

A G E N D A
REGULAR MEETING OF THE EXECUTIVE COMMITTEE AND USER COMMITTEE
TUESDAY, OCTOBER 20, 2026, 2:00 PM
SOUTH BAY REGIONAL PUBLIC COMMUNICATIONS AUTHORITY
SECOND FLOOR CONFERENCE ROOM
4440 W. BROADWAY, HAWTHORNE, CA

A. **CALL TO ORDER**

B. **ROLL CALL**

1. Executive Committee
2. User Committee

C. **PUBLIC DISCUSSION**

Members of the public will be given the opportunity to directly address the Executive Committee and User Committee on any matter within the subject matter jurisdiction of the Authority, including items on the agenda.

D. **EXECUTIVE COMMITTEE CONSENT CALENDAR**

1. Minutes from August 22, 2026
APPROVE
2. Check Register – August 2026
RECEIVE AND FILE
3. Check Register – September 2026
RECEIVE AND FILE
4. FY 2025/26 Budget Performance Report – Q4
RECEIVE AND FILE
5. FY 2026/27 Budget Performance Report – Q1
RECEIVE AND FILE
6. Approve a Change Purchase Order in the Amount of \$25,000 to Smart Janitorial Incorporated for Janitorial Services
APPROVE AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE PURCHASE ORDER
7. Approve a Change Purchase Order in the Amount of \$200,000 to CDW Government Corporation for Supplies and Services
APPROVE AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE PURCHASE ORDER
8. Approve a Change Purchase Order in the Amount of \$25,000 to WATTCO for Supplies and Services
APPROVE AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE PURCHASE ORDER

E. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

F. **EXECUTIVE COMMITTEE GENERAL BUSINESS**

1. Executive Director's Update Strategic Plan
RECEIVE AND FILE
2. Executive Director's Update Versaterm CAD Project
RECEIVE AND FILE
3. Executive Director's Update on Technical Services
RECEIVE AND FILE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Assistant at 310-973-1802 ext. 100. Notification 48 hours prior to the meeting will enable the JPA to make reasonable arrangements to ensure accessibility to this meeting [28CFR35. 102-35. 104 ADA Title II].

4. Executive Director's Update on Staffing and Training
RECEIVE AND FILE

G. **USER COMMITTEE CONSENT CALENDAR**

1. Minutes from August 22, 2026
APPROVE

H. **ITEMS REMOVED FROM CONSENT CALENDAR**

I. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

J. **ADJOURNMENT**

Posting Date/Time: October 15, 2026/5:00PM
Signature:



Kristin Miller, Executive Director

D-1

**MINUTES OF THE REGULAR EXECUTIVE
COMMITTEE AND THE USER COMMITTEE**

AUGUST 18, 2026

A. CALL TO ORDER

The Executive Committee and User Committee convened in a regular joint session at 2:06PM on Tuesday, August 18, 2026, in the second-floor conference room of the South Bay Regional Public Communications Authority at 4440 West Broadway, Hawthorne, CA.

B. ROLL CALL

Present: City Manager Clint Osorio, City of Gardena
City Manager Vontray Norris, City of Hawthorne
City Manager Talyn Mirzakhani, City of Manhattan Beach
Chief Todd Fox, Gardena Police Department
Chief Eric Lane, Hawthorne Police Department
Chief Jesse Alexander, Manhattan Beach Fire Department
Chief Rachel Johnson, Manhattan Beach Police Department

Also Present: Executive Director Kristin Miller
Operations Manager Shannon Kauffman
Administrative Services Manager Megan Cunningham
Finance Manager Vanessa Alfaro
Executive Assistant Cristina Manley
Jennifer Petrusis General Counsel, RWG

C. PUBLIC DISCUSSION

None.

D. EXECUTIVE COMMITTEE CONSENT CALENDAR

1. Minutes from July 21, 2026
APPROVE
2. Check Register – July 2026
RECEIVE AND FILE
3. Cash Investment Report for June 30, 2026
RECEIVE AND FILE

MOTION: City Manager Mirzakhani moved to approve the Executive Committee Consent Calendar Items 1-3. The motion was seconded by City Manager Osorio and passed by a vote of 3-0.

E. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

F. EXECUTIVE COMMITTEE GENERAL BUSINESS

1. Revisions to the Purchasing Policy
CONSIDER WHETHER TO RECOMMEND THAT THE BOARD OF DIRECTORS ADOPT A RESOLUTION AMENDING THE PURCHASING POLICY

Finance Manager Alfaro presented on revisions to the Purchase Policy (authority limits). Staff recommended changes to the existing purchasing policy, established under Resolution No. 352 (adopted September 2022).

Proposed Changes:

- Increase Executive Director's purchasing authority from \$25,000 to \$50,000 for purchase orders and contracts (supplies, services, equipment, specially trained professional services).
- Increase Executive Director's authority to approve emergency purchases exceeding \$50,000, subject to Executive Committee ratification within 60 days.
- Increase the formal bid limit requirement from \$50,000 to \$75,000.

Rationale:

- Increase efficiency and ensure agility in procuring goods and services in a timely manner, given current economic conditions.
- Align with other public agencies in California, many of which are revising their purchasing policies and thresholds.
- Member cities of the authority have either revised or are in the process of revising their own thresholds.

Consensus was reached for staff to move forward with the recommendation to the Board of Directors at an upcoming meeting for consideration.

2. Executive Director's Update on Versaterm CAD Project

RECEIVE AND FILE

Bill Romesburg provided an update on the Versaterm CAD project.

Westnet Interface: The Westnet team finished installations. Commline installed on the radio side. Expected completion is next week, with small configuration for functionality and voice remaining.

CLETS Interface: Status is unchanged from the last two months; the application is

"parked in Sacramento with DOJ."

- DOJ assigned analyst: David Luong
- DOJ sent approximately 35 questions, which were answered within a couple days. Another dozen questions were sent and answered, some being repeats.
- DOJ questions included requests for all technology work done by consortium cities over the last 15 years, whether Mark43 is interfaced with CAD, the status of Tiburon, and locations of remote CAD sites.
- Josh Armstrong, IT Manager Lead for Hawthorne Police Department and a member of the state 911 board, is involved. A position within CLETS opened that he could potentially fill, which could allow him to "approve this application in five minutes."
- DOJ Meeting: Josh Armstrong is in Sacramento this week, meeting with David Long and the entire DOJ review committee on Thursday to "get firsthand knowledge about what it is that they really want" and hopefully give a timeline.
- Timeline Issues: DOJ's standard response for a timeline is "four to six months," which translates to somewhere between October 4th and December 4th. The primary need is to know "when we can have a test line" to configure and prepare for go-live.

Go-Live Date:

Current target go-live date: October 19th. This date could change again, if no progress is made with CLETS, as CLETS must be operational before go-live approval.

Previous go-live date: September 21st (no longer viable).

Logistical Considerations: Scheduling trainers, staff readiness, and managing Staff time off/vacations are impacted by date changes. A firm date from DOJ is needed.

Chief Alexander asked about the readiness of AVL and the full implementation of all nature codes.

Bill Romesburg explained the map status and issues. Culver City map potential issue if the map is not returned in time, meaning it "won't be able to include it in the CAD on their responses out of the city." Culver City is part of LA County.

- General Map Layers: All desired are built, and AVO will be ready as "here layers" are being put back. No issues with general map layers.
- ADRR Routing Layers Issue: An issue occurred when adding two layers for ADRR routing, which "pulled all the addresses in with it," creating 148,000 errors. Pulling the addresses back out and resubmitting this week.
- Testing and Training: Testing will definitely occur prior to going live, waiting last load of the map. A training date will be put together after testing is completed.

Go-Live Support:

- Versaterm Support: Versaterm staff will be on site for the before and after we go live to solve issues/emergencies or critical errors that happen.
- IT Department Awareness: Need to ensure IT from all departments are aware for the first week of go-live. We'll make sure we get that out to everyone. It is important that each city is available and get the contact information.

3. Executive Director's Update on Staffing and Recruitment

RECEIVE AND FILE

Administrative Services Manager Cunningham provided a staffing update.

- Full-time Operators: 28 total. Three full-time operators lost in the last month.
- In Training: 3 full-time employees are currently in training (2 in the call taking phase, 1 in PD training).
- Call Takers: 7 full-time employees are call takers only at this point, recently released from the call taking phase and will soon enter the next phase training.
- Temporary Employees: 3 (a third temporary was hired, helping to offset losses.)
- Part-time Employees: 10
- Recruitment & Backgrounds: 7 candidates are still actively in backgrounds. 5 candidates are possibly starting September 2nd.

New Online Critical Test Implementation

- Status: Work in progress; more details expected next month.
- Process: A new online critical test has been implemented. The test is proctored and sent via email to complete and return the test. Applicants have 7 days from the date of the email to complete and return the test.
- Baseline & Modification: A sampling was taken from current internal employees to establish a baseline. This baseline helps focus on modules directly related to services provided to communities. The system allows for modification, revision, addition, or deletion of modules as needed without lowering existing standards.
- Benefits & Goals: Aims to help maintain the same volume of viable candidates seen in previous months. Allows prioritizing the

implementation of CAD (Computer-Aided Dispatch) simultaneously. Computers previously used for in-person testing will now be used to train personnel for the transition to Versaterm, enabling simultaneous training and recruitment. Helps workload by reducing intake of unknown applicants and no-shows for scheduled tests.

Initial Results (as of report):

- 248 applications received.
- 241 tests sent out via email.
- 21 applicants have until August 20th to complete the test.
- 123 applicants have taken the test so far.
- 14 applicants have passed.

Technical Details of Proctoring:

- It is the same critical test, but now offered online and proctored. The proctoring system provided alerts (high, medium, low) based on applicant's behavior (e.g., head down, talking).
- The system has screenshots and records video.
- Applicants must show their ID and verify their identity.
- It monitors the applicant's screen, providing a side-by-side view of what they are looking at and doing.
- Catches attempts to get help (e.g., "hey, Alexa").
- Includes a behavioral and personality test, which is now integrated into the main test (previously given on a different date and time).
- Allows statistical analysis to identify "where those areas are that are harder for people and kind of take that level down.
- The system's effectiveness is being gauged by comparing pass rates to previous in-house experiences.
- Expected to be "very good and successful in, in the long run."

4. Executive Director's Update Technical Services

RECEIVE AND FILE

Administrative Services Manager Cunningham presented a Technical Services update – Vehicle Projections & Full Builds

Vehicle Acquisition Estimates (New Fiscal Year):

- Outreach to cities for vehicle acquisition estimates for the new fiscal year.
- Still waiting on exact numbers from El Segundo Fire, El Segundo PD, and Manhattan Beach PD.

Current Projections for New Fiscal Year (Full Builds):

- Culver City Fire: 0 vehicles
- Culver City PD: 19 vehicles (2 motorcycles, 17 vehicles).
- Gardena: 5 vehicles
- Hawthorne: 5 vehicles
- Hermosa Beach 3 vehicles
- Manhattan Beach Fire: 2 ambulances (F250 already in their city)

Total projected vehicles for full builds (new fiscal year): about 35 vehicles

Outstanding vehicles from last fiscal year: 8 vehicles still remaining for full builds, located in city public works or city yards. Currently being worked on, is 4 vehicles on site.

Full Builds Completed (Fiscal Year 25/26):

- Total number of full builds: 88
- 10 full builds completed downstairs since the last meeting on July 20th, noted as potentially the most completed since tracking began.
- 8 full builds were completed in the meeting prior to July 20th.

Assessment Update

- Consultant Engagement: Consultants will be on site next week, August 24-26, to meet with staff and complete interviews with technicians.
- Bi-weekly Meetings: Bi-weekly meetings have started with the consultants, focusing on “actionable recommendation and just data that they’ve collected from having interviewing personnel in the cities and then interviewing the techs downstairs to try to determine where we go from here.”
- Consultants expect to present findings within 90 days for committee action.

G. **ELECTION OF THE USER COMMITTEE CHAIRPERSON AND VICE-CHAIRPERSON FOR FISCAL YEAR 2026-2027**

MOTION: Chief Johnson moved to nominate Chief Alexander to serve as Chairperson of the User Committee during the Fiscal Year 2026-2027. The motion was seconded by Chief Lane and passed 4 – 0.

MOTION: Chief Fox moved to nominate Chief Lane to serve as Vice-Chairperson of the User Committee during Fiscal Year 2026-2027. The motion was seconded Chief Alexander and passed 4 – 0.

H. **USER COMMITTEE CALENDAR**

1. Minutes from June 16, 2026
APPROVE

MOTION: Chief Johnson moved to approve the User Committee Consent Calendar Item 1. The motion was seconded by Chief Fox and passed by vote of 4-0.

I. **ITEMS REMOVED FROM CONSENT CALENDAR**

J. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

City Manager Norris appreciated staff for attending National Night Out.

Executive Director Miller thanked the cities for invitations (NNO); staff enjoyed visits.

Chief Alexander reported Intterra Aware California Campaign:

A program linked to Intterra, going public next Monday, will show how Intterra works with dispatch centers. Los Angeles County only has two dispatch centers in LA County do not have their departments on Entera: Culver City and Redondo refusing to do it. The public downloading the Aware CA app will not see Culver City. Chief Alexander recommends dispatchers should be prepared for potential calls regarding Culver City not appearing on the app. The campaign is expected to be “a very good campaign that’s supposed to roll out next week.”

K. **CLOSED SESSION**

The Executive Committee entered closed session at 2:34PM and returned at 3:26PM with no reportable action taken.

1. PUBLIC EMPLOYMEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957(b)(1)
Title: Executive Director

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L. **ADJOURNMENT**

The meeting was adjourned at 3:26PM.

D-2



Check Register FY 2025-26

August 2026

<u>Accounts Payable Check Issued Date</u>	<u>Total Check Amount</u>	<u>Notes</u>
August 7, 2026	\$176,220.89	
August 14, 2026	\$197,353.60	
August 21, 2026	\$114,318.84	
August 28, 2026	\$220,087.37	
Accounts Payable Total	\$707,980.70	

Payroll Checks Issued Date

August 7, 2026	\$194,306.31
August 21, 2026	\$197,688.19
Payroll Total	\$391,994.50

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
21095	8/7/2026	00696	GUARDIAN	533654-08	7/22/2026	GUARDIAN - DENTAL,VISION,	5,793.13	5,793.13
21096	8/7/2026	00058	CALPERS	1000000183623	7/14/2026	HEALTH PREMIUMS - AUGUS	59,727.08	59,727.08
21097	8/7/2026	00219	INTERNAL REVENUE SEF	Ben43395	8/7/2026	FEDERAL WITHHOLDING TAX	38,481.23	38,481.23
21098	8/7/2026	00223	EMPLOYMENT DEVEL DE	Ben43399	8/7/2026	STATE DISABILITY INSURANC	16,646.75	16,646.75
21099	8/7/2026	00222	STATE DISBURSEMENT L	Ben43403	8/7/2026	SUPPORT: PAYMENT	184.62	184.62
21100	8/7/2026	00058	CALPERS	Ben43397	8/7/2026	PERS RETIREMENT: PAYMEN	33,933.86	33,933.86
21101	8/7/2026	00221	MISSIONSQUARE RETIRE	Ben43393	8/7/2026	DEFERRED COMPENSATION	19,228.18	19,228.18
59673	8/7/2026	00218	CWA LOCAL 9400	Ben43389	8/7/2026	UNION DUES CWA: PAYMENT	64.44	64.44
59674	8/7/2026	00217	INTL BROTHERHOOD OF	Ben43391	8/7/2026	UNION DUES TEAMSTERS: P	1,045.00	1,045.00
59675	8/7/2026	00996	WAGEWORKS INC., HEAL	Ben43401	8/7/2026	DEPENDENT CARE FSA: PAY	1,116.60	1,116.60
Sub total for BANK OF THE WEST:							176,220.89	

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
2416	8/14/2026	00651	FRONTIER	209-188-0077-04	8/1/2026	PHONE SERVICE 08/01/26 - 0	1,047.46	1,047.46
2417	8/14/2026	00012	CALIFORNIA WATER SER	5550731926	8/3/2026	FIRE PROTECTION SERVICE,	108.57	108.57
2418	8/14/2026	00070	GAS COMPANY, THE	059 194 8982 2	8/5/2026	GAS SERVICE HQ/ 07/03/2026	1,325.49	1,325.49
2419	8/14/2026	00069	SOUTHERN CALIFORNIA	700610392752	8/5/2026	ELECT SERV GRANDVIEW/ 0	264.66	264.66
2420	8/21/2026	01162	BMO COMMERCIAL CAR					
		01222	CENTRAL TIRE SERVICE	009239	7/2/2026	VEHICLE REPAIRS	1,126.22	
		00466	AMAZON MARKETPLACE	113-6669577-41	7/3/2026	HQ MAINTENANCE	906.84	
		00446	SOUTH BAY FORD	598061	7/23/2026	TAIL LIGHT SUPPLIES	884.60	
		00035	HOME DEPOT CREDIT SE	072126	7/21/2026	PARTS - BILLING	814.62	
		01220	CPCA	072126	7/21/2026	RISE CONFERENCE: WOMEN	575.00	
		01223	AXON	00362355	7/22/2026	GEN TECHNICAL SUPPLIES	552.50	
		01041	ZIP RECRUITER	65253793	7/4/2026	RECRUITMENT	549.00	
		00058	CALPERS	W9NST63SD6Y	7/28/2026	CALPERS EDUCATIONAL FO	549.00	
		00058	CALPERS	VNN3L56VQW3	7/28/2026	CALPERS EDUCATION FORU	549.00	
		01183	INDEED, INC.	USI26-05648712	7/8/2026	RECRUITMENT	503.10	
		01183	INDEED, INC.	USI26-05967455	7/23/2026	RECRUITMENT	500.76	
		01183	INDEED, INC.	USI26-06120089	7/30/2026	RECRUITMENT	500.65	
		01183	INDEED, INC.	USI26-05802268	7/15/2026	RECRUITMENT	500.25	
		00673	EXPEDIA	7350105844445	7/22/2026	RISE CONFERENCE LODGIN	474.97	
		00228	COSTCO MEMBERSHIP	1302705313	7/28/2026	RECRUITMENT & JANITORIA	367.86	
		00199	GOVT FINANCE OFFICER	071626	7/16/2026	WEBINAR: BEST PRACTICES	350.00	
		01183	INDEED, INC.	USI26-05425681	7/2/2026	RECRUITMENT	316.80	
		00466	AMAZON MARKETPLACE	11102900015359	7/17/2026	PARTS - BILLING	309.36	
		00610	DIRECTV	065190124X260	7/4/2026	CABLE SERVICE	302.99	
		00466	AMAZON MARKETPLACE	111-5875628-40	7/22/2026	PARTS - BILLING	296.01	
		00981	SAM'S CLUB	10436495663	7/2/2026	EMPLOYEE WELLNESS PRO	292.33	
		01199	AMAZON WEB SERVICES	2715752649	7/2/2026	AMAZON CLOUD COMPUTIN	280.80	
		00981	SAM'S CLUB	10440089591	7/15/2026	EMPLOYEE WELLNESS PRO	260.15	
		01100	CALNENA INC	4200605	7/21/2026	2026 CALNENA CONFERENC	250.00	
		00199	GOVT FINANCE OFFICER	071626-2	7/16/2026	MEMBERSHIP RENEWAL	250.00	
		00591	PIZZA HUT #026174	070126	7/1/2026	FIFA CELEBRATION - GRAVE	232.29	
		01165	GOVERNMENT TAX SEMI	0025346	7/28/2026	WEBINAR: 1099 INFORMATIO	225.00	
		00052	PARADISE AWARDS	44173	7/2/2026	EMPLOYEE AWARD - ENGRA	192.27	
		00485	MONOPRICE, INC.	24858728	7/1/2026	PARTS - BILLING	191.61	

Bank : bow BANK OF THE WEST		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		01047	GODADDY	4145326627	7/23/2026	WEBSITE HOST SUBSCRIPTI	184.98
		00714	DOOR DASH	070526	7/5/2026	4TH OF JULY CELEBRATION .	165.80
		00466	AMAZON MARKETPLACE	11102900015359	7/22/2026	PARTS - BILLING	154.68
		00466	AMAZON MARKETPLACE	113-1392139-97	7/3/2026	GEN TECHNICAL SUPPLIES	150.78
		00915	GOLD GAS	070226	7/2/2026	FUEL (VAN)	150.00
		00311	APCO INTERNATIONAL	1243775	7/22/2026	ANNUAL MEMBERSHIP DUES	142.00
		00981	SAM'S CLUB	10437715084	7/6/2026	EMPLOYEE WELLNESS PROG	133.20
		01179	FACEBOOK	2733906208215	7/22/2026	RECRUITMENT	123.51
		01219	CAVA	071426	7/14/2026	WORKING LUNCH - MERCUR	119.46
		01219	CAVA	072426	7/24/2026	WORKING LUNCH - STAFF MI	110.79
		00877	TRAINHR	TNG74643	7/8/2026	WEBINAR - HOW TO DISCIPL	110.00
		00714	DOOR DASH	070626(2)	7/6/2026	4TH OF JULY CELEBRATION .	105.86
		00466	AMAZON MARKETPLACE	072626-3	7/26/2026	REIMBURSED - CHARGED BY	91.44
		00761	BOX	INV13741472	7/26/2026	SOFTWARE SERVICES	90.00
		00981	SAM'S CLUB	10440515748	7/16/2026	EMPLOYEE WELLNESS PROG	82.02
		00466	AMAZON MARKETPLACE	111-9130706-74	7/21/2026	PARTS - BILLING	72.92
		00466	AMAZON MARKETPLACE	111-6668888-44	7/21/2026	GEN TECHNICAL SUPPLIES	69.24
		00981	SAM'S CLUB	10437936418	7/7/2026	EMPLOYEE WELLNESS PROG	67.76
		00466	AMAZON MARKETPLACE	111-1905421-77	7/28/2026	PARTS - BILLING	64.06
		00466	AMAZON MARKETPLACE	112-0647866-72	7/12/2026	OFFICE SUPPLIES	63.92
		01218	ARCO GASOLINE	485576	7/28/2026	FUEL	60.00
		00714	DOOR DASH	072926	7/30/2026	CRISTY'S DONUTS - TECH W	52.71
		00466	AMAZON MARKETPLACE	072926	7/29/2026	REIMBURSED - CHARGED BY	50.48
		01046	PELTON	070126	7/1/2026	PELTON ALL ACCESS	49.99
		00466	AMAZON MARKETPLACE	114-5253133-63	7/1/2026	OFFICE SUPPLIES	44.19
		00466	AMAZON MARKETPLACE	113-7147835-22	7/8/2026	GEN TECHNICAL SUPPLIES	36.22
		00466	AMAZON MARKETPLACE	113-4653010-35	7/1/2026	GEN TECHNICAL SUPPLIES	33.14
		00574	MUTUAL PROPANE	551824	7/2/2026	GEN TECHNICAL SUPPLIES	32.62
		00714	DOOR DASH	070626	7/6/2026	4TH OF JULY CELEBRATION .	32.35
		00466	AMAZON MARKETPLACE	072626-2	7/26/2026	REIMBURSED - CHARGED BY	32.28
		00466	AMAZON MARKETPLACE	072926-2	7/29/2026	REIMBURSED - CHARGED BY	27.43
		00466	AMAZON MARKETPLACE	072526	7/25/2026	REIMBURSED - CHARGED BY	27.38
		00466	AMAZON MARKETPLACE	111-4627772-33	7/22/2026	PARTS - BILLING	17.54
		00466	AMAZON MARKETPLACE	114-2149115-71	7/3/2026	OFFICE SUPPLIES	15.44
		00466	AMAZON MARKETPLACE	072626	7/26/2026	REIMBURSED - CHARGED BY	8.97

Bank : bow BANK OF THE WEST		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		00981	SAM'S CLUB	10436495663 R	7/2/2026	EMPLOYEE WELLNESS PRO	-11.78
		00981	SAM'S CLUB	10436495663- R	7/2/2026	EMPLOYEE WELLNESS PRO	-36.98
59602	7/3/2026	01211	SHARP PERFORMANCE I	1136	6/25/2026	ANNUAL SUBSCRIPTION	24,800.00
59676	8/14/2026	00297	AT&T, ATT CALNET	0025640469	8/3/2026	PHONE SERVICE 07/03/26-08	514.41
59677	8/14/2026	00064	AT&T, ATT PAYMENT CEN	960 461-1623 55	8/1/2026	PHONE SERVICE 08/01/2026-	5,030.07
59678	8/14/2026	00014	CDW GOVERNMENT, INC	AK4KT1U	8/3/2026	CDW-G BILLABLE PARTS	406.69
				AK5UY8P	8/11/2026	CDW-G BILLABLE PARTS	216.86
59679	8/14/2026	00017	CHEM PRO LLC	IN257822	8/1/2026	QUARTERLY WATER TREATM	96.05
59680	8/14/2026	00225	COMMLINE INC	0548400-IN	7/31/2026	PUBLIC SAFETY RADIO SYST	16,500.00
				0549382-IN	8/11/2026	APX 8500 CONSOLETTTE UPG	12,325.00
59681	8/14/2026	01051	COMPASS GROUP USA IN	SOC344580	7/29/2026	COFFEE VENDING SERVICES	484.49
59682	8/14/2026	00407	COSCO FIRE PROTECTIC	1000788130	7/28/2026	ANNUAL MAINTENANCE	3,400.00
				1000779016	5/29/2026	ANNUAL MAINTENANCE	974.00
59683	8/14/2026	00354	CUNNINGHAM, MEGAN	071526	7/15/2026	EMPLOYEE EXPENSE REIMB	109.31
59684	8/14/2026	01069	DOCUMENT CONSULTING	140394	8/1/2026	COPIER LEASE & PRINTING	444.49
59685	8/14/2026	00104	DOHRMANN, DAWN	080626	8/6/2026	MILEAGE REIMBURSEMENT	67.64
59686	8/14/2026	00785	EXPERIAN	6000327094	8/1/2026	CREDIT CHECK/MONITORING	77.24
59687	8/14/2026	00008	FEDERAL SIGNAL CORP	9266997	8/5/2026	FEDERAL SIGNAL CORP BILL	2,259.38
				9261818	7/29/2026	FEDERAL SIGNAL CORP BILL	307.10
				9269233	8/7/2026	FEDERAL SIGNAL CORP BILL	245.48
59688	8/14/2026	01089	FOSTER & FOSTER, INC.	42441	6/30/2026	OPEB VALUATION AS OF JUN	13,500.00
59689	8/14/2026	00651	FRONTIER	7002Z664-S-262	8/5/2026	PHONE SERV 08/05/26-09/04/	8,626.40
				7002Z665-S-262	8/5/2026	PHONE SERV 08/05/26-09/04/	5,929.34
59690	8/14/2026	00027	HAVIS INC.	SIN369482	7/29/2026	HAVIS INC BILLABLE PARTS	16,709.56
59691	8/14/2026	00867	JOE MAR POLYGRAPH	26-022 SBRPCA	7/28/2026	PRE-EMPLOYMENT POLYGR	750.00
59692	8/14/2026	00799	LA UNIFORMS & TAILORIN	33696	7/3/2026	UNIFORM SETS	485.87
				32850	5/12/2026	UNIFORM SETS	452.83
				33697	7/3/2026	UNIFORM SETS	419.40
				33725	7/3/2026	UNIFORM SETS	99.34
				33724	7/3/2026	UNIFORM SETS	99.34
59693	8/14/2026	00442	LAWSON PRODUCTS, INC	9313703268	8/10/2026	PARTS - BILLING	546.98
				9313651701	7/22/2026	PARTS - BILLING	168.66
				9313687802	8/4/2026	PARTS - BILLING	95.34
				9313655640	7/23/2026	PARTS - BILLING	11.62
59694	8/14/2026	00956	MARTINEZ LANDSCAPING	124600	8/6/2026	HQ- MAINTENANCE - LANDS	500.00

Bank : bow BANK OF THE WEST		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
59695	8/14/2026	01214	MERCURY ASSOCIATES, 1	7/27/2026	COMPREHENSIVE FLEET AS	21,441.67	21,441.67
59696	8/14/2026	00331	1	8/1/2026	MONTHLY ELEVATOR MAINTI	864.44	864.44
59697	8/14/2026	00047	MITSUBISHI ELECTRIC IN 575920	8/5/2026	MOTOROLA SOLUTIONS INC	2,040.94	
			8282377051	8/10/2026	MOTOROLA SOLUTIONS INC	755.20	
			8282379506	8/5/2026	MOTOROLA SOLUTIONS INC	10.46	2,806.60
			8282377386	8/11/2026	RECRUITMENT - BG PROCES	435.00	435.00
59698	8/14/2026	01167	NOTARY PUBLIC CENTEF 00328	8/1/2026	MILEAGE REIMBURSEMENT	19.76	19.76
59699	8/14/2026	01224	POLIAK, ASHLEY 080126	7/29/2026	EMPLOYEE EXPENSE REIMB	44.08	44.08
59700	8/14/2026	01204	PONCE DE LEON, BRIAN/ 072926	8/11/2026	HQ MAINTENANCE	3,975.96	
59701	8/14/2026	01189	PRIME SC MECHANICAL I 6518-01	7/31/2026	HQ MAINTENANCE	1,415.00	
			6490-01	7/31/2026	HQ MAINTENANCE	865.00	
			6503-01	7/23/2026	HQ MAINTENANCE	660.00	6,915.96
			6516-01	8/1/2026	INTERNET REDUNDANCY CC	1,198.50	1,198.50
59702	8/14/2026	01022	RACE COMMUNICATIONS RC2343015	7/28/2026	FY 25-26 GENERAL COUNSEI	4,922.40	
59703	8/14/2026	00818	RICHARDS,WATSON & GE 0259705	7/28/2026	FY 25-26 GENERAL COUNSEI	398.20	5,320.60
			0259706	7/28/2026	POST TRAINING / LOPEZ, J &	744.00	744.00
59704	8/14/2026	01126	RIO HONDO COM COLLEI X26-95-ZSBR	7/30/2026	PRE-EMPLOYMENT PSYCHO	400.00	400.00
59705	8/14/2026	00144	SAXE-CLIFFORD PHD, SL 26-0730-4	8/1/2026	JANITORIAL CLEANING SERV	4,950.00	4,950.00
59706	8/14/2026	00824	SMART JANITORIAL, COM SR-2172	8/1/2026	COMMUNICATIONS CONTRA	3,054.89	3,054.89
59707	8/14/2026	00266	SPECTRUM FIRM INC, TH 2491898010801	8/3/2026	BACKGROUND INVESTIGATI	1,900.00	1,900.00
59708	8/14/2026	01186	TL INVESTIGATIONS & CC 1018	7/22/2026	TYLER ERP PRO 10 PROFES	240.00	240.00
59709	8/14/2026	00044	TYLER TECHNOLOGIES, 025-561341	7/23/2026	GPD DAC CHARGES 06/24/26	1,767.12	
59710	8/14/2026	00171	VERIZON WIRELESS 6149403951	7/23/2026	DAC CHARGES HPD/ 06/24/26	1,229.38	
			6149343738	7/23/2026	MODEM SVC. MBPD/ 06/24/26	1,034.43	
			6149328281	7/23/2026	MODEM SVC. MBPD/ 06/24/26	138.12	4,169.05
			6149328282	8/4/2026	QUOTE NO. 43548 OFFICE FL	7,621.60	7,621.60
59711	8/14/2026	01221	WESTERN OFFICE LA INC 43548				
Sub total for BANK OF THE WEST:							197,353.60

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
21102	8/21/2026	00219	INTERNAL REVENUE SEF Ben43563	8/21/2026	FEDERAL WITHHOLDING TAX	41,378.81	41,378.81
21103	8/21/2026	00223	EMPLOYMENT DEVEL DE Ben43567	8/21/2026	STATE DISABILITY INSURANC	17,770.35	17,770.35
21104	8/21/2026	00222	STATE DISBURSEMENT L Ben43571	8/21/2026	SUPPORT: PAYMENT	184.62	184.62
21105	8/21/2026	00058	CALPERS Ben43565	8/21/2026	PERS RETIREMENT: PAYMEN	32,403.67	32,403.67
21106	8/21/2026	00221	MISSIONSQUARE RETIRE Ben43561	8/21/2026	DEFERRED COMPENSATION	19,175.49	19,175.49
59712	8/21/2026	00002	AFLAC Ben43555	8/21/2026	AFLAC INSURANCE: PAYMEN	1,285.36	1,285.36
59713	8/21/2026	00218	CWA LOCAL 9400 Ben43557	8/21/2026	UNION DUES CWA: PAYMENT	64.44	64.44
59714	8/21/2026	00217	INTL BROTHERHOOD OF Ben43559	8/21/2026	UNION DUES TEAMSTERS: P	939.50	939.50
59715	8/21/2026	00996	WAGeworks INC., HEAL Ben43569	8/21/2026	DEPENDENT CARE FSA: PAY	1,116.60	1,116.60
Sub total for BANK OF THE WEST:							114,318.84

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
59716	8/28/2026	01188	HOSPITAL ASSOCIATION H08090	4/17/2026	REDDINET INTERFACE FOR \	6,723.00	6,723.00
59717	8/28/2026	00087	LIEBERT CASSIDY & WHI 327875	6/30/2026	FY 25-26 LEGAL SERVICES	727.50	
			322444	4/30/2026	FY 25-26 LEGAL SERVICES	436.50	
			325490	5/31/2026	FY 25-26 LEGAL SERVICES	194.00	1,358.00
59718	8/28/2026	01169	MICHAEL KIM, MD 2	8/20/2026	MEDICAL DIRECTOR SERVIC	1,200.00	1,200.00
59719	8/28/2026	00819	OCCUPATIONAL HEALTH 91304055	6/5/2026	PRE-EMPLOYMENT MEDICAL	928.00	928.00
59720	8/28/2026	00144	SAXE-CLIFFORD PHD, SL 25-0915-9	9/15/2025	PRE-EMPLOYMENT PSYCHO	400.00	
			26-0302-4	3/2/2026	PRE-EMPLOYMENT PSYCHO	400.00	
			26-0521-7	5/21/2026	PRE-EMPLOYMENT PSYCHO	400.00	1,200.00
59721	8/28/2026	00996	WAGEWORKS INC., HEAL INV8582422	6/30/2026	FSA PAYMENT BALANCE FOF	297.11	
			INV8663617	6/30/2026	FSA PAYMENT BALANCE FOF	25.50	322.61
Sub total for BANK OF THE WEST:							11,731.61

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2421	8/28/2026	00069	SOUTHERN CALIFORNIA 700440732476	8/13/2026	ELECT SERV GRANDVIEW/ 0	22,904.27	22,904.27
2422	8/28/2026	00069	SOUTHERN CALIFORNIA 700383926852	8/19/2026	ELEC SERV PUNTA/ 07/21/26	1,193.16	1,193.16
2423	8/28/2026	00012	CALIFORNIA WATER SER 4675328235	8/19/2026	WATER SERV HQ/ 06/17/26-07	428.90	428.90
2424	8/28/2026	00824	SMART JANITORIAL, COM SR-1755 (balanc	7/1/2026	JANITORIAL CLEANING SERV	4.95	4.95
2425	8/28/2026	00411	PITNEY BOWES 8000-9090-0888	8/2/2026	POSTAGE METER FOR MAIL	149.00	149.00
59722	8/28/2026	00810	& ASSOCIATES, MAX PAR 10473	8/10/2026	WEBSITE MAINTENANCE SEI	250.00	250.00
59723	8/28/2026	00297	AT&T, ATT CALNET 000025682106	8/20/2026	PHONE SERV 07/13/26-08/12/	3,294.22	
			000025689303	8/13/2026	PHONE SERV 07/13/26-08/12/	262.75	
			000025686240	8/13/2026	PHONE SERV 07/13/26-08/12/	243.22	3,800.19
59724	8/28/2026	01138	AUST, JENNIFER 082826	8/28/2026	RETIREE MED PREM/SEPT 20	38.00	38.00
59725	8/28/2026	00014	CDW GOVERNMENT, INC AK5178D	8/12/2026	CDW-G BILLABLE PARTS	48,403.88	
			AK5189C	8/12/2026	CDW-G BILLABLE PARTS	630.86	
			AK6PW8W	8/18/2026	CDW-G BILLABLE PARTS	126.18	49,160.92
59726	8/28/2026	00439	CIT COM, INC. 2026-19	8/1/2026	CAD SYSTEM IMPLEMENTATI	11,660.00	11,660.00
59727	8/28/2026	00101	CORDOVA, TONY 082826	8/28/2026	RETIREE MED PREM/SEPT 20	588.00	588.00
59728	8/28/2026	00081	COSTON, SHANDER 082826	8/28/2026	RETIREE MED PREM/SEPT 20	338.00	338.00
59729	8/28/2026	00103	DIVINITY, TANJI 082826	8/28/2026	RETIREE MED PREM/SEPT 20	588.00	588.00
59730	8/28/2026	00105	EBERLE, KELLE 082826	8/28/2026	RETIREE MED PREM/SEPT 20	338.00	338.00
59731	8/28/2026	00027	HAVIS INC. SIN371138	8/13/2026	HAVIS INC BILLABLE PARTS	2,574.88	2,574.88
59732	8/28/2026	00227	LA COUNTY FIRE DEPT IN0499726	8/27/2026	LACO/CUPA # AR0044522 LA	1,263.00	1,263.00
59733	8/28/2026	00087	LIEBERT CASSIDY & WHI 330201	7/31/2026	FY 26-27 LEGAL SERVICES	1,122.00	1,122.00
59734	8/28/2026	00113	MARTIN, LISA 082826	8/28/2026	RETIREE MED PREM/SEPT 20	338.00	338.00
59735	8/28/2026	00129	MC REYNOLDS, JENNIFE 082826	8/28/2026	RETIREE MED PREM/SEPT 20	338.00	338.00
59736	8/28/2026	00047	MOTOROLA SOLUTIONS, 8282379639	8/10/2026	MOTOROLA SOLUTIONS INC	31,769.84	
			8282383596	8/17/2026	MOTOROLA SOLUTIONS INC	2,641.39	34,411.23
59737	8/28/2026	00577	NEW LOOK AUTO DETAIL 5654	8/11/2026	YEARLY VEHICLE MAINTENA	120.00	120.00
59738	8/28/2026	00819	OCCUPATIONAL HEALTH 92141007	8/14/2026	RECRUITMENT – PRE-EMPLC	928.00	
			91883656	7/28/2026	RECRUITMENT – PRE-EMPLC	464.00	
			91969099	7/29/2026	RECRUITMENT – PRE-EMPLC	464.00	1,856.00
59739	8/28/2026	01005	ORKIN PEST CONTROL 301069913	8/20/2026	MAINTENANCE PEST CONTR	123.98	
			301069914	8/20/2026	MAINTENANCE PEST CONTR	91.59	215.57
59740	8/28/2026	00121	PINELA, ELIZABETH 082826	8/28/2026	RETIREE MED PREM/SEPT 20	588.00	588.00
59741	8/28/2026	01152	PRIMO BRANDS 06H8710314288	8/13/2026	RENTAL AND SERVICE OF W	51.98	51.98

Bank : bow BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
59742	8/28/2026	00144	SAXE-CLIFFORD PHD, SL 26-0811-5	8/11/2026	PRE-EMPLOYMENT PSYCHO	400.00	800.00	
			26-0820-5	8/20/2026	PRE-EMPLOYMENT PSYCHO	400.00		
59743	8/28/2026	00145	SETINA MFG CO INC 339147	8/24/2026	SETINA MANUFACTURING CO	6,093.62	9,520.15	
			338759	8/18/2026	SETINA MANUFACTURING CO	2,782.16		
			338844	8/19/2026	SETINA MANUFACTURING CO	500.26		
			338547	8/13/2026	SETINA MANUFACTURING CO	144.11		
59744	8/28/2026	00124	SMITH, KEVIN 082826	8/28/2026	RETIREE MED PREM/SEPT 20	338.00	338.00	
59745	8/28/2026	00106	SMITH, SANDRA 082826	8/28/2026	RETIREE MED PREM/SEPT 20	338.00	338.00	
59746	8/28/2026	00044	TYLER TECHNOLOGIES, CI100-00287546	7/16/2026	TYLER EDEN SOFTWARE SU	7,504.57	7,504.57	
59747	8/28/2026	01065	WAGeworks INC., HEAL INV9359087	8/24/2026	MONTHLY COMPLIANCE FEE	92.00	92.00	
59748	8/28/2026	00150	WATTCO 67534	8/12/2026	PARTS - BILLING	3,255.06	3,255.06	
59749	8/28/2026	00339	WESTNET, INC 30138	5/27/2026	FIRE STATION ALERTING SYS	52,187.93	52,187.93	
Sub total for BANK OF THE WEST:							208,355.76	

D-3



Check Register FY 2025-26

September 2026

<u>Accounts Payable Check Issued Date</u>	<u>Total Check Amount</u>	<u>Notes</u>
September 4, 2026	\$174,158.68	
September 11, 2026	\$206,681.77	
September 18, 2026	\$125,232.72	
September 25, 2026	\$159,030.24	
Accounts Payable Total	\$665,103.41	

Payroll Checks Issued Date

September 4, 2026	\$188,655.53
September 18, 2026	\$197,438.65
Payroll Total	\$386,094.18

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
21107	9/1/2026	00696	GUARDIAN	533654	9/1/2026	GUARDIAN - DENTAL, VISION	5,606.83	5,606.83
21108	9/4/2026	00058	CALPERS	1000000183975	8/14/2026	HEALTH PREMIUMS - SEPTEI	53,042.08	53,042.08
21109	9/4/2026	00219	INTERNAL REVENUE SEF	Ben43628	9/4/2026	FEDERAL WITHHOLDING TAX	44,203.15	44,203.15
21110	9/4/2026	00223	EMPLOYMENT DEVEL DE	Ben43632	9/4/2026	STATE DISABILITY INSURANC	18,045.15	18,045.15
21111	9/4/2026	00222	STATE DISBURSEMENT L	Ben43636	9/4/2026	SUPPORT: PAYMENT	184.62	184.62
21112	9/4/2026	00058	CALPERS	Ben43630	9/4/2026	PERS RETIREMENT: PAYMEN	32,382.60	32,382.60
21113	9/4/2026	00221	MISSIONSQUARE RETIRE	Ben43626	9/4/2026	DEFERRED COMPENSATION	18,626.21	18,626.21
59750	9/4/2026	00218	CWA LOCAL 9400	Ben43622	9/4/2026	UNION DUES CWA: PAYMENT	64.44	64.44
59751	9/4/2026	00217	INTL BROTHERHOOD OF	Ben43624	9/4/2026	UNION DUES TEAMSTERS: P	887.00	887.00
59752	9/4/2026	00996	WAGEWORKS INC., HEAL	Ben43634	9/4/2026	DEPENDENT CARE FSA: PAY	1,116.60	1,116.60
Sub total for BANK OF THE WEST:							174,158.68	

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
59753	9/11/2026	00936	BERKSHIRE HATHAWAY F	991026	9/3/2026	FY25-26 WORKER'S COMP - F	8,689.00	8,689.00
59754	9/11/2026	01168	GVP VENTURES, INC	11417	2/17/2026	RECRUITMENT SERVICES	7,000.00	7,000.00
Sub total for BANK OF THE WEST:							15,689.00	

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2426	9/11/2026	00069	SOUTHERN CALIFORNIA 700610392752	9/5/2026	ELECT SERV GRANDVIEW/ 0	234.96	234.96
2427	9/11/2026	00651	FRONTIER 209-188-0077-04	9/8/2026	PHONE SERVICE 09/01/26 - 0	1,047.46	1,047.46
2428	9/11/2026	00012	CALIFORNIA WATER SER 4675328235	8/31/2026	WATER SERV HQ/ 08/19/26-08	266.38	266.38
2429	9/11/2026	00411	PITNEY BOWES 3108043469	8/30/2026	POSTAGE METER FOR MAIL	243.74	243.74
59755	9/11/2026	00297	AT&T, ATT CALNET 000025778922	9/3/2026	PHONE SERVICE 08/03/26-09	514.41	514.41
59756	9/11/2026	00064	AT&T, ATT PAYMENT CEN 960 461-1623 55	9/1/2026	PHONE SERVICE 09/01/2026-	5,038.90	5,038.90
59757	9/11/2026	00014	CDW GOVERNMENT, INC AK8XI4Z	9/3/2026	CDW-G BILLABLE PARTS	5,896.19	
			AK7KT7X	8/25/2026	CDW-G BILLABLE PARTS	1,069.74	
			AK8YI2A	9/4/2026	CDW-G BILLABLE PARTS	626.19	7,592.12
59758	9/11/2026	00017	CHEM PRO LLC IN263133	9/1/2026	QUARTERLY WATER TREATM	100.51	100.51
59759	9/11/2026	00225	COMMLINE INC 0551481-IN	8/28/2026	PUBLIC SAFETY RADIO SYST	16,500.00	
			0551335-IN	8/27/2026	PUBLIC SAFETY RADIO SYST	874.00	
			0551336-IN	8/27/2026	PUBLIC SAFETY RADIO SYST	874.00	18,248.00
59760	9/11/2026	00731	D & R ELECTRONICS IN250024326	8/24/2026	VEHICLE OUTFITTING ~	10,182.00	10,182.00
59761	9/11/2026	00785	EXPERIAN 6000345604	8/29/2026	CREDIT CHECK/MONITORINC	77.24	77.24
59762	9/11/2026	00008	FEDERAL SIGNAL CORP 9280963	8/24/2026	FEDERAL SIGNAL CORP BILL	6,746.69	
			9282034	8/25/2026	FEDERAL SIGNAL CORP BILL	4,756.65	
			9284262	8/27/2026	FEDERAL SIGNAL CORP BILL	4,580.96	
			9286975	8/31/2026	FEDERAL SIGNAL CORP BILL	3,602.92	19,687.22
59763	9/11/2026	01226	FIBER ASSETCO LLC DBA 2222179	9/1/2026	DISCONNECTION FEE	2,310.00	2,310.00
59764	9/11/2026	00651	FRONTIER 7002Z664-S-262	9/5/2026	PHONE SERV 09/05/26-10/04/	8,626.40	
			7002Z665-S-262	9/5/2026	PHONE SERV 09/05/26-10/04/	5,929.40	14,555.80
59765	9/11/2026	00322	GEOSPATIAL TECHNOLO 19116	9/1/2026	SOFTWARE MAINTENANCE S	13,173.00	13,173.00
59766	9/11/2026	00027	HAVIS INC. SIN372202	8/19/2026	HAVIS INC BILLABLE PARTS	9,711.48	
			SIN374579	9/3/2026	HAVIS INC BILLABLE PARTS	1,126.03	
			SIN372771	8/24/2026	HAVIS INC BILLABLE PARTS	427.22	11,264.73
59767	9/11/2026	00799	LA UNIFORMS & TAILORIN 34509	8/27/2026	UNIFORM SETS	368.57	
			34458	8/25/2026	UNIFORM SETS	361.94	
			34541	8/28/2026	UNIFORM SETS	359.73	
			34590	8/28/2026	UNIFORM SETS	359.73	
			34380	8/21/2026	UNIFORM SETS	237.24	
			34213	8/12/2026	UNIFORM SETS	209.62	1,896.83
59768	9/11/2026	00442	LAWSON PRODUCTS, INC 9313751033	8/26/2026	PARTS - BILLING	973.12	973.12
59769	9/11/2026	00956	MARTINEZ LANDSCAPINC 124613	9/1/2026	HQ- MAINTENANCE - LANDSC	500.00	500.00

Bank : bow BANK OF THE WEST			(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
59770	9/11/2026	01214	MERCURY ASSOCIATES, MAI SBRPCA-1	8/31/2026	COMPREHENSIVE FLEET AS	21,441.67	21,441.67	
59771	9/11/2026	00331	578248	8/28/2026	HQ MAINTENANCE	9,427.00		
			579875	9/1/2026	MONTHLY ELEVATOR MAINTI	864.44	10,291.44	
59772	9/11/2026	00047	8282389458	8/26/2026	MOTOROLA SOLUTIONS INC	4,732.83		
			8282390187	8/27/2026	MOTOROLA SOLUTIONS INC	2,612.55		
			8282396688	9/9/2026	MOTOROLA SOLUTIONS INC	944.00		
			1411271202	8/28/2026	MOTOROLA SOLUTIONS INC	114.06	8,403.44	
59773	9/11/2026	01044	ON POWER INDUSTRIES 1724	9/2/2026	AUTOMATED FUEL POLISHIN	25,492.60	25,492.60	
59774	9/11/2026	01022	RACE COMMUNICATIONS RC2403839	9/1/2026	INTERNET REDUNDANCY CC	1,198.50	1,198.50	
59775	9/11/2026	00144	SAXE-CLIFFORD PHD, SL 26-0827-5	8/27/2026	PRE-EMPLOYMENT PSYCHO	400.00	400.00	
59776	9/11/2026	00145	SETINA MFG CO INC 337789	7/31/2026	SETINA MANUFACTURING CO	743.96	743.96	
59777	9/11/2026	00824	SMART JANITORIAL, COM SR-2597	9/1/2026	JANITORIAL CLEANING SERV	4,950.00	4,950.00	
59778	9/11/2026	00266	SPECTRUM FIRM INC, TH 2491898010901	9/1/2026	249189801 - COMMUNICATIO	3,054.89	3,054.89	
59779	9/11/2026	00036	TALLEY INCORPORATED 10474244	9/2/2026	PARTS - BILLING	344.49		
			10474214	9/1/2026	PARTS - BILLING	295.00	639.49	
59780	9/11/2026	00171	VERIZON WIRELESS 6151826198	8/23/2026	GPD DAC CHARGES 07/24/26	1,694.56		
			6151768372	8/23/2026	DAC CHARGES HPD/ 07/24/26	1,229.40		
			6151753554	8/23/2026	MODEM SVC. MBPD/ 07/24/26	989.09		
			6151381816	9/3/2026	CELL PH. CHGS: 07/19/26-08/	500.45		
			6151753555	8/23/2026	MODEM SVC. MBPD/ 07/24/26	138.08	4,551.58	
59781	9/11/2026	00481	WAYTEK, INC. 4101249	9/2/2026	PARTS - BILLING	1,918.78	1,918.78	
Sub total for BANK OF THE WEST:							190,992.77	

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
21114	9/18/2026	00219	INTERNAL REVENUE SEF Ben43706	9/18/2026	FEDERAL WITHHOLDING TAX	47,875.39	47,875.39
21115	9/18/2026	00223	EMPLOYMENT DEVEL DE Ben43710	9/18/2026	STATE DISABILITY INSURANC	19,511.77	19,511.77
21116	9/18/2026	00222	STATE DISBURSEMENT L Ben43714	9/18/2026	SUPPORT: PAYMENT	184.62	184.62
21117	9/18/2026	00058	CALPERS Ben43708	9/18/2026	PERS RETIREMENT: PAYMEN	34,736.31	34,736.31
21118	9/18/2026	00221	MISSIONSQUARE RETIRE Ben43704	9/18/2026	DEFERRED COMPENSATION	19,571.23	19,571.23
59782	9/18/2026	00002	AFLAC Ben43698	9/18/2026	AFLAC INSURANCE: PAYMEN	1,285.36	1,285.36
59783	9/18/2026	00218	CWA LOCAL 9400 Ben43700	9/18/2026	UNION DUES CWA: PAYMENT	64.44	64.44
59784	9/18/2026	00217	INTL BROTHERHOOD OF Ben43702	9/18/2026	UNION DUES TEAMSTERS: P	887.00	887.00
59785	9/18/2026	00996	WAGEWORKS INC., HEAL Ben43712	9/18/2026	DEPENDENT CARE FSA: PAY	1,116.60	1,116.60
Sub total for BANK OF THE WEST:							125,232.72

Bank : bow BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2430	9/22/2026	01162	BMO COMMERCIAL CAR				
		00014	CDW GOVERNMENT, INC	1CKSTG0	8/7/2026	CAD DEVICES	2,094.02
		01192	OZARK SPORTSMAN	5781	8/26/2026	PARTS - BILLING	1,059.98
		00944	ZOOM VIDEO COMMUNIC	INV366700869	8/19/2026	ZOOM WORKPLACE ANNUAL	671.58
		01220	CPCA	082426	8/24/2026	RISE CONFERENCE: WOMEN	575.00
		00228	COSTCO MEMBERSHIP	1309343483	8/24/2026	ADMIN OFFICE SUPPLIES	551.59
		01192	OZARK SPORTSMAN	5745	8/11/2026	PARTS - BILLING	529.99
		01183	INDEED, INC.	USI26-06807565	8/15/2026	RECRUITMENT	500.18
		01183	INDEED, INC.	USI26-06651327	8/8/2026	RECRUITMENT	500.11
		01183	INDEED, INC.	USI26-06979337	8/23/2026	RECRUITMENT	500.11
		00035	HOME DEPOT CREDIT SE	081226	8/12/2026	GEN TECHNICAL SUPPLIES :	440.90
		00981	SAM'S CLUB	10446254184	8/5/2026	EMPLOYEE WELLNESS PRO	432.98
		00466	AMAZON MARKETPLACE	111-5356487-871	8/28/2026	PARTS - BILLING	397.78
		00857	JOTFORM INC	20262390741	8/28/2026	SOFTWARE SERVICES - JOTI	390.00
		00981	SAM'S CLUB	10446515878	8/6/2026	EMPLOYEE WELLNESS PRO	376.95
		01229	GROCERY OUTLET	083026	8/30/2026	EMPLOYEE SERVICES - WEL	335.00
		00673	EXPEDIA	7353292943141	8/29/2026	ACCOMODATION FOR RISE C	320.38
		00052	PARADISE AWARDS	44392	8/3/2026	EMPLOYEE AWARD - ENGRA'	312.83
		00610	DIRECTV	065190124X260	8/4/2026	CABLE SERVICE	302.99
		01199	AMAZON WEB SERVICES	2745609401	8/1/2026	AMAZON CLOUD COMPUTING	290.16
		01047	GODADDY	4113239354	8/13/2026	WEBSITE HOSTING SUBSCR	287.76
		01179	FACEBOOK	GZBDD3J5X4	8/16/2026	RECRUITMENT	246.00
		01179	FACEBOOK	PKCRV3J5X4	8/20/2026	RECRUITMENT	246.00
		01179	FACEBOOK	ZACQK3A6X4	8/25/2026	RECRUITMENT	246.00
		01179	FACEBOOK	UVWAC3N5X4	8/30/2026	RECRUITMENT	246.00
		00466	AMAZON MARKETPLACE	1143031489058	8/23/2026	EMPLOYEE SERVICES	212.45
		00981	SAM'S CLUB	10447861546	8/11/2026	EMPLOYEE WELLNESS PRO	185.01
		01047	GODADDY	4169621656	8/23/2026	MONTHLY WEBSITE SUBSCI	184.98
		00915	GOLD GAS	4551	8/6/2026	FUEL FOR VEHICLES	150.00
		01183	INDEED, INC.	USI26-06323827	8/1/2026	RECRUITMENT	148.89
		00915	GOLD GAS	082126	8/21/2026	FUEL FOR VEHICLES	143.00
		01231	CORTES AUTO GLASS	1WPO	8/26/2026	GEN TECHNICAL SUPPLIES	142.68
		00466	AMAZON MARKETPLACE	111-2251435-71	8/11/2026	GEN TECHNICAL SUPPLIES	132.36
		00466	AMAZON MARKETPLACE	112-8563635-31	8/25/2026	EMPLOYEE SERVICES - HER	128.73

Bank : bow BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
		00591 PIZZA HUT #026174	0046	8/21/2026	PIZZA CELEBRATION FOR F.	112.52		
		00586 BEST BUY STORE# 104	080626	8/6/2026	GENERAL TECH SUPPLIES -	110.49		
		01195 PANERA	6051716158952	8/28/2026	EMPLOYEE SERVICES - FARI	106.06		
		01233 B & R AUTO UPHOLSTER	081926	8/19/2026	GEN TECHNICAL SUPPLIES	102.43		
		00466 AMAZON MARKETPLACE	111-8784384-43	8/13/2026	HQ MAINTENANCE	99.42		
		00761 BOX	INV13810872	8/26/2026	SOFTWARE SERVICES	90.00		
		00829 HUMMUS HOUSE	080526	8/5/2026	SUPERVISOR APPRECIATION	86.14		
		00466 AMAZON MARKETPLACE	112-5385736-88	8/9/2026	EMPLOYEE PARTY SUPPLIES	82.19		
		01132 SHARI'S BERRIES	W01005983909	8/28/2026	EMPLOYEE SERVICES - A. TH	80.66		
		00829 HUMMUS HOUSE	081126	8/12/2026	EMPLOYEE SERVICES	72.85		
		00637 SAFE MART, THE	LdiD	8/26/2026	PARTS - BILLING	72.71		
		01234 GENERAL MOTORS	6454202654125	8/12/2026	GEN TECHNICAL SUPPLIES	72.32		
		00981 SAM'S CLUB	ULNLJA692868	8/25/2026	EMPLOYEE SERVICES - HER	64.38		
		00466 AMAZON MARKETPLACE	111-1834351-37	8/13/2026	HQ MAINTENANCE	56.66		
		01046 PELOTON	080126	8/1/2026	EMPLOYEE SERVICES - PEO	49.99		
		01086 FOOD 4 LESS	09312E	8/18/2026	ADMIN SUPPLIES - EMPLOYE	48.42		
		01146 CVS PHARMACY #8860	6378	8/24/2026	JANITORIAL SUPPLIES	42.71		
		01232 METRO PLYWOOD & HAR	082726	8/27/2026	PARTS - BILLING	41.99		
		00466 AMAZON MARKETPLACE	1143031489058	8/22/2026	EMPLOYEE SERVICES	39.79		
		00466 AMAZON MARKETPLACE	080526	8/5/2026	REIMBURSED - CHARGED BY	35.45		
		00255 CSMFO	7099839	8/17/2026	CENTRAL LA/SOUTH BAY CH	35.00		
		00466 AMAZON MARKETPLACE	080126	8/1/2026	REIMBURSED - CHARGED BY	30.73		
		00539 RALPHS GROCERY	082826	8/28/2026	JANITORIAL SUPPLIES	22.91		
		00466 AMAZON MARKETPLACE	111-1151120-41	8/3/2026	PARTS - BILLING	18.77		
		00466 AMAZON MARKETPLACE	080426	8/4/2026	REIMBURSED - CHARGED BY	17.55		
		00466 AMAZON MARKETPLACE	081026	8/10/2026	REIMBURSED - CHARGED BY	9.87		
		00466 AMAZON MARKETPLACE	080826	8/8/2026	REIMBURSED - CHARGED BY	8.77		
		00467 LOWES BUSINESS	2015552362626	8/24/2026	GEN TECHNICAL SUPPLIES	3.93		
		01179 FACEBOOK	2JY6E366X4	8/20/2026	RECRUITMENT	1.99		
		00981 SAM'S CLUB	10446254184 (R	8/5/2026	EMPLOYEE WELLNESS PRO	-17.18		
		00466 AMAZON MARKETPLACE	080726	8/7/2026	REFUND OF 080126 REIMBU	-30.73		
		00282 PMW ASSOCIATES, INC.	043026	8/17/2026	COURSE REFUND - PMW	-483.16	14,368.02	
2431	9/25/2026	00070 GAS COMPANY, THE	059 194 8982 2	9/10/2026	GAS SERVICE HQ/ 08/04/202	1,534.89	1,534.89	
2432	9/25/2026	01152 PRIMO BRANDS	0618710314288	9/23/2026	RENTAL AND SERVICE OF W	98.25	98.25	
2433	9/25/2026	00069 SOUTHERN CALIFORNIA	700440732476	9/14/2026	ELEC SERV HQ/ 08/11/26 - 09	22,874.87	22,874.87	

Bank : bow BANK OF THE WEST			(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total		
2434	9/25/2026	00069	SOUTHERN CALIFORNIA	700383926852	9/18/2026	ELEC SERV PUNTA/ 08/19/26	1,225.28	1,225.28	
2435	9/25/2026	00058	CALPERS	1000000184243	9/1/2026	GASB 68 REPORTING SERVIC	350.00	350.00	
2436	9/25/2026	00073	STATE BOARD OF EQUAL	012-655960	9/23/2026	SALES & USE TAX - Q3 PREP	322.20	322.20	
59788	9/25/2026	00297	AT&T, ATT CALNET	000025834754	9/13/2026	PHONE SERV 08/13/26-09/12	3,390.27		
				000025841951	9/13/2026	PHONE SERV 08/13/26-09/12/	269.42		
				000025838888	9/13/2026	PHONE SERV 08/13/26-09/12/	245.33	3,905.02	
59789	9/25/2026	01138	AUST, JENNIFER	092526	9/25/2026	RETIREE MED PREM/OCT 20	38.00	38.00	
59790	9/25/2026	00439	CIT COM, INC.	2026-21	9/1/2026	CAD SYSTEM IMPLEMENTATI	6,710.00	6,710.00	
59791	9/25/2026	00225	COMMLINE INC	0553772-IN	9/16/2026	PUBLIC SAFETY RADIO SYST	874.00	874.00	
59792	9/25/2026	01051	COMPASS GROUP USA IN	SOC354342	9/9/2026	COFFEE VENDING SERVICES	480.51	480.51	
59793	9/25/2026	00101	CORDOVA, TONY	092526	9/25/2026	RETIREE MED PREM/OCT 20	588.00	588.00	
59794	9/25/2026	00081	COSTON, SHANDER	092526	9/25/2026	RETIREE MED PREM/OCT 20	338.00	338.00	
59795	9/25/2026	01137	DIANE CARROLL	1710	9/18/2026	GETRESQ911 TEMPORARY S	6,400.00		
				1691	8/25/2026	GETRESQ911 TEMPORARY S	5,685.00	12,085.00	
59796	9/25/2026	01198	DICKERSON MCCULLOCI	26-0527	9/14/2026	INTERNAL INVESTIGATIONS	3,990.00	3,990.00	
59797	9/25/2026	00103	DIVINITY, TANJI	092526	9/25/2026	RETIREE MED PREM/OCT 20	588.00	588.00	
59798	9/25/2026	00105	EBERLE, KELLE	092526	9/25/2026	RETIREE MED PREM/OCT 20	338.00	338.00	
59799	9/25/2026	00008	FEDERAL SIGNAL CORP	9295346	9/11/2026	FEDERAL SIGNAL CORP BILL	2,615.98		
				9297609	9/15/2026	FEDERAL SIGNAL CORP BILL	1,684.33		
				9293103	9/9/2026	FEDERAL SIGNAL CORP BILL	541.45		
				9293105	9/9/2026	FEDERAL SIGNAL CORP BILL	541.45	5,383.21	
59800	9/25/2026	00027	HAVIS INC.	SIN375891	9/16/2026	HAVIS INC BILLABLE PARTS	2,582.29		
				SIN375749	9/15/2026	HAVIS INC BILLABLE PARTS	1,848.23	4,430.52	
59801	9/25/2026	00148	HAWTHORNE, CITY OF	IT-26-01-RCC	9/23/2026	COMPUTER CONTRACT SER	50,000.00	50,000.00	
59802	9/25/2026	00087	LIEBERT CASSIDY & WHI	332577	8/31/2026	FY 26-27 LEGAL SERVICES~	1,087.00	1,087.00	
59803	9/25/2026	01228	LM INVESTIGATIONS LLC	2026-0001	9/15/2026	RECRUITMENT - BACKGROU	1,912.60	1,912.60	
59804	9/25/2026	01230	LOPEZ, JORGE	092526	9/25/2026	EMPLOYEE EXP REIMBURSE	325.20	325.20	
59805	9/25/2026	00113	MARTIN, LISA	092526	9/25/2026	RETIREE MED PREM/OCT 20	338.00	338.00	
59806	9/25/2026	00129	MC REYNOLDS, JENNIFE	092526	9/25/2026	RETIREE MED PREM/OCT 20	338.00	338.00	
59807	9/25/2026	00577	NEW LOOK AUTO DETAIL	5678	9/17/2026	YEARLY VEHICLE MAINTENA	120.00	120.00	
59808	9/25/2026	01005	ORKIN PEST CONTROL	302636483	9/22/2026	MAINTENANCE PEST CONTR	91.59	91.59	
59809	9/25/2026	00121	PINELA, ELIZABETH	092526	9/25/2026	RETIREE MED PREM/OCT 20	588.00	588.00	
59810	9/25/2026	01189	PRIME SC MECHANICAL I	6566-01	9/8/2026	HQ MAINTENANCE	660.00	660.00	
59811	9/25/2026	00818	RICHARDS,WATSON & GE	259991	8/26/2026	FY 26-27 GENERAL COUNSEI	6,384.00	6,384.00	
59812	9/25/2026	00124	SMITH, KEVIN	092526	9/25/2026	RETIREE MED PREM/OCT 20	338.00	338.00	

Bank : bow BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
59813	9/25/2026	00106	SMITH, SANDRA	092526	9/25/2026	RETIREE MED PREM/OCT 20	338.00	338.00
59814	9/25/2026	01014	STANCIL CORPORATION	12724	7/9/2026	SOFTWARE DEVELOPMENT /	9,500.00	
				12723	7/9/2026	SYSTEM UPGRADE AND MAI	3,485.00	12,985.00
59815	9/25/2026	01186	TL INVESTIGATIONS & CC	1021	9/16/2026	BACKGROUND INVESTIGATI	1,900.00	1,900.00
59816	9/25/2026	00210	TURNER, JENNIFER	092526	9/25/2026	EMPLOYEE EXP REIMBURSE	29.02	29.02
59817	9/25/2026	00063	WHELEN ENGINEERING (	961106	9/14/2026	WHELEN ENGINEERING CO I	1,074.06	1,074.06
Sub total for BANK OF THE WEST:							159,030.24	

D-4



Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: October 20, 2026

ITEM NUMBER: D-4

TO: Executive Committee

FROM: Kristin Miller, Executive Director
Vanessa Alfaro, Finance & Performance Audit Manager

SUBJECT: FY 2025-26 BUDGET PERFORMANCE REPORT – Q4

ATTACHMENTS: 1. Revenue Status Report
2. Expenditure Status Report

RECOMMENDATION

Staff recommends that the Executive Committee receive and file the Fiscal Year 2025-2026 Budget Performance Report for the period July 1, 2025 through June 30, 2026.

DISCUSSION

Staff has analyzed the Authority's financial activities through June 30, 2026. The Authority received 100% of its assessment revenues from its member cities and contract cities (Attachment #1) in accordance with the FY25-26 budget adopted by the Board of Directors in March 2025. Revenues as of June 30, 2026 total \$15,926,125, or about 106% of projected revenues for FY26.

As it relates to expenses (Attachment #2), a total of \$ \$15,230,412 has been expended from the Enterprise Fund, which represents 94.6% of the budget through the end of the fiscal year.

Expenses for salary and benefits accounted for 92.3% of their budgeted amounts, across all departments. Expenses for supplies, services and equipment accounted for 115% of their budgeted amounts, across all departments. Expenses for capital improvement projects accounted for 76.3% of the CIP budget. The Board of Directors approved a carryforward to FY26-27 of \$1,394,917 from the adopted FY25-26 Five-Year CIP for projects that are ongoing or did not materialize due to operational constraints.

Notable expenses include the CalPERS unfunded actuarial liability (UAL) lump sum payment of \$862,052 for fiscal year 2025-26, the CalPERS Additional Discretionary Payment (ADP) of \$449,322 towards the Authority's UAL, a Section 115 trust contribution of \$77,642 towards the Authority's Other Postemployment Benefits (OPEB) liability, and

the Authority's liability and workers' compensation insurance premiums for the entire fiscal year, totaling approximately \$393,233.

The Authority will work with its auditors in the upcoming months to complete the fiscal year-end closing process and develop the audited financial statements, expected to be available by February. This work is likely to result in final fiscal year-end adjustments that will affect the year-end balance.

Below is a summary of expenses by category and department for all funds:

Department	Adjusted Appropriation	Year-to-date Expenses	Percent Used	Year-to-date Encumbrances	Balance	Percent Used (w/ encumbrances)
SALARY & BENEFITS						
Administration	\$ 1,598,777	\$ 1,626,934	101.8%	\$ -	\$ (28,157)	101.8%
Operations	8,253,317	7,259,550	88.0%	-	993,767	88.0%
Technical Services	892,951	1,035,416	116.0%	-	(142,465)	116.0%
Salary & Benefits Total	\$ 10,745,045	\$ 9,921,901	92.3%	\$ -	\$ 823,144	92.3%
SUPPLIES, SERVICES & EQUIPMENT						
Administration	\$ 1,290,450	\$ 1,475,022	114.3%	\$ -	\$ (184,571)	114.3%
Operations	497,432	582,060	117.0%	-	(84,628)	117.0%
Technical Services	1,389,299	1,596,705	114.9%	-	(207,406)	114.9%
Total	\$ 3,177,181	\$ 3,653,786	115.0%	\$ -	\$ (476,605)	115.0%
CAPITAL IMPROV. PROJECTS						
	\$ 2,169,083	\$ 1,654,725	76.3%	\$ -	\$ 514,358	76.3%
ENTERPRISE FUND TOTAL	\$ 16,091,309	\$ 15,230,412	94.6%	\$ -	\$ 860,897	94.6%

FISCAL IMPACT

None.

D-4

Attachment 1

Revenue Status Report

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

10 SBRPCA Enterprise Fund

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
10-50 Administration					
10-50-111 Administration					
10-50-111-4110 Gardena	2,524,078.00	2,524,078.00	2,524,078.00	0.00	100.00
10-50-111-4120 Hawthorne	3,030,749.00	3,030,749.00	3,030,749.00	0.00	100.00
10-50-111-4130 Manhattan Beach	1,994,114.00	1,994,114.00	1,994,114.00	0.00	100.00
10-50-111-4140 Hermosa Beach	901,858.00	901,858.00	901,858.00	0.00	100.00
10-50-111-4145 El Segundo	2,209,980.00	2,209,980.00	2,209,980.00	0.00	100.00
10-50-111-4146 Culver City Assessment	3,084,820.00	3,084,820.00	3,084,820.00	0.00	100.00
10-50-111-4210 Investment Earnings (LAIF)	175,000.00	519,603.26	519,603.26	-344,603.26	296.92
10-50-111-4220 POST Reimbursements	5,000.00	-664.20	-664.20	5,664.20	-13.28
10-50-111-4240 911 Reimbursements	5,000.00	0.00	0.00	5,000.00	0.00
10-50-111-4241 Redondo Beach Maintenance Agreement	10,238.00	10,237.50	10,237.50	0.50	100.00
10-50-111-4255 Unrealized Gain/Loss on Investments	0.00	-12,983.56	-12,983.56	12,983.56	0.00
10-50-111-4430 Other Miscellaneous Revenue	2,500.00	26,719.51	26,719.51	-24,219.51	1068.78
Total Administration	13,943,337.00	14,288,511.51	14,288,511.51	-345,174.51	102.48
10-60 Operations					
10-60-211 Communications Center					
10-60-211-4440 Reimbursements/Verizon Wireless	67,275.00	56,480.18	56,480.18	10,794.82	83.95
10-60-211-4470 Reimbursement for Vesta 911	100,000.00	122,978.19	122,978.19	-22,978.19	122.98
Total Operations	167,275.00	179,458.37	179,458.37	-12,183.37	107.28

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Periods: 1 through 12

Revenue Status Report

Page: 2

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

10 SBRPCA Enterprise Fund

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
10-70 Technical Services					
10-70-311 Technical Services					
10-70-311-4360 Reimbursements for Billable Parts	923,514.00	1,405,463.41	1,405,463.41	-481,949.41	152.19
10-70-311-4370 Reimbursements for GST Software	52,692.00	52,692.00	52,692.00	0.00	100.00
Total Technical Services	976,206.00	1,458,155.41	1,458,155.41	-481,949.41	149.37
Total SBRPCA Enterprise Fund	15,086,818.00	15,926,125.29	15,926,125.29	-839,307.29	105.56

Revenue Status Report

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

20 Grant Fund

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
20-80 Capital Infrastructure Projects					
20-80-458 COVID-19					
Total Grant Fund	0.00	0.00	0.00	0.00	0.00
Grand Total	15,086,818.00	15,926,125.29	15,926,125.29	-839,307.29	105.56

D-4

Attachment 2

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
50 Administration						
50-100 Administration						
50-100-5000 Expenditures						
50-111-5101 Salaries (Full-Time)	1,028,720.00	892,353.25	892,353.25	0.00	136,366.75	86.74
50-111-5102 Salaries (Part-Time)	34,000.00	113,710.10	113,710.10	0.00	-79,710.10	334.44
50-111-5103 Overtime	2,500.00	41,650.60	41,650.60	0.00	-39,150.60	1,666.02
50-111-5104 Acting Pay	753.00	1,221.55	1,221.55	0.00	-468.55	162.22
50-111-5107 Longevity Pay	1,300.00	11,000.00	11,000.00	0.00	-9,700.00	846.15
50-111-5108 Sick Leave Payoff	40,884.00	32,954.50	32,954.50	0.00	7,929.50	80.60
50-111-5109 Vacation Leave Payoff	34,070.00	16,330.30	16,330.30	0.00	17,739.70	47.93
50-111-5112 Other Pay	15,000.00	33,762.00	33,762.00	0.00	-18,762.00	225.08
50-111-5114 Holiday Payoff	0.00	1,096.15	1,096.15	0.00	-1,096.15	0.00
50-111-5201 Medical Insurance	69,043.00	53,578.26	53,578.26	0.00	15,464.74	77.60
50-111-5202 Dental Insurance	12,929.00	8,962.01	8,962.01	0.00	3,966.99	69.32
50-111-5203 Vision Insurance	2,605.00	1,745.93	1,745.93	0.00	859.07	67.02
50-111-5204 Life Insurance	1,274.00	1,078.00	1,078.00	0.00	196.00	84.62
50-111-5205 Medicare	16,686.00	16,663.35	16,663.35	0.00	22.65	99.86
50-111-5207 Workers' Compensation	9,977.00	10,401.12	10,401.12	0.00	-424.12	104.25
50-111-5208 PERS Contributions	137,617.00	111,400.84	111,400.84	0.00	26,216.16	80.95
50-111-5209 Retirees' Medical Insurance	6,000.00	7,711.39	7,711.39	0.00	-1,711.39	128.52
50-111-5211 Social Security	0.00	2,988.41	2,988.41	0.00	-2,988.41	0.00
50-111-5212 Deferred Comp Matching Benefit	30,000.00	30,989.53	30,989.53	0.00	-989.53	103.30
50-111-5219 PERS Contributions-UAL	154,789.00	235,666.98	235,666.98	0.00	-80,877.98	152.25
50-111-5220 FSA Expense	630.00	1,670.15	1,670.15	0.00	-1,040.15	265.10
50-111-5301 Networking Services	41,564.00	64,058.90	64,058.90	0.00	-22,494.90	154.12
50-111-5302 IT Computer Contract Services	55,000.00	55,000.00	55,000.00	0.00	0.00	100.00
50-111-5304 Accounting/Auditing Services	41,400.00	36,496.00	36,496.00	0.00	4,904.00	88.15
50-111-5305 Legal Services	113,229.00	142,057.58	142,057.58	0.00	-28,828.58	125.46
50-111-5306 Recruitment Costs	70,053.00	189,536.95	189,536.95	0.00	-119,483.95	270.56
50-111-5307 Software Maintenance Services	146,161.00	140,012.93	140,012.93	0.00	6,148.07	95.79

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
50-111-5308 Banking Services (Fees)	7,500.00	5,548.38	5,548.38	0.00	1,951.62	73.98
50-111-5309 Online/Website Maintenance Services	7,763.00	3,892.44	3,892.44	0.00	3,870.56	50.14
50-111-5313 Temporary Staffing Services	875.00	875.00	875.00	0.00	0.00	100.00
50-111-5314 Consulting Services	2,400.00	2,400.00	2,400.00	0.00	0.00	100.00
50-111-5401 Memberships & Dues	968.00	986.55	986.55	0.00	-18.55	101.92
50-111-5402 Publications	776.00	346.17	346.17	0.00	429.83	44.61
50-111-5403 Conferences, Meetings & Travel	11,368.05	11,218.05	11,218.05	0.00	150.00	98.68
50-111-5404 Employee Services	9,364.93	7,892.45	7,892.45	0.00	1,472.48	84.28
50-111-5405 Employee Awards	500.00	0.00	0.00	0.00	500.00	0.00
50-111-5501 Office Supplies	10,712.00	11,077.39	11,077.39	0.00	-365.39	103.41
50-111-5502 Janitorial Supplies	12,962.00	7,433.69	7,433.69	0.00	5,528.31	57.35
50-111-5507 Postage & Shipping	1,071.00	1,017.65	1,017.65	0.00	53.35	95.02
50-111-5509 Reproduction	500.00	0.00	0.00	0.00	500.00	0.00
50-111-5511 Office Equipment Lease	10,350.00	9,255.78	9,255.78	0.00	1,094.22	89.43
50-111-5513 General Liability Insurance Premium	310,000.00	277,846.30	277,846.30	0.00	32,153.70	89.63
50-111-5517 Vehicle Operations	2,070.00	631.00	631.00	0.00	1,439.00	30.48
50-111-5601 Telephone - Administration	19,249.00	23,408.09	23,408.09	0.00	-4,159.09	121.61
50-111-5701 Maintenance - HQ	174,507.40	232,192.68	232,192.68	0.00	-57,685.28	133.06
50-111-5703 Electricity - HQ	181,125.00	191,242.30	191,242.30	0.00	-10,117.30	105.59
50-111-5704 Electricity - Grandview	3,397.00	5,090.23	5,090.23	0.00	-1,693.23	149.84
50-111-5705 Electricity - Punta Place	11,414.00	12,131.56	12,131.56	0.00	-717.56	106.29
50-111-5706 Gas - HQ	18,117.00	24,069.94	24,069.94	0.00	-5,952.94	132.86
50-111-5707 Water - HQ	5,492.00	7,545.21	7,545.21	0.00	-2,053.21	137.39
50-111-5715 Electricity-MB Water Tower	6,728.00	3,978.73	3,978.73	0.00	2,749.27	59.14
50-111-5810 Office Equipment	8,043.05	4,576.76	4,576.76	0.00	3,466.29	56.90
50-111-5820 Other Equipment	3,202.97	3,202.97	3,202.97	0.00	0.00	100.00
50-111-5830 Furniture & Fixtures	2,588.00	0.00	0.00	0.00	2,588.00	0.00
Total Expenditures	2,889,227.40	3,101,956.10	3,101,956.10	0.00	-212,728.70	107.36
Total Administration	2,889,227.40	3,101,956.10	3,101,956.10	0.00	-212,728.70	107.36
51 GASB 68 Pension Expenses						
51-100 Administration						

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
51-100-5000 Expenditures						
Total GASB 68 Pension Expenses	0.00	0.00	0.00	0.00	0.00	0.00
60 Operations						
60-200 Operations						
60-200-5000 Expenditures						
60-211-5101 Salaries (Full-Time)	5,276,570.00	2,652,273.86	2,652,273.86	0.00	2,624,296.14	50.27
60-211-5102 Salaries (Part-Time)	0.00	646,213.82	646,213.82	0.00	-646,213.82	0.00
60-211-5103 Overtime	225,000.00	1,577,067.52	1,577,067.52	0.00	-1,352,067.52	700.92
60-211-5104 Acting Pay	10,000.00	3,753.12	3,753.12	0.00	6,246.88	37.53
60-211-5105 Bilingual Pay	12,000.00	6,069.00	6,069.00	0.00	5,931.00	50.58
60-211-5107 Merit Pay	0.00	4,950.00	4,950.00	0.00	-4,950.00	0.00
60-211-5108 Sick Leave Payoff	95,000.00	50,131.95	50,131.95	0.00	44,868.05	52.77
60-211-5109 Vacation Leave Payoff	90,000.00	99,543.58	99,543.58	0.00	-9,543.58	110.60
60-211-5110 Training Pay	20,000.00	18,105.21	18,105.21	0.00	1,894.79	90.53
60-211-5112 Other Pay	57,000.00	181,290.00	181,290.00	0.00	-124,290.00	318.05
60-211-5114 Holiday Payoff	52,000.00	13,996.33	13,996.33	0.00	38,003.67	26.92
60-211-5115 Education Incentive Pay	148,646.00	62,862.20	62,862.20	0.00	85,783.80	42.29
60-211-5201 Medical Insurance	649,833.00	326,481.34	326,481.34	0.00	323,351.66	50.24
60-211-5202 Dental Insurance	65,623.00	28,585.77	28,585.77	0.00	37,037.23	43.56
60-211-5203 Vision Insurance	19,028.00	7,797.24	7,797.24	0.00	11,230.76	40.98
60-211-5204 Life Insurance	12,128.00	6,412.43	6,412.43	0.00	5,715.57	52.87
60-211-5205 Medicare	86,552.00	76,454.58	76,454.58	0.00	10,097.42	88.33
60-211-5206 Unemployment Insurance	15,000.00	16,169.69	16,169.69	0.00	-1,169.69	107.80
60-211-5207 Workers' Compensation	47,392.00	49,404.82	49,404.82	0.00	-2,012.82	104.25
60-211-5208 PERS Contributions	591,660.00	330,892.43	330,892.43	0.00	260,767.57	55.93
60-211-5209 Retirees' Medical Insurance	75,000.00	77,000.28	77,000.28	0.00	-2,000.28	102.67
60-211-5211 Social Security	0.00	19,266.81	19,266.81	0.00	-19,266.81	0.00
60-211-5212 Deferred Comp Matching Benefit	69,900.00	42,384.49	42,384.49	0.00	27,515.51	60.64
60-211-5219 PERS Contributions-UAL	631,044.00	959,048.80	959,048.80	0.00	-328,004.80	151.98
60-211-5220 FSA Expense	3,941.00	3,395.01	3,395.01	0.00	545.99	86.15

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
60-211-5302 Computer Contract/CAD	107,850.00	157,850.00	157,850.00	0.00	-50,000.00	146.36
60-211-5313 Temporary Staffing Services	0.00	51,880.00	51,880.00	0.00	-51,880.00	0.00
60-211-5401 Memberships & Dues	2,453.00	347.56	347.56	0.00	2,105.44	14.17
60-211-5402 Publications	1,770.00	0.00	0.00	0.00	1,770.00	0.00
60-211-5403 Conferences, Meetings & Travel	26,131.00	4,044.76	4,044.76	0.00	22,086.24	15.48
60-211-5404 Employee Services	2,679.00	18,434.53	18,434.53	0.00	-15,755.53	688.11
60-211-5405 Employee Awards	3,623.00	493.95	493.95	0.00	3,129.05	13.63
60-211-5406 POST Training	13,049.00	744.00	744.00	0.00	12,305.00	5.70
60-211-5407 Tuition Reimbursement	16,560.00	0.00	0.00	0.00	16,560.00	0.00
60-211-5506 Uniforms/Safety Equipment	13,455.00	8,393.61	8,393.61	0.00	5,061.39	62.38
60-211-5509 Reproduction	518.00	0.00	0.00	0.00	518.00	0.00
60-211-5603 Telephone - El Segundo	3,397.00	3,753.10	3,753.10	0.00	-356.10	110.48
60-211-5604 Telephone - Gardena	3,623.00	944.08	944.08	0.00	2,678.92	26.06
60-211-5606 Telephone - Hawthorne	20,700.00	45,342.24	45,342.24	0.00	-24,642.24	219.04
60-211-5607 Telephone - Hermosa Beach	13,587.00	9,410.00	9,410.00	0.00	4,177.00	69.26
60-211-5608 Telephone - Manhattan Beach	6,794.00	5,207.23	5,207.23	0.00	1,586.77	76.64
60-211-5611 Telephone - Punta Place	5,095.00	1,048.08	1,048.08	0.00	4,046.92	20.57
60-211-5612 Telephone - RCC	12,455.00	10,395.98	10,395.98	0.00	2,059.02	83.47
60-211-5614 Verizon Wireless Reimbursable	67,275.00	53,572.24	53,572.24	0.00	13,702.76	79.63
60-211-5615 Telephone - Culver City	16,418.00	166,667.29	166,667.29	0.00	-150,249.29	1,015.15
60-211-5616 PulsePoint Software	10,000.00	10,500.00	10,500.00	0.00	-500.00	105.00
60-211-5617 Vesta 911 Reimbursable	100,000.00	0.00	0.00	0.00	100,000.00	0.00
60-211-5618 Medical Director Services	30,000.00	1,800.00	1,800.00	0.00	28,200.00	6.00
60-211-5810 Office Equipment	5,000.00	550.00	550.00	0.00	4,450.00	11.00
60-211-5820 Other Equipment	15,000.00	30,681.03	30,681.03	0.00	-15,681.03	204.54
Total Operations	8,750,749.00	7,841,609.96	7,841,609.96	0.00	909,139.04	89.61
70 Technical Services						
70-300 Technical Services						
70-300-5000 Expenditures						
70-311-5101 Salaries (Full-Time)	518,751.00	505,723.26	505,723.26	0.00	13,027.74	97.49
70-311-5102 Salaries (Part-Time)	0.00	45,197.32	45,197.32	0.00	-45,197.32	0.00

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
70-311-5103 Overtime	30,000.00	95,031.19	95,031.19	0.00	-65,031.19	316.77
70-311-5107 Merit Pay	850.00	1,011.50	1,011.50	0.00	-161.50	119.00
70-311-5108 Sick Leave Payoff	10,500.00	14,886.17	14,886.17	0.00	-4,386.17	141.77
70-311-5109 Vacation Leave Payoff	10,000.00	14,662.72	14,662.72	0.00	-4,662.72	146.63
70-311-5110 Training Pay	2,500.00	0.00	0.00	0.00	2,500.00	0.00
70-311-5112 Other Pay	9,000.00	34,000.00	34,000.00	0.00	-25,000.00	377.78
70-311-5201 Medical Insurance	63,742.00	44,254.86	44,254.86	0.00	19,487.14	69.43
70-311-5202 Dental Insurance	10,158.00	6,871.42	6,871.42	0.00	3,286.58	67.65
70-311-5203 Vision Insurance	2,600.00	1,801.92	1,801.92	0.00	798.08	69.30
70-311-5204 Life Insurance	1,020.00	1,110.00	1,110.00	0.00	-90.00	108.82
70-311-5205 Medicare	8,376.00	10,090.30	10,090.30	0.00	-1,714.30	120.47
70-311-5207 Workers' Compensation	67,347.00	70,206.06	70,206.06	0.00	-2,859.06	104.25
70-311-5208 PERS Contributions	59,388.00	62,527.50	62,527.50	0.00	-3,139.50	105.29
70-311-5209 Retirees' Medical Insurance	15,000.00	3,858.45	3,858.45	0.00	11,141.55	25.72
70-311-5212 Deferred Comp Matching Benefit	7,500.00	7,525.00	7,525.00	0.00	-25.00	100.33
70-311-5219 PERS Contributions-UAL	76,219.00	116,658.22	116,658.22	0.00	-40,439.22	153.06
70-311-5302 IT Computer Contract Services	145,000.00	145,000.00	145,000.00	0.00	0.00	100.00
70-311-5311 GST Software Reimbursable	52,692.00	52,692.00	52,692.00	0.00	0.00	100.00
70-311-5403 Conferences, Meetings & Travel	2,650.00	3,239.24	3,239.24	0.00	-589.24	122.24
70-311-5503 General Technical Supplies	7,763.00	7,821.01	7,821.01	0.00	-58.01	100.75
70-311-5506 Uniforms/Safety Equipment	2,500.00	2,606.15	2,606.15	0.00	-106.15	104.25
70-311-5507 Postage & Shipping	1,200.00	57.68	57.68	0.00	1,142.32	4.81
70-311-5514 Parts - Billing	923,514.00	1,096,950.84	1,096,950.84	0.00	-173,436.84	118.78
70-311-5517 Vehicle Operations	5,000.00	960.00	960.00	0.00	4,040.00	19.20
70-311-5520 Equipment Repair	5,000.00	0.00	0.00	0.00	5,000.00	0.00
70-311-5521 Outside Technical Serv-Towers & Equip	239,980.00	285,739.79	285,739.79	0.00	-45,759.79	119.07
70-311-5810 Office Equipment	4,000.00	964.35	964.35	0.00	3,035.65	24.11
70-311-5820 Other Equipment	0.00	254.14	254.14	0.00	-254.14	0.00
70-311-5830 Furniture & Fixtures	0.00	419.90	419.90	0.00	-419.90	0.00
Total Technical Services	2,282,250.00	2,632,120.99	2,632,120.99	0.00	-349,870.99	115.33
80 Capital Infrastructure Projects						
80-400 CIP						

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

10 SBRPCA Enterprise Fund

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
80-400-5000 Expenditures						
80-454-5901 CIP Expenditures-IT Infrastructure/Equip	250,000.00	0.00	0.00	0.00	250,000.00	0.00
80-460-5901 Five Year CIP Expenditures - IT (CAD)	994,082.82	994,082.82	994,082.82	0.00	0.00	100.00
80-461-5901 Five Year CIP Expenditures - Radios	780,000.00	596,028.53	596,028.53	0.00	183,971.47	76.41
80-462-5901 Five Year CIP Expenditures - Facilities	145,000.00	64,613.78	64,613.78	0.00	80,386.22	44.56
Total Expenditures	2,169,082.82	1,654,725.13	1,654,725.13	0.00	514,357.69	76.29
Total CIP	2,169,082.82	1,654,725.13	1,654,725.13	0.00	514,357.69	76.29
Total Capital Infrastructure Projects	2,169,082.82	1,654,725.13	1,654,725.13	0.00	514,357.69	76.29
Total SBRPCA Enterprise Fund	16,091,309.22	15,230,412.18	15,230,412.18	0.00	860,897.04	94.65

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2025 through 6/30/2026

20 Grant Fund

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
80 Capital Infrastructure Projects						
80-400 CIP						
80-400-5000 Expenditures						
Total Grant Fund	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total	16,091,309.22	15,230,412.18	15,230,412.18	0.00	860,897.04	94.65

D-5



Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: October 20, 2026

ITEM NUMBER: D-5

TO: Executive Committee

FROM: Kristin Miller, Executive Director
Vanessa Alfaro, Finance & Performance Audit Manager

SUBJECT: FY 2026-27 BUDGET PERFORMANCE REPORT – Q1

ATTACHMENTS: 1. Revenue Status Report
2. Expenditure Status Report

RECOMMENDATION

Staff recommends that the Executive Committee receive and file the Fiscal Year 2026-2027 Budget Performance Report for the period July 1, 2026 through September 30, 2026.

DISCUSSION

Staff has analyzed the Authority's financial activities through September 30, 2026. The Authority accrued 60% of its assessment revenues from its member cities and 50% of its assessment revenues from contract cities (Attachment #1) in accordance with the FY26-27 budget adopted by the Board of Directors in March 2026. Revenues as of September 30, 2026 total \$8,336,103, or about 52% of projected revenues for FY27.

As it relates to expenses (Attachment #2), a total of \$5,528,038 has been expended from the Enterprise Fund, which represents 30% of the budget in the first quarter.

Expenses for salary and benefits accounted for 30.7% of their budgeted amounts, across all departments. However, this percentage also includes the CalPERS unfunded actuarial liability (UAL) lump sum payment of \$938,665 for fiscal year 2026-27, which generates interest savings of \$31,390 compared to monthly payments throughout the year. Additionally, the Authority's liability and workers' compensation insurance premiums for the entire fiscal year, totaling approximately \$425,607, were also paid in full during this period. Lastly, the first annual subscription payment of \$662,972 to Versaterm for the CAD software was also paid in the first quarter. Accordingly, expenses for supplies, services and equipment accounted for 40.6% of their budgeted amounts, across all departments.

Below is a summary of expenses by category and department for all funds:

Department	Adjusted Appropriation	Year-to-date Expenses	Percent Used	Year-to-date Encumbrances	Balance	Percent Used (w/ encumbrances)
SALARY & BENEFITS						
Administration	\$ 1,745,585	\$ 524,337	30.0%	\$ -	\$ 1,221,248	30.0%
Operations	8,263,292	2,517,283	30.5%	-	5,746,009	30.5%
Technical Services	1,064,636	363,132	34.1%	-	701,504	34.1%
Salary & Benefits Total	\$ 11,073,513	\$ 3,404,752	30.7%	\$ -	\$ 7,668,761	30.7%
SUPPLIES, SERVICES & EQUIPMENT						
Administration	\$ 1,884,264	\$ 664,325	35.3%	\$ 692,484	\$ 527,454	72.0%
Operations	1,126,497	815,435	72.4%	77,013	234,049	79.2%
Technical Services	1,686,265	426,986	25.3%	1,497,271	(237,992)	114.1%
Total	\$ 4,697,026	\$ 1,906,747	40.6%	\$ 2,266,768	\$ 523,511	88.9%
CAPITAL IMPROV. PROJECTS	\$ 2,588,317	\$ 216,539	8.4%	\$ 745,932	\$ 1,625,846	37.2%
ENTERPRISE FUND TOTAL	\$ 18,358,856	\$ 5,528,038	30.1%	\$ 3,012,700	\$ 9,818,118	46.5%

FISCAL IMPACT

None.

D-5

Attachment 1

Revenue Status Report

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

10 SBRPCA Enterprise Fund

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
10-50 Administration					
10-50-111 Administration					
10-50-111-4110 Gardena	2,665,852.00	1,599,511.20	1,599,511.20	1,066,340.80	60.00
10-50-111-4120 Hawthorne	3,243,749.00	1,946,249.40	1,946,249.40	1,297,499.60	60.00
10-50-111-4130 Manhattan Beach	2,151,247.00	1,290,748.20	1,290,748.20	860,498.80	60.00
10-50-111-4140 Hermosa Beach	959,021.00	479,510.50	479,510.50	479,510.50	50.00
10-50-111-4145 El Segundo	2,362,976.00	1,181,488.00	1,181,488.00	1,181,488.00	50.00
10-50-111-4146 Culver City Assessment	3,249,497.00	1,624,748.50	1,624,748.50	1,624,748.50	50.00
10-50-111-4210 Investment Earnings (LAIF)	250,000.00	0.00	0.00	250,000.00	0.00
10-50-111-4220 POST Reimbursements	5,000.00	320.00	320.00	4,680.00	6.40
10-50-111-4240 911 Reimbursements	5,000.00	0.00	0.00	5,000.00	0.00
10-50-111-4241 Redondo Beach Maintenance Agreement	10,238.00	0.00	0.00	10,238.00	0.00
10-50-111-4430 Other Miscellaneous Revenue	2,500.00	3,094.00	3,094.00	-594.00	123.76
Total Administration	14,905,080.00	8,125,669.80	8,125,669.80	6,779,410.20	54.52
10-60 Operations					
10-60-211 Communications Center					
10-60-211-4440 Reimbursements/Verizon Wireless	70,168.00	0.00	0.00	70,168.00	0.00
10-60-211-4470 Reimbursement for Vesta 911	100,000.00	0.00	0.00	100,000.00	0.00
Total Operations	170,168.00	0.00	0.00	170,168.00	0.00
10-70 Technical Services					

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Revenue Status Report

Page: 2

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

10 SBRPCA Enterprise Fund

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
10-70-311 Technical Services					
10-70-311-4360 Reimbursements for Billable Parts	978,925.00	210,433.25	210,433.25	768,491.75	21.50
10-70-311-4370 Reimbursements for GST Software	52,692.00	0.00	0.00	52,692.00	0.00
Total Technical Services	1,031,617.00	210,433.25	210,433.25	821,183.75	20.40
Total SBRPCA Enterprise Fund	16,106,865.00	8,336,103.05	8,336,103.05	7,770,761.95	51.75

Revenue Status Report

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

20 Grant Fund

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
20-80 Capital Infrastructure Projects					
20-80-458 COVID-19					
Total Grant Fund	0.00	0.00	0.00	0.00	0.00
Grand Total	16,106,865.00	8,336,103.05	8,336,103.05	7,770,761.95	51.75

D-5

Attachment 2

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
50 Administration						
50-100 Administration						
50-100-5000 Expenditures						
50-111-5101 Salaries (Full-Time)	1,093,993.00	245,960.58	245,960.58	0.00	848,032.42	22.48
50-111-5102 Salaries (Part-Time)	44,953.00	13,947.38	13,947.38	0.00	31,005.62	31.03
50-111-5103 Overtime	5,000.00	5,060.56	5,060.56	0.00	-60.56	101.21
50-111-5104 Acting Pay	791.00	950.36	950.36	0.00	-159.36	120.15
50-111-5107 Longevity Pay	9,500.00	0.00	0.00	0.00	9,500.00	0.00
50-111-5108 Sick Leave Payoff	40,884.00	0.00	0.00	0.00	40,884.00	0.00
50-111-5109 Vacation Leave Payoff	34,070.00	0.00	0.00	0.00	34,070.00	0.00
50-111-5112 Other Pay	15,000.00	24,363.00	24,363.00	0.00	-9,363.00	162.42
50-111-5201 Medical Insurance	101,436.00	22,610.97	22,610.97	0.00	78,825.03	22.29
50-111-5202 Dental Insurance	12,929.00	3,496.02	3,496.02	0.00	9,432.98	27.04
50-111-5203 Vision Insurance	2,931.00	607.86	607.86	0.00	2,323.14	20.74
50-111-5204 Life Insurance	1,490.00	360.00	360.00	0.00	1,130.00	24.16
50-111-5205 Medicare	17,860.00	4,196.13	4,196.13	0.00	13,663.87	23.49
50-111-5206 Unemployment Insurance	5,000.00	0.00	0.00	0.00	5,000.00	0.00
50-111-5207 Workers' Compensation	10,704.00	10,210.00	10,210.00	0.00	494.00	95.38
50-111-5208 PERS Contributions	147,283.00	30,432.00	30,432.00	0.00	116,851.00	20.66
50-111-5209 Retirees' Medical Insurance	6,000.00	1,952.19	1,952.19	0.00	4,047.81	32.54
50-111-5212 Deferred Comp Matching Benefit	37,500.00	9,314.97	9,314.97	0.00	28,185.03	24.84
50-111-5219 PERS Contributions-UAL	155,446.00	150,255.00	150,255.00	0.00	5,191.00	96.66
50-111-5220 FSA Expense	2,815.00	619.67	619.67	78.75	2,116.58	24.81
50-111-5301 Networking Services	60,000.00	24,840.82	24,840.82	17,575.16	17,584.02	70.69
50-111-5302 IT Computer Contract Services	55,000.00	13,750.00	13,750.00	41,250.00	0.00	100.00
50-111-5304 Accounting/Auditing Services	48,180.00	2,150.00	2,150.00	16,869.00	29,161.00	39.47
50-111-5305 Legal Services	118,098.00	16,815.80	16,815.80	149,975.84	-48,693.64	141.23
50-111-5306 Recruitment Costs	183,358.00	31,772.19	31,772.19	129,309.04	22,276.77	87.85
50-111-5307 Software Maintenance Services	208,646.00	76,786.05	76,786.05	54,869.54	76,990.41	63.10
50-111-5308 Banking Services (Fees)	7,500.00	1,502.70	1,502.70	0.00	5,997.30	20.04

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
50-111-5309 Online/Website Maintenance Services	8,097.00	1,208.52	1,208.52	8,710.00	-1,821.52	122.50
50-111-5313 Temporary Staffing Services	60,000.00	0.00	0.00	0.00	60,000.00	0.00
50-111-5314 Consulting Services	172,325.00	54,240.84	54,240.84	93,084.16	25,000.00	85.49
50-111-5401 Memberships & Dues	1,630.00	1,063.58	1,063.58	0.00	566.42	65.25
50-111-5402 Publications	810.00	0.00	0.00	0.00	810.00	0.00
50-111-5403 Conferences, Meetings & Travel	30,442.00	9,770.23	9,770.23	0.00	20,671.77	32.09
50-111-5404 Employee Services	33,785.00	1,712.32	1,712.32	3,973.00	28,099.68	16.83
50-111-5405 Employee Awards	500.00	0.00	0.00	0.00	500.00	0.00
50-111-5501 Office Supplies	11,173.00	1,009.64	1,009.64	9,213.92	949.44	91.50
50-111-5502 Janitorial Supplies	13,519.00	225.58	225.58	4,000.00	9,293.42	31.26
50-111-5507 Postage & Shipping	1,117.00	149.00	149.00	1,851.00	-883.00	179.05
50-111-5509 Reproduction	500.00	0.00	0.00	0.00	500.00	0.00
50-111-5511 Office Equipment Lease	8,000.00	688.23	688.23	7,811.77	-500.00	106.25
50-111-5513 General Liability Insurance Premium	310,000.00	291,419.84	291,419.84	4,550.64	14,029.52	95.47
50-111-5517 Vehicle Operations	1,000.00	1,186.22	1,186.22	0.00	-186.22	118.62
50-111-5601 Telephone - Administration	21,977.00	4,219.53	4,219.53	0.00	17,757.47	19.20
50-111-5701 Maintenance - HQ	248,392.60	68,995.29	68,995.29	141,740.89	37,656.42	84.84
50-111-5703 Electricity - HQ	188,913.00	22,499.45	22,499.45	0.00	166,413.55	11.91
50-111-5704 Electricity - Grandview	3,730.00	23,403.89	23,403.89	0.00	-19,673.89	627.45
50-111-5705 Electricity - Punta Place	11,905.00	2,418.44	2,418.44	0.00	9,486.56	20.31
50-111-5706 Gas - HQ	19,700.00	2,860.38	2,860.38	0.00	16,839.62	14.52
50-111-5707 Water - HQ	8,750.00	1,639.64	1,639.64	0.00	7,110.36	18.74
50-111-5715 Electricity-MB Water Tower	7,017.00	375.42	375.42	0.00	6,641.58	5.35
50-111-5810 Office Equipment	17,500.00	0.00	0.00	0.00	17,500.00	0.00
50-111-5820 Other Equipment	20,000.00	0.00	0.00	0.00	20,000.00	0.00
50-111-5830 Furniture & Fixtures	2,699.00	7,621.60	7,621.60	7,621.59	-12,544.19	564.77
Total Expenditures	3,629,848.60	1,188,661.89	1,188,661.89	692,484.30	1,748,702.41	51.82
Total Administration	3,629,848.60	1,188,661.89	1,188,661.89	692,484.30	1,748,702.41	51.82
51 GASB 68 Pension Expenses						
51-100 Administration						
51-100-5000 Expenditures						

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
Total GASB 68 Pension Expenses	0.00	0.00	0.00	0.00	0.00	0.00
60 Operations						
60-200 Operations						
60-200-5000 Expenditures						
60-211-5101 Salaries (Full-Time)	5,206,670.00	716,189.33	716,189.33	0.00	4,490,480.67	13.76
60-211-5102 Salaries (Part-Time)	0.00	174,107.48	174,107.48	0.00	-174,107.48	0.00
60-211-5103 Overtime	225,000.00	460,940.16	460,940.16	0.00	-235,940.16	204.86
60-211-5104 Acting Pay	10,000.00	3,292.81	3,292.81	0.00	6,707.19	32.93
60-211-5105 Bilingual Pay	14,400.00	1,405.00	1,405.00	0.00	12,995.00	9.76
60-211-5107 Merit Pay	3,750.00	0.00	0.00	0.00	3,750.00	0.00
60-211-5108 Sick Leave Payoff	75,000.00	0.00	0.00	0.00	75,000.00	0.00
60-211-5109 Vacation Leave Payoff	75,000.00	6,457.13	6,457.13	0.00	68,542.87	8.61
60-211-5110 Training Pay	30,000.00	6,241.01	6,241.01	0.00	23,758.99	20.80
60-211-5112 Other Pay	84,750.00	109,210.00	109,210.00	0.00	-24,460.00	128.86
60-211-5114 Holiday Payoff	25,000.00	0.00	0.00	0.00	25,000.00	0.00
60-211-5115 Education Incentive Pay	172,807.00	10,886.58	10,886.58	0.00	161,920.42	6.30
60-211-5116 Overtime - Ridealongs with Member Cities	10,000.00	0.00	0.00	0.00	10,000.00	0.00
60-211-5201 Medical Insurance	608,850.00	108,944.98	108,944.98	0.00	499,905.02	17.89
60-211-5202 Dental Insurance	65,240.00	8,353.57	8,353.57	0.00	56,886.43	12.80
60-211-5203 Vision Insurance	19,028.00	2,101.61	2,101.61	0.00	16,926.39	11.04
60-211-5204 Life Insurance	12,128.00	1,900.00	1,900.00	0.00	10,228.00	15.67
60-211-5205 Medicare	85,466.00	21,415.88	21,415.88	0.00	64,050.12	25.06
60-211-5206 Unemployment Insurance	20,000.00	0.00	0.00	0.00	20,000.00	0.00
60-211-5207 Workers' Compensation	50,844.00	48,498.00	48,498.00	0.00	2,346.00	95.39
60-211-5208 PERS Contributions	562,249.00	85,607.18	85,607.18	0.00	476,641.82	15.23
60-211-5209 Retirees' Medical Insurance	75,000.00	18,809.64	18,809.64	0.00	56,190.36	25.08
60-211-5211 Social Security	0.00	5,025.20	5,025.20	0.00	-5,025.20	0.00
60-211-5212 Deferred Comp Matching Benefit	86,600.00	12,196.10	12,196.10	0.00	74,403.90	14.08
60-211-5219 PERS Contributions-UAL	739,819.00	715,114.00	715,114.00	0.00	24,705.00	96.66
60-211-5220 FSA Expense	5,691.00	587.07	587.07	497.25	4,606.68	19.05
60-211-5302 Computer Contract/CAD	708,097.00	681,342.00	681,342.00	21,455.00	5,300.00	99.25

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
60-211-5313 Temporary Staffing Services	0.00	12,085.00	12,085.00	47,915.00	-60,000.00	0.00
60-211-5401 Memberships & Dues	2,825.00	0.00	0.00	0.00	2,825.00	0.00
60-211-5402 Publications	1,750.00	0.00	0.00	0.00	1,750.00	0.00
60-211-5403 Conferences, Meetings & Travel	26,131.00	354.22	354.22	0.00	25,776.78	1.36
60-211-5404 Employee Services	5,000.00	3,871.56	3,871.56	-17,300.00	18,428.44	268.57
60-211-5405 Employee Awards	3,623.00	0.00	0.00	0.00	3,623.00	0.00
60-211-5406 POST Training	13,049.00	744.00	744.00	0.00	12,305.00	5.70
60-211-5407 Tuition Reimbursement	17,272.00	0.00	0.00	0.00	17,272.00	0.00
60-211-5506 Uniforms/Safety Equipment	14,034.00	3,366.04	3,366.04	10,667.96	0.00	100.00
60-211-5509 Reproduction	540.00	0.00	0.00	0.00	540.00	0.00
60-211-5603 Telephone - El Segundo	3,543.00	620.67	620.67	0.00	2,922.33	17.52
60-211-5604 Telephone - Gardena	3,779.00	157.78	157.78	0.00	3,621.22	4.18
60-211-5606 Telephone - Hawthorne	40,000.00	15,303.39	15,303.39	0.00	24,696.61	38.26
60-211-5607 Telephone - Hermosa Beach	14,171.00	1,553.75	1,553.75	0.00	12,617.25	10.96
60-211-5608 Telephone - Manhattan Beach	7,086.00	2,451.20	2,451.20	0.00	4,634.80	34.59
60-211-5611 Telephone - Punta Place	5,314.00	415.68	415.68	0.00	4,898.32	7.82
60-211-5612 Telephone - RCC	12,991.00	2,267.84	2,267.84	0.00	10,723.16	17.46
60-211-5614 Verizon Wireless Reimbursable	70,168.00	10,563.59	10,563.59	0.00	59,604.41	15.05
60-211-5615 Telephone - Culver City	17,124.00	45,228.30	45,228.30	0.00	-28,104.30	264.12
60-211-5616 PulsePoint Software	10,000.00	0.00	0.00	10,500.00	-500.00	105.00
60-211-5617 Vesta 911 Reimbursable	100,000.00	33,016.40	33,016.40	0.00	66,983.60	33.02
60-211-5618 Medical Director Services	30,000.00	0.00	0.00	0.00	30,000.00	0.00
60-211-5810 Office Equipment	5,000.00	0.00	0.00	3,277.80	1,722.20	65.56
60-211-5820 Other Equipment	15,000.00	2,094.02	2,094.02	0.00	12,905.98	13.96
Total Operations	9,389,789.00	3,332,718.17	3,332,718.17	77,013.01	5,980,057.82	36.31
70 Technical Services						
70-300 Technical Services						
70-300-5000 Expenditures						
70-311-5101 Salaries (Full-Time)	583,659.00	135,624.06	135,624.06	0.00	448,034.94	23.24
70-311-5102 Salaries (Part-Time)	40,000.00	11,490.48	11,490.48	0.00	28,509.52	28.73
70-311-5103 Overtime	70,000.00	9,494.87	9,494.87	0.00	60,505.13	13.56

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

10 SBRPCA Enterprise Fund

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
70-311-5107 Merit Pay	900.00	199.50	199.50	0.00	700.50	22.17
70-311-5108 Sick Leave Payoff	10,500.00	0.00	0.00	0.00	10,500.00	0.00
70-311-5109 Vacation Leave Payoff	28,106.00	0.00	0.00	0.00	28,106.00	0.00
70-311-5110 Training Pay	2,500.00	0.00	0.00	0.00	2,500.00	0.00
70-311-5112 Other Pay	0.00	25,000.00	25,000.00	0.00	-25,000.00	0.00
70-311-5201 Medical Insurance	70,742.00	14,353.64	14,353.64	0.00	56,388.36	20.29
70-311-5202 Dental Insurance	10,158.00	1,940.29	1,940.29	0.00	8,217.71	19.10
70-311-5203 Vision Insurance	2,600.00	450.48	450.48	0.00	2,149.52	17.33
70-311-5204 Life Insurance	1,020.00	300.00	300.00	0.00	720.00	29.41
70-311-5205 Medicare	9,435.00	2,587.81	2,587.81	0.00	6,847.19	27.43
70-311-5207 Workers' Compensation	72,252.00	68,918.00	68,918.00	0.00	3,334.00	95.39
70-311-5208 PERS Contributions	64,436.00	16,559.59	16,559.59	0.00	47,876.41	25.70
70-311-5209 Retirees' Medical Insurance	15,000.00	976.89	976.89	0.00	14,023.11	6.51
70-311-5212 Deferred Comp Matching Benefit	7,500.00	1,940.60	1,940.60	0.00	5,559.40	25.87
70-311-5219 PERS Contributions-UAL	75,828.00	73,296.00	73,296.00	0.00	2,532.00	96.66
70-311-5302 IT Computer Contract Services	145,000.00	36,250.00	36,250.00	108,750.00	0.00	100.00
70-311-5311 GST Software Reimbursable	52,692.00	26,346.00	26,346.00	26,346.00	0.00	100.00
70-311-5403 Conferences, Meetings & Travel	2,650.00	0.00	0.00	0.00	2,650.00	0.00
70-311-5503 General Technical Supplies	7,823.00	2,764.21	2,764.21	0.00	5,058.79	35.33
70-311-5506 Uniforms/Safety Equipment	2,500.00	1,457.50	1,457.50	1,042.50	0.00	100.00
70-311-5507 Postage & Shipping	1,200.00	0.00	0.00	0.00	1,200.00	0.00
70-311-5514 Parts - Billing	978,925.00	277,118.75	277,118.75	939,364.74	-237,558.49	124.27
70-311-5517 Vehicle Operations	5,000.00	803.00	803.00	2,640.00	1,557.00	68.86
70-311-5520 Equipment Repair	5,000.00	0.00	0.00	0.00	5,000.00	0.00
70-311-5521 Outside Technical Serv-Towers & Equip	481,475.00	82,247.00	82,247.00	419,128.00	-19,900.00	104.13
70-311-5810 Office Equipment	4,000.00	0.00	0.00	0.00	4,000.00	0.00
Total Technical Services	2,750,901.00	790,118.67	790,118.67	1,497,271.24	463,511.09	83.15
80 Capital Infrastructure Projects						
80-400 CIP						
80-400-5000 Expenditures						
80-454-5901 CIP Expenditures-IT Infrastructure/Equip	250,000.00	0.00	0.00	0.00	250,000.00	0.00

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

10 SBRPCA Enterprise Fund

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
80-460-5901 Five Year CIP Expenditures - IT (CAD)	1,005,917.18	216,059.23	216,059.23	635,257.72	154,600.23	84.63
80-461-5901 Five Year CIP Expenditures - Radios	470,000.00	0.00	0.00	0.00	470,000.00	0.00
80-462-5901 Five Year CIP Expenditures - Facilities	449,000.00	0.00	0.00	24,718.00	424,282.00	5.51
80-463-5901 Five Year CIP Expenditures - IT	413,400.00	480.00	480.00	85,956.00	326,964.00	20.91
Total Expenditures	2,588,317.18	216,539.23	216,539.23	745,931.72	1,625,846.23	37.19
Total CIP	2,588,317.18	216,539.23	216,539.23	745,931.72	1,625,846.23	37.19
Total Capital Infrastructure Projects	2,588,317.18	216,539.23	216,539.23	745,931.72	1,625,846.23	37.19
Total SBRPCA Enterprise Fund	18,358,855.78	5,528,037.96	5,528,037.96	3,012,700.27	9,818,117.55	46.52

Expenditure Status Report

SOUTH BAY REGIONAL PCA
7/1/2026 through 9/30/2026

20 Grant Fund

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
80 Capital Infrastructure Projects						
80-400 CIP						
80-400-5000 Expenditures						
Total Grant Fund	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total	18,358,855.78	5,528,037.96	5,528,037.96	3,012,700.27	9,818,117.55	46.52

D-6



Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: OCTOBER 20, 2026

ITEM NUMBER: D-6

TO: Executive Committee

FROM: Kristin Miller, Executive Director
Megan Cunningham, Administrative Services Manager

SUBJECT: APPROVE A CHANGE PURCHASE ORDER IN THE AMOUNT OF \$25,000 TO SMART JANITORIAL INCORPORATED FOR JANITORIAL SERVICES

ATTACHMENT: None

RECOMMENDATION

Staff recommends that the Executive Committee approve a change purchase order in the amount of \$25,000 to Smart Janitorial Incorporated for janitorial services.

BACKGROUND

The South Bay Regional Public Communications Authority has a current Professional Services Agreement with a “not to exceed” amount of \$25,000 for Smart Janitorial Incorporated that was approved by the Executive Director under the Authority’s Purchasing Policy. Expenditures associated with this vendor are anticipated to total \$50,000, and approval of the Executive Committee for this change purchase order is required, per Resolution 352 adopted on September 29, 2022.

DISCUSSION

The Authority has been utilizing Smart Janitorial Incorporated services since 2019. They have historically provided the best pricing, and reference checks conducted by staff indicate that the vendor is fully capable of continuing to provide excellent service to the Authority. Additionally, the vendor has been in business over 25 years and provides janitorial services to over 100 locations in Southern California.

FISCAL IMPACT

None. Funds for janitorial services are included in the FY26-27 Adopted Budget.

D-7



Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: October 20, 2026

ITEM NUMBER: D-7

TO: Executive Committee

FROM: Kristin Miller, Executive Director
Megan Cunningham, Administrative Services Manager

SUBJECT: APPROVE A CHANGE PURCHASE ORDER IN THE AMOUNT OF \$200,000 TO CDW GOVERNMENT CORPORATION FOR SUPPLIES AND SERVICES

ATTACHMENT: None

RECOMMENDATION

Staff recommends that the Executive Committee approve a change purchase order in the amount of \$200,000 to CDW for supplies and equipment.

BACKGROUND

The Executive Committee approved a blanket purchase order ("BPO") to CDW Corporation ("CDW") in the amount of \$115,000 on June 16, 2026. Because year-end expenditures associated with purchases from this vendor are anticipated to total approximately \$315,000, approval of the Executive Committee for this change purchase order is required, per Resolution 352 adopted on September 29, 2022.

DISCUSSION

CDW Corporation was founded in 1984 and remains a leader in providing technology products and services for business, government and education. The company has a secondary division known as CDW-G, devoted solely to United States government entities, including Local, State and the Federal government.

The Authority routinely orders computers, modems, cables and other related accessories from CDW-G for the installation work performed by the Technical Services Division. Due to an increase in vehicle outfitting services from member and contract cities, a change order is necessary to accommodate this work. A summary of the purchase order authorizations for the 2026-2027 fiscal year is as follows:

Purchase Order Authorized by Executive Committee on 06/16/2026	\$ 115,000
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Change Order Requested	\$ 200,000
Total Not-to-Exceed Amount	\$ 315,000

FISCAL IMPACT

None. Funding for these services is available in the adopted Fiscal Year 2026-2027 budget. Additionally, all costs associated with the upfitting of vehicles are 100% reimbursable by the member or contract agencies requesting the service.

D-8



Staff Report

South Bay Regional Public Communications Authority

MEETING DATE: October 20, 2026

ITEM NUMBER: D-8

TO: Executive Committee

FROM: Kristin Miller, Executive Director
Megan Cunningham, Administrative Services Manager

SUBJECT: APPROVE A CHANGE PURCHASE ORDER IN THE AMOUNT OF \$25,000 TO WATTCO EQUIPMENT INC. FOR SUPPLIES AND SERVICES

ATTACHMENT: None

RECOMMENDATION

Staff recommends that the Executive Committee approve a change purchase order in the amount of \$25,000 to WATTCO Equipment Inc. for supplies and equipment.

BACKGROUND

The Authority currently has a blanket purchase order ("BPO") to WATTCO Equipment Inc. in the amount of \$25,000. Because year-end expenditures associated with purchases from this vendor are anticipated to total approximately \$50,000, approval of the Executive Committee for this change purchase order is required, per Resolution 352 adopted on September 29, 2022.

DISCUSSION

WATTCO Equipment Inc. was established in 1993 and specialize in Emergency Vehicle Equipment Systems Integration and Vehicle based Antenna Solutions.

The Authority routinely orders antennae, cables, and other related accessories from WATTCO Equipment Inc. for the installation work performed by the Technical Services Division. Due to an increase in vehicle outfitting services from member and contract cities, a change order is necessary to accommodate this work.

FISCAL IMPACT

None. Funding for these services is available in the adopted Fiscal Year 2026-2027 budget. Additionally, all costs associated with the upfitting of vehicles are 100% reimbursable by the member or contract agencies requesting the service.

G-1

**MINUTES OF THE REGULAR EXECUTIVE
COMMITTEE AND THE USER COMMITTEE**

AUGUST 18, 2026

A. CALL TO ORDER

The Executive Committee and User Committee convened in a regular joint session at 2:06PM on Tuesday, August 18, 2026, in the second-floor conference room of the South Bay Regional Public Communications Authority at 4440 West Broadway, Hawthorne, CA.

B. ROLL CALL

Present: City Manager Clint Osorio, City of Gardena
City Manager Vontray Norris, City of Hawthorne
City Manager Talyn Mirzakhani, City of Manhattan Beach
Chief Todd Fox, Gardena Police Department
Chief Eric Lane, Hawthorne Police Department
Chief Jesse Alexander, Manhattan Beach Fire Department
Chief Rachel Johnson, Manhattan Beach Police Department

Also Present: Executive Director Kristin Miller
Operations Manager Shannon Kauffman
Administrative Services Manager Megan Cunningham
Finance Manager Vanessa Alfaro
Executive Assistant Cristina Manley
Jennifer Petrusis General Counsel, RWG

C. PUBLIC DISCUSSION

None.

D. EXECUTIVE COMMITTEE CONSENT CALENDAR

1. Minutes from July 21, 2026
APPROVE
2. Check Register – July 2026
RECEIVE AND FILE
3. Cash Investment Report for June 30, 2026
RECEIVE AND FILE

MOTION: City Manager Mirzakhani moved to approve the Executive Committee Consent Calendar Items 1-3. The motion was seconded by City Manager Osorio and passed by a vote of 3-0.

E. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

F. EXECUTIVE COMMITTEE GENERAL BUSINESS

1. Revisions to the Purchasing Policy
CONSIDER WHETHER TO RECOMMEND THAT THE BOARD OF DIRECTORS ADOPT A RESOLUTION AMENDING THE PURCHASING POLICY

Finance Manager Alfaro presented on revisions to the Purchase Policy (authority limits). Staff recommended changes to the existing purchasing policy, established under Resolution No. 352 (adopted September 2022).

Proposed Changes:

- Increase Executive Director's purchasing authority from \$25,000 to \$50,000 for purchase orders and contracts (supplies, services, equipment, specially trained professional services).
- Increase Executive Director's authority to approve emergency purchases exceeding \$50,000, subject to Executive Committee ratification within 60 days.
- Increase the formal bid limit requirement from \$50,000 to \$75,000.

Rationale:

- Increase efficiency and ensure agility in procuring goods and services in a timely manner, given current economic conditions.
- Align with other public agencies in California, many of which are revising their purchasing policies and thresholds.
- Member cities of the authority have either revised or are in the process of revising their own thresholds.

Consensus was reached for staff to move forward with the recommendation to the Board of Directors at an upcoming meeting for consideration.

2. Executive Director's Update on Versaterm CAD Project

RECEIVE AND FILE

Bill Romesburg provided an update on the Versaterm CAD project.

Westnet Interface: The Westnet team finished installations. Commline installed on the radio side. Expected completion is next week, with small configuration for functionality and voice remaining.

CLETS Interface: Status is unchanged from the last two months; the application is

"parked in Sacramento with DOJ."

- DOJ assigned analyst: David Luong
- DOJ sent approximately 35 questions, which were answered within a couple days. Another dozen questions were sent and answered, some being repeats.
- DOJ questions included requests for all technology work done by consortium cities over the last 15 years, whether Mark43 is interfaced with CAD, the status of Tiburon, and locations of remote CAD sites.
- Josh Armstrong, IT Manager Lead for Hawthorne Police Department and a member of the state 911 board, is involved. A position within CLETS opened that he could potentially fill, which could allow him to "approve this application in five minutes."
- DOJ Meeting: Josh Armstrong is in Sacramento this week, meeting with David Long and the entire DOJ review committee on Thursday to "get firsthand knowledge about what it is that they really want" and hopefully give a timeline.
- Timeline Issues: DOJ's standard response for a timeline is "four to six months," which translates to somewhere between October 4th and December 4th. The primary need is to know "when we can have a test line" to configure and prepare for go-live.

Go-Live Date:

Current target go-live date: October 19th. This date could change again, if no progress is made with CLETS, as CLETS must be operational before go-live approval.

Previous go-live date: September 21st (no longer viable).

Logistical Considerations: Scheduling trainers, staff readiness, and managing Staff time off/vacations are impacted by date changes. A firm date from DOJ is needed.

Chief Alexander asked about the readiness of AVL and the full implementation of all nature codes.

Bill Romesburg explained the map status and issues. Culver City map potential issue if the map is not returned in time, meaning it "won't be able to include it in the CAD on their responses out of the city." Culver City is part of LA County.

- General Map Layers: All desired are built, and AVO will be ready as "here layers" are being put back. No issues with general map layers.
- ADRR Routing Layers Issue: An issue occurred when adding two layers for ADRR routing, which "pulled all the addresses in with it," creating 148,000 errors. Pulling the addresses back out and resubmitting this week.
- Testing and Training: Testing will definitely occur prior to going live, waiting last load of the map. A training date will be put together after testing is completed.

Go-Live Support:

- Versaterm Support: Versaterm staff will be on site for the before and after we go live to solve issues/emergencies or critical errors that happen.
- IT Department Awareness: Need to ensure IT from all departments are aware for the first week of go-live. We'll make sure we get that out to everyone. It is important that each city is available and get the contact information.

3. Executive Director's Update on Staffing and Recruitment

RECEIVE AND FILE

Administrative Services Manager Cunningham provided a staffing update.

- Full-time Operators: 28 total. Three full-time operators lost in the last month.
- In Training: 3 full-time employees are currently in training (2 in the call taking phase, 1 in PD training).
- Call Takers: 7 full-time employees are call takers only at this point, recently released from the call taking phase and will soon enter the next phase training.
- Temporary Employees: 3 (a third temporary was hired, helping to offset losses.)
- Part-time Employees: 10
- Recruitment & Backgrounds: 7 candidates are still actively in backgrounds. 5 candidates are possibly starting September 2nd.

New Online Critical Test Implementation

- Status: Work in progress; more details expected next month.
- Process: A new online critical test has been implemented. The test is proctored and sent via email to complete and return the test. Applicants have 7 days from the date of the email to complete and return the test.
- Baseline & Modification: A sampling was taken from current internal employees to establish a baseline. This baseline helps focus on modules directly related to services provided to communities. The system allows for modification, revision, addition, or deletion of modules as needed without lowering existing standards.
- Benefits & Goals: Aims to help maintain the same volume of viable candidates seen in previous months. Allows prioritizing the

implementation of CAD (Computer-Aided Dispatch) simultaneously. Computers previously used for in-person testing will now be used to train personnel for the transition to Versaterm, enabling simultaneous training and recruitment. Helps workload by reducing intake of unknown applicants and no-shows for scheduled tests.

Initial Results (as of report):

- 248 applications received.
- 241 tests sent out via email.
- 21 applicants have until August 20th to complete the test.
- 123 applicants have taken the test so far.
- 14 applicants have passed.

Technical Details of Proctoring:

- It is the same critical test, but now offered online and proctored. The proctoring system provided alerts (high, medium, low) based on applicant's behavior (e.g., head down, talking).
- The system has screenshots and records video.
- Applicants must show their ID and verify their identity.
- It monitors the applicant's screen, providing a side-by-side view of what they are looking at and doing.
- Catches attempts to get help (e.g., "hey, Alexa").
- Includes a behavioral and personality test, which is now integrated into the main test (previously given on a different date and time).
- Allows statistical analysis to identify "where those areas are that are harder for people and kind of take that level down.
- The system's effectiveness is being gauged by comparing pass rates to previous in-house experiences.
- Expected to be "very good and successful in, in the long run."

4. Executive Director's Update Technical Services

RECEIVE AND FILE

Administrative Services Manager Cunningham presented a Technical Services update – Vehicle Projections & Full Builds

Vehicle Acquisition Estimates (New Fiscal Year):

- Outreach to cities for vehicle acquisition estimates for the new fiscal year.
- Still waiting on exact numbers from El Segundo Fire, El Segundo PD, and Manhattan Beach PD.

Current Projections for New Fiscal Year (Full Builds):

- Culver City Fire: 0 vehicles
- Culver City PD: 19 vehicles (2 motorcycles, 17 vehicles).
- Gardena: 5 vehicles
- Hawthorne: 5 vehicles
- Hermosa Beach 3 vehicles
- Manhattan Beach Fire: 2 ambulances (F250 already in their city)

Total projected vehicles for full builds (new fiscal year): about 35 vehicles
Outstanding vehicles from last fiscal year: 8 vehicles still remaining for full builds, located in city public works or city yards. Currently being worked on, is 4 vehicles on site.

Full Builds Completed (Fiscal Year 25/26):

- Total number of full builds: 88
- 10 full builds completed downstairs since the last meeting on July 20th, noted as potentially the most completed since tracking began.
- 8 full builds were completed in the meeting prior to July 20th.

Assessment Update

- Consultant Engagement: Consultants will be on site next week, August 24-26, to meet with staff and complete interviews with technicians.
- Bi-weekly Meetings: Bi-weekly meetings have started with the consultants, focusing on “actionable recommendation and just data that they’ve collected from having interviewing personnel in the cities and then interviewing the techs downstairs to try to determine where we go from here.”
- Consultants expect to present findings within 90 days for committee action.

G. **ELECTION OF THE USER COMMITTEE CHAIRPERSON AND VICE-CHAIRPERSON FOR FISCAL YEAR 2026-2027**

MOTION: Chief Johnson moved to nominate Chief Alexander to serve as Chairperson of the User Committee during the Fiscal Year 2026-2027. The motion was seconded by Chief Lane and passed 4 – 0.

MOTION: Chief Fox moved to nominate Chief Lane to serve as Vice-Chairperson of the User Committee during Fiscal Year 2026-2027. The motion was seconded Chief Alexander and passed 4 – 0.

H. **USER COMMITTEE CALENDAR**

1. Minutes from June 16, 2026
APPROVE

MOTION: Chief Johnson moved to approve the User Committee Consent Calendar Item 1. The motion was seconded by Chief Fox and passed by vote of 4-0.

I. **ITEMS REMOVED FROM CONSENT CALENDAR**

J. **EXECUTIVE COMMITTEE AND USER COMMITTEE COMMENTS**

City Manager Norris appreciated staff for attending National Night Out.

Executive Director Miller thanked the cities for invitations (NNO); staff enjoyed visits.

Chief Alexander reported Intterra Aware California Campaign:

A program linked to Intterra, going public next Monday, will show how Intterra works with dispatch centers. Los Angeles County only has two dispatch centers in LA County do not have their departments on Entera: Culver City and Redondo refusing to do it. The public downloading the Aware CA app will not see Culver City. Chief Alexander recommends dispatchers should be prepared for potential calls regarding Culver City not appearing on the app. The campaign is expected to be “a very good campaign that’s supposed to roll out next week.”

K. **CLOSED SESSION**

The Executive Committee entered closed session at 2:34PM and returned at 3:26PM with no reportable action taken.

1. PUBLIC EMPLOYMEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957(b)(1)
Title: Executive Director

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L. **ADJOURNMENT**

The meeting was adjourned at 3:26PM.