment for all contract cities are based on the Cost Allocation Policy. The agreements with contract cities of Culver City, El Segundo, and Hermosa Beach expire on June 30, 2027, June 30, 2030, and June 30, 2030 respectively. A summary of the Fiscal Year 2026-2027 assessments for contract cities is as follows:

Assessments - Contract Cities				
Contract City	**FY25-26 Adopted**	**FY26-27 Proposed**	**$ Increase (Decrease)**	**% Change**
Culver City	$ 3,084,820	$ 3,249,497	$ 164,677	5.34%
El Segundo	2,209,980	2,362,976	152,996	6.92%
Hermosa Beach	901,858	959,021	57,163	6.34%
Total	**$ 6,196,658**	**$ 6,571,494**	**$ 374,836**	**6.05%**

A note regarding Technical Services Division Workload Support Charges
Effective FY23-24, the Board of Directors amended the Cost Allocation Policy to include Technical Services Division Workload Support Charges in the annual assessment by using a rolling three-year average of labor hours associated with vehicle installation and repair work orders. Previously, Workload Support Charges were billed quarterly and derived by each agency's percentage of labor hours associated with work orders for the quarter being billed.

Reimbursements from Member and Contract Agencies and Other Revenues
The Authority's Technical Services Division performs hundreds of vehicle installation, maintenance, and repair service work orders. The Authority is reimbursed by the agency requesting the service for the direct costs of supplies and equipment associated with completing the work.

Investment Earnings
All idle cash of the Authority is invested 100% with the State's Local Agency Investment Fund (LAIF). This complies with the Authority's Statement of Investment Policy.

Revenue Summary
Total revenues are estimated to increase by 6.76% or $1,020,047 to $16,106,865 compared to the revenue projections in the Fiscal Year 2025-2026 Adopted Budget.

Expense Summary
The preliminary expenditure budget is $15,365,685, which represents an increase of $1,017,766 or 7.09% in expenses compared to the Fiscal Year 2025-2026 Adopted Budget. The increase includes reimbursable items offset by an equal increase in Other Revenues.

The following table summarizes proposed changes in revenue and expense categories for FY26-27 compared to the FY25-26 Adopted Budget.

REVENUE SUMMARY BY CATEGORY – ENTERPRISE FUND (FUND 10)				
	FY25-26 Adopted	**FY26-27 Proposed**	**$ Increase (Decrease)**	**% Change**
Assessments				
Member Cities	$7,548,941	$8,060,848	$511,907	6.78%
Contract Cities	6,196,658	6,571,494	374,836	6.05%
Subtotal Assessments	**$13,745,599**	**$14,632,342**	**$886,743**	**6.45%**
Non-Assessment Revenue	$1,341,219	$1,474,523	$133,304	9.94%
Grand Total	**$15,086,818**	**$16,106,865**	**$1,020,047**	**6.76%**

EXPENSE SUMMARY BY CATEGORY – ENTERPRISE FUND (FUND 10)				
	FY25-26 Adopted	**FY26-27 Proposed**	**$ Increase (Decrease)**	**% Change**
Operating Budget	$14,097,919	$15,115,685	$1,017,766	7.22%
Capital Outlay	250,000	250,000	-	0.00%
Total	**$14,347,919**	**$15,365,685**	**$1,017,766**	**7.09%**
Salaries & Benefits	$10,745,045	$11,073,513	$ 328,468	3.06%
Supplies/Svcs/Equip	3,352,874	4,042,172	689,298	20.56%
Capital Outlay	250,000	250,000	-	0.00%
Total	**$14,347,919**	**$15,365,685**	**$1,017,766**	**7.09%**
Revenues Over (Under) Expenses	**$738,899**	**$741,180**		

Changes from Prior Year

The following are the ten most significant increases or decreases in budgeted accounts:

- IT Computer Contract Services/CAD ($336,786 Increase): Includes a 50% phase-in of the new annually recurring CAD fee of $662,972.
- Recruitment Costs ($113,305 Increase): Due to staffing levels, recruitment efforts have significantly increased.
- PERS Contribution-UAL ($109,041 Increase): Increase corresponds to the Authority's unfunded pension liability.
- Software Maintenance Services ($62,485 Increase): Increase corresponds to software upgrades and new software for planned projects.
- Salaries (Full-Time) ($60,281 Increase): Includes known changes and estimates for MOU Cost of Living Adjustments (COLAs).
- Parts - Billing ($55,411 Increase): Increase due to higher trend in vehicle outfitting requests.

- Salaries (Part-Time) ($50,953 Increase): Includes part-time help for the Technical Services division due to higher trend in vehicle outfitting requests.

- Overtime ($42,500 Increase): Increase due to higher trend in vehicle outfitting requests.

- Temporary Staffing ($35,000 Increase): Increase reflects need for additional administrative support.

- Consulting Services ($25,000 Increase): Increase for general Authority consulting needs.

Work Plan Objectives for Fiscal Year 2026-2027:
Staff believes the preliminary budget will provide the necessary funds to accomplish the Authority's objectives for the coming year, which include:

1. **Recruitment and Retention**
   - Achieve budgeted staffing levels for Communications Operators and Supervisors. Identify new opportunities to make recruitment as effective as possible. Enhance the wellness program to improve retention.

2. **Succession Planning**
   - Ensure that all leadership positions at the Authority are occupied. Develop candidates to fill key roles at all levels. Forecast vacancies, recruit, and prepare selected succession choices to fill open positions.

3. **Service Delivery**
   - Examine opportunities for expanded services and technology for police departments. Engage with fire departments to identify areas for improved service delivery and future needs. Monitor and respond to inquiries from new cities for dispatch services.

4. **5 Year Capital Improvement Plan**
   - Continue to execute projects identified in the newly developed and adopted five-year CIP plan.

Attachment #1 (Fiscal Year 2026-2027 Preliminary Budget) details staff's proposed use of budgeted funds along with descriptions of the Authority's programs, associated work plan objectives, and performance measure data.

This preliminary budget continues to fund the Authority's goal of providing an outstanding level of service to the communities it serves. Upon receipt of direction from the Executive Committee, the final recommended budget will be presented to the Board of Directors for consideration of adoption at the joint meeting of the Board of Directors, Executive Committee, and User Committee on March 17, 2026.

FISCAL IMPACT

As proposed, revenues are anticipated to exceed expenses by $741,180 and available fund balance after reserve allocations is projected to be approximately $6.2 million for fiscal year ending June 30, 2027 as indicated below:

Estimated Cash Available (Fund 10) as of June 30, 2026	$8,862,674
FY 2026-27 Revenues	16,106,865
FY 2026-27 Expenditures	(15,365,685)
Revenues Over Expenditures	741,180
Pension and OPEB Funding/Other	(776,514)
Five-Year CIP Funding	(943,400)
Estimated Cash Available (Fund 10) as of June 30, 2027	**7,883,940**
Operating and Capital Reserve	(1,667,176)
Available Balance after Reserve Allocation	**$6,216,764**

Allocation of Estimated Cash Available after Reserve Allocation	
Member	**June 30, 2027**
City of Gardena	$1,994,338
City of Hawthorne	2,801,896
City of Manhattan Beach	1,420,531
Total	**$6,216,764**

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Attachment 1

SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY

Fiscal Year 2026-2027
Preliminary Budget

Table of Contents

AUTHORITY OFFICIALS

Board of Directors

Rodney Tanaka
Councilmember
City of Gardena

Alex Monteiro
Mayor Pro Tem
City of Hawthorne

David Lesser
Mayor
City of Manhattan Beach

Executive Committee

Clint Osorio
City Manager
City of Gardena

Vontray Norris
City Manager
City of Hawthorne

Talyn Mirzakhanian
City Manager
City of Manhattan Beach

User Committee

Todd Fox
Chief of Police
City of Gardena

Eric Lane
Chief of Police
City of Hawthorne

Rachel Johnson
Chief of Police
City of Manhattan Beach

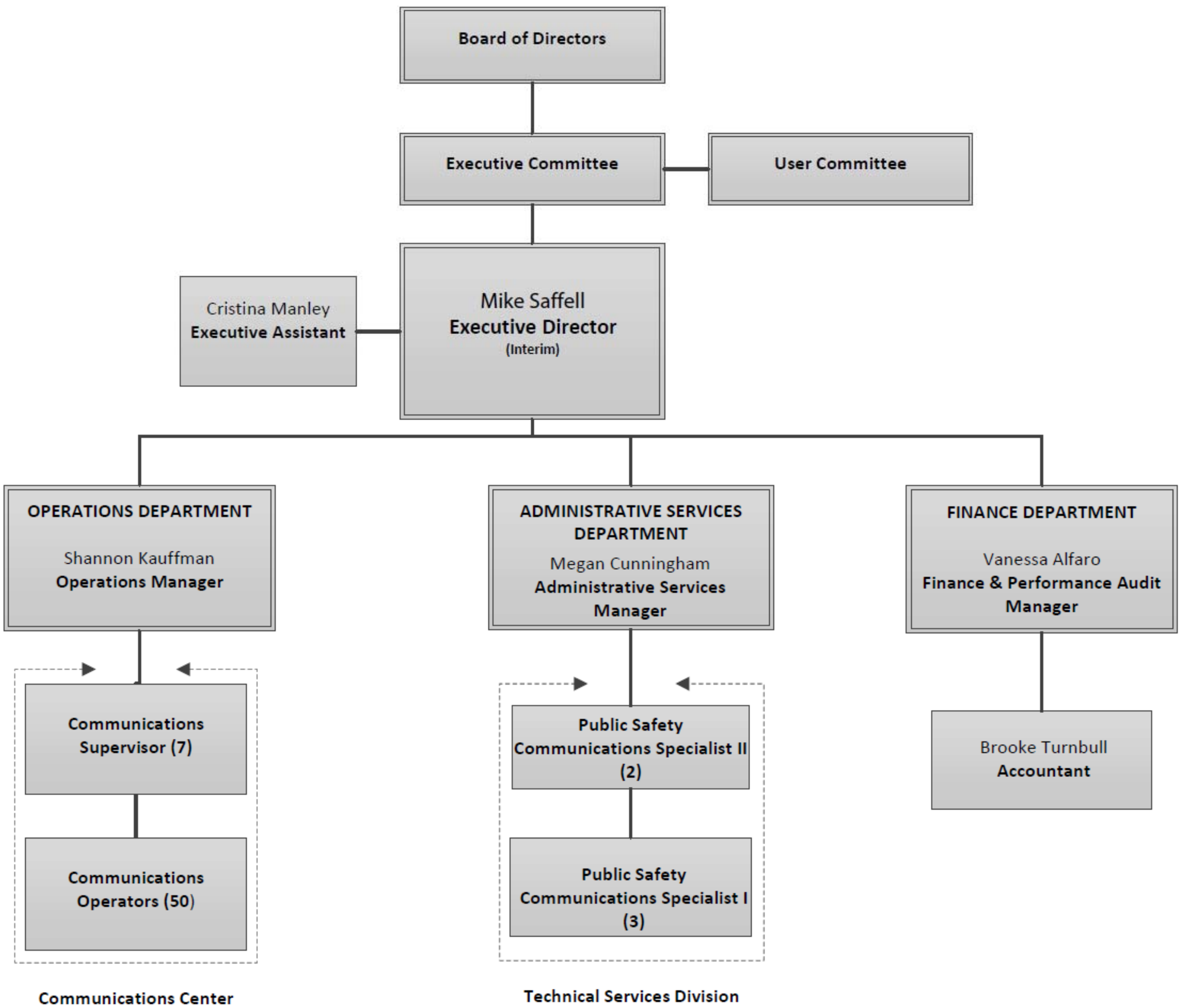
Jesse Alexander
Fire Chief
City of Manhattan Beach

SBRPCA Staff

Mike Saffell, *Interim Executive Director*
Shannon Kauffman, *Operations Manager*
Megan Cunningham, *Administrative Services Manager*
Vanessa Alfaro, *Finance & Performance Audit Manager*
Brooke Turnbull, *Accountant*
Cristina Manley, *Executive Assistant*

Organization Chart

Fiscal Year 2026-2027



VISION

To lead the way in regional emergency communications and shape the future of public safety through collaboration with our communities.

MISSION

We are dedicated to professionalism and excellence in public safety communications.

VALUES

TEAMWORK

We collaborate with one another and with our fire and police departments to manage incidents in the field and ensure the safety of the first responders and the public.

PROFESSIONALISM

With our actions and our demeanor, we provide the highest levels of service to our communities.

EMPATHY

A tangible display of empathy to callers shows respect to the people we serve and can help diffuse stressful situations for police officers and firefighters.

INNOVATION

We embrace continuous improvement as the cornerstone of continued service excellence and sustained fiscal viability.

Budget Message

February 17, 2026

Members of the Executive Committee:

Staff respectfully submits the Fiscal Year 2026-2027 Preliminary Budget. In developing this budget, staff was mindful of the financial impact to the Member Cities, while maintaining the Authority's goal of continuing to provide an outstanding level of service to the communities served.

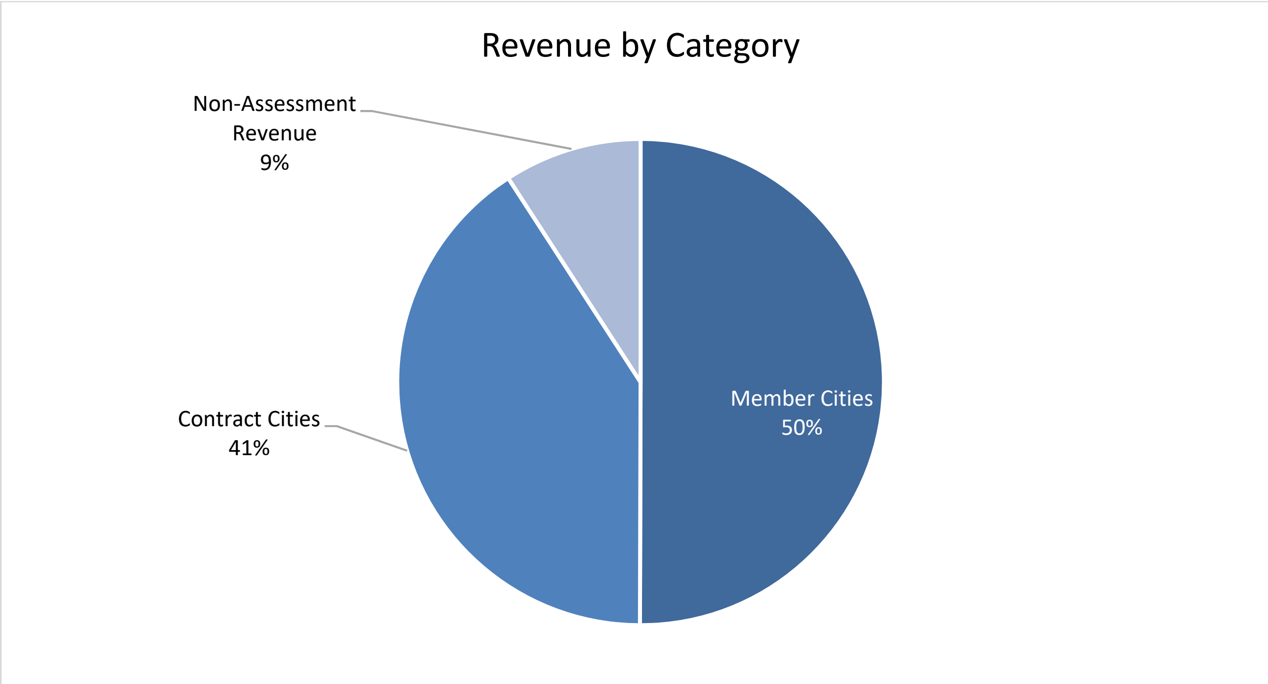
Assessments for Member Cities are based on the Cost Allocation Policy adopted by the Board of Directors in Fiscal Year 2019-20 and updated in September 2022. Discounts for the City of Manhattan Beach and premiums for the City of Gardena and the City of Hawthorne were phased in over a three-year period and concluded in FY2022-2023.

The assessments for the cities of Culver City, Hermosa Beach, and El Segundo are based on the Cost Allocation Policy. Discounts for the City of El Segundo to allow cost increases to be phased-in concluded in FY2023-2024.

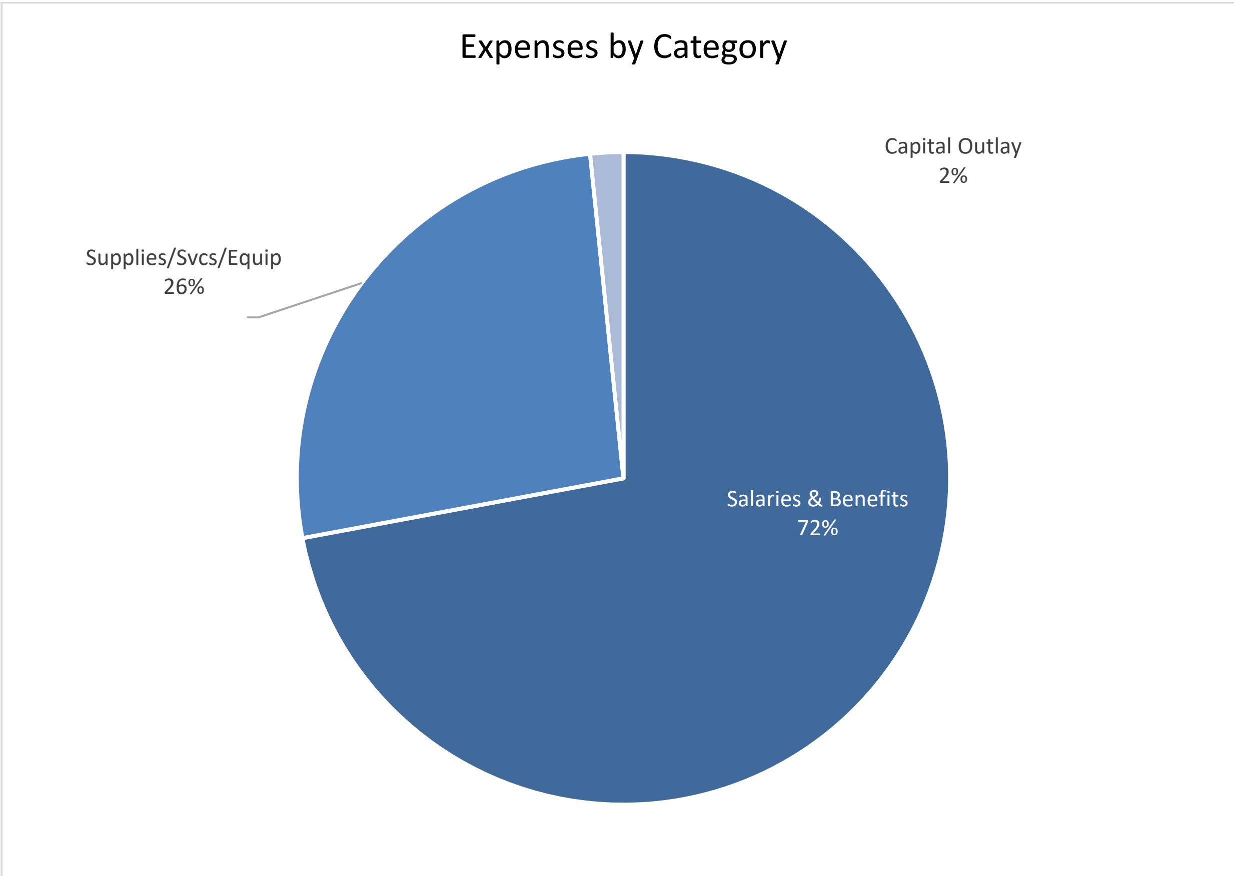
Total revenues are estimated to increase by 6.76% to $16,106,865. Assessment amounts include Technical Services Division Workload Support charges utilizing the Cost Allocation Policy. Effective FY23-24, the Board of Directors amended the Cost Allocation Policy to include Technical Services Division Workload Support Charges in the annual assessment by using a rolling three-year average of labor hours associated with vehicle installation and repair work orders. Prior to FY23-24, Workload Support Charges were billed quarterly and derived by each agency's percentage of labor hours associated with work orders for the quarter being billed.

The preliminary expenditure budget is $15,365,685, which represents an increase of $1,017,766 or 7.09% in expenses compared to the adopted budget for Fiscal Year 2025-2026.

The following tables and charts illustrate the significant budget categories with their corresponding increases and decreases.



REVENUE SUMMARY BY CATEGORY – ENTERPRISE FUND (FUND 10)				
	FY25-26 Adopted	FY26-27 Proposed	$ Increase (Decrease)	% Change
Assessments				
Member Cities	$7,548,941	$8,060,848	$511,907	6.78%
Contract Cities	6,196,658	6,571,494	374,836	6.05%
Subtotal Assessments	**$13,745,599**	**$14,632,342**	**$886,743**	**6.45%**
Non-Assessment Revenue	$1,341,219	$1,474,523	$133,304	9.94%
Grand Total	**$15,086,818**	**$16,106,865**	**$1,020,047**	**6.76%**



EXPENSE SUMMARY BY CATEGORY – ENTERPRISE FUND (FUND 10)				
	FY25-26 Adopted	**FY26-27 Proposed**	**$ Increase (Decrease)**	**% Change**
Operating Budget	$14,097,919	$15,115,685	$ 1,017,766	7.22%
Capital Outlay	250,000	250,000	-	0.00%
Total	**$14,347,919**	**$15,365,685**	**$1,017,766**	**7.09%**
Salaries & Benefits	$10,745,045	$11,073,513	$ 328,468	3.06%
Supplies/Svcs/Equip	3,352,874	4,042,172	689,298	20.56%
Capital Outlay	250,000	250,000	-	0.00%
Total	**$14,347,919**	**$15,365,685**	**$1,017,766**	**7.09%**

Summary of Top 10 Expenditure Increases (Decreases)				
Line Item	FY25-26 Adopted	FY26-27 Proposed	$ Increase (Decrease)	% Change
IT Computer Contract Services	$ 200,000	$ 536,786	$ 336,786	168.4%
Recruitment Costs	70,053	183,358	113,305	161.7%
PERS Contribution-UAL	862,052	971,093	109,041	12.6%
Software Maintenance Services	146,161	208,646	62,485	42.8%
Salaries (Full-Time)	6,824,041	6,884,322	60,281	0.9%
Parts - Billing	923,514	978,925	55,411	6.0%
Salaries (Part-Time)	34,000	84,953	50,953	149.9%
Overtime	257,500	300,000	42,500	16.5%
Temporary Staffing	25,000	60,000	35,000	140.0%
Consulting Services	25,000	50,000	25,000	100.0%

Expenditure Changes from the Prior Year:

The following are the ten most significant increases or decreases in budgeted accounts:

1. IT Computer Contract Services/CAD ($336,786 Increase): Includes a 50% phase-in of the new annually recurring CAD fee of $663,000.

2. Recruitment Costs ($113,305 Increase): Due to staffing levels, recruitment efforts have significantly increased.

3. PERS Contribution-UAL ($109,041 Increase): Increase corresponds to the Authority's unfunded pension liability.

4. Software Maintenance Services ($62,485 Increase): Increase corresponds to software upgrades and new software for planned projects.

5. Salaries (Full-Time) ($60,281 Increase): Includes known changes and estimates for MOU Cost of Living Adjustments (COLAs).

6. Parts - Billing ($55,411 Increase): Increase due to higher trend in vehicle outfitting requests.

7. Salaries (Part-Time) ($50,953 Increase): Includes part-time help for the Technical Services division due to higher trend in vehicle outfitting requests.

8. Overtime ($42,500 Increase): Increase due to higher trend in vehicle outfitting requests.

9. Temporary Staffing ($35,000 Increase): Increase reflects need for additional administrative support.

10. Consulting Services ($25,000 Increase): Increase for general Authority consulting needs.

Additional Budget Information

Beginning in Fiscal Year 2015-2016, CalPERS began to require payment for each agency's unfunded actuarial liability (UAL) as a separate payment for each coverage plan. These payments are based on each plan's total liability rather than by plan individual payroll to allow employers to track their own UAL and pay it down faster if they choose. Normal Cost rates for FY2026-27 for Tier 1, Tier 2, and PEPRA employee groups are 12.56%, 10.18%, and 7.93%, respectively. All employees pay at least one half of the employee contribution previously paid by the Authority. UAL payments for Tier 1, Tier 2, and PEPRA employee groups have been combined by CalPERS and total $971,093. The total increase in retirement costs for Fiscal Year 2026-2027 is $94,344.

The remaining increases and decreases to operating expenses are included in a detailed listing by account in the subsequent pages.

Capital Outlay for Fiscal Year 2026-2027:

The capital outlay request is for $250,000 for communications, technology, and infrastructure replacement purchases. In August 2024, the Board of Directors approved a Five-Year Capital Improvement Plan (CIP) to be reviewed and approved annually alongside the Authority's operating budget. Capital Outlay is separate from the Five-Year CIP.

Members' Assessments for Fiscal Year 2026-2027: The calculation of the assessments is found in the Financial Summaries section of the document. The budget, as presented, uses the Cost Allocation Policy adopted in FY2019-20 and as updated in September 2022. The assessment for Gardena is $2,665,852, a $141,774 increase; Hawthorne is $3,243,749, a $213,000 increase; and Manhattan Beach is $2,151,247, a $157,133 increase.

Assessments for Contract Cities:

The current agreement with Culver City was approved in March 2022 and expires on June 30, 2027. The five-year agreement transitioned Culver City to the Cost Allocation Policy. Culver City's assessment based on the Cost Allocation Policy is $3,249,497, an increase of $164,677.

El Segundo's assessment is $2,362,976 an increase of $152,996. An agreement was finalized in January 2020, which transitioned El Segundo to the Cost Allocation Policy over a four-year period with discounts that ended with the FY23-24 assessment. The current agreement expires on June 30, 2030.

Hermosa Beach's assessment is $959,021, an increase of $57,163. An agreement was finalized in Fall 2020 effective July 1, 2020, which transitioned Hermosa Beach to the Cost Allocation Policy and combined police dispatching services with the City of Manhattan Beach. The current agreement expires on June 30, 2030.

Technical Services Division Workload Support Charges

Under the Cost Allocation Policy, Technical Services Division costs are allocated into two functional areas, Dedicated Support and Workload Support.

Dedicated Support charges are derived by each agency's corresponding percentage of police and fire vehicles that are anticipated to be active in inventory (either in-service or pending commissioning/decommissioning) during the assessment year. All such vehicles are listed on each agency's "Active Vehicle Inventory List" and certified annually by its Chief of Police or Fire Chief. The Dedicated Support portion of Technical Services Division costs is included as part of each city's annual assessment.

Effective FY23-24, the Board of Directors amended the Cost Allocation Policy to include Technical Services Division Workload Support Charges in the annual assessment by using a rolling three-year average of labor hours associated with vehicle installation and repair work orders. Previously, Workload Support Charges were billed quarterly and derived by each agency's percentage of labor hours associated with work orders for the quarter being billed.

Operations Department

As part of the annual budget development process, staff has reviewed the current staffing allocation plan that allocates Communications Operator staffing between the Operations Department's three functional areas of Call-Taking, Police Dispatch and Fire Dispatch and recommends no modification to the existing allocation plan illustrated below:

Function	**Position Allocations**	**Allocation of Operations Department Costs**
Call-Taking	3.5	35%
Police Dispatch	5.0	50%
Fire Dispatch	1.5	15%
Total	**10.00**	**100%**

Other Revenues:

These include interest income from the Authority's investment with the Local Agency Investment Fund (LAIF), and reimbursements from participating agencies for wireless services, GST software maintenance, and other reimbursable parts and services.

Work Plan Objectives for Fiscal Year 2026-2027:

Staff believes the preliminary budget will provide the necessary funds to accomplish the Authority's objectives for the coming year, which include:

1. **Recruitment and Retention**
   - Achieve budgeted staffing levels for Communications Operators and Supervisors. Identify new opportunities to make recruitment as effective as possible. Enhance the wellness program to improve retention.

2. **Succession Planning**
   - Ensure that all leadership positions at the Authority are occupied. Develop candidates to fill key roles at all levels. Forecast vacancies, recruit, and prepare selected succession choices to fill open positions.

3. **Service Delivery**
   - Examine opportunities for expanded services and technology for police departments. Engage with fire departments to identify areas for improved service delivery and future needs. Monitor and respond to inquiries from new cities for dispatch services.

4. **5 Year Capital Improvement Plan**
   - Continue to execute projects identified in the newly developed and adopted five-year CIP plan.

Fund Balance/Reserves:

In accordance with the Authority's Budget Policy, as established by Resolution No. 366, the preliminary Fiscal Year 2026-2027 budget includes a 10% Operational and Capital Reserve of $1,667,176.

In October 2011 the Executive Committee established a reserve in the amount of $250,000 for future funding of OPEB liabilities. In September 2020, the Board of Directors approved a resolution to establish a Section 115 Trust for pre-funding OPEB obligations and the $250,000 reserve was transferred to the Trust in June 2021.

Additionally, in January 2022, the Board of Directors approved an Additional Discretionary Payment (ADP) towards the Authority's pension liability and a contribution to the Section 115 Trust for OPEB of $281,864 and $192,679, respectively. A revision to the Budget Policy was presented and approved to allow ongoing funding of pension and OPEB unfunded liabilities using budgetary surplus and unrestricted available fund balance each fiscal year. Therefore, fund balance projections include tentative ADPs and trust contributions over the next several years. The amounts projected for the FY 2026-2027 budget based on actuarial valuations are $77,433 (OPEB) and $367,595 (Pension).

The available Enterprise Fund cash balance is projected to be $7,326,106 by June 30, 2026 and $6,548,250 by June 30, 2027, and is allocated to each member city based on its ownership percentage of the Authority.

Acknowledgement:

I thank the Board of Directors, the Executive Committee, the User Committee, and the Police and Fire Task Forces for their continued support for another successful year at the Authority. I also want to thank the Authority staff for consistently providing outstanding service to the communities we serve.

Respectfully submitted,

Mike Saffell, Interim Executive Director

Authority Profile

Mission

The South Bay Regional Public Communications Authority (SBRPCA) is dedicated to professionalism and excellence in public safety communications.

Overview

The South Bay Regional Public Communications Authority (Authority) was organized on October 14, 1975 under the provisions of the Joint Exercise of Powers Act of the Government Code of the State of California. The purpose of the Authority is to provide a forum for discussion, study, development, implementation, operations, and maintenance of a consolidated regional public safety services communications system. At the present time, the Authority serves the cities of Gardena, Hawthorne, and Manhattan Beach in the aforementioned capacity. The Authority also provides services to the cities of Culver City, El Segundo and Hermosa Beach under contract.

The Authority's Board of Directors, consisting of one Councilmember from each of the Member Cities, maintains authority over the annual budget for the Authority. Policy management is relegated to the Executive Committee, consisting of City Managers from each of the Member Cities. The Executive Director, who is appointed by the Executive Committee, manages the day-to-day operations. A User Committee, consisting of Police and Fire Chiefs from the Member Cities, provides direction relative to the needs of the organization. Police Officers and Firefighters from the Member Cities make up the Police and Fire Task Forces, which provide feedback and recommendations to facilitate an optimum level of service and safety for citizens, police officers, and firefighters.

The Authority annually processes approximately 320,000 police and fire incidents in the Southern California region of Los Angeles County commonly referred to as the "South Bay."

The Authority is budgeted for 68 full-time positions. Five (5) Technical Services staff members install radio communications equipment, light bars, mobile cameras, computer systems, and all necessary equipment for full-service, emergency vehicles. Staff also coordinates capital projects and provides technical services to the following external agencies: El Camino College Campus Police Department; Gardena Public Works Department; Hermosa Beach Public Works Department; L.A. Impact; Manhattan Beach Public Works Department; and Palos Verdes Estates.

Brief Profiles of Member/Client Cities

City of Gardena – incorporated on September 11, 1930 as a general law city with a Council-Manager form of government; located 13 miles south of metropolitan Los Angeles in the South Bay area of Los Angeles County; full service city including its own municipal bus lines; 5.9 square miles; population of 61,027; 6 parks, 1 community center, 1 municipal pool, 1 parkette, and 2 gymnasiums. The City provides police protection and contracts with Los Angeles County for fire and emergency medical services. The City has approximately 446 full and part time employees.

City of Hawthorne – incorporated in 1922 as a general law city with a Council-Manager form of government; ideally located near the Los Angeles International Airport, connected by rail to the Port of Los Angeles and downtown Los Angeles, and surrounded by the San Diego (I-405), Harbor (I-110), and Glenn M. Anderson (I-105) Freeways; the City of Hawthorne could easily be termed the "Hub of the South Bay"; 6 square miles; population of nearly 88,083; 10 parks including 1 skate park; 1 pool; 1 sports center; 1 memorial center; and 1 senior center. The City provides police protection and contracts with Los Angeles County for fire and emergency medical services. The City has approximately 383 full and part time employees.

City of Manhattan Beach – incorporated on December 7, 1912 as a general law city with a Council-Manager form of government; located 19 miles southwest of downtown Los Angeles on the southerly end of Santa Monica Bay; 3.88 square miles; population of 35,506; full service city with its own police, fire/emergency services personnel; 2.1 miles of beach front and a 928-foot long pier; a 9-hole golf course; 2 community centers; 54 acres of developed parks; 21 acres parkway; and 40 acres of recreational beach. The City has approximately 305 full time employees.

City of Culver City – incorporated in 1917 as a general law city and transitioned to a charter city in 1947. The City operates under a Mayor/City Council-City Manager form of government; located 5 miles north of Los Angeles International Airport; 5.2 square miles; population of 40,779 full service city with its own police and fire/emergency services personnel; 18 parks. The City has approximately 721 full time equivalent employees.

City of El Segundo – incorporated on January 18, 1917 as a general law city with a Council-Manager form of government; located 14 miles southwest of downtown Los Angeles, adjacent to the City of Los Angeles International Airport and borders the Century Freeway (105) on the north and the San Diego Freeway (405) on the east, both of which provide linkages to other major freeways traveling north, south and east; 5.5 square miles; population of 17,272; full service city with its own police, fire/emergency services personnel; 1 police station, 2 fire stations, 22 parks, 13 recreational facilities and 91.2 acres of parks. The city has approximately 381 full and part time employees.

City of Hermosa Beach – incorporated on January 14, 1907 as a general law city with a Council-Manager form of government; located 4 miles south of Los Angeles International Airport; 1.43 square miles; population of 19,728 full service city with its own police and fire protection; emergency medical services; 20 parks; 36.52 acres of beach; 19.50 acres of open space park; 1 community theatre. The City has approximately 129 full time and 40 part time employees.

Description of Funds

The accounts of the Authority are organized in funds, which is considered a separate accounting entity. The operations of the fund are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, fund equity (net assets), revenues, and expenses. The Authority uses only one Proprietary Fund Type as follows:

Enterprise Fund (Fund 10) – Used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues; (b) has third-party requirements that the cost of providing services, including capital costs, be recovered with fees and charges; or, (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

Grant Fund (Fund 20) – During Fiscal Year 2009-2010, the Authority received a State Homeland Security Grant to equip the "new" Punta Place Radio Site. Revenues and expenses for this grant were accounted for in this Fund. The project was completed in Fiscal Year 2010-2011 and all revenues were received during Fiscal Year 2011-2012. Additionally, the Authority received a grant under the 2016 Urban Area Security Initiative (UASI) program to build out the Interoperability Network of the South Bay. This project was completed in Fiscal Year 2018-2019. Purchases associated with this grant were also made from Fund 20. The fund remains open to account for the equipment (capital assets) purchased with these grants.

Basis of Accounting and Budgeting

Proprietary fund types are accounted for using the "economic resources" measurement focus and accrual basis of accounting. This means that all assets and liabilities (whether current or non-current) associated with the activity are included on the balance sheet. Their reported fund equity presents total net assets. The operating statements of the proprietary funds present increases (revenues) and decreases (expenses) in total net assets.

Revenues are recognized when they are earned and expenses are recognized when the liability is incurred. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Authority are member assessments and charges for services. Operating expenses include the costs of legal, accounting, and other administrative services. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Budget Process

Departments begin developing their budget requests in October and submit them in November to the Finance unit of the Administration Department. Finance staff compiles all the requests and also calculates the personnel costs based on payroll information, along with any new labor-negotiated items.

In January, the Executive Director reviews the requests with departments and makes necessary changes for the preliminary budget to be submitted to the Executive Committee. Around the same time, staff prepares the mid-year budget report, which is submitted to the Board of Directors. In February, the Executive Committee meets with the Executive Director and staff to discuss the preliminary budget and makes recommendations. Finance staff incorporates all of the changes, if any, and prepares the recommended budget document. Afterwards, staff presents the recommended budget to the Board of Directors for final approval in March.

In FY2024-25, the Board of Directors revised the Budgetary Policy via Resolution no. 366 to include guidelines for implementing a Capital Improvement Program. The Board then adopted an initial Five-Year CIP Plan and appropriated funds from the Enterprise Fund for the first year of the Plan.

Budget Amendments

During the year, the Executive Director may execute line item transfers within the following major budget categories as long as the total expenses of each category remain unchanged: Salaries & Benefits; Services & Supplies; and Capital Outlay. However, the legal level of budgetary authority is set at the Fund level, as determined by the Board of Directors. The Board of Directors reviews and approves any budget amendments (increases and decreases) at the January meeting when the mid-year budget report is submitted.

Revenue Estimates

Assessments: Revenues that support the Authority's operations come from assessments to its Member and Contract cities.

Prior to the Fiscal Year 2008-2009 budget, assessments were developed based on the percentage of system utilization and the communications equipment maintained. On January 15, 2008, the Board amended the Bylaws to change the assessment formula based on the Member Cities' ownership share instead of system usage. The ownership share was based on the Members' share of the bonds issued in 2001 to finance the Authority's headquarters.

In September 2019, the Board amended the Bylaws to adopt a new Cost Allocation Policy based on a Comprehensive Cost of Service and Allocation Study that was completed in August 2019. This policy ties assessments as closely as possible to the services provided to its Member and Contract Cities. The amended Bylaws provided for Manhattan Beach's assessments to gradually increase to the full amount under the Cost Allocation Policy over a four year period. In order to accomplish this phasing of assessment increases, the City of Manhattan Beach's assessment was calculated according to the Cost Allocation Policy, but it received a series of diminishing discounts over a three-year period. During this same period, assessments for the City of Gardena and the City of Hawthorne were calculated according to the policy, but a premium was added on top of the calculated amounts to make-up for the discount provided to the City of Manhattan Beach. The premium and discount periods have ended for Manhattan Beach, Gardena, and Hawthorne and do not apply to periods after Fiscal Year 2022-2023.

The Authority entered into a new agreement for dispatching services with the City of El Segundo, effective July 1, 2020. Under the new agreement, the City's assessment is based on the Cost Allocation Policy after a four-year phasing-in of significant increases. The discount periods have ended and do not apply to periods after Fiscal Year 2023-2024.

The Authority entered into a new agreement for dispatching services with the City of Hermosa Beach, effective July 1, 2020. Under the new agreement, the City has combined police dispatching services with the City of Manhattan Beach and is subject to the Cost Allocation Policy.

A new five year agreement, which transitioned Culver City to the Cost Allocation Policy was entered into in March 2022.

Other Revenues:

These include interest income from the Authority's investment with the State's Local Agency Investment Fund (LAIF); and reimbursements from participating agencies for wireless services, GST software maintenance, and other reimbursable services.

Operating Departments

Administration – Includes the day-to-day management of the Authority's operations based on the Board of Directors' and the Executive Committee's policy guidelines; managing the Communications Center; Personnel and Training; and Finance (accounting including accounts payable, accounts receivable, payroll, cash receipts, bank reconciliation, budgeting, and financial reporting). The department is staffed with: an Executive Director; an Operations Manager; an Administrative Services Manager; a Finance & Performance Audit Manager; an Accountant; and an Executive Assistant.

Operations – Seven (7) Communications Supervisors and fifty (50) Communications Operators provide 911 services to the Member Cities, the City of Culver City, City of El Segundo and the City of Hermosa Beach. The combined resident population served for all six (6) cities is approximately 262,000 people.

Technical Services – Provides installation, repairs, and maintenance of telecommunications equipment services to the Members Cities and other clients, as well as maintenance of the Authority's facilities. The department is staffed with two (2) Public Safety Communications Specialist II and three (3) Public Safety Communications Specialist I positions.

Personnel Summary (Full-Time Employees Only)

Department/Position Title	FY 23-24 Adopted	FY 24-25 Adopted	FY 25-26 Adopted	FY 26-27 Proposed
Administration Department				
Executive Director	1	1	1	1
Operations Manager	1	1	1	1
Finance & Performance Audit Manager	1	1	1	1
Executive Assistant	1	1	1	1
Administrative Services Manager	1	1	1	1
Accountant	1	1	1	1
Subtotal	**6**	**6**	**6**	**6**
Operations Department				
Communications Supervisor	7	7	7	7
Communications Operator	50	50	50	50
Subtotal	**57**	**57**	**57**	**57**
Technical Services Division				
Public Safety Communications Specialist II	1	1	1	2
Public Safety Communications Specialist I	4	4	4	3
Subtotal	**5**	**5**	**5**	**5**
Grand Total	**68**	**68**	**68**	**68**

FINANCIAL SUMMARIES

Fund Balance Estimates

Fund 10 - Enterprise Fund	
Beginning Balance	
Cash Available as of June 30, 2025	**$ 11,404,739**
Operating and Capital Reserve	(1,434,792)
Pension and OPEB Funding	(526,964)
Five-Year CIP Funding	(2,754,000)
Available Cash	**$ 6,688,983**
Gardena - 32.08%	2,145,826
Hawthorne - 45.07%	3,014,725
Manhattan Beach - 22.85%	1,528,433
Fiscal Year 2025-26 Estimated Revenues & Expenditures	
Revenues	15,086,818
Expenditures	14,347,919
Revenues Over (Under) Expenditures	**$ 738,899**
Estimated Balance - End of FY2025-26	
Pension and OPEB Funding	(526,964)
Five-Year CIP Funding	(2,754,000)
Estimated Cash Available on June 30, 2026	8,862,674
Operating and Capital Reserve (10% of Budget)	(1,536,569)
Estimated Available Cash After Reserve Allocations	**$ 7,326,106**
Gardena - 32.08%	2,350,215
Hawthorne - 45.07%	3,301,876
Manhattan Beach - 22.85%	1,674,015
Fiscal Year 2026-27 Budget Resources	
Assessments	
Gardena	2,665,852
Hawthorne	3,243,749
Manhattan Beach	2,151,247
Member City Subtotal	**8,060,848**
Culver City	3,249,497
El Segundo	2,362,976
Hermosa Beach	959,021
Contract City Subtotal	**6,571,494**
Non-Assessment Revenues	1,474,523
Total Budget Resources	**16,106,865**
Fiscal Year 2026-27 Budget Expenses	
Operating	15,115,685
Capital	250,000
Total Budget Expenses	**15,365,685**
Revenues Over (Under) Expenditures	**$ 741,180**
Estimated Balance - End of FY2026-27	
Pension and OPEB Funding/Other	(776,514)
Five-Year CIP Funding	(943,400)
Estimated Cash Available on June 30, 2027	7,883,940
Operating and Capital Reserve	(1,667,176)
Estimated Available Cash After Reserve Allocations	**$ 6,216,764**
Gardena - 32.08%	1,994,338
Hawthorne - 45.07%	2,801,896
Manhattan Beach - 22.85%	1,420,531

Assessments & Methodologies

Assessments	FY25-26 Assessment	FY26-27 Base	Bylaws Adjustments	Contract Adjustments	Other Adjustments	FY26-27 Assessment	Increase (Decrease) Amount
Member Cities							
Gardena	$ 2,524,078	$ 2,665,852	-		-	$ 2,665,852	141,774
Hawthorne	3,030,749	3,243,749	-		-	3,243,749	213,000
Manhattan Beach	1,994,114	2,151,247	-		-	2,151,247	157,133
Subtotal	**7,548,941**	**8,060,848**	-		-	**8,060,848**	**511,907**
Contract Cities							
Culver City	$ 3,084,820	3,249,497		-	-	3,249,497	$ 164,677
El Segundo	2,209,980	2,362,976		-	-	2,362,976	152,996
Hermosa Beach	901,858	959,021		-	-	959,021	57,163
Subtotal	**$ 6,196,658**	**6,571,494**		**-**	-	**$ 6,571,494**	**$ 374,836**
Total Assessments	**$ 13,745,599**	**$ 14,632,342**	**-**	**-**	**-**	**$ 14,632,342**	**$ 886,743**

METHODOLOGIES	
Member Cities*	Assessments based on Authority's Cost Allocation Policy and due quarterly in the following proportions: Q1-35%, Q2-25%, Q3-25%, Q4-15%
Contract Cities*	
Culver City	Starting FY22-23, assessment based on Authority's Cost Allocation Policy and 25% of the total is due quarterly. Agreement expires 06/30/2027.
El Segundo	Starting FY20-21, assessment based on Authority's Cost Allocation Policy (25% of the total is due quarterly) to be phased in over a four year period in amounts not-to-exceed as follows: FY20-21 $1,493,738; FY21-22 $1,699,634; FY22-23 $1,869,811; FY23-24 $2,044,684 Agreement expires 06/30/2030.
Hermosa Beach	Starting FY20-21, assessment based on Authority's Cost Allocation Policy (25% of the total is due quarterly) and shared dispatching services with the City of Manhattan Beach. Agreement expires 06/30/2030.

*Effective FY23-24, the Board of Directors amended the Cost Allocation Policy to include Technical Services Division Workload Support Charges in the annual assesssment by using a rolling three-year average of labor hours associated with vehicle installation and repair work orders. Previously, Workload Support Charges were billed quarterly and derived by each agency's percentage of labor hours associated with work orders for the quarter being billed.

Assessments & Methodologies - Supplemental Information

Unadjusted Assessment Calculations per Cost Allocation Policy - FOR INFORMATION ONLY

Assessments	Gardena	Hawthorne	Manhattan Beach	Culver City	El Segundo	Hermosa Beach	TOTAL
OPERATIONS							
Call-Taking Emergency Calls	$ 695,982	$ 986,286	$ 202,229	$ 503,140	$ 246,351	$ 109,993	$ 2,743,980
Call-Taking Non-Emergency Support	363,398	379,840	274,003	522,116	146,831	143,132	1,829,320
Police - Dedicated Dispatch Support	916,487	916,487	458,243	916,487	916,487	458,243	4,582,435
Police - Calls for Service Readiness Support	415,536	569,548	295,172	316,914	199,308	167,423	1,963,901
Fire - Dedicated Dispatch Support	-	-	466,663	466,663	466,663	-	1,399,990
Fire - Calls for Service Readiness Support	-	-	139,091	314,214	146,691	-	599,996
TECHNICAL SERVICES							
Technical Support - Workload Support	160,460	223,955	176,375	42,330	134,701	18,540	756,360
Technical Support - Dedicated Support	113,990	167,633	139,471	167,633	105,944	61,689	756,360
Total Calculated	**$ 2,665,852**	**$ 3,243,749**	**$ 2,151,247**	**$ 3,249,497**	**$ 2,362,976**	**$ 959,021**	**$ 14,632,342**

Cost Allocation Data

Operations

City	3 Year Average			
	911 Calls	Non-Emergency Calls	Police Calls for Service	Fire Calls for Service
Gardena	27,383	41,889	62,734	-
Hawthorne	38,805	43,785	85,985	-
Manhattan Beach	7,957	31,585	44,562	3,868
Culver City	19,796	60,185	47,845	8,738
El Segundo	9,693	16,925	30,090	4,079
Hermosa Beach	4,328	16,499	25,276	-
3 Year Average	**107,962**	**210,868**	**296,491**	**16,685**

Technical Services

City	Work Order Labor Hours	Vehicle Inventories		
	3 Year Average	Police	Fire	Total
Gardena	978	85	-	85
Hawthorne	1,365	125	-	125
Manhattan Beach	1,075	85	19	104
Culver City	258	94	31	125
El Segundo	821	67	12	79
Hermosa Beach	113	46	-	46
Total	**4,610**	**502**	**62**	**564**

Revenues by Account

Account Number &Title	FY23-24 Adopted	FY23-24 Actual	FY24-25 Adopted	FY24-25 Actual	FY25-26 Adopted	FY26-27 Proposed	vs Adopted Inc (Dec) $	% Change
Enterprise Fund (Fund 10)								
10-50-111-4110 Gardena	$ 2,474,182	$ 2,465,655	$ 2,506,909	$ 2,506,909	$ 2,524,078	$ 2,665,852	$ 141,774	5.62%
10-50-111-4120 Hawthorne	2,977,528	2,975,629	3,022,424	3,022,424	3,030,749	3,243,749	213,000	7.03%
10-50-111-4130 Manhattan Beach	1,830,007	1,827,220	1,895,695	1,895,695	1,994,114	2,151,247	157,133	7.88%
Member City Subtotal	**7,281,717**	**7,268,504**	**7,425,028**	**7,425,028**	**7,548,941**	**8,060,848**	**511,907**	**6.78%**
10-50-111-4140 Hermosa Beach	887,842	881,869	898,811	898,811	901,858	959,021	57,163	6.34%
10-50-111-4145 El Segundo	2,044,684	2,044,684	2,137,139	2,137,139	2,209,980	2,362,976	152,996	6.92%
10-50-111-4146 Culver City	3,029,629	3,029,629	3,035,752	3,035,752	3,084,820	3,249,497	164,677	5.34%
Contract City Subtotal	**5,962,155**	**5,956,182**	**6,071,702**	**6,071,702**	**6,196,658**	**6,571,494**	**374,836**	6.05%
Subtotal Assessments	**$ 13,243,872**	**$ 13,224,686**	**$ 13,496,730**	**$ 13,496,730**	**$ 13,745,599**	**$ 14,632,342**	**$ 886,743**	**6.45%**
10-50-111-4150 El Camino Community College	790	-	790	-	-	-	-	0.00%
10-50-111-4152 Medical Director/Hermosa Beach	-	-	-	-	-	-	-	0.00%
10-50-111-4153 Medical Director/Manhattan Beach	30,500	7,625	-	-	-	-	-	0.00%
10-50-111-4154 Medical Director/El Segundo	-	-	-	-	-	-	-	0.00%
10-50-111-4210 Investment Earnings (LAIF)	30,000	377,323	75,000	510,879	175,000	250,000	75,000	42.86%
10-50-111-4220 POST Reimbursements	5,000	650	5,000	-	5,000	5,000	-	0.00%
10-50-111-4255 Unrealized Gain/Loss on Investments	-	-	-	-	-	-	-	0.00%
10-50-111-4410 Vending Machine Revenue	-	-	-	-	-	-	-	0.00%
10-50-111-4430 Other Miscellaneous Revenue	2,500	34,923	2,500	17,080	2,500	2,500	-	0.00%
10-50-111-4240 911 Reimbursements	5,000	-	5,000	-	5,000	5,000	-	0.00%
10-50-111-4241 Redondo Beach Maint Agreement	13,000	10,238	10,238	10,238	10,238	10,238	-	0.00%
Subtotal Administration - Other	**$ 86,790**	**$ 430,758**	**$ 98,528**	**$ 538,197**	**$ 197,738**	**$ 272,738**	**$ 75,000**	**37.93%**
10-60-211-4215 DUI Reimbursement-Overtime	-	-	-	-	-	-	-	0.00%
10-60-211-4435 Reimbursements Sprint Wireless	-	-	-	-	-	-	-	0.00%
10-60-211-4440 Reimbursements/Verizon Wireless	65,000	59,461	65,000	57,596	67,275	70,168	2,893	4.30%
10-60-211-4460 Pink Patch Project	-	-	-	-	-	-	-	0.00%
10-60-211-XXXX Reimbursement for PulsePoint	-	-	10,000	-	-	-	-	0.00%
10-60-211-XXXX Reimbursement for Vesta 911	-	-	-	-	100,000	100,000	-	0.00%
Subtotal Operations	**$ 65,000**	**$ 59,461**	**$ 75,000**	**$ 57,596**	**$ 167,275**	**$ 170,168**	**$ 2,893**	**1.73%**
10-70-311-4310 Labor-Installation-Member	-		-		-	-	-	0.00%
10-70-311-4320 Labor-Installation-NonMember	-		-		-	-	-	0.00%
10-70-311-4360 Reimbursements for Billable Parts	739,900	969,873	784,294	1,270,389	923,514	978,925	55,411	6.00%
10-70-311-4370 Reimbursements for GST Software	52,692	52,692	52,692	52,692	52,692	52,692	-	0.00%
10-70-311-4371 Reimbursement ES Chat Software	-		-		-	-	-	0.00%
10-70-311-4375 Reimb Net Motion Licenses & Maint	-		-		-	-	-	0.00%
10-70-311-4445 GETAC Project Reimbursements	-		-		-	-	-	0.00%
10-70-311-4455 Culver City Transition Reimb	-		-		-	-	-	0.00%
Subtotal Technical Services	**$ 792,592**	**$ 1,022,565**	**$ 836,986**	**$ 1,323,081**	**$ 976,206**	**$ 1,031,617**	**$ 55,411**	**5.68%**
Subtotal Non-Assessment Revenues	**$ 944,382**	**$ 1,512,784**	**$ 1,010,514**	**$ 1,918,874**	**$ 1,341,219**	**$ 1,474,523**	**$ 133,304**	**9.94%**
Total Enterprise Fund (Fund 10) Revenues	**$ 14,188,254**	**$ 14,737,470**	**$ 14,507,244**	**$ 15,415,604**	**$ 15,086,818**	**$ 16,106,865**	**$ 1,020,047**	**6.76%**
Grant Fund (Fund 20)							-	-
20-80-433-4270 Grant Reimb	-	118,870					-	-
Total Grant Fund (Fund 20) Revenues	**$ -**	**$ 118,870**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
Grand Total All Funds	**$ 14,188,254**	**$ 14,856,340**	**$ 14,507,244**	**$ 15,415,604**	**$ 15,086,818**	**$ 16,106,865**	**$ 1,020,047**	**6.76%**

Expenses by Department - Enterprise Fund (10)

Department/Description	FY23-24 Adopted	FY23-24 Actual	FY24-25 Adopted	FY24-25 Actual	FY25-26 Adopted	FY26-27 Proposed	vs Adopted Inc (Dec) $	% Change
Administration								
Salaries & Benefits	$ 1,372,591	$ 1,282,948	$ 1,476,721	$ 1,273,112	$ 1,598,777	$ 1,745,585	$ 146,808	9.18%
Supplies/Services/Equip	1,295,333	1,047,400	1,405,152	1,225,016	1,438,268	1,736,446	298,178	20.73%
Subtotal Administration	**$ 2,667,924**	**$ 2,330,348**	**$ 2,881,873**	**$ 2,498,128**	**$ 3,037,045**	**$ 3,482,031**	**$ 444,986**	**14.65%**
Operations								
Salaries & Benefits	$ 8,178,845	$ 7,226,568	$ 8,176,353	$ 7,141,312	$ 8,253,317	$ 8,263,292	$ 9,975	0.12%
Supplies/Services/Equip	394,532	249,450	250,416	452,168	389,582	755,186	365,604	93.85%
Subtotal Operations	**$ 8,573,377**	**$ 7,476,017**	**$ 8,426,769**	**$ 7,593,480**	**$ 8,642,899**	**$ 9,018,478**	**$ 375,579**	**4.35%**
Technical Services								
Salaries & Benefits	$ 789,430	$ 677,031	$ 839,169	$ 840,429	$ 892,951	$ 1,064,636	$ 171,685	19.23%
Supplies/Services/Equip	1,288,199	1,351,671	1,371,110	2,200,945	1,525,024	1,550,540	25,516	1.67%
Subtotal Technical Services	**$ 2,077,629**	**$ 2,028,702**	**$ 2,210,279**	**$ 3,041,374**	**$ 2,417,975**	**$ 2,615,176**	**$ 197,201**	**8.16%**
Total Operating Expenses	**$ 13,318,929**	**$ 11,835,068**	**$ 13,518,921**	**$ 13,132,981**	**$ 14,097,919**	**$ 15,115,685**	**$ 1,017,766**	**7.22%**
Total Capital Outlay	**$ 200,000**	**$ 311,946**	**$ 250,000**	**$ 40,310**	**$ 250,000**	**$ 250,000**	**$ -**	**0.00%**
Grand Total	**$ 13,518,929**	**$ 12,147,014**	**$ 13,768,921**	**$ 13,173,291**	**$ 14,347,919**	**$ 15,365,685**	**$ 1,017,766**	**7.09%**
Department Summary								
Administration	$ 2,667,924	$ 2,330,348	$ 2,881,873	$ 2,498,128	$ 3,037,045	$ 3,482,031	$ 444,986	14.65%
Operations	8,573,377	7,476,017	8,426,769	7,593,480	8,642,899	$ 9,018,478	375,579	4.35%
Technical Services	2,077,629	2,028,702	2,210,279	3,041,374	2,417,975	$ 2,615,176	197,201	8.16%
Capital Outlay	200,000	311,946	250,000	40,310	250,000	$ 250,000	-	0.00%
Grand Total	**$ 13,518,929**	**$ 12,147,014**	**$ 13,768,921**	**$ 13,173,291**	**$ 14,347,919**	**$ 15,365,685**	**$ 1,017,766**	**7.09%**
Major Category Summary								
Salaries & Benefits	$ 10,340,866	$ 9,186,547	$ 10,492,243	$ 9,254,852	$ 10,745,045	$ 11,073,513	$ 328,468	3.06%
Supplies/Services/Equip	2,978,063	2,648,521	3,026,678	3,878,129	3,352,874	4,042,172	689,298	20.56%
Capital Outlay	200,000	311,946	250,000	40,310	250,000	250,000	-	0.00%
Grand Total	**$ 13,518,929**	**$ 12,147,014**	**$ 13,768,921**	**$ 13,173,291**	**$ 14,347,919**	**$ 15,365,685**	**$ 1,017,766**	**7.09%**

Expenses by Account

ACCT	DESCRIPTION	FY23-24 Adopted	FY23-24 Actual	FY24-25 Adopted	FY24-25 Actual	FY25-26 Adopted	FY26-27 Proposed	vs Adopted Inc (Dec) $	% Change
5101	Salaries (Full-Time)	$ 6,858,530	$ 5,044,310	$ 6,676,009	$ 4,368,022	$ 6,824,041	$ 6,884,322	$ 60,281	0.88%
5102	Salaries (Part-Time)	30,000	113,034	30,000	490,889	34,000	84,953	50,953	149.86%
5103	Overtime	228,500	1,140,165	257,500	1,315,516	257,500	300,000	42,500	16.50%
5104	Acting Pay	10,676	7,370	10,711	12,779	10,753	10,791	38	0.35%
5105	Bilingual Pay	9,600	9,998	10,800	8,078	12,000	14,400	2,400	20.00%
5107	Longevity Pay	3,450	3,494	3,550	3,595	2,150	14,150	12,000	558.14%
5108	Sick Leave Payoff	135,918	79,281	144,385	74,240	146,384	126,384	(20,000)	-13.66%
5109	Vacation Leave Payoff	112,389	130,678	132,404	85,129	134,070	137,176	3,106	2.32%
5110	Training Pay	15,000	16,922	17,500	12,969	22,500	32,500	10,000	44.44%
5112	Other Pay	13,000	28,540	13,000	28,000	81,000	99,750	18,750	23.15%
5114	Holiday Payoff	52,000	20,829	52,000	19,076	52,000	25,000	(27,000)	-51.92%
5115	Education Incentive	132,173	97,498	148,652	88,733	148,646	172,807	24,161	16.25%
5116	Overtime-Ridealongs	-	-	-	-	-	10,000	10,000	0.00%
5201	Medical Insurance	741,383	606,664	888,949	512,472	782,618	781,028	(1,590)	-0.20%
5202	Dental Insurance	73,230	61,942	86,566	51,486	88,710	88,327	(383)	-0.43%
5203	Vision Care	21,223	16,747	24,138	13,906	24,233	24,559	326	1.35%
5204	Life Insurance	13,923	10,718	13,923	9,277	14,422	14,638	216	1.50%
5205	Medicare	111,163	95,967	109,702	93,212	111,614	112,761	1,147	1.03%
5206	Unemployment Insurance	15,000	3,301	15,000	30,792	15,000	25,000	10,000	66.67%
5207	Workers' Compensation	103,948	91,057	104,716	110,691	124,716	133,800	9,084	7.28%
5208	PERS Contribution	822,346	616,834	767,357	549,861	788,665	773,968	(14,697)	-1.86%
5209	Retirees' Medical Insurance	96,000	85,643	101,000	82,155	96,000	96,000	-	0.00%
5211	Social Security	-	116	-	19,236	-	-	-	0.00%
5212	Deferred Comp Matching	107,100	86,827	116,100	75,139	107,400	131,600	24,200	22.53%
5219	PERS Contribution-UAL	629,680	814,962	763,647	1,195,478	862,052	971,093	109,041	12.65%
5220	Deferred Comp Matching	4,634	3,651	4,634	4,120	4,571	8,506	3,935	86.09%
Subtotal Salaries & Benefits		**$ 10,340,866**	**$ 9,186,547**	**$ 10,492,243**	**$ 9,254,852**	**$ 10,745,045**	**$ 11,073,513**	**$ 328,468**	**3.06%**
5300	Maintenance & Operations	-	-	-	-	-	-	-	0.00%
5301	Communications Contract Svcs	38,800	30,037	40,158	38,543	41,564	60,000	18,436	44.36%
5302	IT Computer Contract Services	364,000	245,760	200,000	238,225	200,000	536,786	336,786	168.39%
5304	Accountant/Auditing Services	34,881	22,050	40,000	35,540	41,400	48,180	6,780	16.38%
5305	Legal Services	105,700	64,218	109,400	145,421	113,229	118,098	4,869	4.30%
5306	Recruitment Costs	65,395	42,663	67,684	32,294	70,053	183,358	113,305	161.74%
5307	Software Maintenance Service:	81,548	97,827	109,334	145,791	146,161	208,646	62,485	42.75%
5308	Banking Services (Fees)	7,500	2,330	7,500	4,091	7,500	7,500	-	0.00%
5309	Website Maintenance Service	7,500	7,809	7,500	2,552	7,763	8,097	334	4.30%
5311	GST Software Reimbursable	77,692	52,692	77,692	52,692	52,692	52,692	-	0.00%
5312	Medical Director Services	30,500	7,625	-	-	-	-	-	0.00%
5313	Temporary Staffing	20,000	3,441	25,000	75,320	25,000	60,000	35,000	140.00%
5314	Consulting Services	-	12,000	-	-	25,000	50,000	25,000	100.00%
5401	Membership Dues	3,130	1,260	3,305	1,289	3,421	4,455	1,034	30.23%
5402	Publications	2,460	817	2,460	973	2,546	2,560	14	0.55%
5403	Conferences, Meeting & Travel	54,496	21,237	54,696	14,200	57,968	59,223	1,255	2.16%
5404	Employee Services/EC-BOD	16,314	20,970	33,885	21,190	35,071	38,785	3,714	10.59%
5405	Employee Awards	1,500	-	4,000	179	4,123	4,123	-	0.00%
5406	POST Training	12,608	894	12,608	1,024	13,049	13,049	-	0.00%
5407	Tuition Reimbursement	16,000	3,406	16,000	-	16,560	17,272	712	4.30%
5501	Office Supplies	10,000	7,986	10,350	6,566	10,712	11,173	461	4.30%
5502	Janitorial Supplies	12,100	4,822	12,524	5,406	12,962	13,519	557	4.30%
5503	General Technical Supplies	7,500	7,948	7,763	23,786	7,763	7,823	60	0.77%
5504	Vending Machine Supplies	-	-	-	-	-	-	-	0.00%
5505	Voice Recording Tapes	-	-	-	-	-	-	-	0.00%
5506	Uniforms/Safety Equipment	10,500	9,881	15,588	8,680	15,955	16,534	579	3.63%
5507	Postage	2,200	1,104	2,235	817	2,271	2,317	46	2.03%
5508	Shipping Costs	-	-	-	-	-	-	-	0.00%
5509	Reproduction	1,000	-	1,000	-	1,018	1,040	22	2.16%
5511	Office Equipment Lease	15,750	4,050	10,000	5,418	10,350	8,000	(2,350)	-22.71%
5513	General Liability Insurance	337,000	266,687	330,000	276,844	310,000	310,000	-	0.00%
5514	Parts - Billing	739,900	871,239	784,294	1,657,164	923,514	978,925	55,411	6.00%
5515	Parts - Telecommunications	-	-	-	-	-	-	-	0.00%
5516	Install Wire, Loom & Hardware	-	-	-	-	-	-	-	0.00%
5517	Vehicle Operations	6,757	2,473	6,923	2,682	7,070	6,000	(1,070)	-15.13%
5520	Equipment Repair	5,000	-	5,000	-	5,000	5,000	-	0.00%
5521	Outside Tech Serv-Towers/Equ	325,000	271,878	363,000	314,917	375,705	345,750	(29,955)	-7.97%
5524	GETAC Project	-	-	-	-	-	-	-	0.00%
5525	Culver City Infrastructure Trans	-	-	-	-	-	-	-	0.00%
5601	Telephone - Administration	17,969	17,917	18,598	21,713	19,249	21,977	2,728	14.17%
5603	Telephone - El Segundo	3,171	3,714	3,282	3,745	3,397	3,543	146	4.30%

Expenses by Account

ACCT	DESCRIPTION	FY23-24 Adopted	FY23-24 Actual	FY24-25 Adopted	FY24-25 Actual	FY25-26 Adopted	FY26-27 Proposed	vs Adopted Inc (Dec) $	% Change
5604	Telephone - Gardena	3,171	4,642	3,500	941	3,623	3,779	156	4.31%
5606	Telephone - Hawthorne	20,000	25,832	20,000	32,276	20,700	40,000	19,300	93.24%
5607	Telephone - Hermosa Beach	12,684	9,436	13,128	9,976	13,587	14,171	584	4.30%
5608	Telephone - Manhattan Beach	6,342	4,145	6,564	4,152	6,794	7,086	292	4.30%
5611	Telephone - Punta Place	4,757	1,043	4,923	1,045	5,095	5,314	219	4.30%
5612	Telephone - RCC	11,627	10,784	12,034	10,884	12,455	12,991	536	4.30%
5613	Sprint Wireless Reimbursable	-	-	-	-	-	-	-	0.00%
5614	Verizon Wireless Reimbursable	65,000	59,296	65,000	57,452	67,275	70,168	2,893	4.30%
5615	Telephone-Culver City	15,327	19,904	15,863	46,429	16,418	17,124	706	4.30%
5616	PulsePoint Software	-	-	10,000	10,500	10,000	10,000	-	0.00%
5617	Vesta 911 Reimbursable	-	-	-	122,978	100,000	100,000	-	0.00%
5618	Medical Director Services	-	-	-	-	30,000	30,000	-	0.00%
5701	Maintenance/HQ	173,507	161,157	225,767	190,294	200,000	222,900	22,900	11.45%
5702	Maintenance/Other	-	-	-	-	-	-	-	0.00%
5703	Electricity - HQ	150,000	169,133	175,000	174,782	181,125	188,913	7,788	4.30%
5704	Electricity - Grandview	3,171	3,057	3,282	3,083	3,397	3,730	333	9.80%
5705	Electricity - Punta	10,570	12,220	11,028	10,564	11,414	11,905	491	4.30%
5706	Gas - HQ	16,912	16,618	17,504	22,941	18,117	19,700	1,583	8.74%
5707	Water - HQ	5,126	3,847	5,306	7,155	5,492	8,750	3,258	59.32%
5715	Electricity - MB Water Tower	6,500	9,856	6,500	3,316	6,728	7,017	289	4.30%
5810	Office Equipment	17,000	1,982	17,000	14,897	25,000	26,500	1,500	6.00%
5820	Other Equipment	20,000	6,273	30,000	16,189	45,000	35,000	(10,000)	-22.22%
5830	Furniture & Fixtures	2,500	22,561	2,500	1,213	2,588	2,699	111	4.29%
5840	Vehicles	-	-	-	-	-	-	-	0.00%
Subtotal Supplies/Services/Equip		**$ 2,978,063**	**$ 2,648,521**	**$ 3,026,678**	**$ 3,878,129**	**$ 3,352,874**	**$ 4,042,172**	**$ 689,298**	**20.56%**
Total Operating Expenses		**$ 13,318,929**	**$ 11,835,068**	**$ 13,518,921**	**$ 13,132,981**	**$ 14,097,919**	**$ 15,115,685**	**$ 1,017,766**	**7.22%**
5901	**Total Capital Outlay**	**200,000**	**311,946**	**250,000**	**40,310**	**250,000**	**250,000**	**-**	**0.00%**
Total Enterprise Fund (Fund 10)		**$ 13,518,929**	**$ 12,147,014**	**$ 13,768,921**	**$ 13,173,291**	**$ 14,347,919**	**$ 15,365,685**	**$ 1,017,766**	**7.09%**
5901	Grant Fund (20)	-	-	-	-	-	-	-	0.00%
									0.00%
Grand Total All Funds		**$ 13,518,929**	**$ 12,147,014**	**$ 13,768,921**	**$ 13,173,291**	**$ 14,347,919**	**$ 15,365,685**	**$ 1,017,766**	**7.09%**

Notes:

Proposed budget excludes non-cash expenses such as accrued leave, depreciation, and gain (loss) on disposal of fixed assets.

5 Year Revenue Projections - Enterprise Fund (10)

Account Number &Title	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected	FY28-29 Projected	FY29-30 Projected	FY30-31 Projected
Enterprise Fund (Fund 10)						
10-50-111-4110 Gardena	$ 2,524,078	$ 2,665,852	$ 2,891,653	$ 3,011,190	$ 3,138,645	$ 3,274,755
10-50-111-4120 Hawthorne	3,030,749	3,243,749	3,515,984	3,661,499	3,816,667	3,982,387
10-50-111-4130 Manhattan Beach	1,994,114	2,151,247	2,328,853	2,425,551	2,528,734	2,639,012
Member City Subtotal	**$ 7,548,941**	**$ 8,060,848**	**$ 8,736,490**	**$ 9,098,240**	**$ 9,484,046**	**$ 9,896,154**
10-50-111-4140 Hermosa Beach	901,858	959,021	1,041,049	1,084,033	1,129,861	1,178,796
10-50-111-4145 El Segundo	2,209,980	2,362,976	2,562,737	2,668,821	2,781,991	2,902,907
10-50-111-4146 Culver City	3,084,820	3,249,497	3,529,578	3,675,300	3,830,713	3,996,719
Contract City Subtotal	**$ 6,196,658**	**$ 6,571,494**	**$ 7,133,364**	**$ 7,428,154**	**$ 7,742,565**	**$ 8,078,422**
Subtotal Assessments	**$ 13,745,599**	**$ 14,632,342**	**$ 15,869,854**	**$ 16,526,394**	**$ 17,226,611**	**$ 17,974,576**
10-50-111-4150 El Camino Community College	-	-	-	-	-	-
10-50-111-4152 Medical Director Service/Hermosa Beach	-	-	-	-	-	-
10-50-111-4153 Medical Director Service/Manhattan Bea	-	-	-	-	-	-
10-50-111-4154 Medical Director Services/El Segundo	-	-	-	-	-	-
10-50-111-4210 Investment Earnings (LAIF)	175,000	250,000	257,500	265,225	273,182	281,377
10-50-111-4220 POST Reimbursements	5,000	5,000	5,240	5,518	5,838	6,206
10-50-111-4255 Unrealized Gain/Loss on Investments	-	-	-	-	-	-
10-50-111-4410 Vending Machine Revenue	-	-	-	-	-	-
10-50-111-4430 Other Miscellaneous Revenue	2,500	2,500	2,620	2,759	2,919	3,103
10-50-111-4240 911 Reimbursements	5,000	5,000	5,240	5,518	5,838	6,206
10-50-111-4241 Redondo Beach Maint Agreement	10,238	10,238	10,729	11,298	11,953	12,706
Subtotal Administration - Other	**$ 197,738**	**$ 272,738**	**$ 281,329**	**$ 290,317**	**$ 299,729**	**$ 309,597**
10-60-211-4215 DUI Reimbursement-Overtime	-	-	-	-	-	-
10-60-211-4435 Reimbursements Sprint Wireless	-	-	-	-	-	-
10-60-211-4440 Reimbursements/Verizon Wireless	67,275	70,168	73,536	77,433	81,925	87,086
10-60-211-4460 Pink Patch Project	-	-	-	-	-	-
10-60-211-XXXX Reimbursement for PulsePoint	-	-	-	-	-	-
10-60-211-XXXX Reimbursement for Vesta 911	100,000	100,000	104,800	110,354	116,755	124,111
Subtotal Operations	**$ 167,275**	**$ 170,168**	**$ 178,336**	**$ 187,788**	**$ 198,680**	**$ 211,196**
10-70-311-4310 Labor-Installation-Member	-	-	-	-	-	-
10-70-311-4320 Labor-Installation-NonMember	-	-	-	-	-	-
10-70-311-4360 Reimbursements for Billable Parts	923,514	978,925	1,025,913	1,080,287	1,142,943	1,214,949
10-70-311-4370 Reimbursements for GST Software	52,692	52,692	55,221	58,148	61,521	65,396
10-70-311-4371 Reimbursement ES Chat Software	-	-	-	-	-	-
10-70-311-4375 Reimb Net Motion Licenses & Maint.	-	-	-	-	-	-
10-70-311-4445 GETAC Project Reimbursements	-	-	-	-	-	-
10-70-311-4455 Culver City Transition Reimbursement	-	-	-	-	-	-
Subtotal Technical Services	**$ 976,206**	**$ 1,031,617**	**$ 1,081,135**	**$ 1,138,435**	**$ 1,204,464**	**$ 1,280,345**
Subtotal Non-Assessment Revenues	**$ 1,341,219**	**$ 1,474,523**	**$ 1,540,800**	**$ 1,616,540**	**$ 1,702,873**	**$ 1,801,139**
Total Enterprise Fund Revenues	**$ 15,086,818**	**$ 16,106,865**	**$ 17,410,654**	**$ 18,142,934**	**$ 18,929,484**	**$ 19,775,715**
Grant Fund (Fund 20)						
20-80-433-4270 Grant Fund	-	-	-	-	-	-
Total Grant Fund Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Grand Total All Funds	**$ 15,086,818**	**$ 16,106,865**	**$ 17,410,654**	**$ 18,142,934**	**$ 18,929,484**	**$ 19,775,715**

Notes:

1. CPIU Projection is the three (3) year average CPIU, escalated by 50 basis points per year.

5 Year Expense Projections - Enterprise Fund (10)

Department/Description	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected	FY28-29 Projected	FY29-30 Projected	FY30-31 Projected
Administration						
Salaries & Benefits	$ 1,598,777	$ 1,745,585	$ 1,835,973	$ 1,914,402	$ 1,996,317	$ 2,081,883
Supplies/Services/Equipment	1,438,268	1,736,446	1,855,655	1,989,590	2,140,296	2,310,170
Subtotal Administration	**$ 3,037,045**	**$ 3,482,031**	**$ 3,691,629**	**$ 3,903,992**	**$ 4,136,613**	**$ 4,392,053**
Operations						
Salaries & Benefits	$ 8,253,317	$ 8,263,292	$ 8,691,253	$ 9,062,651	$ 9,450,568	$ 9,855,780
Supplies/Services/Equipment	389,582	755,186	1,301,483	1,324,723	1,351,503	1,382,278
Subtotal Operations	**$ 8,642,899**	**$ 9,018,478**	**$ 9,992,736**	**$ 10,387,374**	**$ 10,802,071**	**$ 11,238,058**
Technical Services						
Salaries & Benefits	$ 892,951	$ 1,064,636	$ 1,119,384	$ 1,166,594	$ 1,215,862	$ 1,267,283
Supplies/Services/Equipment	1,525,024	1,550,540	1,618,006	1,696,075	1,786,038	1,889,423
Subtotal Technical Services	**$ 2,417,975**	**$ 2,615,176**	**$ 2,737,390**	**$ 2,862,669**	**$ 3,001,900**	**$ 3,156,706**
Total Operating Expenses	**$ 14,097,919**	**$ 15,115,685**	**$ 16,421,755**	**$ 17,154,035**	**$ 17,940,584**	**$ 18,786,817**
Total Capital Outlay	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**
Grand Total	**$ 14,347,919**	**$ 15,365,685**	**$ 16,671,755**	**$ 17,404,035**	**$ 18,190,584**	**$ 19,036,817**
Department Summary						
Administration	$ 3,037,045	$ 3,482,031	$ 3,691,629	$ 3,903,992	$ 4,136,613	$ 4,392,053
Operations	8,642,899	9,018,478	9,992,736	10,387,374	10,802,071	11,238,058
Technical Services	2,417,975	2,615,176	2,737,390	2,862,669	3,001,900	3,156,706
Capital Outlay	250,000	250,000	250,000	250,000	250,000	250,000
Grand Total	**$ 14,347,919**	**$ 15,365,685**	**$ 16,671,755**	**$ 17,404,035**	**$ 18,190,584**	**$ 19,036,817**
Major Category Summary						
Salaries & Benefits	$ 10,745,045	$ 11,073,513	$ 11,646,611	$ 12,143,647	$ 12,662,747	$ 13,204,946
Supplies/Services/Equipment	3,352,874	4,042,172	4,775,145	5,010,388	5,277,837	5,581,871
Capital Outlay	250,000	250,000	250,000	250,000	250,000	250,000
Grand Total	**$ 14,347,919**	**$ 15,365,685**	**$ 16,671,755**	**$ 17,404,035**	**$ 18,190,584**	**$ 19,036,817**

Notes:

1. Salaries and benefits projections are based upon known and anticipated increases in employee compensation per MOUs and assumes 3% annually thereafter.
2. Supplies/Services/Equipment are increased by the three (3) year average CPIU, escalated by 50 basis points per year.

5 Year Fund Balance Projections - Enterprise Fund (10)

Cash Balance Projections	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected	FY28-29 Projected	FY29-30 Projected	FY30-31 Projected
Beginning Balance	$ 11,404,739	$ 8,862,674	$ 7,883,940	$ 7,836,120	$ 7,969,259	$ 7,999,195
Operating and Capital Reserve	(1,434,792)	(1,536,569)	(1,667,176)	(1,740,404)	(1,819,058)	(1,903,682)
Pension and OPEB Funding	(526,964)	(776,514)	(416,719)	(329,760)	(352,964)	(356,734)
Five-Year CIP Funding	(2,754,000)	(943,400)	(370,000)	(276,000)	(356,000)	(1,000,000)
Available Cash	**$ 6,688,983**	**$ 5,606,192**	**$ 5,430,045**	**$ 5,489,957**	**$ 5,441,236**	**$ 4,738,779**
Budget Resources						
Assessments						
Gardena	$ 2,524,078	$ 2,665,852	$ 2,891,653	$ 3,011,190	$ 3,138,645	$ 3,274,755
Hawthorne	3,030,749	3,243,749	3,515,984	3,661,499	3,816,667	3,982,387
Manhattan Beach	1,994,114	2,151,247	2,328,853	2,425,551	2,528,734	2,639,012
Member City Subtotal	**$ 7,548,941**	**$ 8,060,848**	**$ 8,736,490**	**$ 9,098,240**	**$ 9,484,046**	**$ 9,896,154**
Culver City	3,084,820	3,249,497	3,529,578	3,675,300	3,830,713	3,996,719
El Segundo	2,209,980	2,362,976	2,562,737	2,668,821	2,781,991	2,902,907
Hermosa Beach	901,858	959,021	1,041,049	1,084,033	1,129,861	1,178,796
Contract City Subtotal	**$ 6,196,658**	**$ 6,571,494**	**$ 7,133,364**	**$ 7,428,154**	**$ 7,742,565**	**$ 8,078,422**
Non-Assessment Revenues	1,341,219	1,474,523	1,540,800	1,616,540	1,702,873	1,801,139
Total Budget Resources	**$ 15,086,818**	**$ 16,106,865**	**$ 17,410,654**	**$ 18,142,934**	**$ 18,929,484**	**$ 19,775,715**
Budget Expenses						
Operating	$ 14,097,919	$ 15,115,685	$ 16,421,755	$ 17,154,035	$ 17,940,584	$ 18,786,817
Capital	250,000	250,000	250,000	250,000	250,000	250,000
Total Budget Expenses	**$ 14,347,919**	**$ 15,365,685**	**$ 16,671,755**	**$ 17,404,035**	**$ 18,190,584**	**$ 19,036,817**
Revenues Over (Under) Expenditures	**$ 738,899**	**$ 741,180**	**$ 738,899**	**$ 738,899**	**$ 738,900**	**$ 738,898**
Ending Estimated Balance						
Pension and OPEB Funding/Other	(526,964)	(776,514)	(416,719)	(329,760)	(352,964)	(356,734)
Five-Year CIP Funding	(2,754,000)	(943,400)	(370,000)	(276,000)	(356,000)	(1,000,000)
Ending Balance	$ 8,862,674	$ 7,883,940	$ 7,836,120	$ 7,969,259	$ 7,999,195	$ 7,381,359
Operating and Capital Reserve	(1,536,569)	(1,667,176)	(1,740,404)	(1,819,058)	(1,903,682)	(1,982,517)
Available Balance After Reserve Allocations	**$ 7,326,106**	**$ 6,216,764**	**$ 6,095,717**	**$ 6,150,200**	**$ 6,095,513**	**$ 5,398,842**
Gardena - 32.08%	2,350,215	1,994,338	1,955,506	1,972,984	1,955,441	1,731,948
Hawthorne - 45.07%	3,301,876	2,801,896	2,747,339	2,771,895	2,747,248	2,433,258
Manhattan Beach - 22.85%	1,674,015	1,420,531	1,392,871	1,405,321	1,392,825	1,233,635

Note: 5 year projections include long-term plans to address pension & OPEB unfunded liabilities and Five-Year CIP Funding. Additionally, FY26-27 includes an appropriation for 50% of the annual CAD fee of $662,972; the other 50% is included in the assessments.

ADMINISTRATION DEPARTMENT

Administration Department

The department has six (6) positions: an Executive Director; an Operations Manager; an Administrative Services Manager; a Finance & Performance Audit Manager; an Accountant; and an Executive Assistant.

Management

The Authority operates under the overall direction of the Executive Director, who implements the policies adopted by the Executive Committee; manages the day-to-day operations; conducts labor negotiations; guides the development of the annual budget; works closely with Authority's legal counsel; oversees construction/ maintenance of all transmission and receiver sites; secures grants; coordinates the agenda for monthly meetings with the Executive Committee, the User Committee, and the Police and Fire Task Force; and negotiates maintenance agreements with other governmental agencies. An Executive Assistant supports the entire organization.

Operations

The Operations Manager oversees the Communications Center's daily operations, policies and procedures, and technology and equipment, including the activities performed by the Communications Center's 57 employees; and may act as the Executive Director during the Executive Director's absence.

Administrative Services

The Administrative Services Manager oversees recruitment; maintains personnel records; processes required documents for health and other insurance coverage and retirement benefits for all employees; manages the Technical Services Division; coordinates training for all staff; and may act as the Executive Director during the Executive Director's absence.

Accounting & Finance

The Finance & Performance Audit Manager manages the overall accounting functions; prepares the annual budget; monitors cash flow; invests idle cash; prepares monthly budget performance reports and quarterly cash and investments reports; coordinates the annual financial audit; and advises the Executive Director in financial matters. Payroll, accounts payable, cash receipts, accounts receivable, journal entries; preparation of the Annual Report for Special Districts and Government Compensation Report to the State Controller, federal and state payroll tax returns and the quarterly Sales & Use Tax Report; and other related accounting functions are also performed by the Finance & Performance Audit Manager and an Accountant assigned to the Department.

Expenses by Account - Administration Department

ACCT	DESCRIPTION	FY23-24 Adopted	FY23-24 Actual	FY24-25 Adopted	FY24-25 Actual	FY25-26 Adopted	FY26-27 Proposed	vs Adopted Inc (Dec) $	% Change
5101	Salaries (Full-Time)	$ 938,840	$ 894,131	$ 973,148	$ 787,380	$ 1,028,720	$ 1,093,993	$ 65,273	6.35%
5102	Salaries (Part-Time)	30,000	1,873	30,000	41,313	34,000	44,953	10,953	32.21%
5103	Overtime	-	906	2,500	18	2,500	5,000	2,500	100.00%
5104	Acting Pay	676	4,080	711	7,366	753	791	38	5.05%
5107	Longevity Pay	2,600	2,550	2,700	2,650	1,300	9,500	8,200	630.77%
5108	Sick Leave Payoff	30,418	9,647	38,885	16,136	40,884	40,884	-	0.00%
5109	Vacation Leave Payoff	27,389	10,370	32,404	20,162	34,070	34,070	-	0.00%
5112	Other Pay	13,000	18,927	13,000	-	15,000	15,000	-	0.00%
5114	Holiday Payoff	-	-	-	-	-	-	-	0.00%
5201	Medical Insurance	80,128	75,310	83,057	50,560	69,043	101,436	32,393	46.92%
5202	Dental Insurance	10,757	10,550	12,929	8,915	12,929	12,929	-	0.00%
5203	Vision Care	2,226	2,017	2,708	1,636	2,605	2,931	326	12.51%
5204	Life Insurance	1,274	1,190	1,274	1,020	1,274	1,490	216	16.95%
5205	Medicare	15,088	13,587	15,782	12,686	16,686	17,860	1,174	7.04%
5206	Unemployment Insurance	-	-	-	8,699	-	5,000	5,000	0.00%
5207	Workers' Compensation	8,316	7,285	8,377	8,855	9,977	10,704	727	7.29%
5208	PERS Contribution	105,108	102,926	110,443	102,970	137,617	147,283	9,666	7.02%
5209	Retirees' Medical Insurance	6,000	5,589	11,000	6,356	6,000	6,000	-	0.00%
5211	Social Security	-	116	-	2,034	-	-	-	0.00%
5212	Deferred Comp Matching	27,600	24,048	27,600	23,636	30,000	37,500	7,500	25.00%
5219	PERS Contribution-UAL	72,541	97,439	109,573	170,342	154,789	155,446	657	0.42%
5220	FSA Expense	630	410	630	378	630	2,815	2,185	346.83%
Subtotal Salaries & Benefits		**$ 1,372,591**	**$ 1,282,948**	**$ 1,476,721**	**$ 1,273,112**	**$ 1,598,777**	**$ 1,745,585**	**$ 146,808**	**9.18%**
5301	Networking Services	38,800	30,037	40,158	38,543	41,564	60,000	18,436	44.36%
5302	IT Computer Contract Services	55,000	55,000	55,000	55,000	55,000	55,000	-	0.00%
5304	Accountant/Auditing Services	34,881	22,050	40,000	35,540	41,400	48,180	6,780	16.38%
5305	Legal Services	105,700	64,218	109,400	145,421	113,229	118,098	4,869	4.30%
5306	Recruitment Costs	65,395	42,663	67,684	32,294	70,053	183,358	113,305	161.74%
5307	Software Maintenance Services	81,548	97,827	109,334	145,791	146,161	208,646	62,485	42.75%
5308	Banking Services (Fees)	7,500	2,330	7,500	4,091	7,500	7,500	-	0.00%
5309	Website Maintenance Service	7,500	7,809	7,500	2,552	7,763	8,097	334	4.30%
5312	Medical Director Services	30,500	7,625	-	-	-	-	-	0.00%
5313	Temporary Staffing	20,000	3,441	25,000	-	25,000	60,000	35,000	140.00%
5314	Consulting Services	25,000	12,000	25,000	-	25,000	50,000	25,000	100.00%
5401	Membership Dues	840	1,129	935	719	968	1,630	662	68.39%
5402	Publications	750	817	750	973	776	810	34	4.38%
5403	Conferences, Meeting & Travel	28,000	10,822	28,200	9,185	29,187	30,442	1,255	4.30%
5404	Employee Services	13,814	4,358	31,297	3,391	32,392	33,785	1,393	4.30%
5405	Employee Awards	500	-	500	-	500	500	-	0.00%
5407	Tuition Reimbursement	-	-	-	-	-	-	-	0.00%
5501	Office Supplies	10,000	7,986	10,350	6,566	10,712	11,173	461	4.30%
5502	Janitorial Supplies	12,100	4,822	12,524	5,406	12,962	13,519	557	4.30%
5504	Vending Machine Supplies	-	-	-	-	-	-	-	0.00%
5507	Postage & Shipping	1,000	1,104	1,035	630	1,071	1,117	46	4.30%
5509	Reproduction	500	-	500	-	500	500	-	0.00%
5511	Office Equipment Lease	15,750	4,050	10,000	5,418	10,350	8,000	(2,350)	-22.71%
5513	General Liability Insurance	337,000	266,687	330,000	276,844	310,000	310,000	-	0.00%
5517	Vehicle Operations	2,000	562	2,000	815	2,070	1,000	(1,070)	-51.69%
5601	Telephone - Administration	17,969	17,917	18,598	21,713	19,249	21,977	2,728	14.17%
5701	Maintenance/HQ	173,507	161,157	225,767	190,294	200,000	222,900	22,900	11.45%
5703	Electricity - HQ	150,000	169,133	175,000	174,782	181,125	188,913	7,788	4.30%
5704	Electricity - Grandview	3,171	3,057	3,282	3,083	3,397	3,730	333	9.80%
5705	Electricity - Punta	10,570	12,220	11,028	10,564	11,414	11,905	491	4.30%
5706	Gas - HQ	16,912	16,618	17,504	22,941	18,117	19,700	1,583	8.74%
5707	Water - HQ	5,126	3,847	5,306	7,155	5,492	8,750	3,258	59.32%
5715	Electricity - MB Water Tower	6,500	9,856	6,500	3,316	6,728	7,017	289	4.30%
5810	Office Equipment	10,000	484	10,000	11,136	16,000	17,500	1,500	9.38%
5820	Other Equipment	5,000	2,664	15,000	9,641	30,000	20,000	(10,000)	-33.33%
5830	Furniture & Fixtures	2,500	3,111	2,500	1,213	2,588	2,699	111	4.29%
Subtotal Supplies/Services/Equip		**$ 1,295,333**	**$ 1,047,400**	**$ 1,405,152**	**$ 1,225,016**	**$ 1,438,268**	**$ 1,736,446**	**$ 298,178**	**20.73%**
Total Expenses - Administration		**$ 2,667,924**	**$ 2,330,348**	**$ 2,881,873**	**$ 2,498,128**	**$ 3,037,045**	**$ 3,482,031**	**$ 444,986**	**14.65%**

Account Detail - Administration Department

Account	Account Description	Comments/Explanation
5101	Salaries (Full-Time)	Includes contracted and estimated increases from MOUs and agreement with employees
5104	Acting Pay	Per MOU with Management & Confidential Employees
5107	Longevity Pay	Based on longevity starting at 5 years of service @ $1500/year
5108	Sick Leave Payoff	Per MOU paid @ 100% of pay rate; max 120 hours paid per year
5109	Vacation Leave Payoff	Per MOU paid @ 100% of pay rate; max 100 hours paid per year
5112	Other Pay	Includes automobile allowance and General Leave Payoff
5201	Medical Insurance	Per MOU and employment agreement - cafeteria plan limit
5202	Dental Insurance	Per MOU and employment agreement - cafeteria plan limit
5203	Vision Care	Per MOU and employment agreement - 100% employer paid
5204	Life Insurance	Per MOU $100,000 employee-only coverage
5205	Medicare	1.45% employer rate
5207	Workers' Compensation	Based on projected increase from prior year premium
5208	PERS Contribution	Rates reflect change in the Normal Cost from 12.58% to 12.56% for Tier 1 employees plus 3.5% of employee contributions; change from 10.19% to 10.18% for Tier 2 employees hired after October 25, 2011; change from 7.96% to 7.93% for PEPRA employees hired after January 1, 2013. UAL portion is allocated to a different account (see account # 5219).
5209	Retirees' Medical Insurance	Per MOU - retiree benefit
5212	Deferred Comp Matching	Per MOU and employment agreement
5219	PERS Contribution-UAL	Unfunded Accrued Liability determined by CalPERS Actuarial Report
5220	FSA Expense	Per MOU
5301	Networking Services	Consultant for frequency issues; Monthly charge for internet services
5302	Computer Contract Svcs/CAD	IT support from Hawthorne
5304	Accountant/Auditing Services	Annual independent audit, GASB75 Valuation (as needed), other consulting services
5305	Legal Services	Authority's legal counsel; ongoing general consulting and labor negotiations consulting
5306	Recruitment Costs	See attached detail sheet
5307	Software Maintenance Services	See attached detail sheet
5308	Banking Services (Fees)	Bank fees not offset by earnings allowance
5309	Website Maintenance Service	Hosting/licensing fees
5311	Consulting Services	General consulting services
5312	Medical Director Services	Service transferred directly to member and contract fire agencies starting in FY24.
5401	Membership Dues	See attached detail sheet
5402	Publications	See attached detail sheet
5403	Conferences, Meetings & Travel	See attached detail sheet
5404	Employee Services	Includes Exec Comm/Board of Directors' meeting expenses/other employee services
5405	Employee Awards	Employee recognition
5407	Tuition Reimbursement	Reimbursement of college/university class tuition and eligible expenses per MOU
5501	Office Supplies	Pens, paper, envelopes, folders, printer cartridges, and other office supplies
5502	Janitorial Supplies	Cleaning and other supplies
5504	Vending Machine Supplies	Outsourced; Vending machine contractor took over in February 2017.
5505	Voice Recording Tapes	Voice recording tape/dvd supplies
5507	Postage & Shipping	Postage/UPS/Express mail services
5509	Reproduction	Accounts Payable & Payroll checks; W-2's; 1099's; budget doc, etc.
5511	Office Equipment Lease	Copier and postage meter
5513	General Liability Insurance	Authority's various insurance coverages including cyber, property, earthquake, etc.
5517	Vehicle Operations	Gasoline/maintenance cost
5601	Telephone - Administration	Telephone for Administration
5701	Maintenance/HQ	See attached detail sheet
5702	Maintenance/Other	Fuel tank cleaning, permit fees, and other maintenance costs for other sites
5703	Electricity - HQ	Utilities; Electricity for HQ
5704	Electricity - Grandview	Utilities; Electricity for Grandview site
5705	Electricity - Punta	Utilities; Electricity for Punta Place site
5706	Gas - HQ	Utilities; Gas for HQ
5707	Water - HQ	Utilities; Water for HQ
5810	Office Equipment	See attached detail sheet
5820	Other Equipment	See attached detail sheet
5830	Furniture & Fixtures	Chairs, work stations, etc.

Account Detail - Administration Department

Networking Servives	
10-50-111-5301	
Race Communications	15,426
Crown Castle internet	15,426
CAD Connectivity	10,712
Spectrum	18,000
Total	**$ 59,564**
Recruitment	
10-50-111-5306	
Advertising - Daily Breeze and job websites (NeoGov, etc.)	5,000
Job Fairs/Community Events	5,000
Background investigations	108,000
Psychological exams	12,000
Physical exams	13,500
Polygraph exams	18,000
Credit Report	1,200
Criticall Annual Subscription	8,570
Marketing Materials	10,000
Fingerprinters/LiveScan/DOJ/SS# check	2,088
Total	**$ 183,358**
Software Maintenance Services	
10-50-111-5307	
EDEN annual maintenance cost (software support and licensing updates)	16,500
EDEN Operating Systems & Database Administration	7,500
Annual Barracuda Spam updates for Server	2,491
Schedule Express	10,779
Email certificate renewal	849
ESC shop software annual maintenance cost	1,698
Extreme Routers Annual Maintenance	3,963
Jot Forms	450
Solar Winds Annual Maintenance	3,397
Other Software Maintenance	13,000
Fortiguard security software for network	11,323
Box Subscription - Distribution of 9-1-1 and radio recordings	1,200
Zoom Subscription	700
ESRI Annual Maintenance	1,698
Exaq Vision Annual Maintenance - Security System	4,529
Stancil Annual Maintenance - Logging Recorder	3,300
Media Temple/Go Daddy Website Annual Maintenance	1,200
Wave	518
Flo Code	350
AWS Direct	2,200
Email Filtering Solution	15,000
Email Archive Solution	10,000
Sharp Performance	25,000
Migration from PRI to SIP	6,000
Office 365	25,000
Network System Redesign	20,000
Desktop/Software Management Package	20,000
Total	**$ 208,646**
Memberships	
10-50-111-5401	
Executive Director annual dues	500
CAL Chiefs (Fire Chiefs Communications Section) - Group membership annual dues	80
California Society of Municipal Finance Officers (CSMFO) - Finance Manager/Accountant annual dues	220
California Background Investigators Association (CBIA)	80
Government Finance Officers Association (GFOA) - Finance Manager annual dues	350
California Public Employers Labor Relations Association (CalPELRA)	400
Total	**$ 1,630**

Account Detail - Administration Department

Publications	
10-50-111-5402	
Labor Law Compliance Center - Labor Law posters	162
Government Finance Officers Association publications as needed	216
Media Subcriptions	432
Total	**$ 810**
Conferences, Meetings, & Travel	
10-50-111-5403	
Labor Law Seminars and Conferences	10,795
California Society of Municipal Finance Officers (CSMFO) - annual conference/ February	1,619
Leadership Retreat	-
CSMFO bi-monthly Chapter meetings - Finance Manager	324
CalPERS Ed Forum, Anaheim (Fin Mgr & Accountant)	1,349
Government Tax Seminar -Finance Mgr	702
GFOA/CSMFO finance workshops (Fin Mgr & Accountant)	1,080
APCO/NENA Conferences	3,778
Management Retreat	10,795
Total	**$ 30,442**
Maintenance/HQ	
10-50-111-5701	
Gardening Service (grounds)	6,000
Janitorial Service	58,700
Tree Trimming Services	5,000
Fuel Tank Cleaning and diesel refills	5,500
Generator Service (contract and repairs) - includes HQ, Punta, MBWT, Grandview, & 1500 Gal Diesel	13,000
Various permit fees - South Coast Air Quality Management District (AQMD) & LA County Fire Hazmat Program	2,800
Fire Alarm, Fire Alarm Inspection & Fire Extinguishers Service and Repairs	8,200
Elevator Maintenance Contract	10,500
Water Treatment	1,300
HVAC Maintenance - Contract plus necessary repairs	31,000
DirecTV Services	3,000
Roll-up door Annual Maintenance - Tech Services Bay	2,750
Exterminator Service	1,500
Water Filtration Service	1,200
Uninterrupted Power Supply (UPS) Maintenance - includes Tower Radio Room	13,500
Building Exterior Annual Cleaning	5,500
Plumbing, Security Gate & Other repairs	8,200
Facility replacement light bulbs/hardware	1,750
Roof Cleaning and Drain Cleaning	10,000
Metal Handrails for Stairs - Palos Verdes	5,000
Misc maintenance	5,000
Replacement of PA Building PA System	20,000
Gypsum Wallboard - repair sill at glass block walls	3,500
Total	**$ 222,900**
Office Equipment	
10-50-111-5810	
Phone System Replacement	15,000
Misc Office Equipment	2,500
Total	**$ 17,500**
Other Equipment	
10-50-111-5820	
Access Control System Upgrade	10,000
WAN Switch Replacement	10,000
Total	**$ 20,000**

OPERATIONS DEPARTMENT

Operations Department

The Operations Department is the Communications Center which is staffed with seven (7) Communications Supervisors and fifty (50) Communications Operators. Communications Operators must attend and graduate from an accredited 120-hour Basic Academy hosted by Golden West College, Rio Hondo College, or the Riverside County Sheriffs' Department. The Basic Academy is accredited by the California Commission on Peace Officer Standards and Training (POST).

The Communications Center personnel answer all 9-1-1 and 7-digit emergency police and fire calls for the Cities of Manhattan Beach, Gardena, and Hawthorne (Members), as well as the cities of Culver City, El Segundo and Hermosa Beach (under contract). These calls are processed utilizing a computer-aided dispatch (CAD) system, and then dispatched to the appropriate police or fire department field units. The Communications Center operates 24 hours a day, 7 days a week.

When working the Complaint Operator position, a Communications Operator is responsible for receiving and responding appropriately and quickly to all incoming calls for service. These calls for service may be received via police and fire emergency lines, 9-1-1 lines, SMS/Text-to-911, TTY/TDD (Telecommunication Device for the Deaf), police and fire department hotlines, as well as hotlines from Chevron, Northrop, or the Hawthorne Airport Tower. Upon receipt of the call, the operator must determine the validity, nature, and priority of the call. These calls are entered as incidents to be dispatched to police and fire personnel or may be transferred appropriately.

When functioning as a Police or Fire Dispatcher, the Communications Operator is responsible for prompt and effective transmissions of dispatches as well as the coordination and intercommunication of all field units. The job requires considerable exercise of initiative and independent judgment in determining priorities and coordinating a variety of simultaneous activities of a critical nature. The operator processes requests for other city services and information from outside agencies as well as requests for information from law enforcement databases.

Prior Year Accomplishments:

- Received 322,149 calls in CY2025
  - 911 Calls: 119,266
  - 7 Digit Calls: 202,883
- Averaged 41 seconds for Police dispatch (Priority E and 1 calls) and 8 seconds for Fire dispatch in CY2025.
- Answered 98.38% of overall calls within 15 seconds and 98.48% at the busiest hour within 15 seconds in CY2025.
- Responded to 732 Text-to-911 Sessions in CY2025.

Expenses by Account - Operations Department

ACCT	DESCRIPTION	FY23-24 Adopted	FY23-24 Actual	FY24-25 Adopted	FY24-25 Actual	FY25-26 Adopted	FY65-27 Proposed	vs Adopted Inc (Dec) $	% Change
5101	Salaries (Full-Time)	$ 5,412,120	$ 3,759,824	$ 5,206,954	$ 3,136,382	$ 5,276,570	$ 5,206,670	(69,900)	-1.32%
5102	Salaries (Part-Time)	-	111,161	-	442,613	-	-	-	0.00%
5103	Overtime	225,000	1,090,872	225,000	1,228,594	225,000	225,000	-	0.00%
5104	Acting Pay	10,000	3,290	10,000	5,412	10,000	10,000	-	0.00%
5105	Bilingual Pay	9,600	9,998	10,800	8,078	12,000	14,400	2,400	20.00%
5107	Longevity Pay	-	-	-	-	-	3,750	3,750	0.00%
5108	Sick Leave Payoff	95,000	61,357	95,000	47,352	95,000	75,000	(20,000)	-21.05%
5109	Vacation Leave Payoff	75,000	113,603	90,000	58,128	90,000	75,000	(15,000)	-16.67%
5110	Training Pay	15,000	16,445	15,000	11,796	20,000	30,000	10,000	50.00%
5112	Other Pay	-	9,612	-	28,000	57,000	84,750	27,750	48.68%
5114	Holiday Payoff	52,000	20,829	52,000	19,076	52,000	25,000	(27,000)	-51.92%
5115	Education Incentive	132,173	97,498	148,652	88,733	148,646	172,807	24,161	16.25%
5116	Overtime-Ridealongs	-	-	-	-	-	10,000	10,000	0.00%
5201	Medical Insurance	600,055	498,156	738,892	421,194	649,833	608,850	(40,983)	-6.31%
5202	Dental Insurance	56,173	45,399	64,237	36,044	65,623	65,240	(383)	-0.58%
5203	Vision Care	17,207	13,117	18,830	10,502	19,028	19,028	-	0.00%
5204	Life Insurance	11,629	8,695	11,629	7,271	12,128	12,128	-	0.00%
5205	Medicare	88,311	76,048	85,876	72,680	86,552	85,466	(1,086)	-1.25%
5206	Unemployment Insurance	15,000	3,301	15,000	22,093	15,000	20,000	5,000	33.33%
5207	Workers' Compensation	39,500	34,602	39,792	42,063	47,392	50,844	3,452	7.28%
5208	PERS Contribution	658,562	466,706	600,827	396,275	591,660	562,249	(29,411)	-4.97%
5209	Retirees' Medical Insurance	72,000	66,139	72,000	66,161	75,000	75,000	-	0.00%
5211	Social Security	-	-	-	17,202	-	-	-	0.00%
5212	Deferred Comp Matching Benefit	76,500	56,557	81,000	44,492	69,900	86,600	16,700	23.89%
5219	PERS Contribution-UAL	514,011	660,115	590,860	927,429	631,044	739,819	108,775	17.24%
5220	FSA Expense	4,004	3,242	4,004	3,742	3,941	5,691	1,750	44.40%
Subtotal Salaries & Benefits		**$ 8,178,845**	**$ 7,226,568**	**$ 8,176,353**	**$ 7,141,312**	**$ 8,253,317**	**$ 8,263,292**	**$ 9,975**	**0.12%**
5300	Maintenance & Operations	-	-	-	-	-	-	-	0.00%
5302	Computer Contract/CAD	164,000	45,760	-	38,225	-	336,786	336,786	0.00%
5313	Temporary Staffing Services	-	-	-	75,320	-	-	-	0.00%
5401	Membership Dues	2,290	131	2,370	570	2,453	2,825	372	15.17%
5402	Publications	1,710	-	1,710	-	1,770	1,750	(20)	-1.13%
5403	Conferences, Meeting & Travel	23,846	10,366	23,846	5,015	26,131	26,131	-	0.00%
5404	Employee Services	2,500	16,612	2,588	17,799	2,679	5,000	2,321	86.64%
5405	Employee Awards	1,000	-	3,500	179	3,623	3,623	-	0.00%
5406	POST Training	12,608	894	12,608	1,024	13,049	13,049	-	0.00%
5407	Tuition Reimbursement	16,000	3,406	16,000	-	16,560	17,272	712	4.30%
5506	Uniforms/Safety Equipment	8,000	8,929	13,000	7,109	13,455	14,034	579	4.30%
5509	Reproduction	500	-	500	-	518	540	22	4.25%
5603	Telephone - El Segundo	3,171	3,714	3,282	3,745	3,397	3,543	146	4.30%
5604	Telephone - Gardena	3,171	4,642	3,500	941	3,623	3,779	156	4.31%
5606	Telephone - Hawthorne	20,000	25,832	20,000	32,276	20,700	40,000	19,300	93.24%
5607	Telephone - Hermosa Beach	12,684	9,436	13,128	9,976	13,587	14,171	584	4.30%
5608	Telephone - Manhattan Beach	6,342	4,145	6,564	4,152	6,794	7,086	292	4.30%
5611	Telephone - Punta Place	4,757	1,043	4,923	1,045	5,095	5,314	219	4.30%
5612	Telephone - RCC	11,627	10,784	12,034	10,884	12,455	12,991	536	4.30%
5613	Sprint Wireless Reimbursable	-	-	-	-	-	-	-	0.00%
5614	Verizon Wireless Reimbursable	65,000	59,296	65,000	57,452	67,275	70,168	2,893	4.30%
5615	Telephone-Culver City	15,327	19,904	15,863	46,429	16,418	17,124	706	4.30%
5616	PulsePoint Software	-	-	10,000	10,500	10,000	10,000	-	0.00%
5617	Vesta 911 Reimbursable	-	-	-	122,978	100,000	100,000	-	0.00%
5618	Medical Director Services	-	-	-	-	30,000	30,000	-	0.00%
5810	Office Equipment	5,000	1,498	5,000	-	5,000	5,000	-	0.00%
5820	Other Equipment	15,000	3,609	15,000	6,548	15,000	15,000	-	0.00%
5830	Furniture & Fixtures	-	19,449	-	-	-	-	-	0.00%
Subtotal Supplies/Services/Equip		**$ 394,532**	**$ 249,450**	**$ 250,416**	**$ 452,168**	**$ 389,582**	**$ 755,186**	**$ 365,604**	**93.85%**
Total Expenses - Operations		**$ 8,573,377**	**$ 7,476,017**	**$ 8,426,769**	**$ 7,593,480**	**$ 8,642,899**	**$ 9,018,478**	**$ 375,579**	**4.35%**

Account Detail - Operations Department

Account	Account Description	Comments/Explanation
5101	Salaries (Full-Time)	Includes contracted and estimated increases from MOUs if applicable
5102	Salaries (Part-Time)	Part-time Communications Operators
5103	Overtime	Covers overtime for staffing, training, and other needs as necessary
5104	Acting Pay	Communications Operators acting as Communications Supervisors per MOU with the Teamsters
5105	Bilingual Pay	Per MOU - $100/month for eligible employees
5107	Longevity Pay	Based on years of service
5108	Sick Leave Payoff	Per MOU - max Teamsters 120 hours/CWA 120 hours @ 85% of base rate
5109	Vacation Leave Payoff	Per MOU - max 90 hours Teamsters @ 85%; CWA 120 hours @ 100% of base rate
5110	Training Pay	Per MOU - Incentive pay when Communications Operators train new employees
5112	Other Pay	Other bonus pay such as signing bonus, referral bonus
5114	Holiday Payoff	Payoff for unused holiday time at year-end
5115	Education Incentive	Per MOU - Incentive pay when employees obtain certificates and/or degrees
5116	Overtime - Ridealongs with Cities	Overtime for operators and supervisors to go on ride-alongs with member cities.
5201	Medical Insurance	Per MOUs - cafeteria plan limit
5202	Dental Insurance	Per MOUs - cafeteria plan limit
5203	Vision Insurance	Per MOUs - 100% employer paid
5204	Life Insurance	Per MOU $100,000 employee-only coverage
5205	Medicare	1.45% employer rate
5206	State Unemployment	Based on estimated reimbursements to EDD for actual claims
5207	Workers' Compensation	Based on projected increase from prior year premium
5208	PERS Contribution	Rates reflect change in the Normal Cost from 12.58% to 12.56% for Tier 1 employees plus 3.5% of employee contributions; change from 10.19% to 10.18% for Tier 2 employees hired after October 25, 2011; change from 7.96% to 7.93% for PEPRA employees hired after January 1, 2013. UAL portion is allocated to a different account (see account # 5219).
5209	Retirees' Medical Insurance	Per MOU - retiree benefit
5219	PERS Contribution-UAL	Unfunded Accrued Liability determined by CalPERS Actuarial Report
5220	FSA Expense	Per MOU for CWA
5401	Membership Dues	See attached detail
5402	Publications	See attached detail
5403	Conferences, Meetings & Travel	See attached detail
5404	Employee Services/EC-BOD	Employee Assistance Program; miscellaneous employee operations expenses
5405	Employee Awards	Employee recognition
5406	POST Training	Mandated training; some training eligible for reimbursement by State. See attached detail.
5407	Tuition Reimbursement	Per MOU - Reimbursement of college/university class tuition and eligible expenses
5506	Uniforms/Safety Equipment	Uniform purchases for new hires and replacements for existing employees
5509	Reproduction	Training manuals
5603	Telephone - El Segundo	Data and hotline phone circuits
5604	Telephone - Gardena	Data and hotline phone circuits
5606	Telephone - Hawthorne	Data and hotline phone circuits
5607	Telephone - Hermosa Beach	Data and hotline phone circuits
5608	Telephone - Manhattan Beach	Data and hotline phone circuits
5611	Telephone - Punta Place	Data and hotline phone circuits
5612	Telephone - RCC	Data and hotline phone circuits
5613	Sprint Wireless Reimbursable	Data charges that will be reimbursed to the Authority in the 4th qtr Assessment each year.
5614	Verizon Wireless Reimbursable	Data charges that will be reimbursed to the Authority in the 4th qtr Assessment each year.

Account Detail - Operations Department

Membership Dues	
10-60-211-5401	
Association of Police Communications Officials (APCO) - Group Membership	500
National Emergency Number Association (NENA) - Group Membership	1,200
CWA Association Memberships	1,125
Total	**$ 2,825**
Publications	
10-60-211-5402	
Miscellaneous publications	1,750
Total	**$ 1,750**
Conferences, Meetings & Travel	
10-60-211-5403	
Total Response/EMD Training	9,500
Association of Police Communications Officials (APCO) Conference	3,500
CA 9-1-1 Training Allotment for CAL-NENA, NENA and Next Gen 9-1-1 Training	10,000
Civilian Management Seminars PMW Associates	1,186
Mandatory Supervisor Harrasment Training	420
Employee Mandatory Harrassment Training	1,300
LA County PSAP quarterly meetings - Operations Manager/Administration Supervisor	225
Total	**$ 26,131**
POST Training	
10-60-211-5406	
Public Safety Training Consultants (PSTC) Seminars	6,676
Golden West College - 120 hours POST training	5,649
Golden West College - 80 hour POST Supervisor Training	725
Total	**$ 13,049**

TECHNICAL SERVICES DIVISION

Technical Services Division

The Technical Services Division is staffed with two (2) Public Safety Communications Specialist II and three (3) Public Safety Communications Specialist I positions. The division provides technical services for vehicles and equipment used by the Member Cities and client cities Police, Fire, and Public Works personnel. The division also provides the same services to outside agencies including the City of Palos Verdes Estates, El Camino College Campus Police Department, and Los Angeles Interagency Metropolitan Police Apprehension Crime Taskforce (LA IMPACT).

Services provided include: installation of radios, emergency lighting, sirens, mobile computer systems, prisoner cages, prisoner restraint systems, prisoner seats, trunk boxes, slide out equipment trays, support wiring, and electrical equipment on patrol vehicles; repairs and maintenance of above equipment; repairs of mobile radios, portable radios, mobile computers, sirens, light bars, and mobile video equipment.

The division is responsible managing contracts for the maintenance and upgrade of the Authority's remote receivers and transmitters at the following sites: The Authority's Tower in Hawthorne; Punta Place in Palos Verdes Estates; South Bay Hospital in Redondo Beach; Grandview in Manhattan Beach; Water Tower in Manhattan Beach; Pacific Corporate Towers in El Segundo; Water Tower in El Segundo; Pier in Hermosa Beach; and Gardena Police Department.

The technologies that the division maintains under contract include: a microwave "ring" (1+1) network; IP voted conventional analog radio communications; networking equipment at all transmit and receive sites (firewalls, switches, routers, site monitoring equipment); Orion Solarwinds Network monitoring 24/7; generator and backup systems.

Technical Services also coordinates the maintenance requirements for the Authority facility and capital improvement projects; is responsible for upkeep of the Authority's FCC licenses and processing applications for new channels; and prepares/plans for future frequency needs of the Authority, Member Agencies and client cities.

Prior Year Accomplishments:

- Completed 290 work orders for installations and repairs of various telecommunications equipment used by Police, Fire and Public Works from members and client agencies in FY2025.

Expenses by Account - Technical Services Department

ACCT	DESCRIPTION	FY23-24 Adopted	FY23-24 Actual	FY24-25 Adopted	FY24-25 Actual	FY25-26 Adopted	FY26-27 Proposed	vs Adopted Inc (Dec) $	% Change
5101	Salaries (Full-Time)	$ 507,570	$ 390,355	$ 495,907	$ 444,260	$ 518,751	$ 583,659	$ 64,908	12.51%
5102	Salaries (Part-Time)	-	-	-	6,963	-	40,000	40,000	0.00%
5103	Overtime	3,500	48,386	30,000	86,905	30,000	70,000	40,000	133.33%
5104	Acting Pay	-	-	-	-	-	-	-	0.00%
5106	Call Back Pay	-	-	-	-	-	-	-	0.00%
5107	Longevity Pay	850	944	850	945	850	900	50	5.88%
5108	Sick Leave Payoff	10,500	8,277	10,500	10,752	10,500	10,500	-	0.00%
5109	Vacation Leave Payoff	10,000	6,705	10,000	6,839	10,000	28,106	18,106	181.06%
5110	Training Pay	-	477	2,500	1,173	2,500	2,500	-	0.00%
5112	Other Pay	-	-	-	-	9,000	-	(9,000)	-100.00%
5114	Holiday Payoff	-	-	-	-	-	-	-	0.00%
5115	Education Incentive	-	-	-	-	-	-	-	0.00%
5201	Medical Insurance	61,200	33,198	67,000	40,719	63,742	70,742	7,000	10.98%
5202	Dental Insurance	6,300	5,992	9,400	6,527	10,158	10,158	-	0.00%
5203	Vision Care	1,790	1,614	2,600	1,768	2,600	2,600	-	0.00%
5204	Life Insurance	1,020	833	1,020	986	1,020	1,020	-	0.00%
5205	Medicare	7,764	6,332	8,044	7,846	8,376	9,435	1,059	12.64%
5206	Unemployment Insurance	-	-	-	-	-	-	-	0.00%
5207	Workers' Compensation	56,132	49,170	56,547	59,773	67,347	72,252	4,905	7.28%
5208	PERS Contribution	58,676	47,203	56,087	50,617	59,388	64,436	5,048	8.50%
5209	Retirees' Medical Insurance	18,000	13,915	18,000	9,639	15,000	15,000	-	0.00%
5212	Deferred Comp Matching Benefi	3,000	6,223	7,500	7,012	7,500	7,500	-	0.00%
5219	PERS Contribution-UAL	43,128	57,408	63,214	97,708	76,219	75,828	(391)	-0.51%
Subtotal Salaries & Benefits		**$ 789,430**	**$ 677,031**	**$ 839,169**	**$ 840,429**	**$ 892,951**	**$ 1,064,636**	**$ 171,685**	**19.23%**
5302	IT Computer Contract Services	145,000	145,000	145,000	145,000	145,000	145,000	-	0.00%
5311	GST Software Reimbursable	52,692	52,692	52,692	52,692	52,692	52,692	-	0.00%
5403	Conferences, Meeting & Travel	2,650	50	2,650	-	2,650	2,650	-	0.00%
5503	General Technical Supplies	7,500	7,948	7,763	23,786	7,763	7,823	60	0.77%
5506	Uniforms/Safety Equipment	2,500	953	2,588	1,571	2,500	2,500	-	0.00%
5507	Postage & Shipping	1,200	-	1,200	187	1,200	1,200	-	0.00%
5508	Shipping Costs	-	-	-	-	-	-	-	0.00%
5514	Parts - Billing	739,900	871,239	784,294	1,657,164	923,514	978,925	55,411	6.00%
5516	Install Wire, Loom & Hardware	-	-	-	-	-	-	-	0.00%
5517	Vehicle Operations	4,757	1,911	4,923	1,867	5,000	5,000	-	0.00%
5520	Equipment Repair	5,000	-	5,000	-	5,000	5,000	-	0.00%
5521	Outside Tech Serv-Towers/Equi	325,000	271,878	363,000	314,917	375,705	345,750	(29,955)	-7.97%
5524	GETAC Project	-	-	-	-	-	-	-	0.00%
5525	Culver City Infrastructure Trans	-	-	-	-	-	-	-	0.00%
5810	Office Equipment	2,000	-	2,000	3,761	4,000	4,000	-	0.00%
5820	Other Equipment	-	-	-	-	-	-	-	0.00%
Subtotal Supplies/Serv/Equip		**$ 1,288,199**	**$ 1,351,671**	**$ 1,371,110**	**$ 2,200,945**	**$ 1,525,024**	**$ 1,550,540**	**$ 25,516**	**1.67%**
Total Expenses - Tech Services		**$ 2,077,629**	**$ 2,028,702**	**$ 2,210,279**	**$ 3,041,374**	**$ 2,417,975**	**$ 2,615,176**	**$ 197,201**	**8.16%**

Account Detail - Technical Services Department

Account	Account Description	Comments/Explanation
5101	Salaries (Full-Time)	Includes contracted and estimated increases from MOUs if applicable
5102	Salaries (Part-Time)	Part-time Technical Services staff
5103	Overtime	As needed
5104	Acting Pay	Per MOU
5106	Call Back Pay	If called back to work after hours
5107	Longevity Pay	Based on longevity starting @ 7 years of service $250; $50 each additional year
5108	Sick Leave Payoff	Max 120 hrs @ 85% of base rate
5109	Vacation Leave Payoff	Max 90 hrs @ 85% of base rate
5110	Training Pay	Per MOU - Incentive pay to train new employees
5112	Other Pay	Other bonus pay such as signing bonus, referral bonus
5201	Medical Insurance	Per MOU - cafeteria plan limit
5202	Dental Insurance	Per MOU - cafeteria plan limit
5203	Vision Insurance	Per MOU - 100% employer paid
5204	Life Insurance	Per MOU $100,000 employee-only coverage
5205	Medicare	1.45% employer contribution rate
5206	State Unemployment	Based on estimated reimbursements to EDD for actual claims
5207	Workers' Compensation	Based on projected increase from prior year premium
5208	PERS Contribution	Rates reflect change in the Normal Cost from 12.58% to 12.56% for Tier 1 employees plus 3.5% of employee contributions; change from 10.19% to 10.18% for Tier 2 employees hired after October 25, 2011; change from 7.96% to 7.93% for PEPRA employees hired after January 1, 2013. UAL portion is allocated to a different account (see account # 5219).
5209	Retirees' Medical Insurance	Per MOU - retiree benefit
5219	PERS Contribution-UAL	Unfunded Accrued Liability determined by CalPERS Actuarial Report
5302	Comp Contract Services/CAD	IT support from Hawthorne; CAD consultant
5403	Conferences, Meetings & Travel	See attached detail
5503	General Technical Supplies	Chemical cleaners, switches, cables, jumpers, etc.
5506	Uniforms/Safety Equipment	Uniform purchases for new hires and replacements for existing employees
5510	Equipment Rent	Boom lift/test equipment, as needed
5514	Parts - Billing	Reimbursable expense for parts billed to members/customers - revenue offset
5515	Parts - Telecommunications	Combined all parts accounts
5516	Install Wire, Loom & Hardware	Miscellaneous parts used for installations. Now part of Parts - Billing
5517	Vehicle Operations	Fuel/other maintenance for Authority's van/truck
5520	Equipment Repair	Various factory equipment repairs including MDC hardware
5521	Outside Tech Svcs-Towers/Equipment	CommLine contract for servicing radios, microwave and tower equipment
5810	Office Equipment	Computers, printers, laptops, etc.
5820	Other Equipment	Television, tools, etc.

Conferences, Meetings & Travel	
10-70-311-5403	
Technical Services Sotware/Support training	2,500
COPS West - Palm Springs	150
Total	**$ 2,650**

Outside Tech Svcs-Towers/Equipment	
10-70-311-5521	
Annual hardware support for (17) position Avtec/Servers, (106) Tait Base Stations and (9) Sites, microwave support.	198,000
Avtec Annual Software support	90,250
Support for Microwave maintenance	50,000
Battery Back up (Dooms Day)	7,500
Total	**$ 345,750**

CAPITAL IMPROVEMENTS SUMMARY

South Bay Regional Public Communications Agency
Five Year Capital Improvement Plan

	FY25-26 Adopted	FY26-27 Projected	FY27-28 Projected	FY28-29 Projected	FY29-30 Projected	FY30-31 Adopted	Five-Year Total
Beginning Fund Balance	**$ 11,404,739**	**$ 8,862,674**	**$ 7,883,940**	**$ 7,836,120**	**$ 7,969,259**	**$ 7,999,195**	
Pension/OPEB Funding	$ 526,964	$ 776,514	$ 416,719	$ 329,760	$ 352,964	$ 356,734	
Obligated Reserves:							
Operating & Capital Reserve	$ 1,536,569	$ 1,667,176	$ 1,740,404	$ 1,819,058	$ 1,903,682	$ 1,982,517	
Total Obligated Reserves:	**$ 1,536,569**	**$ 1,667,176**	**$ 1,740,404**	**$ 1,819,058**	**$ 1,903,682**	**$ 1,982,517**	
Unobligated Fund Balance	**$ 9,341,207**	**$ 6,418,984**	**$ 5,726,817**	**$ 5,687,302**	**$ 5,712,613**	**$ 5,659,944**	
Proposed Capital Improvements:							
Information Technology	$ 25,000	$ 388,400	$ 90,000	$ 220,000	$ 256,000	$ -	$ 954,400
Radios	450,000	470,000	-	-	-	1,000,000	1,470,000
Facilities	279,000	85,000	180,000	56,000	-	-	321,000
New Computer Aided Dispatch system	2,000,000	-	-	-	-	-	-
Vehicle Needs	-	-	100,000	-	100,000	-	200,000
Total CIP Costs:	**$ 2,754,000**	**$ 943,400**	**$ 370,000**	**$ 276,000**	**$ 356,000**	**$ 1,000,000**	**$ 2,945,400**
Unobligated Fund Balance After Capital:	**$ 6,587,207**	**$ 5,475,584**	**$ 5,356,817**	**$ 5,411,302**	**$ 5,356,613**	**$ 4,659,944**	
Revenues over Expenses at End of Year	$ 738,899	$ 741,180	$ 738,899	$ 738,899	$ 738,900	$ 738,898	
Ending Unobligated Fund Balance:	**$ 7,326,106**	**$ 6,216,764**	**$ 6,095,717**	**$ 6,150,200**	**$ 6,095,513**	**$ 5,398,842**	
Percentage Unobligated Fund Balance:	**51%**	**40%**	**37%**	**35%**	**34%**	**28%**	

Capital Improvement Projects Summary - Year 1		FY26-27 Projected
Desktop System Replacements - Admin		30,000
Core Replacement		60,000
Primary Firewall Replacement		70,000
Eden System Replacement (New ERP System)		183,400
Dispatch Floor Firewall Installation		45,000
Information Technology Total	**$**	**388,400**
Antenna System		400,000
Battery Backup (Repeater)		70,000
Radios Total	**$**	**470,000**
Chilled Water Pumps		25,000
Air-handling Unit (AH-1)		60,000
Facilities Total		**85,000**
Vehicle Needs Total	**$**	**-**
Grand Total	**$**	**943,400**

APPENDIX

Acronyms

APCO – Association of Police Communications Officials

AQMD – Air Quality Management District

CAD – Computer Aided Dispatch

CAHN – California Association of Hostage Negotiators

RMS – Records Management System

CalPERS – California Public Employees Retirement System

CLETS - California Law Enforcement Telecommunications System

CPI – Consumer Price Index

CSMFO – California Society of Municipal Finance Officers

CWA – Communications Workers of America

DOJ – Department of Justice

DUI – Driving Under the Influence

EDD – Employment Development Department

EMD – Emergency Medical Dispatch

FCC – Federal Communications Commission

FY – Fiscal Year

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

HQ – Headquarters

IFR – Injury Frequency Radio

IP – Internet Protocol

IWCE – International Wireless Communications Expo

LAIF – Local Agency Investment Fund

LASO – Los Angeles Sheriff's Office

MB – Manhattan Beach

MBWT – Manhattan Beach Water Tower

MDC - Mobile Data Computer

MHz – Megahertz

MOU – Memorandum of Understanding

NENA – National Emergency Number Association

OPEB – Other Post-Employment Benefits

OT – Overtime

PERS – Public Employees Retirement System

POST – Police Officer Standards and Training

PSAP – Public Safety Answering Point

PSTC – Public Safety Training Center

TMS – Training Management System

UAAL - Unfunded Actuarial Accrued Liability

UHF – Ultra High Frequency

VOIP - Voice over Internet Protocol

VHF - Very High Frequency

Glossary

ACCRUAL BASIS: Revenues are recognized when both measurable and available; expenditures are recorded when services have been substantially performed or goods have been received and the liabilities incurred.

ADOPTED BUDGET: The official budget as approved by the Board of Directors at the start of each fiscal year.

AMENDED BUDGET: The adopted budget as amended by the Board of Directors or the Executive Committee through the course of a fiscal year.

APPROPRIATIONS: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to the time when it may be expended.

AGENCY: A state or local unit of government created to perform a single activity or a limited group of functions and authorized by the state legislature to issue bonded debt.

ASSESSMENTS: Based on the Cost Allocation Policy, the annual predetermined charges to the Member Cities (Gardena, Hawthorne, and Manhattan Beach) and for the Contract Cities (Culver City, El Segundo, and Hermosa Beach).

AUTHORITY: The South Bay Regional Public Communications Authority, a governmental agency that provides a consolidated regional public communications system.

BOND: A security whereby an issuer borrows money from an investor and agrees and promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

BOND PREMIUM: The amount at which a bond or note is bought or sold above its par value or face value without including accrued interest.

BUDGET: A plan of financial operation comprised of estimated expenditures for a given period (usually a single fiscal year) and the proposed means of financing the expenditures (through revenues).

BUDGET MESSAGE: A written discussion of the budget presented by the Executive Director to the Board of Directors and/or the Executive Committee.

CAPITAL ASSETS: Equipment costing $5,000 or more, including tax, with a useful life longer than one year, and not qualifying as a capital improvement project. Includes automotive equipment, office equipment, office furniture, acquisitions, landscaping improvements, etc.

CAPITAL OUTLAY: A budget which focuses on capital asset replacement.

CONTRACTED SERVICES: Services rendered in support of the Authority's operations and activities by external parties. These may be based upon either formal contracts or ad hoc charges.

DEPARTMENT: A major organizational group of the Authority with overall management responsibility for an operation or a group of related operations within a functional area.

ENCUMBRANCE: The commitment of appropriated funds to purchase goods, which have not yet been received, or services which have yet to be rendered

ENTERPRISE FUND: The fund used to account for any activity for which a fee is charged to external users of goods and services.

EXPENDITURES: Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES: Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FISCAL AGENT: Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position, the results of its operations, and adopts a budget for the coming year. The Authority's fiscal year is from July 1 to June 30.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts, recording resources, related liabilities, obligations, reserves, and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

FUND BALANCE: The equity (assets minus liabilities) of governmental fund and fiduciary fund types. However, for budgeting purposes, a working capital definition of current assets minus current liabilities is used for the computation.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards of and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

INVESTMENT GRADE: Bond issues by the three major bond rating agencies, Moody's, Standard & Poor's, and Fitch, rated BBB, Baa or better. Many fiduciaries, trustees, and some mutual fund managers can only invest in securities with an investment grade rating.

ISSUER: A state or local unit of government that borrows money through the sale of bonds and/or notes.

JOINT POWERS AUTHORITY (JPA): The formation of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility. Their bonding authority and taxing ability are the same as their powers as separate units.

LETTER OF CREDIT: A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

OBJECTIVE: A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

OBJECT CODE: The classification of expenditures in terms of what is bought and paid for grouped into major object codes by subject.

OPERATING BUDGET: A budget which focuses on everyday operating activities and programs. Usually includes personnel, maintenance and operations, and capital equipment.

PERSONNEL EXPENSES: Compensation paid to or on behalf of Authority employees for salaries and wages, overtime and benefits.

PRELIMINARY BUDGET: The proposed budget as formulated by the Executive Director. It is submitted to the Executive Committee for review and approval before submission to the Board of Directors.
PREMIUM: The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

RECOMMENDED BUDGET: The budget submitted to the Board of Directors for review and approval after review by the Executive Committee.

REFUNDING BOND: The issuance of a new bond for the purpose of retiring an already outstanding bond issue.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of Proprietary Fund types. For budgeting purposes, the working capital definition of fund balance is used.

REVENUE: Moneys that the City receives as income such as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

REVENUE BOND: A municipal bond whose debt service is payable solely from the revenues received from operating the facilities acquired or constructed with the proceeds of the bonds.

TRUSTEE: A bank designated as the custodian of funds and official representative of bondholders. Appointed to ensure compliance with trust indenture.

USER CHARGES: Payments made by users or customers of publicly-provided services that benefit specific individuals. These services exhibit “public good” characteristics. Examples of user charges are fees paid for recreational activities, building fees, police fees, etc. For the Authority, the user charges are in the form of assessments to the members; billings to customers for equipment installation, repairs, and maintenance.

BUDGET POLICY

RESOLUTION NO. 366

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY AMENDING THE BUDGETARY POLICY

WHEREAS, Article IV (E & F) of the Bylaws of the South Bay Regional Public Communications Authority (Authority) authorizes the Board of Directors to establish an annual budget for the Authority and to exercise any other power to implement the annual budget;

WHEREAS, pursuant to Article IV (G) of the Bylaws , the Board of Directors shall make all policy decisions and determinations for the Authority;

WHEREAS, the Board of Directors desires to amend the Authority's Budgetary Policy to include Section 7 regarding capital improvement planning; and

WHEREAS, this Resolution is intended to repeal any previous Resolution establishing a budgetary policy that was adopted by the Board of Directors or by the Executive Committee.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts the following amended budgetary policy:

SECTION 1: DEFINITIONS/SCOPE OF THE BUDGET

- **Fiscal Period:** The year beginning July 1 and ending June 30
- **Budgeted Funds:** Fund 10/SBRPCA Enterprise Fund and Fund 20/Grant Fund
- **Budget Components:** Operating Budget; Capital Improvement Projects
- **Budget Categories:** Salaries & Benefits; Supplies & Services; Capital Outlay
- **Object Codes:** Line accounts such as Salaries; Overtime; Office Supplies; Legal Services; etc.
- **Departments:** Administration, Operations, Technical Services

SECTION 2: POLICY

A. The Executive Director shall prepare a preliminary operating and capital outlay budget and present it to the Executive Committee at the Committee's regularly scheduled meeting in February of each year.

B. The preliminary budget shall include an estimated amount that each Member City will be charged to support the budget appropriation during the coming fiscal year.

C. The preliminary budget will also include a 10% Operational and Capital Reserve for operating and/or capital expense contingencies. The initial starting point for these reserves will be the combined Operating Reserve and Equipment Replacement Fund amounts detailed in the adopted Fiscal Year 2018/2019 budget.

D. In circumstances where reserves have been appropriated by the Board of Directors, the budget will include a plan to replenish the reserves to this prescribed level within three (3) years.

E. After the Executive Committee has reviewed and approved the preliminary budget, this recommended budget shall be submitted to the Board of Directors at the Board's regularly scheduled meeting in March of each year.

F. The Board of Directors shall adopt the budget in March of each year according to the Authority's Bylaws.

SECTION 3: LEGAL LEVEL OF BUDGETARY CONTROL

A. The legal level of budgetary control for management purposes is set by the Board of Directors at the fund level.

SECTION 4: BUDGET AMENDMENTS

A. The Executive Director may execute operating budget transfers between object codes within the budget categories and between departments provided that such transfers do not result in an increase to the overall budget.

B. Changes to the capital improvement projects budget will require pre-approval by the Board of Directors.

C. Budget amendments that are between budget categories or increase the total amount of the budget will require pre-approval by the Board of Directors.

D. Appropriations from the Reserve will require pre-approval by the Board of Directors.

E. Unencumbered appropriations lapse at year-end. Any carryover appropriations will require approval by the Board of Directors.

SECTION 5 - FINANCIAL REPORTING

A. The Executive Director shall present a quarterly budget performance report to the Executive Committee.

B. The Executive Director shall present a mid-year budget report to the Board of Directors at the Board's meeting in January of each year.

C. The Executive Director shall present fiscal year-end audited financial statements to the Executive Committee at the Committee's regularly scheduled meeting in February of each year or sooner.

SECTION 6 – EXCESS FUNDS

A. Based on the fiscal year-end audited financial statements, the unreserved Fund 10 Enterprise Fund balance shall be eligible to be remitted to each member in proportion to each member's ownership share in the Authority, in accordance with its Bylaws.

B. The actual amount to be remitted shall be determined by the Board of Directors.

C. Following each year there is a budgetary surplus, surplus funds will be used towards an Additional Discretionary Payment to the CalPERS pension Unfunded Actuarial Liability until the plan reaches and maintains a 90% funded ratio. In the event no budgetary surplus exists in a given fiscal year, or it is insufficient, unreserved available balance will be used to make the Additional Discretionary Payment. The appropriation must be approved by the Board of Directors.

D. Following each year there is a budgetary surplus, surplus funds will be used towards an Actuarially Determined Net Trust Contribution to the Authority's Section 115 Trust for Other Post-Employment Benefits for a period of 20 years or until the trust is fully funded, whichever occurs first. In the event no budgetary surplus exists in a given fiscal year, or it is insufficient, unreserved available balance will be used to make the Actuarially Determined Net Trust Contribution. The appropriation must be approved by the Board of Directors.

SECTION 7– CAPITAL IMPROVEMENT PLANNING

A. The Capital Improvement Program (CIP) identifies major improvements and capital purchases needed to improve services to the cities. The Capital Improvement Plan (CIP) will be approved as a 5-year plan in conjunction with the Board of Directors' approval of the annual operating budget.

B. A Capital Improvement Project (Project) must meet one of the following criteria:

- Real property acquisition (land of any amount and useful life).
- Construction of a new facility (facility with a minimum useful life of five years).
- Addition (a modification that changes the structural "footprint" of a facility) to existing facilities greater than or equal to $25,000 (of any useful life).
- Remodeling/repair/preservation of the interior/exterior of any facility and its components greater than or equal to $25,000 (minimum useful life of ten years).
- Major equipment items or projects, including computer and communications infrastructure, which are greater than or equal to $25,000 and five years of useful life (includes all vehicles).

Purchase Type	Minimum Amount ($)	Minimum Useful Life (Years)
Real property/land	Any	Any
Construction of a new facility	Any	5
Addition to an existing facility	$25,000	Any
Remodeling/Repair/Facility preservation	$25,000	10
Major equipment or projects (incl. vehicles & technology)	$25,000	5

C. Funding principles to govern CIP funding and the issuance of debt:

- The Authority should attempt to use cash (from assessment revenues or unrestricted fund balance) to pay for capital expenditures on an annual basis or when funds are available that are not expected to be needed for other purposes in the foreseeable future.
- The Authority should actively seek sources of financing (either grants or low-interest state-sponsored loans) as an alternative to entering the capital markets.
- Debt financing should be considered for capital improvement projects as approved in the annual capital improvement program budget after all non-debt sources of funds (e.g., cash, grants, loans, etc.) have been considered.
- The Authority shall issue debt for capital projects based upon the Authority's Debt Policy.
- Debt should be structured so that the principal will be retired over the useful life of the project financed. The Authority should not issue a debt indebtedness period longer than the period during which it intends to use the capital improvement being financed.

D. The Authority shall prioritize capital projects by weighing the impact that such purchase(s) will have on the overall operations, maintaining continuity and consistency throughout the overall capital improvement program. The project evaluation and selection process should consider:

- **Existing Project:** If it is an existing project with current contractual obligations, this would be a current, and active project that would be in the process of completion. Approved, but incomplete projects will be carried forward each year and included in the CIP approval process.
- **Mandate:** The project has been mandated by a current State or Federal agency, making this a project that would need to be completed to adhere to those guidelines.
- **Health & Safety:** Whether this project directly impacts health and safety.
- **Goals & Priorities:** Consideration should be made to reflect the goals and priorities of the Board and the direction that is provided for the organization towards capital expenditures.
- **Maintenance or Operational Impact:** The completion of projects that result in the preservation of prior capital investments or have a positive operational cost impact on the annual budget. Capital expenditures shall be identified to ensure the maintenance of and prevention of deterioration of prior capital projects.
- **Other:**
    1. Capital projects that do not directly identify with one of the prior categories previously listed.
    2. Projects that are of high value and beneficial to the long-range planning efforts of the Board and maintain the integrity to the success of the organization.

BE IT FURTHER RESOLVED, that any previous Resolution establishing a budgetary policy that was adopted by the Board of Directors or by the Executive Committee is hereby repealed.

The secretary shall certify to the adoption of this Resolution by the Board of Directors of the South Bay Regional Public Communications Authority.

Passed, approved, and adopted in a meeting held on the 13th day of August, 2024 by the following vote:

Ayes: Tanaka, Lesser, Monteiro

Noes:

Absent:

Abstain:

____
, Councilmember
Chairman, Board of Directors

____
, Executive Director
Secretary, Board of Directors

FISCAL YEAR 2026-2027

BUDGET RESOLUTION

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2026-2027 AND CORRESPONDING ASSESSMENT SCHEDULE

WHEREAS, the South Bay Regional Public Communications Authority has been established for the purpose of implementing, operating, and maintaining a consolidated regional public safety services communications system for the mutual benefit of its membership;

WHEREAS, Article IV, Section J of the Bylaws requires the Board adopt an annual budget and assessment schedule;

WHEREAS, in a public session, on March 17, 2026, the Board of Directors examined and adopted the budget for Fiscal Year 2026-2027 as outlined below;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of said Authority has adopted a budget in the amount of $15,365,685 for the period of July 1, 2026 through June 30, 2027 in accordance with the following allocations:

Administration Department	$3,482,031
Operations Department	9,018,478
Technical Services Division	2,615,176
Capital Outlay	250,000
Total Budget	**$15,365,685**

BE IT FURTHER RESOLVED that the Board of Directors of said Authority adopts the Assessment Schedule in Exhibit A for Fiscal Year 2026-2027.

BE IT FURTHER RESOLVED that the Finance & Performance Audit Manager of the Authority is authorized to issue assessments to the Member Cities and to the cities with which the Authority contracts for dispatch services in accordance with the terms, conditions, and formulas contained in Article X of the Authority Bylaws, and as shown on page 23 of the budget.

BE IT FURTHER RESOLVED that the Board of Directors approves an appropriation from the Enterprise Fund balance in the amount of $943,400 to fund FY2026-2027 capital improvement projects as part of the adopted Five-Year Capital Improvement Plan.

BE IT FURTHER RESOLVED that the Board of Directors approves an appropriation from the Enterprise Fund balance in the amount of $331,486 to fund fifty percent (50%) of the annual Computer Aided Dispatch (CAD) fee for FY2026-2027.

WE HEREBY CERTIFY that the foregoing is a true copy of the resolution adopted by the Board of Directors of the South Bay Regional Public Communications Authority in a meeting thereof held on the 17th day of March 2026, by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Rodney Tanaka, Councilmember Chairman, Board of Directors	Mike Saffell, Interim Executive Director Secretary, Board of Directors

F-2
Attachment 2
Exhibit A

Annual Assessments

Fiscal Year 2026-27

Quarter	1st	2nd	3rd	4th	
Due Date	**7/15/2026**	**10/15/2026**	**1/15/2027**	**4/15/2027**	**Total**
Member Cities					
Gardena	$ 933,048.20	$ 666,463.00	$ 666,463.00	$ 399,877.80	$ 2,665,852.00
Hawthorne	1,135,312.15	810,937.25	810,937.25	486,562.35	3,243,749.00
Manhattan Beach	752,936.45	537,811.75	537,811.75	322,687.05	2,151,247.00
Contract Cities					
Culver City	812,374.25	812,374.25	812,374.25	812,374.25	3,249,497.00
El Segundo	590,744.00	590,744.00	590,744.00	590,744.00	2,362,976.00
Hermosa Beach	239,755.25	239,755.25	239,755.25	239,755.25	959,021.00
Total	$ 4,464,170.30	$ 3,658,085.50	$ 3,658,085.50	$ 2,852,000.70	$ 14,632,342.00

Late Payment Penalties

1. Gardena, Hawthorne, and Manhattan Beach
   5% penalty applies 15 days past due
   10% penalty applies 30 days past due
2. Culver City
   5% penalty applies 15 days past due
   10% penalty applies 30 days past due
3. El Segundo
   5% penalty applies 15 days past due
   10% penalty applies 30 days past due
4. Hermosa Beach
   5% penalty applies 15 days past due
   10% penalty applies 30 days past due

Notes

1. Gardena, Hawthorne, and Manhattan Beach are billed in the following proportions:
   Q1-35%, Q2-25%, Q3-25%, Q4-15%
2. Culver City, El Segundo, and Hermosa Beach are billed evenly throughout the year, 25% per quarter.
3. GST Maintenance, Verizon Wireless DAC charges, Sprint DAC Charges, and Sprint modems are billed with 4th quarter assessments.
4. In accordance with the Cost Allocation Policy, Technical Services Division Workload Support Charges are now included in this assessment which is billed quarterly.